

VIRGINIA: A REGULAR MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS  
HELD IN THE GENERAL DISTRICT COURTROOM OF THE COUNTY  
GOVERNMENT CENTER ON JUNE 5, 2014 AT 7:00P.M.

PRESENT: SUPERVISOR ERNEST L. BLOUNT, CHAIRMAN  
SUPERVISOR JUDY S. LYTTLE, VICE-CHAIR  
SUPERVISOR JOHN M. SEWARD  
SUPERVISOR KENNETH R. HOLMES  
SUPERVISOR GIRON R. WOODEN, SR.

ALSO

PRESENT: MR. TYRONE W. FRANKLIN, COUNTY ADMINISTRATOR  
MR. BRENDAN HEFTY, HEFTY & WILEY, COUNTY ATTORNEY  
MS. TERRI E. HALE, FINANCE DIRECTOR  
MS. RHONDA RUSSELL, DIRECTOR OF PLANNING  
MRS. VALERIE PIERCE, DIRECTOR, SURRY SOCIAL SERVICES  
MR. ERVIN JONES, DIRECTOR, PARKS AND RECREATION  
MR. STACEY WILLIAMS, BUILDING OFFICIAL  
DEPUTY RODERICK BARBEE  
MS. REBECCA HICKS, FINANCE DIRECTOR, SURRY SCHOOLS  
DR. MARION H. WILKINS, SCHOOL BOARD MEMBER  
MS. LAURA P. RUFFIN, SCHOOL BOARD MEMBER

**CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE**

The meeting was called to order by Chairman Blount who then asked for a moment of silence. Following the moment of silence, he asked those present to stand and say the pledge of allegiance.

**CONSENT ITEMS**

1. Approval of May 1, 2014 Minutes, Board of Supervisors
2. Approval of May 8, 2014 Minutes, Board of Supervisors
3. Approval of June 2014 Accounts Payable:

	Accounts Payable	Additional	Total
General Fund	\$70,865.20	\$207,345.83	\$278,211.03
Debt Service	\$0.00	\$0.00	\$0.00
Capital	\$43,730.36	\$86,133.18	\$129,863.54
Water & Sewer	\$34,516.30	\$17,817.30	\$52,333.60
CSA	\$17,838.29	\$7,596.83	\$25,435.12
Indoor Plumbing	\$0.00	\$0.00	\$0.00
Juror Payments	\$0.00	\$0.00	\$0.00
<b>Totals</b>	<b>\$166,950.15</b>	<b>\$318,893.14</b>	<b>\$485,843.29</b>

#### 4. Appropriation Requests:

<b>School System - June 2014</b>	Instruction	\$2,245,000.00
	Admin./Health	\$95,000.00
	Pupil Transp.	\$250,000.00
	Operation/Maint.	\$275,000.00
	Food Serv.	\$110,000.00
	Debt Service	\$1000.00
	Capital Projects	\$0.00
	Technology	\$78,380.00
	<b>Total</b>	<b>\$3,054,380.00</b>
<b>Dept. of Social Serv. - June 2014</b>		<b>\$180,000.00</b>

#### 5. Certificate Request – Treasurer’s Office \$13,485.23

Chairman Blount stated that the Treasurer had submitted a Certification Request for a refund of Real Estate Tax in the amount of \$13,485.23 due to Corelogic Tax Services, LLC which was erroneously paid on parcels 9-22 and 9-22A.

Supervisor Seward made a motion that the Board approves the Consent Items as enumerated; Supervisor Holmes seconded the motion. Supervisors Blount, Wooden, Holmes, Lyttle and Seward voted affirmatively to approve the motion.

### **PROGRESS REPORTS**

1. VDOT  
No report.
2. Treasurer

#### A. Investment Letter

Chairman Blount read the Investment Letter provided by Mary H. Shaw, Treasurer, which stated that as of the May 1, 2014 meeting the County had \$19,847,761.98 in the LGIP Fund. Since that report, accrued interest for April 2014 in the amount of \$1,698.19 had increased that balance to \$19,849,460.17. Since the last report, \$1,500,000.00 was transferred from LGIP to the General Fund leaving a balance in the LGIP of \$18,349,460.17. As of May 1, 2014 the County had \$18,857,394.75 in total investments, including

one CD valued at \$507,934.58 which matures January 18, 2015 at a variable rate of 2.0%.

