

VIRGINIA: A REGULAR MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS
HELD IN THE GENERAL DISTRICT COURTROOM OF THE COUNTY
GOVERNMENT CENTER ON DECEMBER 6, 2012 AT 7:00P.M.

PRESENT: SUPERVISOR JUDY S. LYTTLE, CHAIRPERSON
SUPERVISOR JOHN M. SEWARD, VICE-CHAIR
SUPERVISOR ERNEST L. BLOUNT
SUPERVISOR KENNETH R. HOLMES
SUPERVISOR GIRON R. WOODEN, SR.

ALSO

PRESENT: MR. TYRONE W. FRANKLIN, COUNTY ADMINISTRATOR
MR. WILLIAM HEFTY, COUNTY ATTORNEY
MS. TERRI HALE, DIRECTOR OF FINANCE
MS. RHONDA R. MACK, DIRECTOR OF PLANNING
MR. STACEY WILLIAMS, BUILDING OFFICIAL
MRS. SOPHENIA PIERCE, DIRECTOR OF OFFICE ON YOUTH
MRS. DEBBIE NEE, COMMISSIONER OF THE REVENUE
MR. ERVIN JONES, DIRECTOR, PARKS & RECREATION
SHERIFF ALVIN W. CLAYTON, SR.
MR. LLOYD HAMLIN, SUPERINTENDENT, PUBLIC SCHOOLS
MRS. MONIQUE BARNES, FINANCE DIRECTOR, PUBLIC SCHOOLS

CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

The meeting was called to order by Chairperson Lyttle who then asked for a moment of silence. Following the moment of silence, she asked those present to stand and say the pledge of allegiance.

CONSENT ITEMS

1. Approval of November 1, 2012 Minutes, Board of Supervisors
2. Approval of December 2012 Accounts Payable:

	Accounts Payable	Additional	Total
General Fund	\$72,075.73	\$194,352.67	\$266,428.40
Debt Service	\$32,474.29	\$586.63	\$33,060.92
Capital	\$16,331.30	\$28,541.90	\$44,873.20
Water & Sewer	\$13,271.49	\$294.18	\$13,565.67
CSA	\$0.00	\$10,294.71	\$10,294.71
Indoor Plumbing	\$0.00	\$450.00	\$450.00
Econ. Dev. Expense	\$0.00	\$1,105.00	\$1,105.00
Totals	\$134,152.81	\$235,625.09	\$369,777.90

3. Appropriation Requests:

School System - December 2012	Instruction	\$825,000.00
	Admin./Health	\$50,000.00
	Pupil Transp.	\$70,000.00
	Operation/Maint.	\$125,000.00
	Food Serv.	\$50,000.00
	Debt Service	\$0.00
	Capital Projects	\$0.00
	Technology	\$40,000.00
	Total	\$1,160,000.00
Dept. of Social Serv. - December 2012		\$150,000.00

Prior to the vote, Supervisor Wooden stated, as required by Section 2.2-3115(I) of the Code of Virginia, that he is a teacher employed by the School Board, that he is therefore a member of a group affected by the vote on the school appropriation, and that he is able to participate in the vote on the school appropriation fairly, objectively and in the public interest.

Supervisor Seward made a motion that the Board approve the Consent Items as enumerated; Supervisor Holmes seconded the motion. Supervisors Lyttle, Blount, Wooden, Seward and Holmes voted affirmatively to approve the motion.

4. Certification Request – Commissioner of the Revenue \$3,562.40
 Mrs. Debbie Nee presented a Certification Request for a refund of Disabled Veterans Payment of Real Estate Tax in the amount of \$3,562.40 pursuant to Section 58.1-3219.5 of the Code of Virginia.

Supervisor Holmes made a motion that the Board authorize a refund of Real Estate Tax in the amount of \$3,562.40 as presented in the Commissioner’s Certification Request. The motion was seconded by Supervisor Wooden and unanimously approved.

PROGRESS REPORTS

1. VDOT

None

2. Treasurer

A. Investment Letter

Chairperson Lyttle read the Investment Letter provided by Mary H. Shaw, Treasurer, which stated that as of November 1, 2012 the County had \$6,320,032.53 in the LGIP Fund. Since that report, accrued

interest for October 2012 in the amount of \$1,096.30 had increased that balance to \$6,321,128.83. As of December 6, 2012 the county had \$6,826,021.00 in total investments, including one CD valued at \$504,892.17 which matures January 18, 2013.

