

VIRGINIA: A REGULAR MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS
HELD IN THE GENERAL DISTRICT COURTROOM OF THE COUNTY
GOVERNMENT CENTER ON FEBRUARY 2, 2012 AT 7:00P.M.

PRESENT: SUPERVISOR JUDY S. LYTTLE, CHAIRMAN
SUPERVISOR JOHN M. SEWARD, VICE CHAIR
SUPERVISOR ERNEST L. BLOUNT
SUPERVISOR KENNETH R. HOLMES
SUPERVISOR GIRON R. WOODEN, SR.

ALSO

PRESENT: MR. TYRONE W. FRANKLIN, COUNTY ADMINISTRATOR
MR. WILLIAM HEFTY, HEFTY & WILEY, COUNTY ATTORNEY
MS. TERRI HALE, DIRECTOR OF FINANCE
MS. RHONDA MACK, DIRECTOR OF PLANNING
MR. STACEY WILLIAMS, BUILDING OFFICIAL
MRS. VALERIE PIERCE, DIRECTOR, SURRY SOCIAL SERVICES
SHERIFF ALVIN CLAYTON

CALL TO ORDER

The meeting was called to order by Chairman Lyttle who then asked for a moment of silence. Following the moment of silence, she asked those present to stand and say the pledge of allegiance.

BOARD REORGANIZATION

Chairman Lyttle made the following appointments to sub-committees of the Board:

Buildings and Grounds: Supervisor Seward and Supervisor Wooden

Personnel: Supervisor Blount and Supervisor Holmes

Fiscal Affairs: Supervisor Blount and Supervisor Seward

Chairman Lyttle then opened the floor for nominations for representatives to the following local and regional boards and commissions:

Surry County Planning Commission: Supervisor Blount nominated Chairman Lyttle. The nomination was seconded by Supervisor Seward and unanimously approved.

Surry County Highway Transportation Safety Commission: no representative was appointed.

Surry County Social Services Board: Supervisor Seward nominated Supervisor Holmes. The nomination was seconded by Supervisor Wooden and unanimously approved.

Virginia's Gateway Region Board: Supervisor Seward nominated Supervisor Blount. The nomination was seconded by Supervisor Holmes and unanimously approved.

Crater Planning District Commission: Supervisor Wooden nominated Supervisor Seward. The nomination was seconded by Supervisor Holmes and unanimously approved.

Hampton Roads Planning District Commission: Supervisor Blount nominated Supervisor Seward. The nomination was seconded by Supervisor Holmes and unanimously approved.

Hampton Roads Partnership: Since the Chairman of the Board of Supervisors historically serves as representative to the HRP, Chairman Lyttle announced that she would be glad to serve in this position.

CONSENT ITEMS

1. Approval of January 5, 2012 Minutes, Board of Supervisors
2. Approval of January 26, 2012 Minutes, Board of Supervisors
3. Approval of February 2012 Accounts Payable:

	Accounts Payable	Additional	Total
General Fund	\$153,552.60	\$107,101.76	\$260,654.36
Debt Service	\$0.00	\$586.63	\$586.63
Capital	\$0.00	\$9,057.29	\$9,057.29
Water & Sewer	\$0.00	\$19,598.51	\$19,598.51
CSA	\$0.00	\$3,375.00	\$3,375.00
Indoor Plumbing	\$0.00	\$0.00	\$0.00
Totals	\$153,552.60	\$139,719.19	\$293,271.79

4. Appropriation Requests:

School System - February 2012	Instruction	\$800,000.00
	Admin./Health	\$50,000.00
	Pupil Transp.	\$70,000.00
	Operation/Maint.	\$125,000.00
	Food Serv.	\$50,000.00
	Debt Service	\$0.00
	Capital Projects	\$0.00
	Technology	\$40,000.00
	Total	\$1,135,000.00
Dept. of Social Serv. - February 2012		\$150,000.00

Board members agreed to table approval of January 26, 2012 minutes until they had opportunity to thoroughly review them.

Supervisor Seward made a motion that the Board approve the remaining Consent Items as enumerated; Supervisor Holmes seconded the motion. Supervisors Lyttle, Blount, Wooden, Seward and Holmes voted affirmatively to approve the motion.

PROGRESS REPORTS

1. VDOT

A. Request for Abandonment of Prescriptive Right-of-Way: There was no representative from VDOT present. Mr. Franklin explained that the County had been made aware of a request by Mr. William B. Savedge to abandon the right-of-way on Villa Road (Route 613, Claremont Beach) which adjoins his property as well as that of Mr. Richard Norris. Mr. Norris does not dispute the proposed abandonment. The property in question has been determined by VDOT to be a prescriptive right-of-way.

