



County Administrator's Adopted Budget

Document In Brief



*Newly renovated Surry County Circuit Courthouse
February 2009*

Fiscal Year 2009-2010

July 1, 2009– June 30, 2010

**Presented June 4, 2009
For Adoption by the Board of Supervisors**

Surry County Board of Supervisors

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John M. Seward, Vice Chair
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Judy S. Lyttle

COUNTY ADMINISTRATOR

Tyrone W. Franklin

ASST. COUNTY ADMINISTRATOR

John B. Edwards

COUNTY ATTORNEY

William Hefty

MANAGEMENT STAFF

Constitutional Officers & State Officers

Sheriff	Harold D. Brown
Commonwealth's Attorney.....	Gerald G. Poindexter
Clerk of Circuit Court	Gail P. Clayton
Treasurer.....	Mary H. Shaw
Commissioner of Revenue.....	Debbie J. Nee
District Court Clerk	Deborah A. Hatcher
Registrar	Lucille J. Epps

Other Staff

Dir. of Finance & Information Technology.....	Melissa D. Rollins
Dir. of Planning & Community Development.....	Rhonda R. Mack
Director of Parks & Recreation.....	Ervin A. Jones
Director of Office on Youth	Sophenia P. Pierce
Building Official	Wallace B. Mavin
Supervisor of Maintenance	James D. Charity, Jr.
Acting Sanitation Supervisor.....	James R. Ruspus
Animal Control Officer.....	James R. Smith
Unit Director, VA Cooperative Extension.....	Billie J. Elmer
Director of Social Services.....	Valerie P. Pierce
Division Superintendent	Lloyd A. Hamlin

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"The Countrie it selfe, I must
confesse is a very pleasant land,
rich in commodities; and fertile in
soyle..."

Samuel Argall, ca. 1609

April 21, 2009

TO: The Honorable Board of Supervisors

FROM: Tyrone W. Franklin, County Administrator

SUBJECT: Proposed FY 2009-2010 Budget

I am pleased to present for your consideration, my recommended Operating and Capital Budget for the County's fiscal year that begins July 1, 2009. This has been a difficult budget to conclude on because of the current challenging economic conditions. Historically, County revenues at the end of the fiscal year exceeded estimates. However, previous financial briefings indicated that current fiscal year projected revenues will be over \$500,000 less than FY09 Budget estimates. This revenue shortfall has required the implementation of a FY 09 budget reduction plan to minimize a negative impact on the County's General Fund balance.

The only significant revenue category that we can expect any growth in FY 2010 will come from a slight increase in real estate property taxes. Changes in the County's fee structure include an increase in the decal fees. In considering options for reducing operating and capital expenditures in FY2010, the approach is to make adjustments that are not just short-term deferrals. This presents a difficult challenge in wake of bleak federal, state and local economies coupled with the constant demand for more government services. Yet, the overall guiding principle behind development of the FY10 Recommended Budget remains unchanged: to keep County government in a position where it can continue to (1) provide effective, efficient and accessible services to the citizens of Surry County, (2) improve upon these services and (3) accomplish both with the least possible impact on the tax rate.

The recommended General Fund Operating Budget of \$7,273,648, exclusive of debt service, is \$120,000 less than the FY09 Adopted budget. When factoring in the County's planned debt service obligations associated with recent capital expenditures, the budget is \$9,413,208, a net increase of \$822,000 over the FY09 Adopted Budget. It is strongly recognized that any anticipated or unanticipated increase in taxes to accommodate this increase would be a financial burden on our citizens in the wake of tough economic times. As mentioned earlier, it is the County's goal to keep the tax rate as low as possible. With this in mind, budget reductions and general fund reserves will be used to absorb a potential tax burden. The use of fund balance reserves is a short-term budget strategy that will be used by Surry and local governments throughout the State to accommodate budget deficits. It is important to note that, the planned use of general fund reserves will be within the parameters of the County's Fund Balance Policy.

The FY10 Recommended Budget calls for no increase in the current real estate tax rate of \$.70 per \$100 of assessed value. Other factors that have influenced the development of the recommended budget and general budget highlights are discussed below:

I. LOCAL TAX COLLECTIONS

The **2008 Real Estate Reassessment** marked the third consecutive annual assessment; the results, a slight 2.0% increase in the valuations of real property from the previous year including new construction. Based on the reassessment, the County can expect to receive an additional \$120,000 in property tax revenue.

NET CHANGE IN 2009 ASSESSED PROPERTY VALUES	
2009 Assessed Value @ \$0.70	\$863,455,110
2008 Projected Assessed Value @ \$0.70	\$846,230,500
Increase in Taxable Value	\$ 17,224,610
Net Revenue Effect (Increase)	\$ 120,000

All other rates are also proposed to remain unchanged and are as follows:

FY 09-10 PROPOSED TAX RATES	
Real Estate	\$. 70 per \$100 of assessed value
Machinery & Tools	\$1.00 per \$100 of assessed value
Personal Property	\$ 3.50 per \$100 of assessed value

Personal Property Taxes: Revenue from personal property taxes has been adversely affected by the current economic downturn. Personal property (vehicles, mobile homes, boats and trailers) assessments are projected to decline approximately 13% due to a significant drop in sales and depreciation in 2009. As a result, the County will receive approximately \$90,000 less in personal property tax revenue. The decline in value is necessitating an adjustment to the personal property tax relief rate to maintain revenue neutrality. The recommended property tax relief rate is 50% down from 55% adopted in FY 08-09.