3. County Administration

A. Presentation: Dominion Virginia Power

Mr. Franklin introduced Mr. Max Bartholomew, Regional Manager for Dominion Power, Ms. Stephanie Harrington, Transmission Manager, and Mr. Wade Briggs, Project Manager for the Surry – Skiffes Creek – Whealton Project. Ms. Harrington addressed the Board with regard to the project beginning with Dominion’s recognition of the need for transmission lines provided by this project in response to the retirement of units at the Yorktown Power Station, MATS requirements and increasing demand. ***(A copy of Ms. Harrington’s presentation is included as an integral component of these minutes.)*** Ms. Harrington went on to discuss Dominion’s consideration of alternate routes for the transmission lines, the approval process of the Virginia State Corporation Commission (SCC) and a timeline for the project. She informed that the SCC would ultimately have the final decision in the routing of the proposed lines and that Dominion staff would return periodically to provide the Board with project updates.

Ms. Harrington addressed concerns of the Board and staff discussing opposition to the project, design of towers and other transmission line crossings along the James River.

B. Presentation: Planning Grant for Economic Development

Ms. Nancy Rodrigues, contractor for economic development, addressed the Board with information regarding an upcoming grant opportunity relative to economic development in Surry County. She informed that in early January 2013 the Virginia Department of Housing and Community Development (DHCD) will open a round of competition for Planning Grants. Staff has already positioned the County to respond to this process by registering and receiving approval in the “pre-approval” process as a qualified applicant. Any grant funding obtained from the DHCD via this program would assist the County in obtaining a professional economic assessment of the County’s strengths and weaknesses with regard to economic development and would, therefore, identify areas or infrastructure that may need to be developed to more successfully attract businesses to the County. Ms. Rodrigues informed that staff was seeking authorization from the Board to further pursue this grant opportunity.

Supervisor Seward made a motion that the Board authorize the County Administrator to pursue DHCD grant funding for the purpose of obtaining a professional economic assessment of the County. The motion was seconded by Supervisor Holmes. Supervisors Lyttle, Blount, Wooden, Seward and Holmes voted affirmatively.

C. Presentation: AFID Grant Funding Request

Ms. Rodrigues again addressed the Board with regard to potential grant funding through the Governor's Agriculture and Forestry Industries Development Fund (AFID). AFID grants are awarded to localities and benefit new or expanding facilities that are determined to add value to Virginia grown agriculture or forestry products. Ms. Rodrigues informed that The Hampton Roads Winery, LLC was established in Surry County in 2007 and produced its first harvestable grapes in 2012. The business is working towards developing its production area as well as developing plans for the construction of a Visitor's Center. Staff is seeking authorization from the Board to proceed in working with The Hampton Roads Winery to begin the application process in pursuit of AFID grant funding.

Supervisor Seward made a motion that the Board authorize the County Administrator to pursue AFID funding to assist in the development of The Hampton Roads Winery. Supervisor Wooden seconded the motion. The motion passed with unanimous approval.

D. Departmental Update: Building Official

Mr. Stacey Williams, Building Official, addressed the Board to provide an update on the activities and concerns of his department. He reported on codes affecting the Building Department, specifically those addressing manufactured homes. Mr. Williams further reported on quarterly meetings of the Richmond Area Building Officials which he has attended and the importance of connecting with area building officials to maintain uniformity in the administration and enforcement of building codes.

E. Request for Public Hearing: Utilities Ordinance

Ms. Terri Hale, Director of Finance, informed the Board that the current Utilities Ordinance does not allow for penalties and interest or disconnection/disconnection fees on late payments. An amendment to the Utilities Ordinance would address these issues with the proposal of a 10% penalty on delinquent charges. Ms. Hale requested that the Board schedule a public hearing on the matter for the January 3, 2013 meeting.

Supervisor Blount made a motion that the Board authorize a public hearing for the January 3, 2012 Board of Supervisors meeting for the

purpose of hearing public comments regarding the proposed Utility Ordinance Amendment. Supervisor Seward seconded the motion; Supervisors Lyttle, Blount, Wooden, Seward and Holmes voted affirmatively.

F. Supplemental Appropriation – Surry County Public Schools

Mr. Lloyd Hamlin, Superintendent of Surry County Public Schools appeared before the Board making the request that unspent local dollars from FY 11-12 in the amount of \$131,138 be re-appropriated to the current fiscal year. Following some discussion, Supervisor Blount suggested that the Fiscal Affairs Committees of the School Board and the Board of Supervisors conduct a joint meeting to further consider the matter and return to the Board with a recommendation at the time of their next meeting. Chairman Lyttle informed Mr. Hamlin that he would be contacted by the County Administrator's office to facilitate that meeting.

