

VIRGINIA: A SCHEDULED MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE SURRY COUNTY GOVERNMENT CENTER ON THURSDAY, NOVEMBER 5, 2015 AT 7:00P.M.

PRESENT: SUPERVISOR JUDY S. LYTTLE, CHAIR
SUPERVISOR JOHN M. SEWARD, VICE-CHAIR
SUPERVISOR ERNEST L. BLOUNT
SUPERVISOR KENNETH R. HOLMES
SUPERVISOR GIRON R. WOODEN, SR.

ALSO

PRESENT: MR. TYRONE W. FRANKLIN, COUNTY ADMINISTRATOR
MR. BRENDAN HEFTY, HEFTY & WILEY, COUNTY ATTORNEY
MR. ERVIN JONES, DIRECTOR, PARKS & RECREATION
MRS. VALERIE PIERCE, DIRECTOR, SOCIAL SERVICES
MS. RHONDA RUSSELL, DIRECTOR OF PLANNING
MR. RICKEY WOODARD, MAINTENANCE SUPERVISOR
MS. GAIL CLAYTON, CLERK OF CIRCUIT COURT

CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

The meeting was called to order by Chairperson Lyttle who then asked for a moment of silence. Following the moment of silence, she asked those present to stand and say the pledge of allegiance.

CONSENT ITEMS

1. Approval of October 1, 2015 Minutes, Board of Supervisors
2. Approval of November 2015 Accounts Payable:

	Accounts Payable	Additional	Total
General Fund	\$209,923.26	\$186,324.51	\$396,247.77
Debt Service	\$0.00	\$0.00	\$0.00
Capital	\$96,207.40	\$298,293.71	\$394,501.11
Water & Sewer	\$2,810.43	\$12,804.38	\$15,614.81
CSA	\$11,637.00	\$0.00	\$11,637.00
Indoor Plumbing	\$0.00	\$0.00	\$0.00
Juror Payments	\$180.00	\$0.00	\$180.00
Totals	\$320,758.09	\$497,422.60	\$818,180.69

3. Appropriation Requests:

School System - November 2015	Instruction	\$725,000.00
	Admin./Health	\$75,000.00
	Pupil Transp.	\$85,000.00
	Operation/Maint.	\$350,000.00
	Food Serv.	\$65,000.00
	Debt Service	\$0.00
	Capital Projects	\$0.00
	Technology	\$100,000.00
	Total	\$1,400,000.00
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Dept. of Social Serv. - November 2015		\$150,000.00
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4. Budget Amendment FY 15-16 School Technology Category: \$34,047

Supervisor Holmes made a motion that the Board approve the Consent Items as enumerated. Supervisor Wooden seconded the motion. Supervisors Lyttle, Blount, Homes, Wooden and Seward voted affirmatively to approve the motion.

PROGRESS REPORTS

1. VDOT

No Report.

2. Treasurer

A. Investment Letter

Chairperson Lyttle read the Investment Letter provided by Mary H. Shaw, Treasurer, which stated that at the October 1, 2015 meeting, it was reported that the balance in the LGIP Fund was \$11,176,234.27. Since that report, accrued interest for September, 2015 in the amount of \$1,642.60 had increased that balance to \$11,177,876.87. Since the last report, \$1,500,000.00 was transferred from LGIP to the General Fund leaving a balance in the LGIP of \$9,677,876.87. As of November 5, 2015 the County had \$10,185,811.45 in total investments, including one CD valued at \$507,934.58 which matures on January 18, 2016.

3. County Administration

A. Presentation; Project Updates & Award of Contract

Mr. Brian Camden, Project Manager, addressed the Board to provide an update on County projects. He began by informing that construction on the Surry County Welcome Center will be completed by Friday, November 6, 2015. The historical bronze plaque that was originally attached to the exterior of the building has been completely

restored and will be re-mounted to the exterior to the left of the entrance.

Mr. Camden further reported that construction on the restaurant facility at the Gray's Creek Marina has progressed very well over the past month. Most of the plumbing, mechanical, electrical, and drywall on the upper floor have been installed. The "rough-in" for the kitchen and dining areas is completed. Outside decks are being constructed; a new roof has been installed. Completion of the project is expected by mid-December. Additionally, all of the old piers and sunken boats have been removed from the creek in the area of the marina, removing all the obstructions to boat traffic. Construction on the new sewer force main which will serve the marina complex began this week with the installation of the concrete holding tanks and pump chambers. Depending on the weather, Mr. Camden reported that construction on the new sewer system should take about two months to complete. Mr. Camden also stated that progress towards a community fishing pier at the Gray's Creek Marina has also been made. The location of the fishing pier has been determined and design of the pier should be completed within the next two months, with construction scheduled to begin in the spring of 2016.

