

VIRGINIA: A SCHEDULED MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE SURRY COUNTY GOVERNMENT CENTER ON THURSDAY, JULY 2, 2015 AT 7:00P.M.

PRESENT: SUPERVISOR JOHN M. SEWARD, VICE-CHAIR
SUPERVISOR ERNEST L. BLOUNT
SUPERVISOR KENNETH R. HOLMES
SUPERVISOR GIRON R. WOODEN, SR.

ABSENT: SUPERVISOR JUDY S. LYTTLE, CHAIR

ALSO

PRESENT: MR. TYRONE W. FRANKLIN, COUNTY ADMINISTRATOR
MR. BRENDAN HEFTY, HEFTY & WILEY, COUNTY ATTORNEY
MS. TERRI HALE, DIRECTOR OF FINANCE
MRS. DEBBIE NEE, COMMISSIONER OF THE REVENUE
MR. LLOYD HAMLIN, SUPERINTENDENT, SURRY PUBLIC SCHOOLS
MR. ERVIN JONES, DIRECTOR, PARKS & RECREATION
DEPUTY VERNON SCOTT

CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

The meeting was called to order by Vice-Chair Seward who then asked for a moment of silence. Following the moment of silence, he asked those present to stand and say the pledge of allegiance.

CONSENT ITEMS

1. Approval of June 4, 2015 Minutes, Board of Supervisors
2. Approval of July 2015 Accounts Payable:

(Represents FY 14-15)

	Accounts Payable	Additional	Total
General Fund	\$148,547.62	\$10,294.22	\$158,841.84
Debt Service	\$0.00	\$0.00	\$0.00
Capital	\$276,548.87	\$0.00	\$276,548.87
Water & Sewer	\$17,520.21	\$0.00	\$17,520.21
CSA	\$5,063.42	\$0.00	\$5,063.42
Indoor Plumbing	\$0.00	\$0.00	\$0.00
Juror Payments	\$0.00	\$150.00	\$150.00
Totals	\$447,680.12	\$10,444.22	\$458,124.34

(Represents FY 15-16)

	Accounts Payable	Additional	Total
General Fund	\$51,395.09	\$0.00	\$51,395.09
Debt Service	\$175,965.00	\$0.00	\$175,965.00
Capital	\$0.00	\$0.00	\$0.00
Water & Sewer	\$0.00	\$0.00	\$0.00
CSA	\$0.00	\$0.00	\$0.00
Indoor Plumbing	\$0.00	\$0.00	\$0.00
Junior Payments	\$0.00	\$0.00	\$0.00
8. Totals	\$227,360.09	\$0.00	\$227,360.09

3. Appropriation Requests:

School System - July 2015

Instruction	\$650,000.00
Admin./Health	\$75,000.00
Pupil Transp.	\$85,000.00
Operation/Maint.	\$125,000.00
Food Serv.	\$40,000.00
Debt Service	\$0.00
Capital Projects	\$0.00
Technology	\$55,000.00

Total \$1,030,000.00

Dept. of Social Serv. - July 2015

\$150,000.00

4. General Fund 1st Quarter Appropriations:

	FY 15-16 Budget	1st Quarter Request	2nd Quarter Request	3rd Quarter Request	4th Quarter Request	Remaining Balance
General Government	\$8,792,364.00	\$3,066,893.98	\$0.00	\$0.00	\$0.00	\$5,725,470.02
Special Funds	\$291,720.00	\$173,000.00	\$0.00	\$0.00	\$0.00	\$118,720.00
Debt Service	\$1,912,080.00	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$912,080.00
Water & Sewer	\$456,726.00	\$200,000.00	\$0.00	\$0.00	\$0.00	\$256,726.00
Capital Projects	\$6,147,954.00	\$3,732,954.00	\$0.00	\$0.00	\$0.00	\$2,415,000.00
TOTALS	\$17,600,844.00	\$8,172,847.98	\$0.00	\$0.00	\$0.00	\$9,427,996.02

Supervisor Blount made a motion that the Board approve the Consent Items as enumerated. Supervisor Wooden seconded the motion. Supervisors Seward, Holmes, Blount, and Wooden voted affirmatively to approve the motion.