Public Service Corporation Taxes: The ratio set by the Department of Taxation and submitted to the State Corporation Commission to adjust the tax value of the property of public service corporations in Surry greatly impacts the amount of tax revenue the County receives from public service corporations. The estimated ratio for 2009 is 98.8%, no change from the 2008 ratio. As a result of the most recent valuation, the taxable value of public utilities increased slightly by 1.2%. The County will receive \$133,000 more in FY 09-10 than the projected tax revenue from this source in FY 08-09.

NET CHANGE IN REVENUE FROM PUBLIC SERVICE CORPORATION TAXES	
2008 Taxes Collected @ 98.8% Ratio	\$ 10,576,277
2009 Projected Tax Collections @ 98.8% Ratio	\$ 10,710,133
Tax Revenue Increase	\$ 133,856

The table below shows the projected tax revenue the County can expect to receive from real property and public service corporation taxes for FY 10 and FY 09.

Table 1.

	FY 07-08 Actual	FY 08-09 Estimates	FY 09-10 Projections	Dollar (\$) Variance	Percent (%) Variance
Real Property	5,637,715	5,900,000	6,044,185	144,185	2.44%
Public Service	10,735,400	10,576,277	10,710,133	133,856	1.27%

II. PROPOSED EXPENDITURE HIGHLIGHTS

- Employee Compensation** - Despite the economic downturn and the need to curtail expenses, there is one primary initiative that is recommended for funding in the FY 2009-2010 budget relative to salaries for most general government employees. The funding for a Classification/Compensation Study was approved in FY 07-08. The purpose of the study was to address issues such as employee retention and to provide fair and equitable compensation to employees in a competitive and changing labor market. In FY 08-09, the County planned to present the results of the study and recommendations to the Board of Supervisors for adjustments in the current fiscal year. However, due to the timing of the study and in accord with the consultant's recommendation, I am proposing that salary adjustments become effective July 1, 2009 (FY 09-10). Regardless of the implementation date and less favorable economic conditions, it is crucial that the County make adjustments to its current compensation plan. The FY 09-10 budget calls for a phase in approach to bring employees to the minimum level of comparable salaries according to the current market. The estimated cost for this option is \$150,000 including salaries and benefits. It is also recommended that the County implement an open range pay plan and discontinue use of the step plan.
- Fringe Benefits** – The County's share of employee health insurance costs is fixed at the FY 08-09 amounts. The 10% increase in monthly premiums will be passed along to employees.
- New Positions** – The funding for two new positions is included in the proposed General Fund Operating Budget: (1) an administrative support position in the County Administrator's Office and (2) an assistant animal control officer to support increased duties and responsibilities of animal control operations. One position in the Building Office was eliminated from the budget so the net increase in full time positions is one (1). A Table of Authorized Positions is included in the budget information.
- Agency, Organizations & Community Support** – The County continues its commitment to funding agencies and organizations that provide vital services to the Surry Community either locally or regionally. In most cases, the recommendations included level or reduced funding as submitted by the agency. Proposed contributions total \$738,000 and account for 8.0% of the general operating budget. This is a reduction of nearly \$40,000 from FY 09 total contributions but includes additional new funding in the amount of \$5,000 to support the Sussex County Department of Housing. Sussex County administers a Section 8 Program and provides assistance to Surry County residents in need of public housing assistance.

- **Debt Service** - Debt Service (a non-discretionary expense) for the General Fund will increase by 100% over FY 09 from \$777,000 to \$1,680,000 due to the encumbrance of debt associated with capital expenditures. The debt ratio as a percentage of general government expenditures, excluding debt service included in the School Fund, will increase accordingly from 9.0% in FY 09 to 17.8 % in FY 10.

Table 2

	FY 08 Actual	FY 09 Budget	FY10 Budget	Dollar (\$) Variance	Percent (%) Variance
Debt Service Expenses	380,327	777,067	1,680,643	903,576	116%

III. STATE AID CUTS

A number of actions relative to the state budget will continue to impact localities during the next fiscal year. The General Assembly, setting forth the biennium budget for 2009/2010 failed to generate adequate revenues for state services and has instead elected to assess each local government a fee to balance the state budget. The County's assessment for FY10 is \$28,973. State mandates continue to strain local budgets and the County continues to provide more than 50% of the financial support to constitutional offices.

IV. STATE AID FOR EDUCATION AND SCHOOL FUNDING

Funding to support education is one of the most critical decisions made during the County's budget process. This is largely due to the School's system's reliance upon general fund tax revenue to support its operations. Projected state revenue for schools is \$87,000 less than the current year estimates. State cuts would have been worse prior to the infusion of federal stimulus (state stabilization) funds that enabled the Commonwealth to make budget adjustments and spare localities deeper cuts. Locally, the FY 10 Proposed Budget includes a reduction of \$140,000 in the current local appropriation of \$11.83 mil. Of the amount deducted from the local appropriation, \$62,000 reflects the reduction in the debt service obligation under the School's budget. An additional \$235,000 has been added to the General Fund Budget to meet the debt service requirement for the Virginia Public School Authority loan for the High School Renovation Project. At this point, it is still unclear to how the federal stimulus monies for Title I and Special Education Programs will be used for school operations.

OPERATING BUDGET SUMMARY

The total Proposed Consolidated Operating Budget for FY 10 is \$28.45 mil, an increase of 2.27% over the FY 09 adopted budget of \$27.82 mil. The expenditure plan by category is as follows:

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Table 3.

