

VIRGINIA: A REGULAR MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS
HELD IN THE GENERAL DISTRICT COURTROOM OF THE COUNTY
GOVERNMENT CENTER ON AUGUST 2, 2012 AT 7:00P.M.

PRESENT: SUPERVISOR JUDY S. LYTTLE, CHAIRPERSON
SUPERVISOR JOHN M. SEWARD, VICE-CHAIR
SUPERVISOR ERNEST L. BLOUNT
SUPERVISOR KENNETH R. HOLMES
SUPERVISOR GIRON R. WOODEN, SR.

ALSO

PRESENT: MR. TYRONE W. FRANKLIN, COUNTY ADMINISTRATOR
MS. TERRI HALE, DIRECTOR OF FINANCE
MR. WILLIAM HEFTY, HEFTY AND WILEY, COUNTY ATTORNEY
MRS. MARY SHAW, TREASURER
SHERIFF ALVIN W. CLAYTON, SR.
MR. STACEY WILLIAMS, BUILDING OFFICIAL
MR. ERVIN JONES, DIRECTOR, PARKS & RECREATION
MRS. ANGELA BLOUNT, ENVIRONMENTAL INSPECTOR

CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

The meeting was called to order by Chairperson Lyttle who then asked for a moment of silence. Following the moment of silence, she asked those present to stand and say the pledge of allegiance.

CONSENT ITEMS

1. Approval of July 5, 2012 Minutes, Board of Supervisors
2. Approval of August 2012 Accounts Payable:
(these figures represent the month of June 2012: FY 2011-2012)

	Accounts Payable	Additional	Total
General Fund	\$30,158.29	\$89,337.61	\$119,495.90
Debt Service	\$0.00	\$0.00	\$0.00
Capital	\$0.00	\$22,554.50	\$22,554.50
Water & Sewer	\$577.67	\$10,429.39	\$11,007.06
CSA	\$167.68	\$12,430.58	\$12,598.26
Indoor Plumbing	\$0.00	\$0.00	\$0.00
Totals	\$30,903.64	\$134,752.08	\$165,655.72

(these figures represent the month of August 2012: FY 2012-2013)

	Accounts Payable	Additional	Total
General Fund	\$9,875.62	\$216,230.89	\$226,106.51
Debt Service	\$125,629.31	\$0.00	\$125,629.31
Capital	\$0.00	\$0.00	\$0.00
Water & Sewer	\$248.09	\$98.15	\$346.24
CSA	\$0.00	\$0.00	\$0.00
Indoor Plumbing	\$0.00	\$6,345.00	\$6,345.00
Totals	\$135,753.02	\$222,674.04	\$358,427.06

3. Appropriation Requests:

School System - August 2012	Instruction	\$250,000.00
	Admin./Health	\$130,000.00
	Pupil Transp.	\$130,000.00
	Operation/Maint.	\$320,000.00
	Food Serv.	\$45,000.00
	Debt Service	\$0.00
	Capital Projects	\$0.00
	Technology	\$130,000.00
	Total	\$1,005,000.00
Dept. of Social Serv. - August 2012		\$150,000.00

4. Budget Amendment: School System \$27,143.52

Supervisor Seward made a motion that the Board approve the Consent Items as enumerated; Supervisor Holmes seconded the motion. Supervisors Lyttle, Blount, Wooden, Seward and Holmes voted affirmatively to approve the motion.

PROGRESS REPORTS

1. VDOT

No representative from VDOT was in attendance.

Mr. Franklin informed the Board that there would be a presentation on the Rt. 460 project at the September meeting.

Supervisor Seward spoke briefly with regard to the proposed Lebanon Road project and its impact on neighboring property owners.

Supervisor Holmes advised that conditions on Rt. 602 remained a concern.

2. Treasurer

A. Investment Letter

Mrs. Mary H. Shaw, Treasurer stated that as of July 5, 2012 the County had \$12,313,932.34 in the LGIP Fund. Since that report, accrued interest for June 2012 in the amount of \$1,818.67 had increased that balance to \$12,315,751.01. Since the July 5, 2012 report, a total of \$1,500,000.00 was transferred from the LGIP account to the General Fund, leaving a balance of \$10,926,751.01 in the Local Government Investment Pool. As of August 2, 2012 the county had \$11,320,643.18 in total investments, including one CD valued at \$504,892.17 which matures January 18, 2013.

B. Refund Request

Mrs. Shaw presented information and accompanying certification for a refund of \$85,461.84 due to the Department of Game and Inland Fisheries. The specified amount was erroneously transmitted through the Commonwealth of Virginia, REDIVirginia electronic funds transfer to the Surry County General Fund.

