

VIRGINIA: A CONTINUED MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE COUNTY GOVERNMENT CENTER ON MAY 19, 2011 AT 7:00 P.M.

**BOARD OF SUPERVISORS**

PRESENT: SUPERVISOR REGINALD O. HARRISON, CHAIRMAN  
SUPERVISOR JOHN M. SEWARD, VICE-CHAIRMAN  
SUPERVISOR M. SHERLOCK HOLMES  
SUPERVISOR ERNEST L. BLOUNT  
SUPERVISOR JUDY S. LYTTLE

**ALSO**

PRESENT: MR. TYRONE W. FRANKLIN, COUNTY ADMINISTRATOR  
MRS. MELISSA D. ROLLINS, DIRECTOR OF FINANCE  
MS. RHONDA MACK, DIRECTOR OF PLANNING AND COMMUNITY DEVELOPMENT

**CALL TO ORDER**

The meeting was called to order by Chairman Harrison who then asked for a moment of silence. Following the moment of silence, he asked the citizens to stand and say the pledge of allegiance.

**PUBLIC HEARING**

A. Mr. Tyrone Franklin, County Administrator, reported that the public hearing was being conducted to receive public comments regarding the proposed Surry County Six-Year Secondary Road Improvement Plan for fiscal years 2011/12 through 2016/17.

Ms. Frances Bailey, Project Coordinator, addressed the Board reporting that the Highway Transportation Safety Commission had previously recommended the transfer of all funding from other projects included in the previous Six-Year Plan to the Lebanon Road project, making it the priority. That having been accomplished, there is now a balance of \$1,593,902 available for that project. She reminded the Board of their previous action to further fund the project through the VDOT Revenue Sharing Program in the amount of \$250,000, which funds are expected to be matched by the State. The total cost of the project is currently estimated to be \$2,143,000.

Chairman Harrison opened the floor for public comments. No citizens came forward to speak; Chairman Harrison closed the floor for public comments and asked for comments from staff and fellow Board members.

Ms. Kim Farrar, VDOT Representative, addressed Board member's questions regarding Revenue Sharing. Ms. Farrar was thanked for her presence at this evening's meeting.

There being no further discussion, Supervisor Lyttle made a motion that the Board approve Resolution 2011-10 adopting the proposed Surry County Six-Year Secondary Road Improvement Plan. The motion was seconded by Supervisor Seward; all present voted affirmatively.

B. Mr. Franklin announced that the second public hearing was being held to hear comments from the public regarding the proposed Consolidated Budget for fiscal year 2011-2012.

Mrs. Melissa Rollins, Finance Director, appeared before the Board to provide a brief presentation. She began by stating that changes had been incorporated into the proposed budget relative to the Board's discussion at their work session on May 5, 2011. These changes: the elimination of bonuses for full-time County employees, the Senior Program remaining under the direction of Social Services, a reduction in paid rescue squad services, and an increase in contribution to the Surry Volunteer Rescue Squad result in a net reduction in the General Operating Budget of \$99,200.

Mrs. Rollins reported that current tax rates will remain unchanged with the exception of rolling stock which will be reduced to \$3.00 per \$100 assessed value. She discussed revenue projections and reported slight fee increases for building permits and inspections, water rates, Parks & Recreation rental fees, and Animal Control fees. Although most line items remained unchanged, the overall budget is increased by 3% over the previous year. Mrs. Rollins reviewed the basis for increases in the consolidated budget and briefly discussed the FY 2011-2012 Capital Improvement Budget. ***(A copy of Mrs. Rollins' presentation is included as an integral component of these minutes.)***

Following brief points of clarification, Chairman Harrison opened the floor for public comments.

Mr. William Duncan (Dendron) addressed the Board thanking them for their service to the community and for providing the requested funding for the Blackwater Regional Library.

There being no further comments from the public, Chairman Harrison closed the floor for public comments and asked for comments from staff and fellow Board members.

Mrs. Rollins reported that the Board still needed to address the issue of tax relief for disables veterans and the handicapped. Chairman Harrison stated that he had conferred with County Attorney, Mr. William Hefty, and had been made aware that the process of budget adoption can proceed as long as there is no increase in tax

rates; no public hearing would be necessary with a reduction in tax rates. Mrs. Rollins further pointed out the design of the budget presentation's cover page which is intended to recognize the Board's recent accomplishments. The pictures, she reported, represent the Board's investment in infrastructure, technology, education, and people of Surry County.

There being no further discussion, Supervisor Seward made a motion that the Board take action on the proposed FY 2011-2012 Consolidated Budget at their June 2, 2011 meeting. Supervisor Holmes seconded the motion; Supervisors Harrison, Seward, Lyttle, Holmes and Blount voted in favor of the motion.

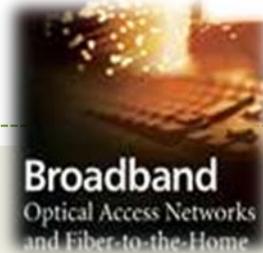
### **CITIZEN COMMENTS**

Chairman Harrison opened the floor for citizen comments. No one stepped forward to address the Board.

### **CLOSED SESSION**

There being no other business before the Board, Supervisor Seward made a motion that the Board move to Closed Session to discuss a performance evaluation or job assignments of specific employees, Virginia Code § 2.2-3711(A)(1) and the acquisition of real property for public purposes where discussion in an open meeting would adversely affect our bargaining position, Virginia Code § 2.2-3711(A)(3). Supervisor Holmes seconded the motion. Board members voted unanimously in favor of the motion.