CATEGORY	Fy 07-08	FY 08-09	FY 09-10	NET CHANGE	
	Actual Expenditures	Adopted Budgeted	Recommended Budget	FY 09-10 Recommended over FY 08-09 Adopted	
General Gov't Administration	1,279,170	1,789,954	1,723,472	(66,482)	-3.71%
Judicial Administration	354,098	422,537	407,248	(15,289)	-3.62%
Public Safety	2,264,247	2,484,334	2,508,924	24,590	0.99%
Public Works	990,575	1,152,436	1,166,586	14,150	1.23%
Health & Welfare	439,488	516,740	489,891	(26,849)	-5.20%
Parks & Recreation	505,661	549,224	517,674	(31,550)	-5.74%
Community Development	462,095	479,768	459,853	(19,915)	-4.15%
Subtotal-General Operating	6,295,334	7,394,993	7,273,648	(121,345)	-1.64%
Special Funds	539,423	418,660	458,917	40,257	9.62%
Debt Service	380,327	777,067	1,680,643	903,576	116.28%
Total General Operating Fund	7,215,084	8,590,720	9,413,208	822,488	9.57%
VPA FUND	1,684,292	2,264,524	2,250,599	(13,925)	-0.61%
SCHOOL FUND	16,681,057	16,969,308	16,792,792	(176,516)	-1.04%
TOTAL OPERATING BUDGET	25,580,433	27,824,552	28,456,599	632,047	2.27%

While this is still an increase over the current adopted budget, every effort has been made to accommodate the increases necessary to support primary core services as public safety, education and prior debt service commitments while cutting expenditures in the least inconvenient manner. When factoring in proposed capital projects of \$970,000, the total FY 09-10 Proposed Consolidated Budget is \$29,426,599.

In summary, a budget has been developed that will get us through a challenging fiscal time without severely harming our ability to provide and delivery adequate service to our community. With less revenue expected in FY10 than budgeted for in FY 09, level funding, making cuts, not filling vacant positions and using available reserves were all necessary components in balancing the budget. I appreciate the efforts of department heads who have worked to find savings in the current and ensuing budget. I firmly believe that that the budget as presented represents a realistic and responsible financial plan and I look forward to working with you as we deliberate and conclude on the final budget.

Respectfully Submitted,



Tyrone W. Franklin
County Administrator



COUNTY OF SURRY

FY 09-10 Recommended Budget

How the Budget Was Balanced?

REVENUE BY SOURCE

Local	\$	19,265,243
Federal	\$	1,809,444
State	\$	6,290,500
Sub-total Operating Revenue	\$	27,365,187
Operating Carryover & Use of Reserves	\$	961,412
Transfer from Capital Project Reserves	\$	130,000
Total Operating Revenue	\$	28,456,599
Capital Projects Revenue:		
State	\$	250,000
FY 09 Carryover	\$	720,000
Total Capital Projects Revenue	\$	970,000
Total Operating & Capital Projects	\$	29,426,599

EXPENDITURES BY FUND

General Operating Fund	\$	9,215,951
Water & Sewer Fund	\$	197,257
Social Services Fund	\$	2,250,599
School Operating Fund	\$	16,792,792
Total Operating Expenditures	\$	28,456,599
Capital Projects Fund	\$	970,000
Total Operating & Capital Budget	\$	29,426,599

FY 09-10 BUDGET HIGHLIGHTS

Use of Fund Balance Reserves

- General Fund expenditures will be \$353,000 less than budgeted for FY 09 as a result of the budget reduction plan implemented in February 2009 and other savings. Additional undesignated general fund balance in the amount of \$961,000 will be used to balance the operating budget. The use of fund balance is within the limits established within the County's financial policy regarding the use of fund balance.

State Revenue Projections

- Revenue for the School Fund will be \$87,000 less than FY10 projections; projections include only the state stabilization stimulus funding in the amount of \$235,000. The infusion of these funds helped to narrow the previous gap in FY 09 and FY10 funds allocated to the School Division.

Public Service Sales Ratio

- Public service revenue is based on the ratio set by the State Corporation Commission of 98.8%; this represents no change from the previous year.

Social Service Recommendation

- The recommendation for the Social Services Fund is as requested based on the estimated reduction in the local appropriation in the current budget cycle in the amount of \$20,000.

School Fund Recommendation

- The recommendation of \$16.79 mil reflects an overall decrease in the local appropriation of \$140,000; however, when factoring in the debt service reduction of \$62,000 included in the School System budget, the net reduction is \$78,000.

Personnel Costs & Fringe Benefits

- The salaries as recommended per the Compensation/Classification study have not been incorporated into the individual department budgets; a worksheet prepared to determine the net change indicates a cost of approximately \$150K. If approved by the Board, the Contingency will be reduced in the amount needed for the personnel adjustments.
- Fringe benefits rates for VRS retirement and life insurance will remain the same. Unemployment rates increased effective January 1, 2009 which will impact at least the first half of FY10. Health insurance rates increased by 10% however, the employer contributions remained unchanged.
- Two new positions are proposed in the FY10 budget: (1) Asst. Animal Control Officer and (2) Administrative Support staff for the County Administrator's Office

FY 09-10 BUDGET HIGHLIGHTS

Tax Rates

- The proposed tax rates are to remain as the current FY09 rates. The personal property tax relief rate will be adjusted resulting in a decrease in the relief rate from 55% to 50% based on the reduction in vehicle values.

Real Estate	\$0.70/\$100 of assessed value
Personal Property & Machinery & Tools	\$3.50/\$100 of assessed value
Personal Property Tax Relief Percentage	50.0%
Machinery & Tools	\$1.00/\$100 of assessed value
Merchants Capital	\$0.00/\$100 of assessed value

Fee Changes

- It is recommended that the decal fee change from \$15 to \$20 for vehicles and from \$5.00 to \$10.00 for motorcycles.

Debt Service

- The FY10 proposed debt service fund increased by \$900,000 due to planned debt service principle and interest payments fully due in FY10 on the Courthouse project loan, the Virginia Resources Authority loan for Public Safety projects and the Virginia Public School Authority loan for school construction project.