PROGRESS REPORTS

1. VDOT

No report.

2. Treasurer

A. Investment Letter

Vice-Chair Seward read the Investment Letter provided by Mary H. Shaw, Treasurer, which stated that at the June 4, 2015 meeting, it was reported that the balance in the LGIP Fund was \$19,367,969.05. Since that report, accrued interest for May 2015 in the amount of \$2,257.07 had increased that balance to \$19,370,216.12. Since the last report, \$2,000,000.00 was transferred from LGIP to the General Fund leaving a balance in the LGIP of \$17,370,216.12. As of July 2, 2015 the County had \$17,878,150.70 in total investments, including one CD valued at \$507,934.58 which matures on January 18, 2016.

3. County Administration

A. Presentation; Project Updates

Mr. Brian Camden, Project Manager, addressed the Board to report on project updates. He stated that the Surry County Visitor Center project was on schedule and on budget. The inside of the existing structure has been gutted which has exposed the historical framing of the roof. All hazardous materials have been abated and removed and crews were preparing for the installation of a floor system composed of reclaimed wood. The addition to the building, which will house restroom facilities, has been framed. Next steps include exterior brick repair, replacement of the slate roof and the addition of cypress trim.

With regard to the Marina Restaurant renovation, Mr. Camden reported that a pre-construction meeting was to be held on Monday, July 6, 2015 with completion expected approximately 120 days from the onset of construction. Mr. Camden further informed the Board that an Invitation for Bids (IFB) for the construction of an alternate on-site sewer system at the Gray's Creek Marina had been issued. Only one bid was submitted by Rickmond General Contracting in the amount of \$568,790.00. Mr. Camden asked the Board to consider a contract with Rickmond General Contracting representing an agreement to install a sewage treatment facility and pump station at the restaurant site as well as installation of approximately one mile of 4" sewer force main piping up marina Drive to the new sewage

disposal drain field to be located on lots purchased by the County at the front of the Kings Landing subdivision.

Supervisor Holmes made a motion that the Board authorize a contract between the County and Rickmond General Contracting in the amount of \$568,790.00 for services relative to the construction and installation of a sewer system at the Gray's Creek Marina; and authorize execution of the contract by the County Administrator. Supervisor Wooden seconded the motion; all present voted affirmatively.

Mr. Michel Ashe, Architect, addressed the Board to provide an update regarding the design of the proposed facility which would house the Surry County Volunteer Rescue Squad. ***(A copy of Mr. Ashe's presentation is attached as an integral component of these minutes.)***

B. Presentation: Core Value Statement

Ms. Terri Hale, Director of Finance, addressed the Board to provide information relative to the Statement of Core Values developed by the Surry County Leadership Team. Department heads worked with Derius Swinton of the SOAR Group to develop a set of Core Values to serve as the philosophical basis for County operations. ***(A copy of the Statement of Core Values is attached as an integral component of these minutes.)***

C. Presentation: Tourism

Ms. Pat Bernshausen addressed the Board to inform that the Surry County Tourism logo, developed by the Howell Creative Group of Williamsburg, VA, has been recognized with a Bronze Award in the Summit Creative Award competition. With more than 5,000 submissions from 23 countries, only 15% of submissions will received such recognition. Ms. Bernshausen stated that it was exciting to know that the Surry County Tourism logo has not only been judged to be among the best, but that it will receive international exposure in the design world.

Ms. Bernshausen also shared information relative to the County's participation in tourism marketing efforts aimed at Williamsburg Area Timeshare Resorts and on attendance at the weekly Surry Farmers Market.