Mr. Camden reported that engineering design work on the Town of Dendron Water System is progressing on schedule. A site has been selected for the location of the water tank and easements are being obtained, as needed. Bowman engineers are expected to present suggested modifications to County staff in about two weeks.

B. Presentation: Southeast Rural Community Assistance Project, Inc.

Mr. Randolph Phillips, Rehabilitation Specialist, addressed the Board to provide information regarding the Department of Housing and Community Development (DHCD) funded services provided by SERCAP in Surry County. Mr. Phillips reported that the mission of SERCAP was to "improve the quality of life for low-income individuals by promoting affordable water and wastewater facilities, community development, environmental health, and economic self sufficiency." The organization provides technical assistance to home owners to resolve water/wastewater issues, assists with the identification of grant funding sources. It also provides plumbing and rehabilitative services, homeowner counseling services, and "aging in place" assistance. Mr. Phillips reported that funding was available to residents in Surry County who were in need of such services and stated that more information was available on SERCAP's website (www.southeastrcap.com).

C. Resolution 2015-14 Terminating the October 1, 2015 Resolution Declaring a Local Emergency

Mr. Franklin informed that on October 1, 2015, a Local Emergency was declared by Mr. Seward, Emergency Management Director due to heavy rains and the approach of Hurricane Joaquin which impacted the County. A resolution confirming the Declaration of Emergency was authorized by the Board that evening at their meeting. The proposed Resolution 2015-14 will terminate the earlier declaration of emergency effective October 6, 2015 at 12:00 noon.

Supervisor Blount made a motion that the Board authorize Resolution 2015-14 terminating the October 1, 2015 resolution, effective October 6, 2015 at 12:00 noon. Supervisor Seward seconded the motion which was passed with unanimous approval.

D. Surry County Emergency Compensation Policy

During the last emergency, FEMA questioned how the County compensated employees who worked during emergencies. They suggested that the County Personnel Compensation Policy only addresses "overtime" generally and did not specifically address hours worked by staff during an emergency. As a result, staff has composed the proposed Emergency Compensation Policy for the Board's consideration.

A motion was made by Supervisor Seward to adopt the proposed Emergency Compensation Policy as presented. The motion was seconded by Supervisor Blount and unanimously approved.

E. Surry County Surplus Equipment

Mr. Franklin presented the Board with a listing of out-of-service vehicles and equipment that are obsolete and/or non-functioning and requested that they declare these items surplus and authorize staff to dispose of and remove the items from the County's inventory.

Supervisor Wooden made a motion that the Board declare the items enumerated as non-useable surplus and authorize County staff to remove them from the County's inventory. The motion was seconded by Supervisor Holmes and unanimously approved.

Mr. Franklin asked Ms. Russell, Director of Planning and Community Development to provide the Board with a brief update regarding the County's Broadband initiative. Ms. Russell reported that construction of the communications tower has begun with site work in the Surry West Industrial Park with a projected completion date in mid-December 2015.

Mr. Franklin asked Mr. Rickey Woodard, Maintenance Supervisor, to provide the Board with an update of Maintenance Department activities. Mr. Woodard reported that new roofing has been installed on the Surry County Community Center and that estimates have been obtained for the installation of new siding. Maintenance staff has been made aware of safety concerns in the Department of Social Services Office and will continue to work to redesign/remodel the office space as needed. Four bathrooms have been remodeled in the Surry County Government Center and air conditioning units will need to be replaced over the next few years. Humidity issues in the Historic Courthouse are being addressed as well.

UNFINISHED BUSINESS

1. Appointments: Surry County Economic Development Authority
Supervisor Blount made a motion that the Board authorize the appointment of Mrs. Gwendolyn Brown to the Surry County Economic Development Authority for a term beginning on July 1, 2015 and ending June 30, 2019. Supervisor Seward seconded the motion; Supervisors Lyttle, Wooden, Holmes, Blount and Seward voted affirmatively.

NEW BUSINESS

None

CITIZEN COMMENTS

Mr. Mike Eggleston (Dendron District) addressed the Board stating that he was glad to hear that maintenance issues at the Surry County Community Center were being addressed.

ADJOURNMENT

There being no further business before the Board, Supervisor Seward made a motion to continue the meeting to Thursday, December 3, 2015 at 5:00pm for the purpose of conducting a work session. The meeting will be followed at 7:00pm by the regularly scheduled meeting. Supervisor Wooden seconded the motion; the motion passed with unanimous approval.