Capital Projects

- Approximately \$850,000 in local funds will not be spent as allocated in the current FY09 capital projects budget. Of this amount, \$720,000 will be used to fund these projects in FY09 and the remaining will revert to the general fund and used operationally. The proposed capital projects budget includes no new initiatives.

**CONSOLIDATED REVENUE AND EXPENDITURE SUMMARY
FY 09-10 RECOMMENDED FOR ALL FUNDS**

Revenue Sources:

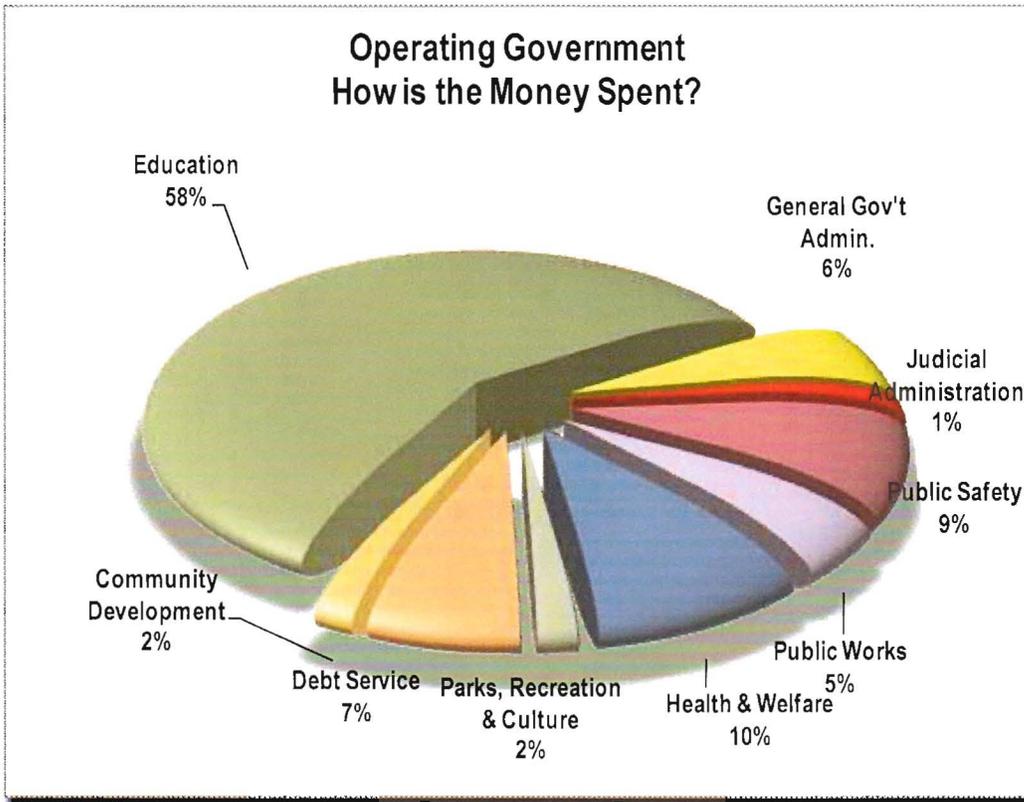
	General Fund*	School Fund	Enterprise Fund Water & Sewer	Capital Fund	Total
Real Estate Taxes	\$ 6,044,185				\$ 6,044,185
Personal Property Taxes	958,136				958,136
Public Service Corporation Taxes	10,710,133				10,710,133
Other Local Taxes	656,030				656,030
Permits, Fines, Penalty & Interest	179,600				179,600
Use of Money & Property	247,210			25,000	272,210
Charges for Services	63,999	275,000	60,500		399,499
Miscellaneous & Recovered Costs	20,450	25,000			45,450
State Fundng	2,318,264	3,972,236		250,000	6,540,500
Federal Funding	982,540	826,904		-	1,809,444
Other Financing Sources	25,000			-	25,000
Transfer to other funds	(11,830,409)			-	(11,830,409)
Transfer from other funds		11,693,652	136,757		11,830,409
Beginning Fund Balance	1,091,412			695,000	1,786,412
TOTAL REVENUE	\$ 11,466,550	\$ 16,792,792	\$ 197,257	\$ 970,000	\$ 29,426,599

Expenditures:

	General Fund*	School Fund	Enterprise Fund Water & Sewer	Capital Fund	Total
General Government	\$ 1,625,011			20,000	\$ 1,645,011
Judicial Administration	417,473				\$ 417,473
Public Safety	2,545,217			50,000	\$ 2,595,217
Public Works	1,183,745		197,257	325,000	\$ 1,706,002
Health & Welfare*	2,895,043				\$ 2,895,043
Education	31,100	16,458,594			\$ 16,489,694
Parks, Recreation & Culture	542,968			100,000	\$ 642,968
Community Development	545,350			475,000	\$ 1,020,350
Debt Service	1,680,643	334,198			\$ 2,014,841
TOTAL EXPENDITURES	\$ 11,466,550	\$ 16,792,792	\$ 197,257	\$ 970,000	\$ 29,426,599