The process of abandonment requires that the Board post a Notice of Intent to Abandon 30 days prior to a public hearing. Following a public hearing on the matter, the Board may act to abandon the right-of-way on Villa Road (Rt. 613) by means of a resolution.

Supervisor Seward made a motion that the Board post a Notice of Intent to Abandon and schedule a Public Hearing at 7:00pm during its regularly scheduled Board meeting to be held in the General District Courtroom on April 5, 2012. The motion was seconded by Supervisor Blount; Supervisors Lyttle, Holmes, Wooden, Seward and Blount voted in favor of the motion.

Mr. Franklin introduced correspondence from the Highway Transportation Safety Commission (HTSC) regarding continuing roadway issues. Chairman Lyttle stated that the HTSC was doing a good job keeping the roadways in Surry County safe. She expressed concern regarding increased truck traffic, monitoring of speeds, overall volume of traffic on major routes as well as other safety issues identified by the HTSC. Board members discussed these issues as well as animal carcasses along the road sides, conditions on Route 602 and other areas of concern.

2. Treasurer

A. Investment Letter

Chairman Lyttle read the investment letter submitted by Mrs. Mary H. Shaw, Treasurer. She stated that as of January 5, 2011 the county had \$17,801,131.96 in the LGIP Fund. Since that report, accrued interest for December, 2011 in the amount of \$1,296.18 had increased that balance to \$17,802,428.14. As of February 2, 2012 the county had \$18,306,691.71 in total investments, including one CD valued at \$504,263.57.

3. County Administration

A. Presentation

Mr. Tim Graves and Ms. Carolyn Wren, Virginia's Gateway Region (VGR), appeared before the Board to make a brief presentation and provide an update on agency efforts to assist the region. ***(A copy of this presentation is included as an integral component of these minutes.)*** Mr. Graves explained that VGR is the economic development engine for Surry County. Through its partnership with the County, VGR provides existing business development, networking opportunities and special events, easy marketing of business to incoming companies and encourages industry relocation to partner communities. Recent successes include the Rolls-Royce plant and Amazon distribution centers.

Ms. Wren further discussed efforts specific to Surry County to include food related initiatives and the need for grocery access.

B. Resolution 2012-02

Mr. Franklin presented Resolution 2012-02 recognizing Mr. Don Rawlings, owner and pharmacist of Surry Drugs on the occasion of his retirement. Following a reading of the resolution, Supervisor Seward made a motion that the Board approve Resolution 2012-02. Supervisor Wooden seconded the motion; the motion was unanimously approved.

C. Certification Request

Mr. Franklin called the Board's attention to a Certification Request from the Commissioner of the Revenue for a refund of Tangible Business Personal Property taxes in the amount of \$3,355.78 due to W. J. Knecht Trucking pursuant to Section 58.1-3981 of the Code of Virginia. Subject taxes were erroneously assessed and paid on a 1995 Prentice Log Loader for tax years 2008 and 2009.

Supervisor Seward made a motion that the Board authorize a refund of \$3,355.78 to W. J. Knecht Trucking as enumerated in the Certification Request from the Commissioner of the Revenue. The

motion was seconded by Supervisor Wooden and passed by unanimous vote.

D. Supplemental Appropriation Request

Mr. Franklin presented correspondence from the School System requesting that the Board authorize a supplemental appropriation of \$38,000 in unspent FY10-11 local funds. Said funds would be used for painting and upgrading bathrooms at the elementary school.

Board members suggested that the Fiscal Affairs Committee consider the request and advise the Board at a later date. Supervisor Holmes made a motion that the matter be tabled until the Fiscal Affairs Committee had had an opportunity to consider the request. Supervisor Seward seconded the motion; Supervisors Lyttle, Blount, Wooden, Holmes and Seward voted affirmatively.

E. Appointment – Planning Commission

Board members considered correspondence from Ms. Rhonda Mack, Director of Planning and Community Development, requesting the appointment of two representatives from the Carsley Election District to serve on the Surry County Planning Commission.

Supervisor Holmes made a motion that the Board appoint Mr. Giron R. Wooden, Jr. and re-appoint Mr. Kevin Monahan for terms beginning on January 13, 2012 and ending January 12, 2016. The motion was seconded by Supervisor Blount and received unanimous approval from the Board.

F. Appointment – Board of Zoning Appeals

Mr. Franklin presented correspondence from Ms. Mack requesting that the Board recommend an appointee to the Board of Zoning Appeals for the Carsley District.