D. Budget Request: School System Carryover Funds

Mr. Lloyd Hamlin, Superintendent of Surry County Public Schools, addressed the Board to request a budgetary amendment to the FY 15-16 budget in the amount of \$350,000 which represents unspent funds from the FY 14-15 budget year. These funds are expected to be designated towards the High School Sidewalk Enclosure Project and

Mr. Hamlin also requested that the Board approve the transfer of \$150,000 from the Instruction category to the Maintenance category so that work could begin during the summer recess.

Supervisor Holmes made a motion that the Board authorize the requested budget amendment for carryover funding in the amount of \$350,000 from the FY 14-15 Operating Budget to the FY 15-16 Operating Budget, contingent upon audit findings; and also approved the transfer of \$150,000 from the Instruction category to the Maintenance category for the funding of the enclosed walkway project at the High School.

UNFINISHED BUSINESS

1. Appointments: Surry County Economic Development Authority
No action was taken.

NEW BUSINESS

None.

CITIZEN COMMENTS

None.

ADJOURNMENT

There being no further business before the Board, Supervisor Ernest Blount made a motion to continue the meeting to Thursday, August 6, 2015 at 5:00pm for the purpose of conducting a work session. Supervisor Wooden seconded the motion; the motion passed with unanimous approval.



SURRY COUNTY VOLUNTEER RESCUE SQUAD

Michel C. Ashe, FAIA
Architecture
JULY 2, 2015



MICHEL C. ASHE, FAIA ARCHITECTURE



TS3 ARCHITECTS



HICKMAN AMBROSE CONSULTING ENGINEERS



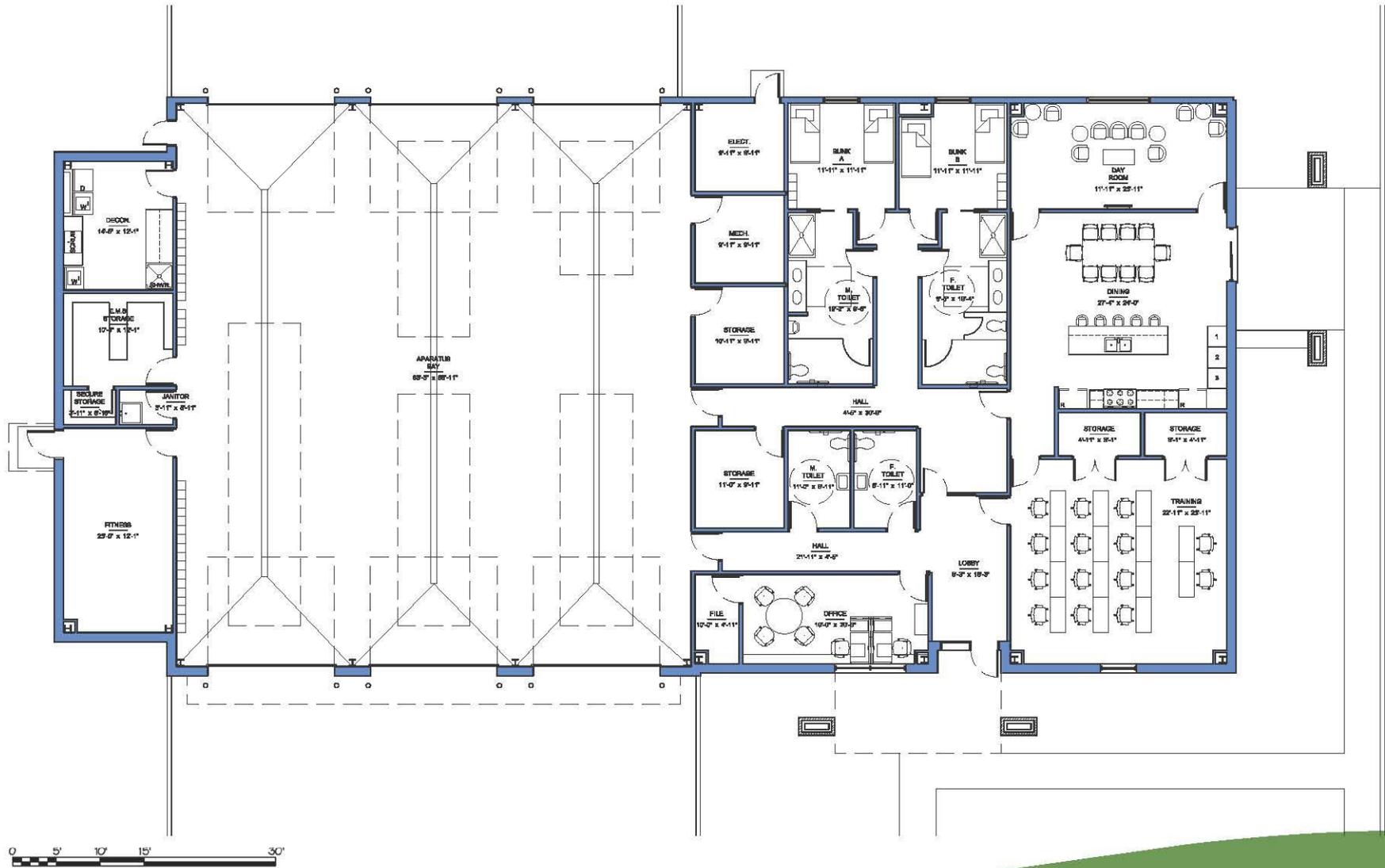
SINCLAIR PRATT CAMERON STRUCTURAL ENGINEERS