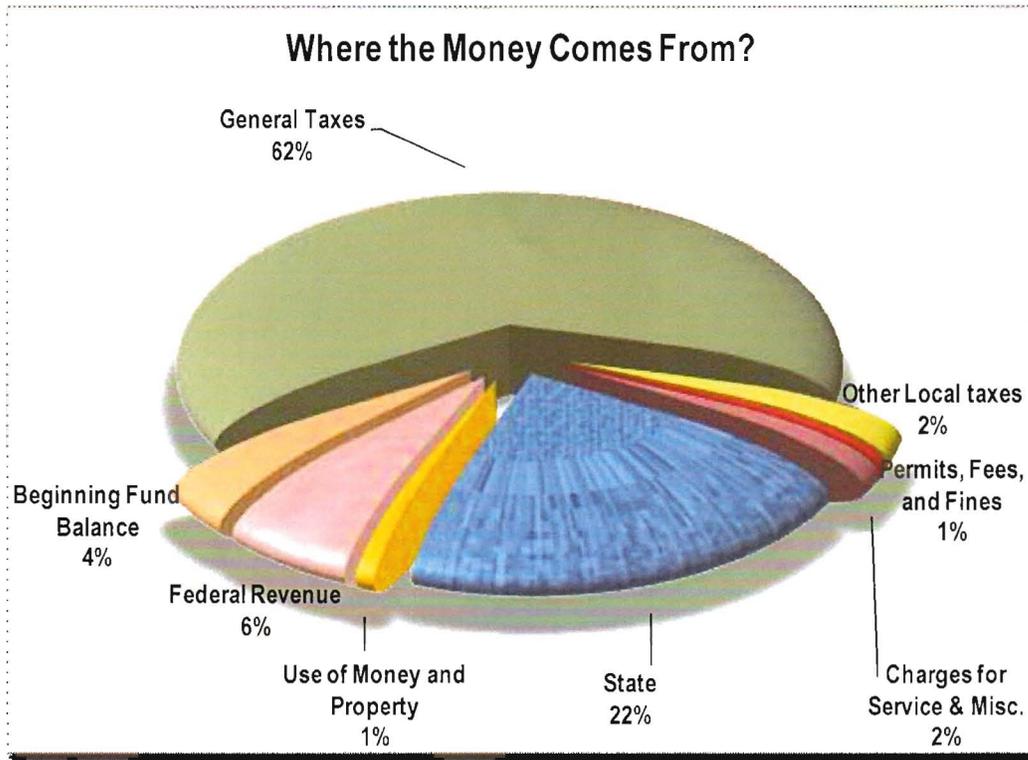
*For the purpose of this document, Social Services expenditures are included with the general fund in accord with auditing financial statements.

**FY 2010 TOTAL BUDGET
ALL COUNTY OPERATING EXPENDITURES - \$28,456,599**



Operating Costs by Expenditure Category	
<i>Education</i>	58%
<i>Health & Welfare</i>	10%
<i>Public Safety</i>	9%
<i>General Administration</i>	6%
<i>Public Works</i>	4%
<i>Community Development</i>	2%
<i>Parks, Recreation & Cultural</i>	2%
<i>Judicial Administration</i>	2%
<i>Debt Service</i>	7%

**FY 2010 TOTAL BUDGET
ALL COUNTY OPERATING REVENUE - \$28,456,599**



Revenue Source Summary

<i>Local Taxes</i>	64%
<i>State</i>	22%
<i>Federal</i>	6%
<i>Other Local Sources</i>	4%
<i>Use of Fund Balance</i>	4%

**FY 09-10 CONSOLIDATED BUDGET
COUNTY OPERATING REVENUE - \$28,456,599**

FY 2008-2009

FY 2009-2010

Primary Government:	FY 08-09	FY 08-09	Variance-FY 09 Estimate		FY 09-10	Variance-FY 09 Estimate	
	Budget	Estimated	+/- Budget	%	Estimated	+/- Budget	%
Real Property Taxes	\$5,903,302	\$5,900,000	(3,302)	-0.06%	\$6,044,185	140,883	2.39%
Public Service Taxes	\$10,702,535	\$10,576,277	(126,258)	-1.18%	\$10,710,133	7,598	0.07%
Personal Property	\$1,048,539	\$1,020,000	(28,539)	-2.72%	\$958,136	(90,403)	-8.62%
Penalty & Interest	\$155,596	\$117,856	(37,740)	-24.26%	\$107,000	(48,596)	-31.23%
Other Local Taxes	638,176	688,811	50,635	7.93%	656,030	17,854	2.80%
Use of money & property	496,093	267,209	(228,884)	-46.14%	247,210	(248,883)	-50.17%
Other Local Sources	219,498	167,038	(52,460)	-23.90%	157,049	(62,449)	-28.45%
Total from Local Sources	\$19,163,739	\$18,737,191	(426,548)	-2.23%	\$18,879,743	(283,996)	-1.48%
Noncategorical Aid	\$727,607	\$728,407	800	0.11%	\$712,907	(14,700)	-2.02%
Shared Expenses	908,638	879,568	(29,070)	-3.20%	880,459	(28,179)	-3.10%
Welfare Admin. & Assistance	575,075	523,614	(51,461)	-8.95%	569,694	(5,381)	-0.94%
Other State Aid	164,721	165,751	1,030	0.63%	155,204	(9,517)	-5.78%
Total from State Sources	\$2,376,041	\$2,297,340	(78,701)	-3.31%	\$2,318,264	(57,777)	-2.43%
Public Assistance & Welfare	978,474	939,500	(38,974)	-3.98%	976,040	(2,434)	-0.25%
Categorical Aid (Grants)	6,000	7,321	1,321	22.02%	6,500	500	8.33%
Total from Federal Sources	\$984,474	\$946,821	(37,653)	-3.82%	\$982,540	(1,934)	-0.20%
Total Revenue -General Fund	\$22,524,254	\$21,981,352	(542,902)	-2.50%	\$22,180,547	(343,707)	-1.53%
School Fund:							
Local Sources	\$300,000	\$300,000	0	0.00%	\$300,000	0	0.00%
State Sources	4,059,229	4,052,753	(6,476)	-0.16%	3,972,236	(86,993)	-2.14%
Federal Sources	776,904	776,000	(904)	-0.12%	826,904	50,000	6.44%
Total School Fund	\$5,136,133	\$5,128,753	(7,380)	-0.14%	\$5,099,140	(36,993)	-0.72%
Sub Total Operating Revenue	\$27,660,387	\$27,110,105	(550,282)	-1.99%	\$27,279,687	(380,700)	-1.38%
SUMMARY							
Local	\$19,463,739	\$19,037,191	(426,548)	-2.19%	\$19,179,743	(283,996)	-1.46%
Federal	\$1,761,378	\$1,722,821	(38,557)	-2.19%	\$1,809,444	48,066	2.73%
State	\$6,435,270	\$6,350,093	(85,177)	-1.32%	\$6,290,500	(144,770)	-2.25%
Total All Sources	\$27,660,387	\$27,110,105	-\$550,282	-1.99%	\$27,279,687	-\$380,700	-1.38%
Capital Projects	77,116	50,000	(27,116)	-35.16%	25,000	(52,116)	
Water & Sewer Fund	66,100	48,100	(18,000)	-27.23%	60,500	(5,600)	
Total Non General Fund Revenue	143,216	98,100	(45,116)	-31.50%	85,500	(57,716)	
Total All Funds**	\$27,803,603	\$27,208,205	(595,398)	-2.14%	\$27,365,187	(438,416)	