### 3. County Administration

#### A. State Budget Impasse

Mr. Franklin advised the Board of the possibility of the State not passing a budget by June 30<sup>th</sup> and the effect that it would have on localities. He stated that it looks like the first quarter of the new fiscal year, the county could loss up to \$1 Million or it could be worst, therefore, cause a shortfall that the would have to absorb by the county. Mr. Franklin concluded that he was hopeful that some resolution would be made prior to that date. He asked Ms. Terri Hale, Finance Director, to come forward and share some background regarding the lost of revenues in the first quarter of the fiscal year. Ms. Terri Hale, Finance Director, appeared before the Board and stated that the county could loss up to \$1M per quarter of state funds, School Fund \$500K; General Fund \$300K and the Department of Social Services/Comprehensive Services Act \$200K. She concluded that the effect could be worse because the 1<sup>st</sup> quarter of the fiscal year, much of the state revenue is on a reimbursement basis.

#### B. Presentation: Virginia's Gateway Region

Mr. Franklin advised the Board that Mrs. Renee Chapline, President and CEO of Virginia's Gateway Region, was here tonight to address the Board in regards to economic development.

Mrs. Renee Chapline, President and CEO of Virginia's Gateway Region appeared before the Board and thanked the Board for allowing her to address the Board. Prior to her power point presentation, Ms. Chapline thanked the Board for its continued partnership with Virginia Gateway and commended Mr. Franklin for his support and assistance as well. In conclusion, she stated the citizens were fortunate to have a strong leadership as the Board, noting that there was a lot going on in the county and they are available to assist the county any way they could. Ms. Chapline showed a power point on Virginia's Gateway activities and highlighted on each topic (***A copy of Mrs. Chapline's presentation is attached as an integral component of these minutes***).

Following Mrs. Chapline's presentation, discussion ensued among the Board members and Mrs. Chapline. Mr. Brian Camden, Project Manager for the County, advised Mrs. Chapline that the county had recently advertised for a RFP for Architectural and Engineering Services for the Gray's Creek Marina project. He stated that the contractor has hired a grant specialist who plans to submit a \$1.4 Million EDA grant to assist with the project and was told that

the county had a very good chance of being approved due to its track record. He asked Mrs. Chapline whether Virginia Gateway could assist the county in obtaining further grants. Mrs. Chapline responded that she would communicate that request to the Crater Planning Commission and asked Mr. Camden to send the information to her regarding the \$1.4 Million request and would forward it to Mr. Denny Morris, Director, of the Crater Planning Commission for review. Chairman Blount thanked Mrs. Chapline for all the work she does for the county.

#### C. Award of Contract: Gray's Creek Marina

Mr. Franklin asked Mr. Brian Camden, Project Manager, to come forward and present the Request for Proposals for Architectural and Engineering Services for the proposed Gray's Creek Marina.

Mr. Brian Camden, Project Manager, appeared before the Board and stated that the county had advertised a RFP for Architectural and Engineering Services for the proposed Gray's Creek Marina. He stated that the county had received six responses and Mr. Franklin and Ms. Hale had interviewed three firms and recommended that the county award a contract for Architectural and Engineering Services to VIA Design Architects, PC in the amount of \$341,639.00.

Mr. Camden stated that there was an extensive amount of work that needed to be done and would have to be done in phases. As he had previously stated, the contractor acquired a grant specialist to assist in obtaining grant funds (\$1.4 Million) to help offset the cost of the project.

Dialogue exchanged between the Board members, Mr. Franklin and Mr. Camden in regards to the construction of the project, financing, public attraction, etc.

Mr. Ervin Jones, Director of Parks & Recreation appeared before the Board and advised the Board that the county's Parks & Recreation Department had been approved grant funding from the Department of Conservation and Recreation (DCR) for the Gray's Creek Marina project in the amount of \$180,000. He stated this funding will cover the nature trail and observatories along the trail. The funding is available for one year upon the start of the project. Mr. Jones stated that the grant was an 80/20 match. He also stated that the James River Association was providing 12 picnic tables at no cost to the county. He concluded that money was available and the county was highly favorable in receiving it.

After further discussion among the Board members, Mr. Franklin and Mr. Camden, Supervisor Seward moved to authorize the County Administrator to execute a contract with VAI Design Architects, PC as specified for

Architectural and Engineering Services relevant to the proposed Gray's Creek Marina; Supervisor Holmes seconded the motion; Supervisors Blount, Lyttle, Holmes, Seward and Wooden voted in favor of the motion.

