

VIRGINIA: A REGULAR MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS
HELD IN THE GENERAL DISTRICT COURTROOM OF THE COUNTY
GOVERNMENT CENTER ON MAY 3, 2012 AT 7:00P.M.

PRESENT: SUPERVISOR JUDY S. LYTTLE, CHAIRPERSON
SUPERVISOR JOHN M. SEWARD, VICE-CHAIR
SUPERVISOR ERNEST L. BLOUNT
SUPERVISOR KENNETH R. HOLMES
SUPERVISOR GIRON R. WOODEN, SR.

ALSO

PRESENT: MR. TYRONE W. FRANKLIN, COUNTY ADMINISTRATOR
MS. TERRI HALE, DIRECTOR OF FINANCE
MR. WILLIAM HEFTY, COUNTY ATTORNEY
MS. RHONDA R. MACK, DIRECTOR OF PLANNING
MRS. DEBORAH NEE, COMMISSIONER OF REVENUE
SHERIFF ALVIN W. CLAYTON, SR.
MR. STACEY WILLIAMS, BUILDING OFFICIAL
MR. ERVIN JONES, DIRECTOR OF PARKS & RECREATION
MS. FRANCES BAILEY, PROJECT COORDINATOR

CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

The meeting was called to order by Chairperson Lyttle who then asked for a moment of silence. Following the moment of silence, she asked those present to stand and say the pledge of allegiance.

CONSENT ITEMS

1. Approval of April 5, 2012 Minutes, Board of Supervisors Work Session
2. Approval of April 5, 2012 Minutes, Board of Supervisors
3. Approval of May, 2012 Accounts Payable:

	Accounts Payable	Additional	Total
General Fund	\$50,399.20	\$207,847.81	\$258,247.01
Debt Service	\$0.00	\$1,173.26	\$1,173.26
Capital	\$299.43	\$0.00	\$299.43
Water & Sewer	\$1,535.99	\$17,757.09	\$19,293.08
CSA	\$12,319.24	\$7,481.49	\$19,800.73
Indoor Plumbing	\$0.00	\$0.00	\$0.00
Totals	\$64,553.86	\$234,259.65	\$298,813.51

4. Appropriation Requests:

School System - May 2012	Instruction	\$800,000.00
	Admin./Health	\$53,000.00
	Pupil Transp.	\$50,000.00
	Operation/Maint.	\$100,000.00
	Food Serv.	\$35,000.00
	Debt Service	\$0.00
	Capital Projects	\$0.00
	Technology	\$20,000.00
	Total	\$1,058,000.00
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Dept. of Social Serv. - May 2012		\$160,000.00

5. Supplemental Appropriation: School System FY 11-12 Budget

Additional State Revenue	\$19,944.00
Additional Federal Revenue	\$68,275.00
Cash Receipts - Cafeteria	-\$10,000.00
Total Supplemental Appropriation Request	\$78,219.00

6. Supplemental appropriation: Emergency Services &
Office on Youth FY 11-12 Budget

<u>State Grant Funds:</u>	
Radiological Preparedness Carry-Over	\$244.97
Fire Programs-Current FY Grant	\$1,750.00
America's Promise Grant	\$2,500.00
Total Appropriation Request	\$4,494.97

Supervisor Seward made a motion that the Board approve the Consent Items as enumerated; Supervisor Holmes seconded the motion. Supervisors Lyttle, Blount, Wooden, Seward and Holmes voted affirmatively to approve the motion.

PROGRESS REPORTS

1. VDOT

A. Resolution 2012-07

Mr. Franklin provided the Board with information recently provided to staff by Mr. Matt Strader, Assistant Secretary of Transportation for

Governor Robert F. McDonnell. The Governor is seeking the support of affected localities for the Port of Virginia Economic and Infrastructure Development Zone Grant Program. Support would be in the form of a resolution.

Mr. Franklin informed the Board that, while the Port of Virginia has experienced a decline in container volumes in recent years, the Virginia Port Authority (VPA) expects to see tremendous growth in the next ten years as a result of the Panama Canal Extension Project.

The Economic and Infrastructure Development Zone Grant Program would provide incentives to attract and expand the supply chain facilities needed to support the expected growth at the Port of Virginia while also addressing the infrastructure challenges facing the Hampton Roads area. It is estimated that the creation of a new economic development zone would result in \$7.3 billion sustaining 14,120 jobs throughout the 460 corridor and \$5.7 billion sustaining 11,255 jobs in the Hampton roads area.

After some consideration, the Board decided to table the matter and reconsider the resolution of support at their May 17, 2012 meeting.

2. Treasurer

A. Investment Letter

Chairperson Lyttle read the Treasurer's Investment Letter which stated that as of April 5, 2012 the county had \$16,307,213.55 in the LGIP Fund. Since that report, accrued interest for March 2012 in the amount of \$2,383.52 had increased that balance to \$16,309,597.07. Since the April 5, 2012 report, a total of \$500,000.00 was transferred from the LGIP account to the General Fund, leaving a balance of \$15,809,597.07 in the Local Government Investment Pool. As of May 3, 2012 the county had \$16,314,489.24 in total investments, including one CD valued at \$504,892.17 which matures January 18, 2013.