D. Rickmond, Inc.

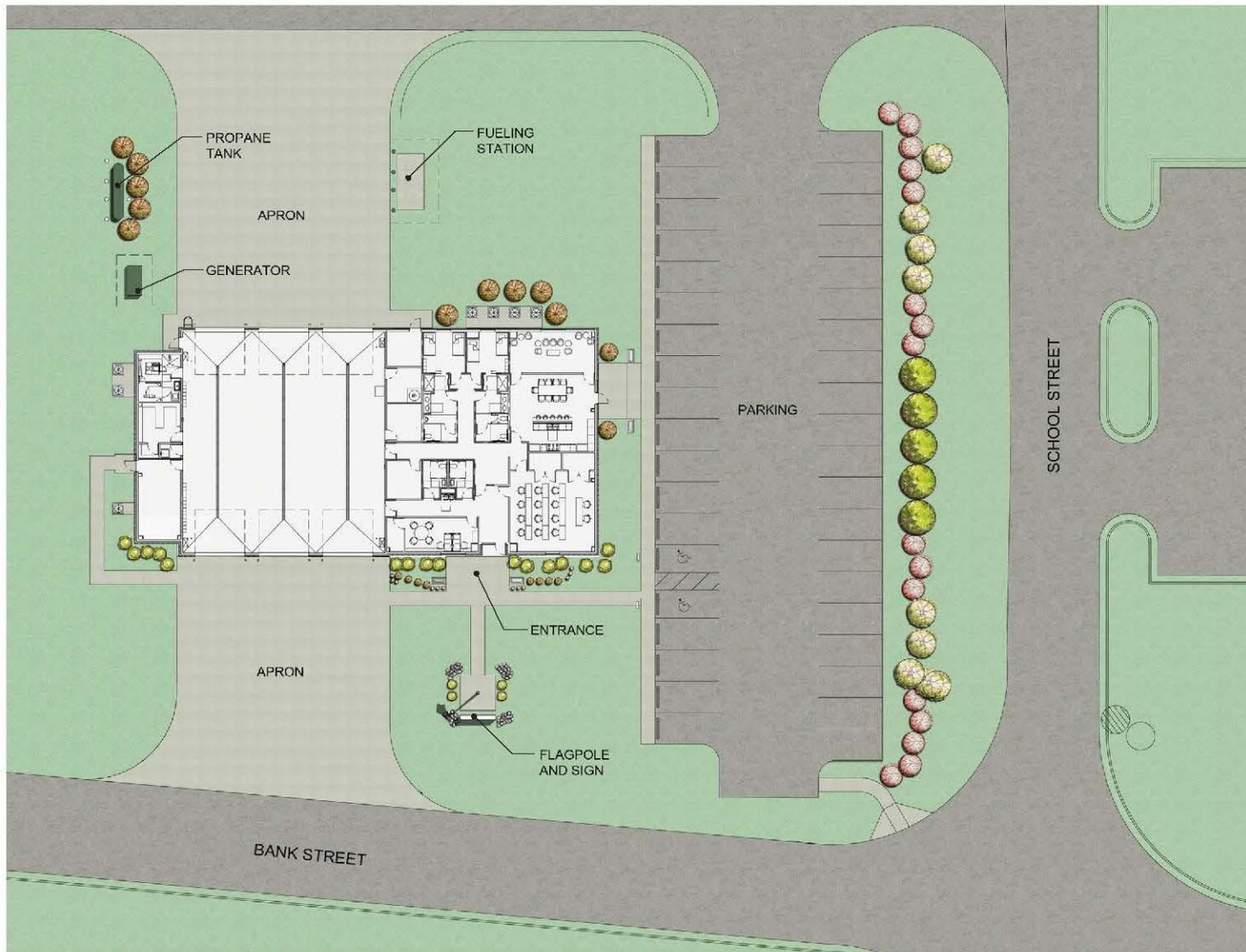
D. RICKMOND, INC CIVIL ENGINEERS

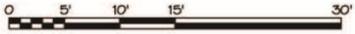
Program:

Apparatus Bay	3,780 S.F.
Bunk Rooms	2 @ 144 S.F. = 288 S.F.
A toilet/shower/sink	2 @ 160 S.F. = 320 S.F.
Multipurpose Room	620 S.F.
Day Room	252 S.F.
Lobby	220 S.F.
Captains Office	304 S.F.
Kitchen	252 S.F.
Dining area	162 S.F.
Dry storage	50 S.F.
Service Spaces	
Storage	300 S.F.
Janitors closet/mop sink required	25 S.F.
Electrical Room	100 S.F.
Mechanical Room	100 S.F.
Fitness Area	225 S.F.
Decontamination Room	115 S.F.
Total Programmed Square Footage:	7,417 S.F.
+15% for Wall Thickness/Corridor, etc.	1,113 S.F.
Total Program:	8,530 S.F.

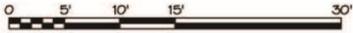


Surry County Volunteer Rescue Squad
 Floor Plan
 Square Ft 8,372 ± G.S.F.

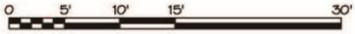




Surry County Volunteer Rescue Squad
Front Elevation



Surry County Volunteer Rescue Squad
Side Elevation



Surry County Volunteer Rescue Squad
Rear Elevation



Surry County Volunteer Rescue Squad
Side Elevation



Surry County Volunteer Rescue Squad
3d Drawings



Surry County Volunteer Rescue Squad
3d Drawings



Surry County Volunteer Rescue Squad
3d Drawings



SURRY COUNTY LEADERSHIP TEAM STATEMENT OF CORE VALUES

Surry County department heads have established and affirmed expectations of service to our customers. We commit to the following **CORE VALUES**:

Professional:

We will display respect and high ethical standards when providing services to the community.

Ethical:

We will serve as respectful and responsible stewards of resources while maintaining the public trust through inclusiveness, fairness and diversity.

Accountable:

We will accept obligations for decisions such as fiscal resources/management.

We will be transparent in sharing appropriate information.

We will exercise good standards and responsible business practices.

We will demonstrate professional and personal responsibility, while supporting each other.

Knowledgeable:

We will commit to best practices, continuing education and professional growth opportunities for all employees.

We will share our expertise with all customers.

We will provide accurate information to our customers.