****Total Excludes FY 10 Fund Balance Reserves of \$1,091,412**

**FY 09-10 CONSOLIDATED BUDGET
COUNTY OPERATING EXPENDITURES BY FUND - \$28,456,599**

CATEGORY	FY 07-08	FY 08-09	FY 08-09	FY 09-10	NET CHANGE	
	Actual Expenditures	Adopted Budgeted	Anticipated Expenditures	Recomm. Budget	FY 09-10 Recommend over FY 08-09 Adopted	
General Gov't Administration	1,279,170	1,789,954	1,627,876	1,625,011	(164,943)	-9.21%
Judicial Administration	354,098	422,537	415,228	417,473	(5,064)	-1.20%
Public Safety	2,264,247	2,484,334	2,450,895	2,545,217	60,883	2.45%
Public Works	990,575	1,152,436	1,038,157	1,183,745	31,309	2.72%
Health & Welfare	439,488	516,740	492,626	500,544	(16,196)	-3.13%
Parks & Recreation	505,661	549,224	547,325	535,468	(13,756)	-2.50%
Community Development	462,095	<u>479,768</u>	<u>450,292</u>	<u>466,190</u>	<u>(13,578)</u>	<u>-2.83%</u>
Subtotal-General Operating	6,295,334	7,394,993	7,022,399	7,273,648	(121,345)	-1.64%
Special Funds	219,045	266,660	157,481	261,660	(5,000)	-1.88%
Enterprise: Water & Sewer Fund	179,600	152,000	181,858	197,257	45,257	29.77%
Debt Service	<u>380,327</u>	<u>777,067</u>	<u>827,673</u>	<u>1,680,643</u>	<u>903,576</u>	<u>116.28%</u>
Total General Operating Fund	7,074,306	8,590,720	8,189,411	9,413,208	822,488	9.57%
VPA FUND	1,684,292	2,264,524	2,244,524	2,250,599	(13,925)	-0.61%
SCHOOL FUND	16,681,057	16,969,308	16,969,308	16,792,792	(176,516)	-1.04%
TOTAL OPERATING BUDGET	25,439,655	27,824,552	27,403,243	28,456,599	632,047	2.27%

**FY 2009-2010 OPERATING BUDGET
BY DEPARTMENT**

	FY 07-08	FY 08-09	FY 08-09	FY 09-10	NET CHANGE	
	Actual	Adopted	Anticipated	Recommended	FY 10 Projection	
	Expenditures	Budget	Expenditures	Budget	over FY 09 Adopted	
					\$	%
<u>General Gov't Administration</u>						
Board of Supervisors	108,452	186,413	206,413	151,226	(35,187)	-23.27%
Contingency Fund	17,026	301,255	150,000	134,485	(166,770)	-124.01%
Board of Equalization/Reassessment	112,063	108,550	112,000	90,000	(18,550)	-20.61%
County Administrator's Office	271,666	284,978	279,960	322,169	37,191	11.54%
Finance	143,212	151,299	149,265	152,435	1,136	0.75%
Insurance/Worker's Compensation	31,895	50,000	45,000	55,500	5,500	9.91%
County Attorney	70,305	71,220	70,720	70,720	(500)	-0.71%
Commissioner of Revenue	146,516	175,633	169,617	173,666	(1,967)	-1.13%
Treasurer	212,192	251,999	246,264	252,352	353	0.14%
Electoral Board & Registrar	95,407	96,617	94,057	98,033	1,416	1.44%
Duplication & Computer Services	<u>70,436</u>	<u>111,990</u>	<u>104,580</u>	<u>124,425</u>	<u>12,435</u>	<u>9.99%</u>
SubTotal	1,279,170	1,789,954	1,627,876	1,625,011	(164,943)	-9.21%
<u>Judicial Administration</u>						
Circuit Court	19,394	18,350	18,350	17,200	(1,150)	-6.69%
Combined Court	6,365	10,638	7,988	7,804	(2,834)	-36.31%
Clerk of Circuit Court	177,008	232,259	228,000	226,362	(5,897)	-2.61%
Magistrate	510	1,200	800	800	(400)	-50.00%
Riverside Criminal Justice Agency	7,791	14,303	14,303	14,000	(303)	-2.16%
Commonwealth Attorney	116,440	118,526	118,526	124,046	5,520	4.45%
Victim Witness Program	19,540	20,000	20,000	20,000	0	0.00%
Legal Aid Justice Center	<u>7,050</u>	<u>7,261</u>	<u>7,261</u>	<u>7,261</u>	<u>0</u>	<u>0.00%</u>
SubTotal	354,098	422,537	415,228	417,473	(5,064)	-1.27%
<u>Public Safety</u>						
Sheriff	1,186,003	1,302,790	1,249,319	1,301,198	(1,592)	-0.12%
Emergency Services	109,002	162,326	207,640	191,731	29,405	15.34%
Fire & Rescue Agencies:						
Claremont Fire Dept.	50,333	47,300	47,300	49,600	2,300	4.64%
Dendron Fire Dept.	50,333	48,350	48,350	47,850	(500)	-1.04%
Surry Fire Dept.	61,213	49,400	49,400	53,050	3,650	6.88%
Surry Rescue Squad	47,456	54,000	54,000	54,000	0	0.00%
Chesterfield County Med-Flight	0	0	0	500	500	100.00%
Old Dominion Emergency Medical	0	0	0	0	0	-100.00%
Medical Transport Services	358,632	332,880	332,880	332,880	0	0.00%
State Forestry	6,408	10,241	8,971	10,241	0	0.00%
E911 Communications	0	30,000	56,100	55,000	25,000	45.45%
Crater Youth Detention	37,533	37,813	42,000	45,000	7,187	15.97%
Care of Adult Prisoners	145,558	180,000	160,000	165,429	(14,571)	-8.81%
Animal Warden	70,417	67,121	77,707	130,805	63,684	48.69%
Building Official	<u>141,359</u>	<u>162,113</u>	<u>117,228</u>	<u>107,933</u>	<u>(54,180)</u>	<u>-50.20%</u>