3. County Administration

A. Award of Recognition: Mr. William C. Andrews, Jr.

Mr. Franklin announced that staff had prepared an Award of Recognition for Mr. William C. Andrews, Jr. who, after more than fifty years of service to the County of Surry, has chosen to retire from public service. Chairman Judy Lyttle first read, and then presented a plaque to Mr. Andrews. She was joined in the presentation by members of the Board and the Highway Transportation Safety Commission which Mr. Andrews had served on from its implementation in May of 1976 until his retirement in March of 2012.

PUBLIC HEARING

At approximately 7:20pm, Chairperson Lyttle called the Public Hearing to order. Mr. Franklin stated that the hearing was being conducted to receive public comments regarding the proposed Six-Year Secondary Road Improvement Plan for Fiscal Years 2013/14 through 2017/18 in Surry County. The following have been identified as priority projects:

- (1) **Lebanon Road** from the intersection of Southwark Road to Dark Swamp Road
- (2) **Intersection of Bacons Castle Trail and Colonial Trail East**
- (3) **Moonlight Road** from intersection with Route 10 East (1 mile)
- (4) **Claremont Beach**
- (5) **White Marsh Road** from intersection with Route 10 East (2.8 miles)
- (6) **Sunken Meadow Road/River Road** from intersection with Route 626 to T1209
- (7) **New Design Road** from Route 611 to Route 630 (1.2 miles)
- (8) **Chippokes Farm Road** from intersection with Route 10 East to intersection with Route 634 (2 miles)
- (9) **Golden Hill Road** from Route 10 East to Route 632 (1.4 miles)
- (10) **Highgate Road** from Route 10 East to Route 633

Ms. Sonya Hallums-Ponton, PMP, of the Virginia Department of Transportation, appeared before the Board and informed that second item on the list of priority projects had been removed as the majority of the work at this intersection would be done to Route 10 rather than the secondary roads and would, therefore, be included in the District Primary Roads Plan.

There being no other comments from staff, Chairperson Lyttle opened the floor for comments from the public.

Mr. Roberts, a citizen of Surry County for about one year, stated that although he was a relative newcomer to the County, he was interested in County matters and stated that his concern was relating to the beautification of County roadways.

With no other comments from those in attendance, Chairperson Lyttle closed the floor for public comments and asked for comments from fellow Board members and staff. Supervisor Holmes addressed Mr. Roberts by stating that the planned highway improvement projects should enhance the beauty of County roads.

Supervisor Seward made a motion that the Board approve Resolution 2012-06 and the amended Priority List as presented. Supervisor Wooden seconded the motion; the motion was unanimously approved.

PROGRESS REPORTS (Continued)

3. County Administrator

B. Presentation: Parks and Recreation Advisory Commission

Mr. Ervin Jones, Director of Surry County Parks & Recreation, addressed the Board with regard to the Parks & Recreation Advisory Commission. Mr. Jones advised that the commission had become non-functioning and that he would like to have it become active again for the purpose of aiding staff in determining the goals and processes of the Department of Parks & Recreation. Mr. Jones reviewed the department's mission statement and informed the Board that the number of activities and events scheduled through the department had risen in recent years. Varied activities and classes continue to be offered to citizens of all ages within the County and in neighboring localities as a result of regional cooperation. Following Mr. Jones' presentation, Mr. Franklin advised Board members that this matter would be brought back at a later date for Board appointments to the Advisory Committee.

C. Budgetary Categorical Transfers: School System

Mr. Franklin informed the Board that the School Board had approved FY 11-12 year-end categorical transfers totaling \$240,000. These proposed amendments include transfers from the Instruction and Attendance and Health Categories to the Operation and Maintenance and Food Services Categories. Mrs. Monique Barnes, Director of Finance for Surry County Public Schools, was present and provided additional information for members of the Board.

Supervisor Seward made a motion that the Board authorize the FY 11-12 categorical transfers totaling \$240,000 as requested. Supervisor Holmes seconded the motion; the motion was passed unanimously.

D. Broadband Implementation Update

Ms. Rhonda Mack, Director of Planning and Community Development, addressed the Board with a brief update regarding the County's Broadband Implementation Plan. She reported that expenditures were only at 8% of budget. Additionally, she informed that all permits were in hand, the County could realize substantial cost savings as a result of the Sole Source Agreement with Mid-Atlantic Broadband, and that the deployment of fiber optic cable could begin within a few weeks with the solicitation of subscribers in early September.

E. Request for Public Hearing: CUP 2012-01

Ms. Rhonda Mack again appeared before the Board to request that they schedule a public hearing to consider Conditional Use Permit (CUP) 2012-01, an application by Mr. M. Drewry to permit an outdoor

music festival and fund raising event. The event is scheduled to be held at Drewry Farm, 541 Strawberry Lane (tax parcels 56-9 and 56-9A) on June 23, 2012. The Planning Commission considered Mr. Drewry's request at their April 23, 2012 meeting and approved the CUP with 12 conditions. Ms. Mack explained that the Surry County Code of Ordinances 16-555 also requires the approval of an entertainment permit for the proposed event which could also be considered at the time of the CUP.