Mr. Hamlin also requested a joint meeting of the full School Board and the Board of Supervisors before the end of December to begin work on the upcoming FY 12-13 budgeting process. Following brief discussion, Board members agreed to meet with School Board members on Tuesday, December 18th at 6:00pm at the Surry County High School.

G. Award of Contract: Construction of Mantura Road Convenience Site

Mr. Franklin reported that an Invitation for Bids (IFB) had been published to receive bids on the construction of a manned solid waste site on Mantura Road in the County. One bid was received from Rickmond General Contracting of Wakefield. Mr. Brian Camden of Powell Management Associates has evaluated the submission and recommended the award in the amount of \$199,397. Project funds will be appropriated from the CIP budget for the current fiscal year.

Supervisor Seward made a motion that the Board authorize the County Administrator to execute a contract with Rickmond General Contracting in the amount of \$199,397 for the construction of a manned convenience site on Mantura Road. Supervisor Holmes seconded the motion; Supervisors Lyttle, Blount, Wooden, Seward and Holmes voted affirmatively. Mr. Franklin suggested that construction was expected to begin in January 2013 and may take 3-4 months to complete.

H. Appointments: Parks & Recreation Advisory Commission

Mr. Franklin reminded the Board that they had approved Resolution 2012-20 at their October 4, 2012 meeting which established the Parks and Recreation Advisory Commission to assist with the planning,

promotion and development of recreational activities and facilities within Surry County. The Board also determined that Member-at-Large positions will be filled by students recommended by principals of L.P. Jackson Middle School and Surry County High School.

Supervisor Seward made a motion that the Board appoint Mr. George Fauntleroy as the Surry District representative to the P&R Advisory Commission for a term from November 1, 2012 through October 31, 2013. The motion was seconded by Supervisor Blount and met with unanimous approval.

I. Appointment - Highway Transportation Safety Commission

Mr. Franklin informed the Board of the need for an appointment to the Surry County Highway Transportation Safety Commission representing the Surry Election District. Supervisor Seward stated that he was not prepared with an appointment at this time.

J. Appointment - Youth Services Citizen Board

Mr. Franklin introduced correspondence from Mrs. Sophenia Pierce indicating the need for a middle school representative to the Surry County Youth Services Citizen Board.

Supervisor Blount made a motion that the Board appoint Mr. Jasper Faison Edwards, an eighth grader at L.P. Jackson Middle School, for a term beginning December 2, 2012 through December 1, 2013. Supervisor Seward seconded the motion; Supervisors Lyttle, Holmes, Wooden, Blount and Seward voted affirmatively.

K. Appointment - Virginia's Gateway Region

Mr. Franklin presented correspondence from Mrs. Renee' Chapline, Executive Director of Virginia's Gateway Region, requesting that the Board indicate appointees for the 2013 calendar year. Supervisor Blount agreed to continue to serve as the Board representative. Supervisor Holmes made a motion that the Board re-appoint Mr. John Newby as the County's second representative. The motion was seconded by Supervisor Seward and unanimously approved.

Supervisor Blount reported that the Virginia Gateway Region Board had met this morning and discussed several topics from that meeting including the need for area schools to adequately prepare students with skills needed for future employment.

Members of the Board further discussed their recent trip to the Port of Virginia as well as the 460 project and the potential impact on economic development in the County. Mr. Franklin stated that, with the expansion of the port and the highway project on the horizon,

Surry County would need to develop an aggressive strategy to build the necessary infrastructure to attract business to the area. He further commented that the Economic Assessment discussed earlier would enable the Board to evaluate the County's position and take advantage of the increased traffic in and around Surry County.

UNFINISHED BUSINESS

None.

PUBLIC HEARING

1. Zoning Ordinance 2012-04

Mr. Franklin informed the Board that the public hearing had not been properly advertised and would; therefore, need to be rescheduled. Supervisor Seward made a motion that the public hearing for consideration of the Zoning Ordinance be rescheduled on Thursday, January 3, 2013 at 7:00pm. Supervisor Holmes seconded the motion; Supervisors Lyttle, Blount, Wooden, Seward and Holmes voted affirmatively.