**FY 2009-2010 OPERATING BUDGET
BY DEPARTMENT**

	FY 07-08	FY 08-09	FY 08-09	FY 09-10	NET CHANGE	
	Actual	Adopted	Anticipated	Recommended	FY 10 Projection	
	Expenditures	Budget	Expenditures	Budget	over FY 09 Adopted	
SubTotal	2,264,247	2,484,334	2,450,895	2,545,217	60,883	2.45%
<u>Public Works</u>						
Sanitation	527,928	601,608	530,657	568,576	(33,032)	-5.81%
Litter Control	5,205	7,500	7,500	0	(7,500)	-100.00%
Maintenance	<u>457,442</u>	<u>543,328</u>	<u>500,000</u>	<u>615,169</u>	<u>71,841</u>	<u>11.68%</u>
SubTotal	990,575	1,152,436	1,038,157	1,183,745	31,309	2.85%
<u>Education, Health & Welfare</u>						
Health Department	167,859	232,027	212,027	206,281	(25,746)	-12.48%
Surry Free Clinic	3,000	4,000	4,000	7,500	3,500	46.67%
District 19-Community Services Bd.	55,639	56,867	56,867	56,867	0	0.00%
State & Local Hospitalization	3,618	5,591	4,418	5,500	(91)	-1.65%
Genieve Shelter	2,500	3,500	3,500	3,500	0	0.00%
Central VA Health Planning Agency	350	350	350	350	0	0.00%
Crater Disability Services Board	500	500	500	0	(500)	-100.00%
SSG Improvement Association	37,551	30,000	30,000	29,604	(396)	-1.34%
Crater Area Agency on Aging	1,115	1,148	1,148	1,148	0	0.00%
Office On Youth	154,271	162,303	159,362	173,269	10,966	6.33%
VJCCA	11,812	15,249	15,249	15,425	176	1.14%
Square One	200	0	0	0	0	0.00%
Virginia State University	0	4,000	4,000	0	(4,000)	-100.00%
John Tyler Community College	<u>1,073</u>	<u>1,205</u>	<u>1,205</u>	<u>1,100</u>	<u>(105)</u>	<u>-9.55%</u>
SubTotal	439,488	516,740	492,626	500,544	(16,196)	-3.20%
<u>Parks, Recreation & Cultural</u>						
Parks & Recreation	329,621	357,959	357,000	376,820	18,861	5.01%
Parks & Recreation Fund	29,453	29,940	29,000	27,774	(2,166)	-7.80%
Regional Library	93,298	112,325	112,325	99,874	(12,451)	-12.47%
Rawls Art Museum	300	0	0	0	0	0.00%
Williamsburg Area Transit	5,900	37,000	37,000	25,000	(12,000)	-48.00%
Jamestown 2007	35,089	0	0	0	0	0.00%
Surry County Tourism	<u>12,000</u>	<u>12,000</u>	<u>12,000</u>	<u>6,000</u>	<u>(6,000)</u>	<u>-100.00%</u>
SubTotal	505,661	549,224	547,325	535,468	(13,756)	-2.66%
<u>Community Development</u>						
Planning	321,397	320,531	302,098	308,828	(11,703)	-3.79%
Sussex County Dept. of Housing	0	0	0	5,000	5,000	100.00%
Wetlands	1,167	1,100	550	575	(525)	-91.30%
Board of Zoning Appeals	3,581	5,000	3,075	3,575	(1,425)	-39.86%
Planning Commission	7,698	10,000	7,250	8,750	(1,250)	-14.29%
Transportation Safety Commission	650	2,850	2,850	2,850	0	0.00%
BHAR	0	400	175	250	(150)	-60.00%
Economic Development	34,155	42,804	40,979	42,329	(475)	-1.12%