### **ADJOURNMENT**



*Investing in Infrastructure, Technology, Economic Opportunity & People*

# Public Hearing FY 11-12 Consolidated Budget

## May 19, 2011

# FY 11-12 Budget Assumptions

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- Adjustments to County Administrator's Proposed Budget
  - No Bonus for Full-Time Employees - (\$111,000)
  - Senior Program to Remain with Social Services - (\$140,000)
  - Reduction in paid rescue squad services - (\$ 8,700)
  - Increase in contribution to Surry Rescue Squad - \$ 18,000
  
  - Net General Fund Reduction - (\$241,700)
  
  - Increase to Social Services Fund - \$142,500
  
- Net Reduction in General Operating Budget- (\$99,200)

# FY 11-12 Budget Assumptions

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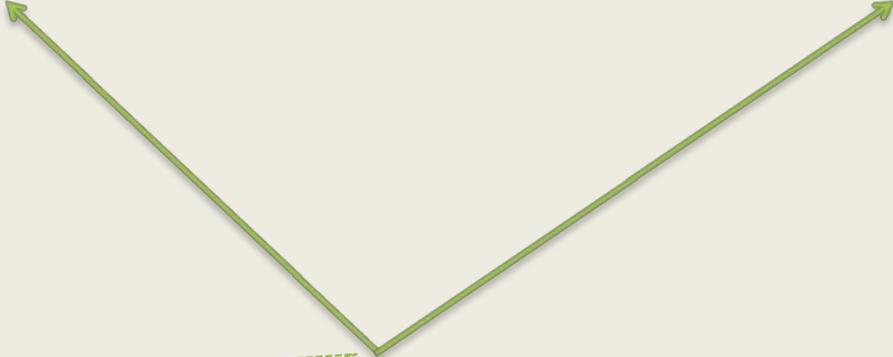
- Current Tax Rates (w/exception – lower rate for buses at \$3.00 per \$100)
- 100% Assessment Ratio for Public Service
- Stable Real Estate Property Values **\*\* Reassessment 2012**
- Increase in Fund Balance at June 30, 2011
- Increase in Local Tax Revenue
- Level State and Federal Revenue Projections
- Slight Fee Increases
  - Building Permits & Inspections
  - Water Rates
  - Parks & Recreation Building Rental
  - Animal Control Fees

# Balancing the FY12 Budget

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<b>REVENUE BY SOURCE</b>	<b>FY 2011-2012</b>
Local	\$ 20,329,281
Federal	\$ 1,848,442
State	\$ <u>5,331,168</u>
<b>Total Projected Revenue</b>	<b>\$ 27,508,891</b>
Carryover	\$ 191,063
Transfer Out/Water & Sewer Fund	\$ (205,243)
<b>Total Operating Revenue</b>	<b>\$ 27,494,711</b>

<b>EXPENDITURES BY FUND</b>	<b>FY2011-2012</b>
General Operating Fund	\$ 7,368,351
Special Revenue Funds	\$ 164,160
Debt Service Fund	\$ <u>1,718,228</u>
<b>Subtotal: General Fund</b>	<b>\$ 9,250,739</b>
Social Services Fund	\$ 2,228,499
School Operating Fund	\$ 16,015,473
<b>Total Operating Expenditures</b>	<b>\$ 27,494,711</b>



**Balanced Budget**

# Basis for Proposed Increases - \$243,000

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- **General Government Administration - \$100,000**
  - Potential Reorganization of *E911* Dispatch from a Sheriff Function to *Emergency Services* Function- \$120,000
  - Electoral Board & Registrar - \$ 18,000
  - Line of Duty Act Contribution - \$ 12,000
  - Reductions in OLF Legal Services & Other Areas (\$ 50,000)
  
- **Public Safety - \$151,760**
  - Re-established one new dispatch position - \$ 35,000
  - Paid Rescue Services Fee Increase - \$ 8,760
  - Care of Prisoners - \$ 65,000
  - Vehicle Replacement - \$ 25,000
  - Rescue Squad Contribution - \$ 18,000

# Basis for Increases

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- Health Insurance ER Contribution \$20,000
- Agency Contributions - \$ 8,000
- Other Increases - \$13,000

# Basis for Increases

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- **Parks, Recreation & Culture-** **(\$49,000)**
  - **Transfer of Maintenance Tech Position -** **(\$30,000) \*\***
  - **Reductions in Contribution to Library-** **(\$ 19,000)**

**\*\*Public Works (Maintenance) only increased by \$2,800 which reflects a reduction in the budget**

# FY 2011-2012 Capital Improvement Budget

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## FY2011-2012 Project Expenditures by Category

General Administration	\$ 1,175,000
Maintenance of Public Facilities	\$ 755,000
Public Safety	\$ 575,000
Parks, Recreation & Culture	\$ 40,000
<b>Grand Total: Project Expenditures</b>	<b><u>\$ 2,545,000</u></b>

## FY2011-12 Revenue Sources

<i>Use of Capital Fund Balance</i>	<u>\$ 1,145,000</u>
Total General Fund Revenues	\$ 1,145,000
<i>Other Revenues</i>	
General Obligation Bond Proceeds	\$ 550,000
Intergovernmental-State Grant Funds	\$ 850,000
Total Other Revenue Sources	<u>\$ 1,400,000</u>
<b>Grand Total: Project Revenues</b>	<b><u>\$ 2,545,000</u></b>