#### D. African-American Heritage Society Request

Mr. Franklin advised the Board that a representative from the African-American Heritage Society was present to address the Board regarding the conveyance of two acres of property and the use of a vacant building adjacent to the Clerk of Circuit Building. He asked Mr. Jenkins to come forward.

Mr. Joe Jenkins, President of the African-American Heritage Society, appeared before the Board and asked the Board to approve the conveyance of two acres of property in the vicinity of the county's educational complex and the use of the vacant building adjacent to the Clerk of Circuit building. He stated that conveying the two acres of land in the vicinity of the school complex would educate the young people in the school system of their heritage. Further, the citizens have no place to go to research their family history and this building would be an attraction to them. Mr. Jenkins stated that the Society was asking permission to use the vacant building on the Circuit Courthouse grounds until a permanent building was constructed. At the present they do not have adequate space to house important papers and other materials they have acquired.

Supervisor Seward asked Mr. Jenkins if the Society was asking the Board to deed the property to them and Mr. Jenkins responded affirmatively. Mr. Brendan Hefty informed the Board that State Code says that a locality will have to schedule a public hearing before they could dispose of any public land or building. Dialogue exchanged among the Board members and Mr. Jenkins.

It was the consensus of the Board to refer the request to the Board of Supervisor's Building & Grounds Committee to investigate and report back to the full Board.

#### E. Resolution 2014-15 – FY15 VRS Resolution

Ms. Terri E. Hale, Director of Finance & IT, appeared before the Board and advised the Board of the language in the 2013 Appropriations Act that requires localities to make an election regarding employer contributions each biennium. She stated that VRS requires the local governing body to adopt two resolutions prior to July 1, 2014. Ms. Hale stated that staff recommends that the Board adopt the two resolutions required by VRS for the biennium beginning July 1, 2014.

Chairman Blount read the following resolutions and asked the pleasure of the Board:

- Resolution 2014-15 Certifying the Employer Retirement Contribution Rate for FY15 and FY16

**The Board must approve one of the following two contribution rate options for the biennium beginning July 1, 2014.**

(a) VRS Board of Trustees rate of 9.43%

(b) Alternate rate of 7.80%

- Vice-Chairman Lyttle moved to approve Resolution 2014-15 at the Board of Trustee Rate of 9.43% for the biennium beginning July 1, 2014; Supervisor Holmes seconded the motion; Supervisors Blount, Lyttle, Holmes, Seward and Wooden voted in favor the motion.

- Resolution 2014-16 Certifying The Employer Retirement Contribution Rate for the Schools For FY15 and FY16

**The Board of Supervisors must endorse the School Board's resolution to adopt the VRS Board of Trustees rate of 12.55% for the biennium beginning July 1, 2014.**

Supervisor Seward moved to approve Resolution 2014-16 Certifying the Employer Retirement Contribution Rate for the Schools for FY15 and FY16 at the Board of Trustee Rate of 12.55% for the biennium beginning July 1, 2014; Super Holmes seconded the motion; Supervisors Blount, Lyttle, Holmes, Seward and Wooden voted in favor of the motion.

- Approval of Reimbursement Resolution 2014-17 for Capital Expenditures

Mr. Franklin stated that the FY15 adopted Capital Improvements Plan (CIP) includes \$4,250,000 in debt proceeds. He explained that until the issuance of long-term debt is finalized after July 1<sup>st</sup>, the county may need to pay invoices pertaining to certain CIP projects. Mr. Franklin stated that a reimbursement resolution allows the county to repay itself from debt proceeds until availability of funding and recommended that the Board approve the resolution. In conclusion, he stated that staff had met with the county's financial advisor and talked with local banks as well as other banks to see which how to proceed. At this point, the county was not using any reserves.

Supervisor Seward moved to approve Resolution 2014-17 which will allow the county to be reimbursed for capital expenditures budgeted from bond proceeds; Supervisor Lyttle seconded the motion;

Supervisors Blount, Lyttle, Holmes, Seward and Wooden voted in favor of the motion.

PUBLIC HEARING – REZONING APPLICATION 2014-01 & cup 2014-01

Chairman Blount called the Public Hearing to order. Mr. Franklin stated that the public hearing was being conducted to receive public comments regarding the Rezoning Application 2014-01 – An application by L. Byrd to rezone a +1.02 acre parcel from Agricultural Rural District (A-R) to Vacation Residence District (R-2) to permit a two-family dwelling. The property is located on the north side of Colonial Trail East, beginning + 2,100' east of the intersection of College Run Drive/SR635 and Colonial Trail East/SR10, with +105' of frontage along Colonial Trail East/SR10 and average depth of +420'. The Tax Parcel Identification Number is 42-26L.

CUP-2013-06 An application by L. Byrd to permit a two-family dwelling on a +1.02 acre parcel zoned Agricultural-Rural District (A-R). The property is located on the north side of Colonial Trail East/SR10, with + 105' of frontage along Colonial Trail East/SR10 and average depth of + 420'. The property is also the subject of Rezoning Application 2014-01, a request to rezone the property to Vacation Residence District (R-2). The Tax Parcel Identification Number is 42-26L.

Mr. Franklin asked Ms. Russell, Community Development Director, to come forward and give staff remarks. Ms. Russell asked the Board if the applicant could present his request first and she would follow.

Mr. Lloyd Byrd appeared before the Board and presented his request and advised the Board that he acquired the subject property from his siblings after both his parents had passed. Mr. Byrd reported that he developed in 1990 a duplex dwelling unit off Hog Island Road and is seeking to do the same thing at this location as a supplemental retirement income opportunity. He stated that he was aware of the conditions being recommended and imposed with the request and is in agreement with the proposals because they are consistent with his vision for the development of the property and how he developed his Hog island property.

Ms. Russell appeared before the Board and shared a vicinity map of the subject property and reported that it is located on the North side of Colonial Trail East. She stated that the applicant has been involved in a three part effort to secure approval to build a two-family dwelling

on the subject property that included a variance application for the minimum lot size requirement, rezoning and conditional use permit applications.

Ms. Russell shared with the Board that the rezoning request was not consistent with the area's zoning pattern which is Agricultural-Rural Resident District (A-R) and the Vacation Residence District (R-2) designation is the only tool the applicant could petition the county to consider a multi-family unit at this location. She noted the number of policy guiding documents that had to be considered in making a land use decision for the community to include the comprehensive plan, capital improvement plan, etc. Ms. Russell stated that this request does not ignore the fact the comprehensive plan recommends that more intense residential uses be developed adjacent to the Towns of Dendron, Claremont and Surry where water and sewer infrastructure are available to support more dense development.

In conclusion, Ms. Russell stated that the Planning Commission considered both the rezoning and conditional use permit requests and recommended their approval with conditions requiring the applicant develop the in a manner that is above what can be done by right and those conditions are related to landscaping around the foundation and hedge planting to screen property along the right of way as well as the exterior façade being brick.

Mr. Franklin asked Ms. Russell if driveway would be paved or crush and run. Ms. Russell responded that the applicant would have to abide by VDOT's requirement. The new unit would have to be in concept with the adjacent houses in the area.

Vice-Chairman Lyttle stated that there were other areas that the applicant could use (i.e. Rural Village Cluster zoning) rather than Vacation Residence District. Ms. Russell commented that in regards to Rural Village Cluster zoning, that district is currently defined as designated for specific areas in the community to include Spring Grove, Bacon's Castle, etc.

Supervisor Wooden asked Ms. Russell about family subdivision. Ms. Russell responded that the family member exemption does not apply to this project because the request is not to subdivide the land, rather develop it as a multi-family unit on the 1.0 acre tract.

Chairman Blount opened the floor for public comments. He asked persons wishing to speak to come forward and be recognized by the Chair.

Mr. John Stokes of the Surry Election District and Vice-Chairman of the Planning Commission, appeared before the Board and spoke in opposition to the spot rezoning request and stated that it sets a precedent to continue requests in other areas of the county.

There being no further public comments, Chairman Blount closed the floor and asked for comments from the Board members.

Supervisor Seward concurred with the comments made by Mr. Stokes. He stated there were five other areas that could be addressed as spot zoning and suggested that the Board look into this matter. He further commented that spot zoning should be removed from the comprehensive plan.

Vice-Chairwoman Lyttle commented on limiting persons who own land from using it, who can and can't build when putting certain criteria on them.