**FY 2009-2010 OPERATING BUDGET
BY DEPARTMENT**

	FY 07-08	FY 08-09	FY 08-09	FY 09-10	NET CHANGE	
	Actual	Adopted	Anticipated	Recommended	FY 10 Projection	
	Expenditures	Budget	Expenditures	Budget	over FY 09 Adopted	
Hampton Roads PDC- Stormwater Study		0	0	0	0	0.00%
Crater Small Business Dev. Center	1,500	2,500	1,500	1,500	(1,000)	-66.67%
Southeast Rural Community Asst. Proj.	0	1,000	1,000	2,000	1,000	50.00%
Southampton Roads RC & D	3,000	1,500	1,500	1,500	0	0.00%
Soil & Water Conservation District	9,000	9,000	9,000	9,000	0	0.00%
VPI-Cooperative Extension	79,947	83,083	80,315	80,033	(3,050)	-3.67%
SubTotal	462,095	479,768	450,292	466,190	(13,578)	-2.83%
Sub-total General Operating	\$6,295,334	\$7,394,993	\$7,022,399	\$7,273,648	(\$121,345)	-1.74%
Special Funds						
Youth Comprehensive Services	186,770	150,000	150,000	175,000	25,000	16.67%
Indoor Plumbing	200	30,000	0	0	(30,000)	-100.00%
Water & Sewer Fund	179,600	152,000	181,858	197,257	45,257	29.77%
Economic Development Fund	0	79,160	0	79,160	0	0.00%
Food & Nutrition	6,465	7,500	7,481	7,500	0	0.00%
E-911	25,610	0	0	0	0	0.00%
Total Special Funds	398,645	418,660	339,339	458,917	40,257	7.46%

**FY 2009-2010 OPERATING BUDGET
BY DEPARTMENT**

	FY 07-08	FY 08-09	FY 08-09	FY 09-10	NET CHANGE	
	<u>Actual</u> <u>Expenditures</u>	<u>Adopted</u> <u>Budget</u>	<u>Anticipated</u> <u>Expenditures</u>	<u>Recommended</u> <u>Budget</u>	FY 10 Projection over FY 09 Adopted	
<u>Debt Services</u>						
VA Revolving Loan Fund	63,775	63,775	43,630	44,948	(18,827)	-29.52%
Debt Service: Dendron Sewer	18,325	55,815	0	0	(55,815)	-100.00%
Debt Service: Admin. Fees	0	500	0	2,813	2,313	462.60%
Debt Service: Public Safety Loan	0	0	127,066	123,828	123,828	100.00%
Debt Service: Courthouse Ren.	0	358,750	358,750	1,124,773	766,023	213.53%
Debt Service: VPSA 2008	0	0	0	235,167	235,167	100.00%
Debt Service: FY 04-05 Capital Projects	298,227	298,227	298,227	149,114	(149,113)	-50.00%
Total Debt Service	380,327	777,067	827,673	1,680,643	903,576	116.28%
TOTAL GENERAL FUND	\$7,074,306	\$8,590,720	\$8,189,411	\$9,413,208	822,488	9.57%
<u>Social Services</u>						
Assistances	66,955	126,872	126,872	120,668	(6,204)	-4.89%
Purchase Services	163,506	251,558	251,558	252,114	556	0.22%
Regular Administration	1,235,689	1,391,567	1,371,567	1,382,567	(9,000)	-0.65%
Non-Reimbursement	211,556	447,975	447,975	447,975	0	0.00%
Special Revenue Funds	<u>6,586</u>	<u>46,552</u>	<u>46,552</u>	<u>47,275</u>	723	1.55%
TOTAL SOCIAL SERVICES	<u>1,684,292</u>	<u>2,264,524</u>	<u>2,244,524</u>	<u>2,250,599</u>	(13,925)	-0.66%
<u>School System **</u>						
Instruction	10,844,307	10,687,104	10,687,104	10,918,676	231,572	2.17%
Administration & Health	815,947	888,622	888,622	887,048	(1,574)	-0.18%
Pupil Transportation	1,168,018	1,414,737	1,414,737	1,246,100	(168,637)	-11.92%
Operation & Maintenance	1,860,173	1,943,638	1,943,638	1,892,249	(51,389)	-2.64%
Food Services	641,586	672,811	672,811	628,899	(43,912)	-6.53%
Debt Services	453,663	400,778	400,778	334,198	(66,580)	-16.61%
Educational Technology	0	961,618	961,618	885,622	(75,996)	-7.90%
Facilities/Capital Outlay	897,363	0	0	0	0	0.00%
TOTAL SCHOOL SYSTEM	16,681,057	16,969,308	16,969,308	16,792,792	(176,516)	-1.04%
Total Operating Budget	<u>25,439,655</u>	<u>27,824,552</u>	<u>27,403,243</u>	<u>28,456,599</u>	<u>632,047</u>	<u>2.27%</u>

**FY10 as adopted on May 7th

**TABLE OF AUTHORIZED POSITIONS
FY 10 Proposed Budget**

Department	FY 06 Adopted	FY 07 Adopted	FY 08 Adopted	FY 09 Adopted	FY 10 Proposed
County Administration	4	3	3	3	4
Finance	2	2	2	2	2
Commissioner of the Rev.	3	3	3	3	3
Treasurer	3	3	3	4	4
Registrar	1	1	1	<u>1</u>	<u>1</u>
Information Technology	0	0	1	<u>1</u>	<u>1</u>
Total General Government	13	12	13	14	15
Clerk of Circuit Court	3	3	3	3	3
Commonwealth's Attorney	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
Total Judicial Administration	5	5	5	5	5
Sheriff	22	22	22	23	23
Animal Control	1	1	1	1	2
Emergency Services	1	1	1	3	4
Building Inspections	<u>2</u>	<u>2</u>	<u>3</u>	<u>3</u>	<u>2</u>
Total Public Safety	26	26	27	30	31
Sanitation Division	7	3	3	3	2
Maintenance Division	<u>6</u>	<u>6</u>	<u>6</u>	<u>7</u>	<u>7</u>
Total Public Works	13	9	9	10	9
Office on Youth	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>
Total Education, