

VIRGINIA: A SCHEDULED MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE SURRY COUNTY GOVERNMENT CENTER ON THURSDAY JANUARY 8, 2015 AT 7:00P.M.

PRESENT: SUPERVISOR ERNEST L. BLOUNT, CHAIRMAN
SUPERVISOR JUDY S. LYTTLE, VICE-CHAIR
SUPERVISOR JOHN M. SEWARD
SUPERVISOR KENNETH R. HOLMES
SUPERVISOR GIRON R. WOODEN, SR.

ALSO

PRESENT: MR. TYRONE W. FRANKLIN, COUNTY ADMINISTRATOR
MR. WILLIAM HEFTY, COUNTY ATTORNEY
MS. TERRI HALE, DIRECTOR OF FINANCE
MS. RHONDA L. RUSSELL, DIRECTOR OF PLANNING
MRS. DEBBIE J. NEE, COMMISSIONER OF THE REVENUE
MR. ERVIN JONES, DIRECTOR, PARKS & RECREATION
MRS. SOPHENIA PIERCE, DIRECTOR, OFFICE ON YOUTH
MR. LLOYD HAMLIN, SUPERINTENDENT, SURRY PUBLIC SCHOOLS
MS. REBECCA HICKS, FINANCE DIRECTOR, SURRY PUBLIC SCHOOLS
DEPUTY BENNIE BACK

CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

The meeting was called to order by Mr. Tyrone Franklin, County Administrator, who then asked for a moment of silence. Following the moment of silence, he asked those present to stand and say the pledge of allegiance.

BOARD REORGANIZATION

Mr. Franklin informed the Board that it is customary, during the first meeting of the new year, to elect a Chairman, Vice-Chairman and to set the dates, time and place of regular meetings of the Surry County Board of Supervisors.

Mr. Franklin asked for nominations for the position of Board Chairperson. Supervisor Blount nominated Supervisor Lyttle. Supervisor Seward made a motion that the floor be closed for nominations; the motion was seconded by Supervisor Blount. Mr. Franklin called for a vote on the nomination of Supervisor Lyttle as Chairperson; all present voted affirmatively. Mr. Franklin congratulated Chairperson Lyttle on her election.

Chairperson Lyttle opened the floor for nominations for the position of Vice-Chair. Supervisor Blount nominated Supervisor Seward; Supervisor Wooden seconded the nomination. An affirmative vote from all present confirmed the election of Supervisor Seward as Vice-Chair.

Chairperson Lyttle opened the floor for nominations for the position of Board Clerk. Supervisor Seward nominated Mr. Tyrone Franklin; Supervisor Seward seconded the nomination. Following a unanimous vote, Mr. Franklin was confirmed as the Clerk of the Board.

Supervisor Holmes made a motion that the Board establish their regularly scheduled meeting dates as the first Thursday of each month at 7:00pm in the General District Courtroom of the Surry County Government Center. The motion was seconded by Supervisor Wooden and unanimously approved.

The Board decided by general consensus that appointments to existing Board committees and representation of various local and regional boards would be determined at their regularly scheduled meeting in February 2015.

CONSENT ITEMS

- 1. Approval of December 4, 2014 Minutes, Board of Supervisors
- 2. Approval of January 2015 Accounts Payable:

	Accounts Payable	Additional	Total
General Fund	\$201,558.15	\$171,646.70	\$373,204.85
Debt Service	\$60,965.00	\$0.00	\$60,965.00
Capital	\$11,240.50	\$108,579.50	\$119,820.00
Water & Sewer	\$2,359.01	\$199.89	\$2,558.90
CSA	\$19,456.24	\$0.00	\$19,456.24
Indoor Plumbing	\$0.00	\$0.00	\$0.00
Juror Payments	\$0.00	\$270.00	\$270.00
Totals	\$295,578.90	\$280,696.09	\$576,274.99

- 3. Appropriation Requests:

School System - January 2015	Instruction	\$900,000.00
	Admin./Health	\$100,000.00
	Pupil Transp.	\$125,000.00
	Operation/Maint.	\$265,000.00
	Food Serv.	\$65,000.00
	Debt Service	\$0.00
	Capital Projects	\$0.00
	Technology	\$45,000.00
	Total	\$1,500,000.00
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Dept. of Social Serv. - January 2015		\$150,000.00

4. General Fund 3rd Quarter Appropriations:

	FY 14-15 Budget	1st Quarter Request	2nd Quarter Request	3rd Quarter Request	Remaining Balance
General Government	\$8,413,150.00	\$2,465,181.75	\$2,151,275.00	\$2,124,645.50	\$1,672,047.75
Special Funds	\$304,045.00	\$155,000.00	\$80,000.00	\$0.00	\$69,045.00
Debt Service	\$1,603,127.00	\$100,000.00	\$800,000.00	\$400,000.00	\$303,127.00
Water & Sewer	\$357,364.00	\$100,000.00	\$100,000.00	\$75,000.00	\$82,364.00
Capital Projects	\$6,250,000.00	\$2,975,000.00	\$1,000,000.00	\$5,000.00	\$2,270,000.00
TOTALS	\$16,927,686.00	\$5,795,181.75	\$4,131,275.00	\$2,604,645.50	\$4,396,583.75

Supervisor Seward made a motion that the Board approve the Consent Items as enumerated. Supervisor Holmes seconded the motion. Supervisors Blount, Wooden, Holmes, Lyttle and Seward voted affirmatively to approve the motion.