Vice-Chairman Lyttle moved to authorize Rezoning Application 20114-01 and CUP 2014-01 with the recommended conditions as presented; Supervisor Wooden seconded the motion; Supervisors Blount Lyttle, Holmes, Seward and Wooden voted in favor of the motion.

Unfinished Business

Request for Public Hearing: Tax Exempt Status, Horizon Health Services, Inc.

Supervisor Seward stated that the Fiscal Affairs Committee along with Mr. Franklin met with Ms. Cheryl Ebersole, CEO of Horizon Health Services, Inc., (HHS). He stated that she made a good presentation, however, the Fiscal Affairs Committee is not recommending the Board approve the request for an exemption from real estate and personal property taxes. Mr. Franklin commented that Horizon Health Services could submit an agency funding request to obtain local funding through the county's budgetary process for FY 15-16.

## Progress Reports Continued

### F. Appointment: Social Services Board

No action was taken.

### G. Appointment: Planning Commission

No action was taken.

### H. Blackwater Regional Library Board of Trustees

Vice-Chairman Lyttle moved to appoint Mr. Michael Wooden to serve as the county's representative to the Blackwater Regional Library Board of Trustees for a term beginning July 1, 2014 and ending June 30, 2018; Supervisor Seward seconded the motion; Supervisors Blount, Lyttle, Holmes, Seward and Wooden voted in favor of the motion.

### I. Appointment: John Tyler ASAP

Supervisor Seward moved to appoint Ms. Scharnelle Hamlin (County's Victim Witness Director) as the county's representative to the John Tyler ASAP Policy Board for a term beginning April 1, 2013 and ending March 31, 2016; Vice-Chairman Lyttle seconded the motion; Supervisors Blount, Lyttle, Holmes, Seward and Wooden voted in favor of the motion.

## **NEW BUSINESS**

None.

## **CITIZEN COMMENTS**

Mrs. Jenkins of the Spring Grove Election District, appeared before the Board and stated that she was hopeful that a representative from VDOT would be at the meeting to discuss the Lebanon Road project. She stated that she has to travel an additional eight (8) miles each day and asked for the Board's assistance in this matter. Mrs. Jenkins also asked for a status report on the broadband project. Mr. Franklin advised Mrs. Jenkins that she could see Ms. Russell after the meeting and she would provide her an update.

## **ADJOURNMENT**

There being no further business before the Board, Supervisor Seward made a motion to continue the meeting to Thursday, July 10, 2014 at 6:00 pm. in the General District Courtroom of the Surry Government

Center. Supervisor Holmes seconded the motion which passed with unanimous approval.

# Virginia's Gateway Region

## Surry County

June 5, 2014

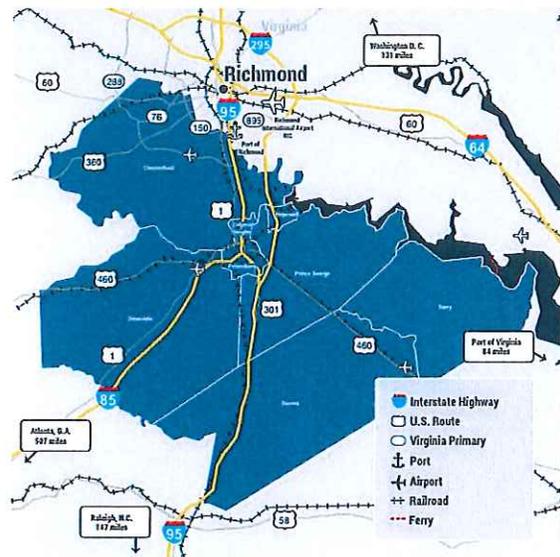


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## Region at a Glance

- Southern Richmond-Petersburg Metropolitan Area
- Population: 479,478 in eight participating communities
- Within a 2-hour drive of Washington D.C., Raleigh and Norfolk MSAs



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< PREVIOUS NEXT >

## One-Stop Convenience

- First contact for regional data and information and contacts
- Custom site/region tours and research for prospects
- Make connections for prospects and local partners in real estate, government, finance, etc.
- Coordinate partner resources such as site engineering/design/analysis for prospects considering region

## VGR Services

- Tailored research
- Confidential site selection assistance
- Professional referrals to vendors to support operations in Virginia
- Game-changing industry-university collaborations, utilizing the Commonwealth Center for Advanced Manufacturing