Supervisor Holmes made a motion that the Board recommend Mr. Robert Palmer, Sr. to the Circuit Court for appointment to the Board of Zoning Appeals for a term beginning October 11, 2011 and ending October 10, 2016. Supervisor Seward seconded the motion; all present voted in favor of the motion.

G. Appointment – Virginia’s Gateway Region

Mr. Franklin introduced correspondence from Mrs. Renee Chapline, Executive Director of Virginia’s Gateway Region, requesting that the Board select an appointee for the 2012 calendar year to serve on the VGR board.

Supervisor Seward made a motion that the Board reappoint Mr. John Newby to serve on the Board of Virginia's Gateway Region for a term beginning January 1, 2012 and ending December 31, 2012. Supervisor Wooden seconded the motion; the motion was unanimously approved.

H. Appointment – Youth Services Citizen Board

The Board considered correspondence from Mrs. Sopenia Pierce, Director of Surry County Office on Youth, indicating that the term of Mr. Jesse Byrd (Carsley District) on the Youth Services Citizen Board had expired on November 4, 2011.

Supervisor Holmes made a motion that the Board reappoint Mr. Byrd to another four year term on the Youth Services Citizen Board to begin November 5, 2011 and end November 4, 2015. The motion was seconded by Supervisor Seward and unanimously passed.

I. Appointment – John Tyler ASAP

Mr. Franklin introduced correspondence from Ms. Maureen Earley, Executive Director of John Tyler Alcohol Safety Action Program (ASAP) requesting a replacement to complete the term of Ms. Deborah Hatcher on the John Tyler ASAP Policy Board.

Supervisor Seward made a motion that the Board appoint Mr. Clarence Perry to complete the term of Ms. Hatcher to end on March 31, 2012. Supervisor Wooden seconded the motion; Supervisors Lyttle, Blount, Holmes, Seward and Wooden voted affirmatively.

J. FY 2012 Fire Programs Funds Amendment

Mr. Franklin informed the Board that the County had received \$14,400 in FY 2012 State Fire Program Funds. This amount needs to be disbursed to the Surry, Dendron and Claremont Fire departments, in the amount of \$4,800 respectively.

Supervisor Blount made a motion that the Board amend the FY 2011-2012 budget by \$14,400 to reflect the receipt of FY 12 Fire Program Funds and authorize the appropriation and disbursement of the funds to the Surry, Dendron and Claremont Volunteer Fire Departments as enumerated. The motion was seconded by Supervisor Holmes and unanimously approved.

PUBLIC HEARING

Chairman Seward called the Public Hearing to order at 7:30pm. Mr. Franklin read the statement of the case: to hear comments regarding the proposed

Surry County Ordinance 2012-01 establishing penalty fees for building inspection services.

Mr. Stacey Williams, Building Official, addressed the Board with information relative to penalty fees for starting work without a valid permit within Surry County. The penalty rate has previously been 50% of the permit fee which currently would calculate to be a penalty fee of \$15 - \$20. Mr. Williams stated that the proposed \$100 fee was not designed to deter contractors from working in Surry County, but to encourage greater compliance with permitting requirements.

Chairman Lyttle invited the public to comment regarding the proposed ordinance. There being no comments from the public, Chairman Lyttle closed the floor and asked Board members for comments.

Supervisor Wooden made a motion that the Board approve Ordinance 2012-01 changing the penalty for beginning construction without a valid permit from 50% of the permit fee to a charge of \$100.00. The motion was seconded by Supervisor Seward and passed by unanimous approval.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Supervisor Holmes reported that he had opportunity recently to tour Bacon's Castle and suggested that Preservation Virginia, who owns and operates the mansion, wanted to increase accessibility to the facility. He further suggested that agencies within the County should "think outside the box" to greater utilize assets within Surry County to attract business and tourism.

Mr. Franklin announced an upcoming job fair to be held at the Community Center (205 Enos Farm Drive) on February 22, 2012 from 9am-4pm by D.Z. Atlantic. More information is available on the County website or through contact with the Surry County Resource and Employment Center.

Supervisor Seward suggested that the Board authorize staff to submit a request to the Isle of Wight Board of Supervisors to consider their position of opposition to the proposed Surry County Cypress Creek Project. Supervisor Seward made a motion to that effect; the motion was seconded by Supervisor Blount and passed with unanimous approval.

CITIZEN COMMENTS

Mr. Mike Eggleston (Dendron District) addressed the Board with concerns about the proposed Cypress Creek Project.

Mrs. Helen Eggleston (Dendron District) appeared before the Board to ask that staff consider a larger venue for the upcoming Planning Commission Public Hearing.