Supervisor Holmes made a motion that the Board authorize the refund as presented; the motion was seconded by Supervisor Wooden. All present voted affirmatively.

C. Discussion Regarding Additional Security Measures

Mrs. Shaw discussed recommendations from the Virginia Department of Taxation addressing additional privacy/security measures which may be needed in the Treasurer's Office. She reported that increased efforts aimed at enforcement and collection have resulted in more than a few angry taxpaying citizens and that several emotional confrontations had taken place between these taxpayers and her staff. Mrs. Shaw stated that her goal was to address the recommendations from the Virginia Dept. of Taxation while keeping office operating costs low. Discussion followed with regard to privacy and confidentiality of taxpayer information as well as safety and security of office staff. Supervisor Blount suggested that the Building and Grounds Committee of the Board, along with Mrs. Shaw and the County Administrator, visit nearby localities' Treasurers to see what features were in place to address these issues.

3. County Administration

A. Presentation: Habitat for Humanity

Mr. Jason Wiedel, Project Manager for Habitat for Humanity (Sussex and Surry Counties) addressed the Board providing an update on the organization's activities. Mr. Wiedel advised that Habitat for Humanity was one of the largest and well respected not-for-profit organizations in the world; its mission being to provide quality housing for people in need. He reported on the first completed project which was a rehab project in Sussex County. Mr. Wiedel further stated that the local chapter has set a goal of building one new home and rehabilitating three more existing homes in the two Counties this year. ***(A copy of Mr. Wiedel's presentation is attached as an integral component of these minutes.)***

Mr. Wiedel reported that the local chapter of Habitat for Humanity was in need of land to build on, financial donations, volunteers, and people in need of quality housing. He said that he did not expect to find a shortage of the latter. Mr. Wiedel also discussed requirements for maintenance of homes provided by/rehabilitated by Habitat.

B. Resolution 2012-17

Mr. Franklin introduced Resolution 2012-17 recognizing Mrs. Gladys E. Byrd of Dendron who has obtained the age of 90 years old.

Supervisor Blount made a motion that the Board approve Resolution 2012-17. Supervisor Seward seconded the motion; the motion was passed with unanimous approval.

C. Resolution to Commemorate 360th Anniversary

Mr. Franklin reported that, in response to the Board's request at their July 5, 2012 meeting, staff had prepared Resolution 2012-18 commemorating the 360th anniversary of the establishment of Surry County. He also reported that banners had been ordered for placement throughout the County to further call attention to the event.

Chairman Lyttle asked Supervisor Holmes to read the resolution aloud. Following the reading of the resolution, Supervisor Seward made a motion that the Board approve Resolution 2012-18. Supervisor Wooden seconded the motion; Supervisors Lyttle, Holmes, Blount, Seward and Wooden voted affirmatively.

D. FY 11-12 Fire Program Funds

Mr. Franklin reported that the County had received the remaining FY 11-12 State Fire Program Funds in the amount of \$2,078. This

amount needs to be disbursed to the Surry, Dendron and Claremont Fire Departments, in the amount of \$692.67 respectively.

Supervisor Seward made a motion that the Board authorize an amendment to the FY 11-12 budget to reflect the receipt of \$2,078 in Fire Program Funds and authorize the appropriation and disbursement of the funds to the Surry, Dendron and Claremont Volunteer Fire Departments as enumerated. The motion was seconded by Supervisor Blount and met with unanimous approval.

E. Proposed Contract: Henry S. Branscome, LLC

Mr. Franklin reported that, as part of the current Capital Improvement Plan, staff had released a request for proposals for the rehabilitation of parking facilities at the Surry County Health Department. The County received three responses with Henry S. Branscome, LLC presenting the lowest bid. Mr. Franklin advised the Board of correspondence from Mr. Brian Camden, Powell Management Associates, recommending that the Board award a contract for the project to Branscome.

Following a brief discussion in which Mr. Franklin advised the Board of the current condition of the parking area, Supervisor Seward made a motion that the Board authorize the County Administrator to execute a contract with Henry S. Branscome, LLC not to exceed \$121,500.00 for the rehabilitation of parking facilities located at the Surry County Health Department. Supervisor Holmes seconded the motion which passed with unanimous approval.

F. Appointment – Highway Transportation Safety Commission

Supervisor Seward stated that he was not prepared to nominate anyone to fill the Surry District seat on the Highway Transportation Safety Commission.

