

VIRGINIA: A REGULAR MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS
HELD IN THE GENERAL DISTRICT COURTROOM OF THE COUNTY
GOVERNMENT CENTER ON APRIL 5, 2012 AT 7:00P.M.

PRESENT: SUPERVISOR JUDY S. LYTTLE, CHAIRMAN
SUPERVISOR JOHN M. SEWARD, VICE-CHAIR
SUPERVISOR ERNEST L. BLOUNT
SUPERVISOR KENNETH R. HOLMES
SUPERVISOR GIRON R. WOODEN, SR.

ALSO

PRESENT: MR. TYRONE W. FRANKLIN, COUNTY ADMINISTRATOR
MS. TERRI HALE, DIRECTOR OF FINANCE
MR. WILLIAM HEFTY, COUNTY ATTORNEY
MS. RHONDA R. MACK, DIRECTOR OF PLANNING
MRS. VALERIE PIERCE, DIRECTOR OF SOCIAL SERVICES
MRS. MARY H. SHAW, TREASURER
SHERIFF ALVIN W. CLAYTON, SR.
MR. STACEY WILLIAMS, BUILDING OFFICIAL

CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

The meeting was called to order by Chairman Lyttle who then asked for a moment of silence. Following the moment of silence, she asked those present to stand and say the pledge of allegiance.

CONSENT ITEMS

1. Approval of March 1, 2012 Minutes, Board of Supervisors
2. Approval of April 2012 Accounts Payable:

	Accounts Payable	Additional	Total
General Fund	\$43,004.11	\$261,219.22	\$304,223.33
Debt Service	\$0.00	\$0.00	\$0.00
Capital	\$32.64	\$64,002.02	\$64,034.66
Water & Sewer	\$34,177.65	\$13,485.72	\$47,663.37
CSA	\$0.00	\$13,790.87	\$13,790.87
Indoor Plumbing	\$0.00	\$0.00	\$0.00
Totals	\$77,214.40	\$352,497.83	\$429,712.23

3. Appropriation Requests:

School System - April 2012	Instruction	\$800,000.00
	Admin./Health	\$52,000.00
	Pupil Transp.	\$85,000.00
	Operation/Maint.	\$133,000.00
	Food Serv.	\$40,000.00
	Debt Service	\$0.00
	Capital Projects	\$0.00
	Technology	\$25,000.00
	Total	\$1,135,000.00
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Dept. of Social Serv. - April 2012		\$150,000.00

4. General Fund 4th Quarter Appropriations:

General Government	\$1,216,947.25
Special Funds	\$45,000.00
Debt Service	\$0.00
Water & Sewer	\$50,000.00
Capital Projects	\$55,000.00
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TOTAL	\$1,366,947.25

Supervisor Holmes made a motion that the Board approve the Consent Items as enumerated; Supervisor Seward seconded the motion. Supervisors Lyttle, Blount, Wooden, Seward and Holmes voted affirmatively to approve the motion.

PROGRESS REPORTS

1. VDOT

No representative of VDOT was available to present a report to the Board.

A. Request for Public Hearing

Mr. Franklin introduced correspondence from Ms. Frances Bailey, Project Manager, regarding the need for a Public Hearing to be held in consideration of the Surry County Six Year Secondary Road Improvement Plan. VDOT has identified ten priorities within the County to be:

- (1) **Lebanon Road** from the intersection of Southwark Road to Dark Swamp Road
- (2) **Intersection of Bacons Castle Trail and Colonial Trail East**

- (3) ***Moonlight Road*** from intersection with Route 10 East (1 mile)
- (4) ***Claremont Beach***
- (5) ***White Marsh Road*** from intersection with Route 10 East (2.8 miles)
- (6) ***Sunken Meadow Road/River Road*** from intersection with Route 626 to T1209
- (7) ***New Design Road*** from Route 611 to Route 630 (1.2 miles)
- (8) ***Chippokes Farm Road*** from intersection with Route 10 East to intersection with Route 634 (2 miles)
- (9) ***Golden Hill Road*** from Route 10 East to Route 632 (1.4 miles)
- (10) ***Highgate Road*** from Route 10 East to Route 633

Supervisor Holmes voiced continuing concern regarding the unsafe conditions on Route 602. Supervisor Seward suggested that citizens living near or routinely travelling along Rt. 602 should call VDOT to complain.