CLOSED SESSION

There being no further comments from the public, Supervisor Blount made a motion that the Board move to Closed Session to discuss a personnel matter involving performance evaluation or job assignments of specific employees, Virginia Code § 2.2-3711(A)(1) and a matter involving the acquisition of real property for public purposes where discussion in an open meeting would adversely affect the County's bargaining position, Virginia Code § 2.2-3711(A)(3). Supervisor Seward seconded the motion. Supervisors Lyttle, Holmes, Wooden, Blount and Seward voted in favor of the motion.

Supervisor Seward moved that the Board return to open session and certify by roll call that the closed session was concluded and that nothing had been discussed except the matter or matters permitted to be discussed under the provisions of the Virginia Freedom of Information Act. Supervisor Blount seconded the motion; all members present voted affirmatively.

ADJOURNMENT

There being no further business for the Board to conduct, Supervisor Seward made a motion to adjourn. The motion was seconded by Supervisor Blount and passed unanimously.



VIRGINIA'S GATEWAY REGION

Economic Development Organization

Surry County

Board of Supervisors

February 2, 2011



Presentation:

- Virginia's Gateway Region Overview
- Gateway's Surry-focused efforts
- Surry County's Economic Competitiveness



VGR Overview



VIRGINIA'S GATEWAY REGION
Economic Development Organization



The
Public
Side:



VGR Overview



VIRGINIA'S GATEWAY REGION
Economic Development Organization

The Private Side:



WILLIAMS MULLEN
Where Every Client is a Partner®



BON SECOURS
HEALTH SYSTEM



GRUBB & ELLIS.
Harrison & Bates



The Progress-Index



Your Touchstone Energy® Partner 

(And 80+ more)

VGR Overview



VIRGINIA'S GATEWAY REGION
Economic Development Organization

Services

- A one-stop source for information and cost comparisons
- Generates leads and interest in region through marketing efforts
- Confidential and pro-bono work for companies seeking a business location
- Coordinated visits highlighting our communities and suitable properties
- Networking with other experts to advocate jobs and capital investment in the Gateway Region
- Connect existing business with resources to succeed



VGR Overview



VIRGINIA'S GATEWAY REGION
Economic Development Organization

Target Industry Sectors



**Advanced
Manufacturing**



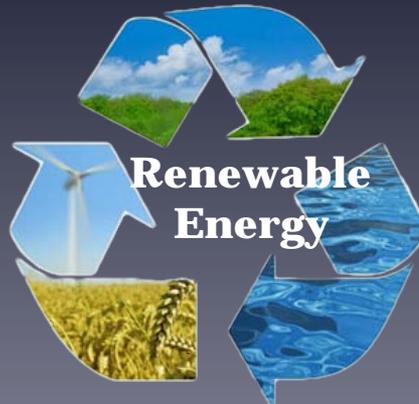
**Global
Logistics**



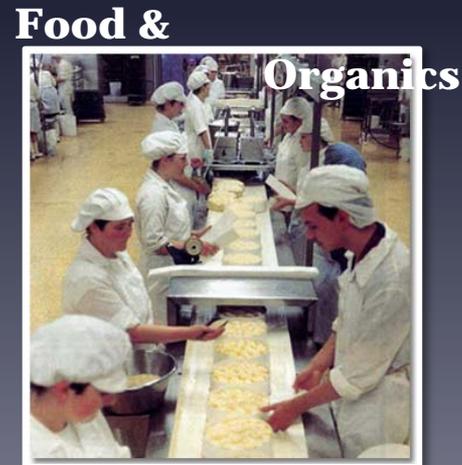
Defense



Aerospace



**Renewable
Energy**



**Food &
Organics**



**Back
Office**

(And tourism!)

Food Related Initiatives

Farm-to-table

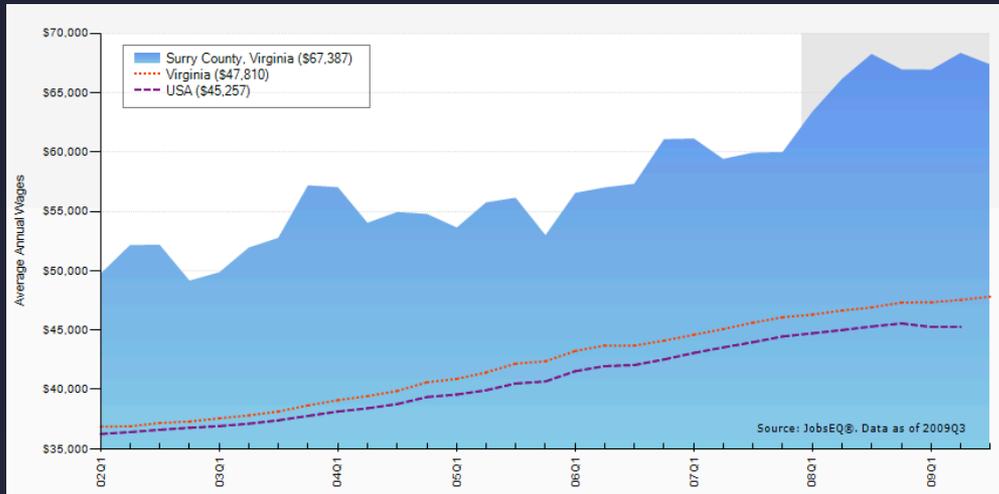
- Determine resources available for farmers
- Create a forum to link communities, farmers, institutions and restaurants