Supervisor Holmes made a motion that the Board schedule a public hearing for the evening of June 7, 2012 at which time they will also consider the necessary entertainment permit. The motion was seconded by Supervisor Wooden; Supervisors Lyttle, Blount, Seward, Holmes and Wooden voted affirmatively.

F. Request for Public Hearing: CUP 2012-02

Ms. Mack addressed the Board to request that they schedule a public hearing on June 7, 2012 for the consideration of Conditional Use Permit 2012-02, an application by Peninsula Trail Riders, Inc. to permit a motorcycle racing event at the Southwark Hunt Club property at the intersection of Swanns Point and Beaverdam Roads. The Planning Commission considered and approved the request with nine conditions at their April 23, 2012 meeting.

Supervisor Wooden made a motion that the Board schedule a public hearing for 7:00pm on Thursday, June 7, 2012 for the consideration of CUP 2012-02. Supervisor Seward seconded the motion; all present voted in favor of the motion.

G. Subdivision Appeal: Parson Subdivision, White Marsh Road

Information regarding a Subdivision Appeal by Mr. and Mrs. Raymond Parson was presented to the Board by Ms. Rhonda Mack. Ms. Mack reported that the appeal request was to permit up to three shared drive isles for their subdivision off of White Marsh Road (tax parcel 59-16). The Planning Commission considered the appeal of provisions of the current Subdivision Ordinance at their April 23, 2012 meeting. Although the Commission rendered a positive vote, it did not meet the required $\frac{3}{4}$ vote of concurrence. A majority of the Commissioners indicated a preference to support the appeal because two additional sales are pending for the subject property and a customer service orientation warrants providing relief for the applicant. Ms. Mack further explained that staff also believe that relief is warranted and notes that the Ordinance permits either shared drive isles, an internal subdivision road and parallel service roads as implementation tools to satisfy ingress and egress requirements for new lots on rights-of-way with development restrictions.

Supervisor Blount made a motion that the Board approve the appeal request of Mr. and Mrs. Raymond Parson to permit up to three shared drive isles for their subdivision off of White Marsh Road. The motion was seconded by Supervisor Seward and unanimously approved.

H. Draft Land Development Ordinance Discussion

Mr. John Hartley, Brandon Currence Architects, appeared before the Board to facilitate discussion regarding the Draft Land Development Ordinance. He encouraged the Board to authorize staff to schedule a series of public meetings designed to inform citizens and garner feedback with regard to the draft ordinance. Following brief discussion, Supervisor Wooden made a motion that the Board authorize staff to schedule community meetings to consider the Draft Land Development Ordinance. Supervisor Holmes seconded the motion and all present voted affirmatively.

I. Surplus Equipment

Mr. Franklin provided the Board with information relative to out-of-service vehicles, computers and other technology related equipment which has been deemed to be obsolete and/or non-functioning. He requested that the Board declare the enumerated items as surplus and authorize staff to remove them from the County's inventory.

Supervisor Seward made a motion that the Board declare the enumerated items as surplus and authorize staff to remove them from the County's inventory. The motion was seconded by Supervisor Holmes and passed by unanimous vote.

J. Appointment: Highway Transportation Safety Commission

Item was tabled until a later date.

K. Appointments: Social Services Board

Item was tabled and will be considered at a later date.

UNFINISHED BUSINESS

Mr. Franklin invited Mr. William Hefty to address the Board with regard to the request from the Town of Surry to reimburse them for damages to the sewer system in front of the Government Center. Mr. Hefty reported that the firm of W.M. Schlosser had been contacted and they, in turn, had contacted a sub-contractor who has denied their request to provide reimbursement. Mr. Hefty stated that W. M. Schlosser was still considering the County's request and that he would continue to follow up on the matter.

NEW BUSINESS

None.

CITIZENS COMMENTS

None.

CLOSED SESSION

There being no comments from the public, Supervisor Blount made a motion that the Board move to Closed Session to (A) discuss a personnel matter involving the performance evaluation or job assignments of a specific employee, Virginia Code § 2.2-3711(A)(1) and (B) the acquisition of real property for public purposes where discussion in an open meeting would adversely affect our bargaining position, Virginia Code § 2.2-3711(A)(3). Supervisor Seward seconded the motion. Supervisors Lyttle, Holmes, Wooden, Blount and Seward voted in favor of the motion.

Supervisor Seward moved that the Board return to open session and certify by roll call that the closed session was concluded and that nothing had been discussed except the matter or matters permitted to be discussed under the provisions of the Virginia Freedom of Information Act. Supervisor Blount seconded the motion; all members present voted affirmatively.

ADJOURNMENT

Supervisor Blount made a motion that the Board continue their meeting to Friday, May 11, 2012 at the Airfield 4-H Center Main Dining Room for the VACo 2012 Spring Meeting, Region I, scheduled to commence at 5:30pm. The motion was seconded by Supervisor Seward and passed by unanimous approval.