Mr. Franklin reported that in conversation with VDOT officials, they had indicated that staff would be available for more regular attendance at Board meetings and that changes would be made to their system of responding to citizen complaints. He further agreed to arrange a meeting with Supervisor Holmes and VDOT officials to address his specific concerns regarding Route 602.

Supervisor Blount made a motion to schedule a Public Hearing for consideration of the VDOT Six Year Secondary Road Improvement Plan on Thursday, May 3, 2012. The motion was seconded by Supervisor Wooden; all present voted affirmatively.

2. Treasurer

A. Investment Letter

Mrs. Mary H. Shaw, Treasurer stated that as of March 1, 2012 the county had \$17,804,797.80 in the LGIP Fund. Since that report, accrued interest for February 2012 in the amount of \$2,415.75 had increased that balance to \$17,807,213.55. Since the March 1, 2012 report, a total of \$1,500,000.00 was transferred from the LGIP account to the General Fund, leaving a balance of \$16,307,213.55 in the Local Government Investment Pool. As of April 5, 2012 the county had \$16,811,477.12 in total investments, including one CD valued at \$504,263.57 which matures January 18, 2013.

3. County Administration

A. Presentation: Line of Duty Act Funding & Resolution 2012-05

Ms. Stephanie Heintzleman, of VACo Risk Management Programs, addressed the Board with information regarding Line of Duty Act Funding (LODA). After providing some background information, Ms. Heintzleman explained that the annual cost of the program currently administered by the Virginia Retirement System (VRS) has an annual cost of \$10 million. Last year, the General Assembly gave localities the option of “opting out” of the VRS program and funding LODA privately. Due to the number of localities that have opted out of the VRS program, costs for those remaining in the program have risen. Ms. Heintzleman presented the Board with a rate comparison which indicates that should Surry County opt out of the VRS program and contract with VACo Risk Management, the County could realize a savings of \$9,305.60 for FY 2012-2013.

Mr. William Hefty advised the Board that this appeared to be the best action. Supervisor Seward made a motion that the Board authorize Resolution 2012-05 to opt out of the Line of Duty Act Fund administered by VRS and elect to self fund through VACo Risk Management, and to authorize the execution of an agreement with VACo Risk Management. The motion was seconded by Supervisor Wooden and passed unanimously.

B. Presentation: Department of Veterans Affairs

Mr. Worth Kenyon, Program Director, addressed the Board with regard to a request to park and set up the Department of Veterans Affairs’ Rural Community Mobile Medical Clinic in Surry County on a monthly basis. The purpose of the mobile medical clinic is to provide primary medical care to veterans who experience difficulty traveling to the nearest Veteran’s Hospital. Mr. Kenyon reported that veterans have been treated at McGuire VA Hospital in Richmond and returned to Surry County without receiving continuing care, thus speaking to the need for this type of service within Surry County.

Mr. Kenyon further explained that the mobile unit operates as a primary physician’s office would by providing for many of the same services. The mobile unit is staffed by a commercial driver, Mr. Donnell Gary, a registered nurse, Ms. Eleanor Washington, and a mid-level practitioner. The unit only requires an area to park adjacent to a building with restroom facilities and an area where patients could wait for treatment and does not need hook ups for electricity or water. Staff of the mobile unit will see patients with appointments as well as walk-in patients although it is not designed as an acute care facility.

Mr. Franklin advised the Board that County staff would work with Ms. Washington and her staff to determine a location within the County and establish a schedule of monthly visits. Ms. Washington presented the Board with additional informational materials. ***(A copy of Ms. Washington's presentation is included as an integral component of these minutes.)***

Chairman Lyttle thanked Mr. Kenyon, Mr. Gary and Ms. Washington for their presence at the meeting and stated that she was pleased that these services would soon be available to veterans living in Surry County.

C. Presentation: Social Services Budget FY 12-13

Mrs. Valerie Pierce, Director of Social Services, addressed the Board to present the Social Services Department's FY 2012-2013 Budget Request. She reported that the Proposed Budget had been accepted by the Social Services Board. Mrs. Pierce reviewed the Department's mission statement as well as types of services provided and numbers of clients served.