Retail Market Analysis

- Planning Studio II (Master Thesis) focused on assessing current food offerings/inventory in Surry followed by recommendations for implementation



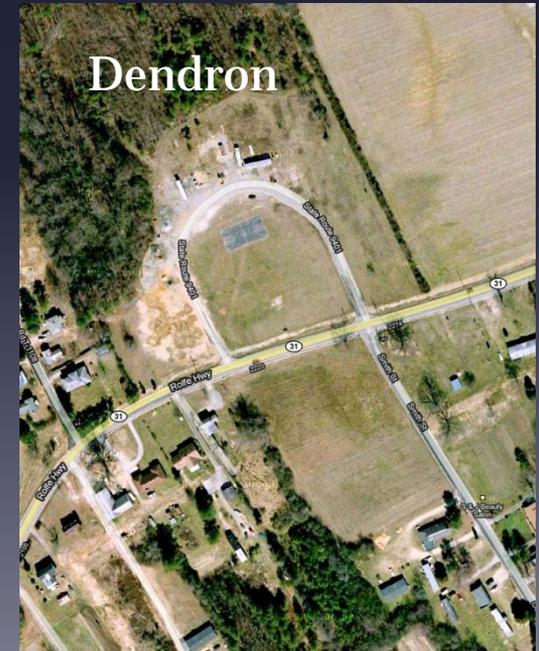
Surry County Retail Analysis



Surry West



Dendron





Surry County's Competitiveness

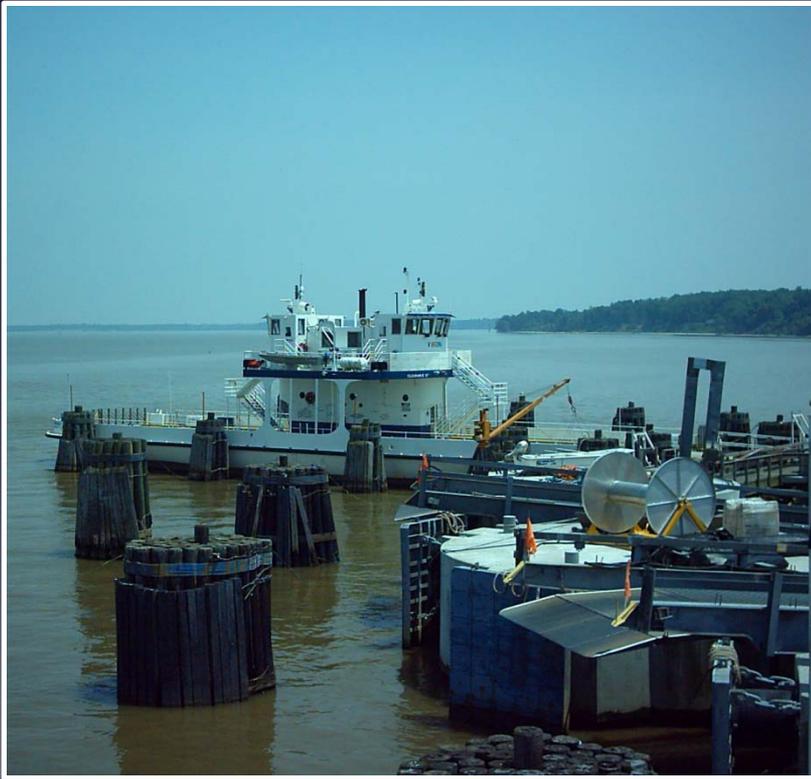
- Large available sites, with buffer
- Sites for renewable/alternative energy: biomass, timber
- Wood-product manufacturing sourcing local materials
- Agricultural-driven manufacturing and testing



Surry County's Competitiveness



VIRGINIA'S GATEWAY REGION
Economic Development Organization



- Broadband
- Tourism
- James River connection
 - Tourism
 - Future barge sites
 - Energy
- Williamsburg connection