PROGRESS REPORTS

1. VDOT

No Report

2. Treasurer

A. Investment Letter

Chairman Lyttle read the Investment Letter provided by Mary H. Shaw, Treasurer, which stated that as of the December 4, 2014 meeting the County had \$9,356,492.19 in the LGIP Fund. Since that report, accrued interest for November 2014 in the amount of \$744.32 had increased that balance to \$9,357,236.51. Since the December 2014 report, \$15,000,000.00 was transferred to the LGIP increasing its balance to \$24,357,236.51. As of January 8, 2015 the County had \$24,865,171.09 in total investments, including one CD valued at \$507,934.58 which matures on January 18, 2015.

3. County Administration

A. Presentation: Robinson, Farmer & Cox, Audit Report for FY 13-14

Mr. Paul Lee, of Robinson, Farmer and Cox addressed the Board to provide audit findings for FY 2013-2014. *(A copy of the Comprehensive Annual Financial Report is available on the County Government website at:*

[http://www.surrycountyva.gov/departments/finance-&-information-technology/.](http://www.surrycountyva.gov/departments/finance-&-information-technology/))

Mr. Lee reported that County staff had done a fine job of financial management as evidenced by the receipt of the (GFOA) award for fiscal reporting for the two previous years. The accountants have issued a clean opinion on the Audit Report for FY 13-14 which will also be submitted to GFOA for their review. Mr. Lee commented on the County's strong tax collection rate and stated that there were no issues which needed to be addressed.

Supervisor Holmes made a motion that the Board accept the Audit Report for FY 13-14 as presented. Supervisor Wooden seconded the motion which was unanimously approved.

B. Presentation: Projects Update

Mr. Brian Camden, Project Manager, addressed the Board to report on the progress of several ongoing projects in the County. The Gray's Creek Boat Ramp is completed and ready for use. Repairs have been made to the existing gravel parking lot in front of the restaurant and it is ready for the parking of boat trailers. An ADA handicap accessible ramp has been installed on the boat ramp pier where the canoe and kayak launching dock is. The facility is ready for use.

Mr. Camden further reported that the design for the first phase of the Gray's Creek Marina project is approximately 90% completed. The first phase includes the restaurant, lower parking area and marina facility. The overall project schedule is currently being updated and it is anticipated that the County may be advertising for construction bids by early spring. Mr. Camden also discussed progress relevant to water and sewer needs at the facility.

Mr. Camden informed that design work on the Surry County Rescue Squad project has been suspended until a site for the new facility is chosen.

C. FY 2015 Budget Amendment, School System

Ms. Becky Hicks, Director of Finance, Surry County School Board, and Mr. Lloyd Hamlin, Superintendent, requested that the Board consider a budgetary amendment in the amount of \$250,642 to the FY 14-15 Operating Budget to carry over funds from unspent portions of the approved FY 13-14 Operating Budget.

Following some discussion, Supervisor Seward made a motion that the Board authorize the budget amendment as requested. The motion was seconded by Supervisor Wooden and approved by unanimous vote.

UNFINISHED BUSINESS

Mr. Franklin informed Board members that there were two items still requiring action and suggested that the Board consider scheduling a work session to address concerns regarding both the Facilities Use Policy and site selection for the proposed Rescue Squad facility. Supervisor Holmes made a motion that the Board schedule a work session for Thursday, January 22, 2015 at 5:00pm in the Administrative Conference Room. Supervisor Seward seconded the motion; all present voted in favor.

NEW BUSINESS

None

PUBLIC HEARING

1. Ordinance 2015-01 Establishing a No-Wake Zone on Gray's Creek
Chairman Lyttle called the Public Hearing to order. Mr. Franklin stated that the public hearing was being conducted to receive public comments regarding proposed Ordinance 2015-01 which would establish a No-Wake Zone along Gray's Creek in Surry County.

Mr. William Hefty, County Attorney, informed the Board that the Code of Virginia allows for local governments to establish No Wake Zones on local waterways. Violation of the ordinance will result in a Class IV Misdemeanor and fine. The purpose of the No Wake Zone is to limit environmental impacts and to protect the safety of boaters, property and persons in close proximity to the waterway in question. Once the ordinance is approved, it will be forwarded to the Virginia Department of Game and Inland Fisheries (VDGIF).

Following some brief discussion, Chairman Lyttle opened the floor for public comments.

Mr. Will Gwaltney (Surry District) addressed the Board stating that the opening of the marina will greatly increase the amount of boat traffic on Gray's Creek and suggested extending the No Wake Zone past existing piers towards the James River.

Mr. Carl Vogleweed (Surry District) encouraged the Board to consider extending the No Wake Zone further up Gray's Creek to Smith's Fort.

Mr. David Lloyd (Surry District) addressed the Board also asking that they consider extending the No Wake Zone.

Mr. Art Seward (Guilford Magisterial District) encouraged the Board to consider extension of the No Wake Zone.

Mr. John Smith (Cobham Magisterial District) addressed the Board stating that he did not believe that the No Wake Zone should be extended.

Chairman Blount closed the floor. Mr. Hefty informed that it would be the responsibility of the Sheriff's Department to enforce the ordinance. Following additional discussion, Supervisor Wooden made a motion that the Board approve Ordinance 2015-01 establishing a No-Wake Zone in the vicinity of Gray's Creek Marina. The motion was seconded by Supervisor Holmes and unanimously approved.

CITIZEN COMMENTS

Ms. Christy Hendricks (Surry District) addressed the Board to share thoughts regarding County assets and liabilities relative to attracting new land owners and businesses.

Mr. David Lloyd (Surry District) thanked the Board for authorizing a No Wake Zone at the Gray's Creek Marina.

ADJOURNMENT

There being no further business before the Board, Supervisor Blount made a motion to continue the meeting to Thursday, January 22, 2015 at 5:00pm in the County Administrative Office for the purpose of conducting a work session to discuss the proposed Facility Use Policy, site selection for the proposed Rescue Squad facility and any other matters requiring consideration by the Board. Supervisor Holmes seconded the motion; all present voted affirmatively.