Mr. Franklin invited Ms. Rhonda Mack to introduce the newest member of her staff to the Board and the public. Ms. Mack introduced Mr. Chris Gwaltney, Planner, and informed regarding the responsibilities that would be assigned to him within the Planning Department. Mr. Franklin added that it was nice to have an engineer on staff in the department.

NEW BUSINESS

Chairperson Lyttle inquired regarding a tentative Board Retreat and was informed by Mr. Franklin that the retreat would be scheduled in January or February of 2013.

CITIZENS COMMENTS

Chairperson Lyttle announced that citizens with question should address those questions to the County Administrator, Mr. Tyrone Franklin.

Mr. Kevin Brackett (Dendron District) addressed the Board with regard to his concern about County hiring practices. Chairperson Lyttle inquired if Mr. Brackett had met with Mr. Franklin as he was previously invited to do. Mr. Brackett responded that he had not.

Mr. Keith Debrick (Spring Grove) appeared before the Board with questions and concerns regarding the 460 project and its impact on the County.

CLOSED SESSION

There being no comments from the public, Supervisor Seward made a motion that the Board move to Closed Session to discuss a personnel matter as permitted by the Code of Virginia § 2.2-3711(A)(1). Supervisor Holmes seconded the motion. Supervisors Lyttle, Wooden, Blount, Seward and Holmes voted in favor of the motion.

Supervisor Seward moved that the Board return to open session and certify by roll call that the closed session was concluded and that nothing had been discussed except the matter or matters permitted to be discussed under the provisions of the Virginia Freedom of Information Act. Supervisor Blount seconded the motion; all members present voted affirmatively.

ADJOURNMENT

Supervisor Blount made a motion that the Surry County Board of Supervisors continue their meeting to December 18, 2012 at 6:00pm at the Surry County High School to meet jointly with the Surry County School Board for a discussion regarding the upcoming FY 13-14 budget. Supervisor Holmes seconded the motion. Supervisors Lyttle, Holmes, Wooden, Blount and Seward voted affirmatively.

Surry-Skiffes Creek-Whealton Project Update

Surry County Board of Supervisors
December 6, 2012

Surry-Skiffes Creek-Whealton Background

The need for a new 500 kV circuit was initially planned for **2019**

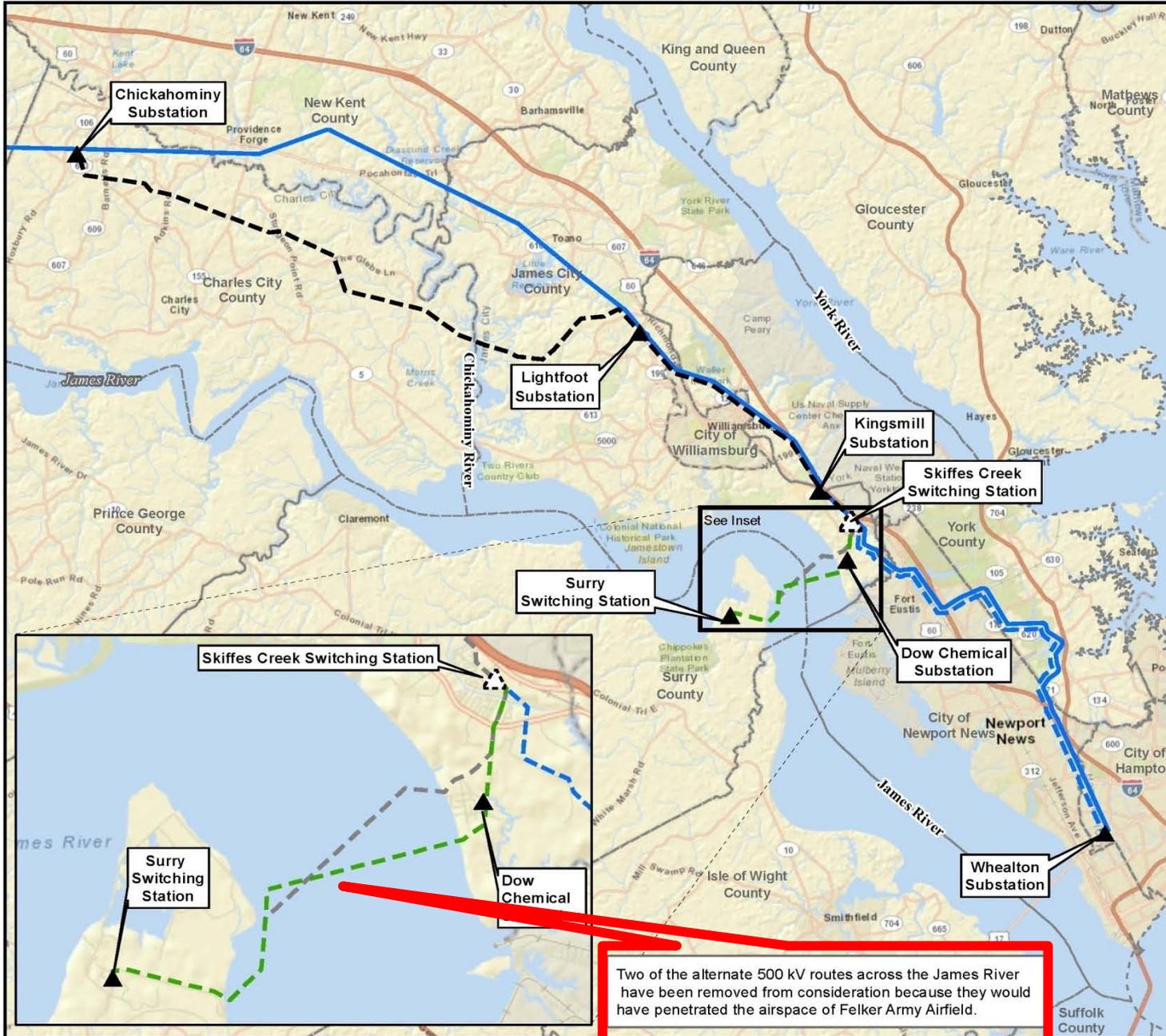
- Retirement of units at Yorktown Power Station, in response to MATS requirements, accelerated the need for 500 kV circuit in service by 6/1/2015