Mrs. Virginia Gary, Finance Director for Surry DSS, presented the Budget Request totaling \$2,048,047, which represents a decrease of \$180,452 (8.1%). While the total budget is decreased, the local share request is \$873,297 which is an increase of \$174,391 or 25%. ***(A copy of the Social Services presentation is included as an integral component of these minutes.)***

D. Presentation: Consolidated FY 12-13 Budget

Ms. Terri Hale, Director of Finance, addressed the Board to present the County Administrator's Preliminary FY 2012-2013 Recommended Budget. The budget, Ms. Hale reported, has been balanced without an increase in taxes and fees or the use of the Fund Balance; and contains salary increases of 3% for general government employees. The Proposed Consolidated FY 2012-2013 Budget totals \$45,662,850, which is \$690,997 (1.5%) less than the current year adopted budget. ***(A copy of Ms. Hale's presentation is included as an integral component of these minutes.)***

Following Ms. Hale's presentation and a brief period of discussion, the Board agreed to schedule a work session for 6:00pm on Thursday, May 3, 2012. Chairman Lyttle suggested that the Fiscal Affairs Committee meet prior to that date and time for further review of the Proposed Budget.

E. Presentation: Parks and Recreation Advisory Commission

Mr. Franklin asked the Board to table this matter until their May 3, 2012 meeting when Mr. Ervin Jones would be able to make the presentation of information. The Board agreed to do so.

F. Draft Land Development Ordinance

Ms. Rhonda Mack, Director of Planning and Community Development, and Mr. John Hartley, of Brandon Currence Architects, addressed the Board with regard to the Draft Land Development Ordinance. Mr. Hartley reported that the draft document had been reviewed by the Ordinance Steering Committee and the Planning Commission at their March 26, 2012 meeting. The Planning Commission endorsed the draft document with minor recommendations for revisions that were primarily structural rather than substantive and related to regulatory practices. *(A copy of Mr. Hartley's presentation is included as an integral component of these minutes.)*

Mr. Hartley stated that the purpose of presenting the draft document this evening was to request a work session of the Board of Supervisors to provide feedback on the document. The Board agreed to re-schedule this item on the agenda for the Board's meeting on Thursday, May 3, 2012.

G. Appointment – Highway Transportation Safety Commission

Supervisor Seward stated that he was not prepared to make a recommendation for an appointment to the Highway Transportation Safety Commission at this time.

UNFINISHED BUSINESS

None

NEW BUSINESS

Supervisor Seward shared a news article from 1915; a legal notice from the then Board of Supervisors regarding fencing and property borders in Surry and Bacons Castle Districts. He thought it would be entertaining given the fact that the current Board is considering a new Land Use Ordinance.

CITIZENS COMMENTS

Mr. Mike Eggleston (Dendron District) addressed the Board with several complaints regarding the recently passed Noise Ordinance and other issues.

CLOSED SESSION

There being no further comments from the public, Supervisor Seward made a motion that the Board move to Closed Session to (A) discuss a personnel matter involving the performance evaluation or job assignments of a specific employee, Virginia Code § 2.2-3711(A)(1); (B) the acquisition of real property for public purposes where discussion in an open meeting would adversely affect our bargaining position, Virginia Code § 2.2-3711(A)(3); and (C) for consultation with legal counsel about the request that W. M. Schlosser reimburse the Town of Surry for damages to the sewer system in front of the Government Center which requires the advice of counsel, Virginia Code § 2.2-3711(A)(7). Supervisor Blount seconded the motion. Supervisors Seward, Holmes, Lyttle, Harrison and Blount voted in favor of the motion.

Supervisor Seward moved that the Board return to open session and certify by roll call that the closed session was concluded and that nothing had been discussed except the matter or matters permitted to be discussed under the provisions of the Virginia Freedom of Information Act. Supervisor Blount seconded the motion; all members present voted affirmatively.

Supervisor Blount expressed concern about the use of natural gas as an alternative to coal as an energy source for the proposed Cypress Creek Electrical Generating Station. He suggested that the County hire a consultant to help the project move forward. Mr. William Hefty suggested that the County develop a scope of service and work through the County's procurement process to bring in a consultant to review all components and environmental aspects. Discussion followed.

Supervisor Seward made a motion that the County purchase iPads for the Board of Supervisors' use, with such purchase not to exceed \$6,000. Supervisors Holmes seconded the motion; the motion was unanimously passed.

ADJOURNMENT

Supervisor Seward made a motion that the Surry County Board of Supervisors continue their meeting to Thursday, May 3, 2012 at 6:00pm; Supervisor Blount seconded the motion. Supervisors Lyttle, Holmes, Wooden, Blount and Seward voted in favor of the motion.