G. Appointment – Youth Services Citizen Board

Mr. Franklin presented correspondence from the Surry County Office on Youth requesting appointments to the Youth Services Citizen Board for the Bacon's Castle District and for a member-at-large. Chairman Lyttle recommended the nomination of Mr. James D. Charity, Jr. to fill the seat for the Bacon's Castle District. Supervisor Seward made the motion that the Board appoint Mr. Charity as the Bacon's Castle representative to the Surry County Youth Services Citizen Board for a term beginning July 1, 2012 and ending June 30, 2016. The motion was seconded by Supervisor Blount; Supervisors Lyttle, Holmes, Wooden, Seward and Blount voted affirmatively.

The selection of a member-at-large will be tabled until the September 6, 2012 meeting.

H. Appointment – Industrial Development Authority

Mr. Franklin advised of the need for an appointment from the Carsley District to the Industrial Development Authority (IDA). Supervisor Holmes made a motion that the Board reappoint Ms. Jennifer Gwaltney to the IDA from the Carsley District for a term from July 1, 2012 through June 30, 2016. Supervisor Seward seconded the motion; the motion was passed with unanimous approval.

PUBLIC HEARING

A. Conditional Use Permit 2012-05

Chairperson Lyttle called the Public Hearing to order and Mr. Franklin stated that a public hearing was being conducted to receive public comments regarding Conditional Use Permit 2012-05 requesting authorization for a motorcycle racing event at the Pipsico Scout Reservation located on the north side of Pipsico Road, beginning approximately 6,000+ feet west of the intersection of Pipsico Road and Southwark Road with an average depth of 6,800'+ and commonly known as 79 Pipsico Road. The Tax Parcel Identification Number is 13-6.

Mrs. Angela Blount, Environmental Inspector, addressed the Board on behalf of Ms. Rhonda Mack, Director of Planning and Community Development. Ms. Blount informed that the CUP 2012-05 request represents one of three motorcycle racing events approved in the County for either one time or annual multi-year events at the Pipsico Camp (Pipsico Road), the Seward Property (Colonial Trail East) and the Southwark Hunt Club (Swanns Point Road). She further reported that the Surry County Planning Commission had considered and approved the CUP request at their June 25, 2012 meeting subject to nine conditions. Ms. Blount informed that organizers of the event (Tidewater Dirt Riders Association) had previously exhibited a high standard of safety and compliance through past events.

Ms. Charity Kuebler, Tidewater Dirt Riders Assoc., addressed the Board providing information regarding attendance and safety of previous events.

Chairperson Lyttle opened the floor for public comments.

Mr. George Greer, a member of the Dirt Riders Assoc., addressed the Board expressing appreciation to the Board for allowing previous events to take place in Surry County. He stated that he hoped the Board had received favorable reports from the previous events.

There being no further comments, Chairperson Lyttle closed the floor and asked for summary comments from staff and fellow Board members.

Following brief comments by Mrs. Blount and members of the Board, Supervisor Seward made a motion that the Board authorize CUP 2012-05 with the recommended conditions as presented. Supervisor Holmes seconded the motion; Supervisors Lyttle, Blount, Wooden, Seward and Holmes voted affirmatively.

B. Ordinance 2012-02: Disorderly Conduct

Chairperson Lyttle called the Public Hearing to order and Mr. Franklin stated that a public hearing was being conducted to receive public comments regarding the proposed Surry County Ordinance 2012-02, an amendment to the Surry County Code prohibiting disorderly conduct.

Mr. William Hefty, County Attorney, advised that Surry currently has a disorderly conduct ordinance; however, the State has recently enacted legislation changing the definition of disorderly conduct. Mr. Hefty went on to explain that the proposed ordinance will make the county's code compatible with the language of the State Code.

Chairperson Lyttle opened the floor for public comments. There were no comments from the public. Chairperson Lyttle closed the floor and asked for summary comments from staff and fellow Board members. There were no comments from staff or Board members.

Supervisor Holmes made a motion that the Board approve Ordinance 2012-02 as presented. The motion was seconded by Supervisor Blount; Supervisors Lyttle, Seward, Wooden, Holmes and Blount voted affirmatively.

C. Ordinance 2012-03: Loitering

Chairperson Lyttle called the Public Hearing to order and Mr. Franklin stated that a public hearing was being conducted to receive public comments regarding the proposed Surry County Ordinance 2012-03, an amendment to the Surry County Code prohibiting loitering.

Mr. William Hefty, County Attorney, stated that the Commonwealth's Attorney had requested that the County consider an ordinance prohibiting loitering and that this would be another tool for the Sheriff's office to use to maintain order within the County.

Chairperson Lyttle opened the floor for public comments. There were no comments from the public. Chairperson Lyttle closed the floor and asked for summary comments from staff and fellow Board members. There were no comments from staff or Board members.