500kV - 7.4 miles - - Appr. 1.5 miles on land in Surry County (DVP),
3.5 miles overhead across the James River, and
2.3 miles on land in southern James City County (> 1 mile
new ROW)

Alternative Route 37.9 miles total: appr. 24.9 miles undeveloped
right-of-way, 13.0 miles improved, occupied right-of-way

230kV - 20 miles

Rebuild on existing ROW

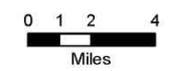


Surry - Skiffes Creek 500 kV Transmission Line

Skiffes Creek - Whealton 230 kV Transmission Line

Skiffes Creek 500-230-115 kV Switching Station

- ▲ Existing Substation
- ⚡ Proposed Switching Station
- Updated Proposed 500 kV Route
- James River
- Crossing Variation 3
- Chickahominy Alternative 500 kV Route
- Proposed 230 kV Route
- Existing 230 kV Line
- - - County Boundary



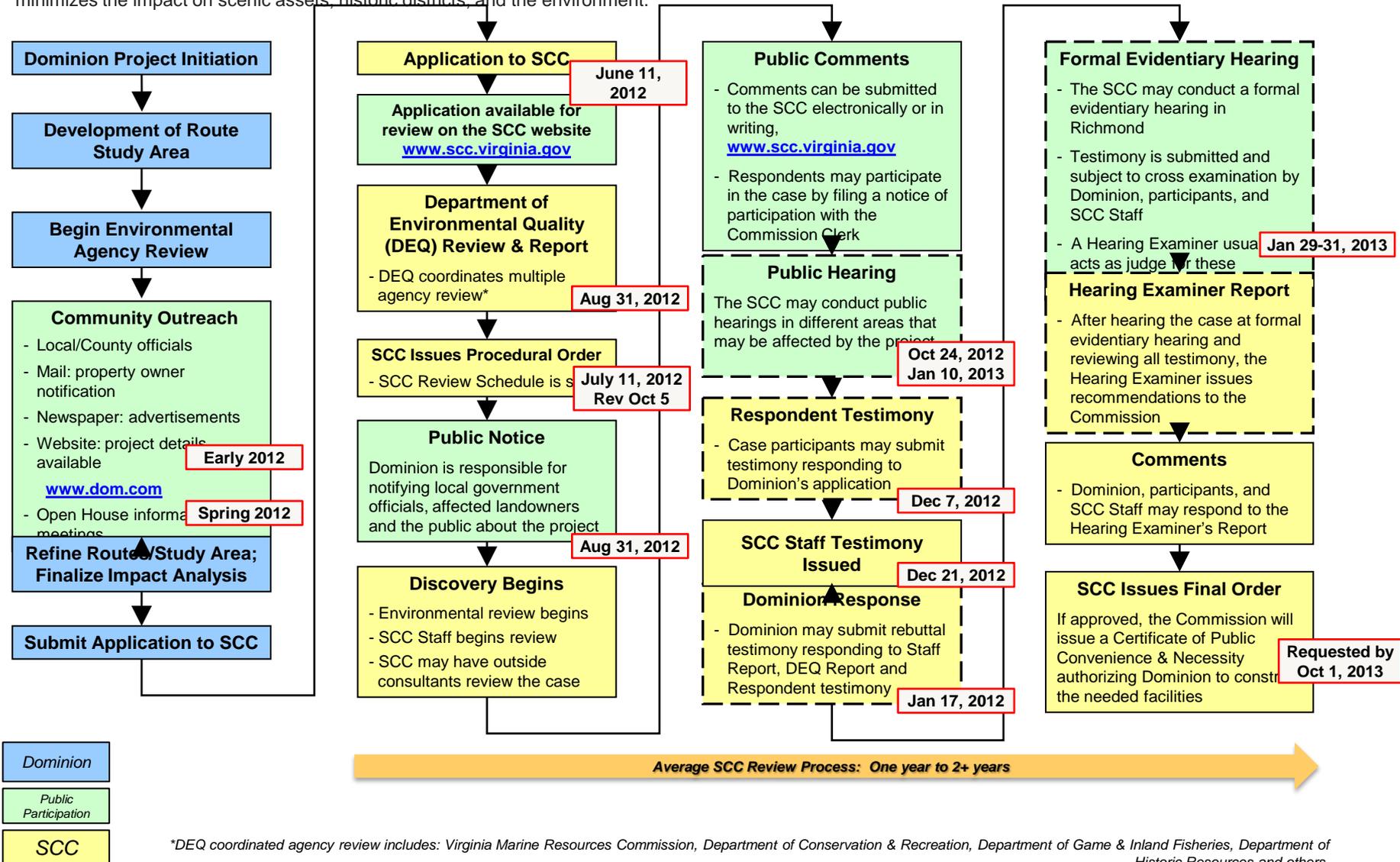
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9/27/2012

The Transmission Line Approval Process - - Surry-Skiffes Creek-Wheaton

Virginia's State Corporation Commission (SCC) has regulatory authority over all electric utilities and requires that all transmission facilities at or above 138 kV be certified by the SCC.

The SCC determines the need for a proposed line and the route. Among other elements considered, the SCC must determine that the selected route reasonably minimizes the impact on scenic assets, historic districts, and the environment.



Routing Analysis

- ❑ **Substantially shorter total length** of the Surry-Skiffes Creek proposed line (7.42 miles) compared to the Chickahominy Alternative (37.89 miles)