## Partners Working For You

- Generate and coordinate leads
- Promotion of opportunities for communities, partners and brokers
- First contact for regional data, industries, government and contacts
- Back-end support for Surry economic development effort
- Custom site & building visits
- Regional real estate intelligence
- VEDP Familiarity Tour
- Regional collaboration



## Partner Approved Strategic Initiatives

- New Business Attraction & Global Marketing Business Development
- Business Retention & Expansion
- Workforce Development
- Small Business & Entrepreneurial Development
- Commercial Revitalization



# Target Industries



**Advanced Manufacturing & Aerospace**



**Natural & Renewable Energy**



**Food & Natural Products Manufacturing**



**Back Office & Data Centers**



**Entertainment**



**Global Logistics & Distribution**



**Retail**

# VGR 2013 Results

## Lead Generation

Research Requests	1,464
Outreach Initiatives	364
Corporate Meetings	299

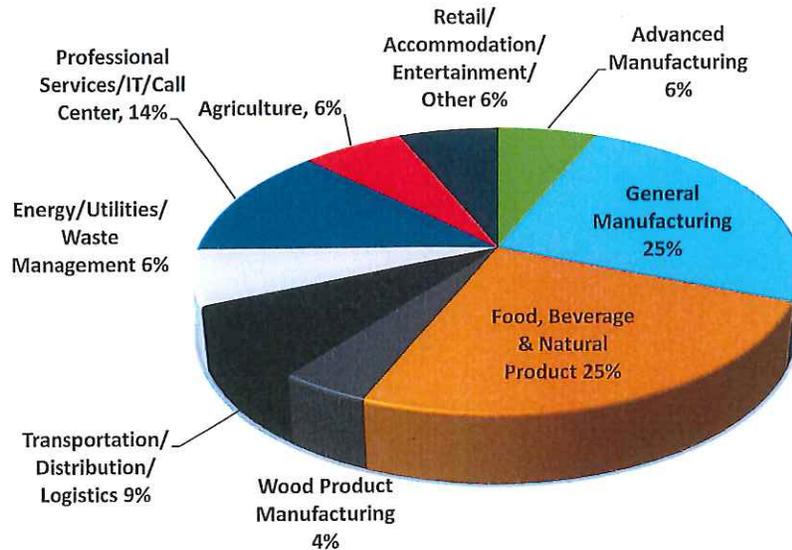
## Project Activity

New Projects	53
Visits	20
Properties Evaluated	178

## Business Development

Stakeholder Presentations	615
Public Speaking Engagements	26
Corporate Appointments	311
Business Attraction Programs	24

## Current Projects: Industry Distribution

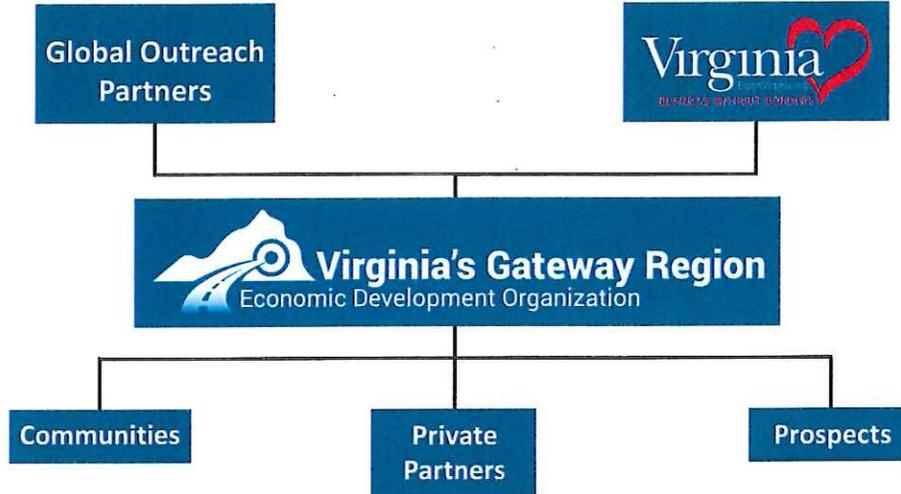


## Workforce Development Initiatives

- Workforce Roundtable
- Regional research and training programs
- Gateway Center for Enterprise / Entrepreneurial career pathways
- Workforce development partnerships



# Economic Development Structure



# Our Partners





**Thank you!**



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