Supervisor Blount made a motion that the Board approve Ordinance 2012-03 as presented. The motion was seconded by Supervisor Seward; Supervisors Lyttle, Holmes, Wooden, Blount and Seward voted affirmatively.

UNFINISHED BUSINESS

Supervisor Seward reported that the Fiscal Affairs Committee had met to consider the request of Sheriff Clayton which was tabled at the July 5, 2012 meeting. Sheriff Clayton had requested an appropriation of \$7,500 from the Contingency Fund for the purchase of new service weapons. Supervisor Seward made a motion that the Board approve the appropriation of said funds. Supervisor Blount seconded the motion; the motion was passed with unanimous approval.

NEW BUSINESS

Mr. Franklin reported that welcome signs located at the County's borders along Routes 10, 31 and 40 have been removed for refurbishing and should be back in place by August 15, 2012.

Chairperson Lyttle remarked that the Industrial Park sign may need to be upgraded also.

Mr. Franklin reported that improvements to the Dendron Dumpster Site are ongoing with lights and surveillance cameras in place. Fencing and new signage will be forthcoming.

CITIZENS COMMENTS

Mr. Mike Eggleston (Dendron District) addressed the Board with regard to improvements at the Dendron Dumpster Site and the poor condition of Route 617.

CLOSED SESSION

There being no further comments from the public, Supervisor Seward made a motion that the Board move to Closed Session to discuss (1) personnel matters involving specific employees, appointment or promotion of particular officers or employees, performance evaluation or job assignments of specific employees, salary or other compensation of a specific employee, and another personnel matter related to program personnel, Virginia Code § 2.2-3711(A)(1); and (2) consultation with legal counsel regarding the Town of Surry's claim against the County. Supervisor Holmes seconded the motion. Supervisors Seward, Holmes, Lyttle, Harrison and Blount voted in favor of the motion.

Supervisor Seward moved that the Board return to open session and certify by roll call that the closed session was concluded and that nothing had been discussed except the matter or matters permitted to be discussed under the provisions of the Virginia Freedom of Information Act. Supervisor Blount seconded the motion; all members present voted affirmatively.

ADJOURNMENT

Supervisor Blount made a motion that the Surry County Board of Supervisors adjourn; Supervisor Seward seconded the motion. Supervisors Lyttle, Holmes, Wooden, Blount and Seward voted in favor of the motion.



Habitat
for Humanity
Virginia

Improve the communities of Surry and Sussex by providing quality, affordable housing















Community Benefits of Habitat

- Eliminate poverty housing
- Improve pride and commitment in the community
- Promote stability of families
- Increase economic base of community



What will Habitat do in Surry?

- Build New Homes
- Rehabilitate Existing Homes





Prince George
Electric Cooperative



plan for tolling on Interstate 95.

is going to have to pay \$8 to go to work at a pizza hut."

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Habitat For Humanity completes first local renovation project

By Michael Campbell
Staff Writer

On a warm Friday afternoon, friends, family and neighbors braved the heat to make their way to Birch Island Road in Wakefield to celebrate the renovations to the home of long-time Sussex resident Zula Fields.

The renovations were completed by the new Habitat for Humanity that covers both Sussex and Surry counties and the Sussex County Department of Housing.

County Administrator Thomas Harris and Wakefield Board Member John Stringfield were in attendance and gave Fields new gifts as a housewarming. Stringfield was encouraged by what the success of the project is beautiful to see

what we can do when we come together. I'm sure she will cherish her new home," said Stringfield.

Habitat for Humanity Area Project Manager Jason Wiedel said he was pleased to see the hard work of the crews and volunteers come together on this project.

"It's exciting and satisfying to see it all come together. Seeing the homeowner be happy with having something close to a new house," commented Wiedel.

During the renovations, the crews replaced old windows with energy efficient windows; a new heating and air conditioning system was installed, new floors were installed throughout the home, and the indoor plumbing

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Homeowner Zula Fields receives a housewarming gift of fresh flowers from Brenda Drew of the Sussex County Department of Housing, County Administrator Thomas Harris and Sussex Board of Supervisor member John Stringfield at the Habitat for Humanity home dedication.

Photo by Michael Campbell

How do Surry residents get help from Habitat?

- Contact the Habitat office and apply
- Do they meet qualifications?
- USDA loans
- Sweat Equity



Contacting Habitat

Surry Office

- The Center 57c Colonial Trail E
- Tuesday & Thursday, 1-3pm

Sussex Office

- Sussex Housing Office
233 L South County Drive, Waverly
- Tuesday & Thursday 9am-noon

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