- ❑ Requires permanent clearing of a **significantly smaller amount of forested wetlands and forested land** than the Chickahominy Alternative
- ❑ **Crosses through somewhat less developed areas**, resulting in the Chickahominy Alternative crossing within 500 feet of 1,129 homes, while the Surry-Skiffes Creek proposal would only cross within 500 feet of 84 homes
- ❑ **Crosses and affects much less private lands** (3.75 miles) compared to 28.53 miles of private lands crossed by the Chickahominy Alternative
- ❑ **Approximately \$55M dollars less** (approximately \$60M compared to \$115M) than the Chickahominy Alternative

Underground across James River was Considered

❑ **500kV Not Feasible –**

- ❑ Submarine 500kV is not a viable technology — Underground lines at 500 kV have only been installed in a few places around the world and have been limited to 1000-1200 MVA. None has been installed with the minimum required 2000 MVA capacity of the Surry-Skiffes Creek 500 kV line

❑ **230kV Considered but Not Feasible –**

- None of the 230 kV alternatives resolved all of the identified NERC criteria violations
- *But Dominion investigated anyway - -*
 - **Cost**
 - **Long-term Reliability**
 - **Configuration between Surry Power Station and Surry Switching Station**
 - **Timing**

Timeline

Public Outreach	Fall 2011-ongoing
Filed Application with SCC	June 11, 2012
Local SCC Public Hearing – Williamsburg	Oct 24, 2012
SCC Staff Report to be filed	Dec 21, 2012
SCC Public Hearing – Richmond	Jan 10, 2013
SCC Evidentiary Hearing – Richmond	Jan 29-31, 2013
Begin Construction, pending approvals	Fall 2013
Energize Lines	June 2015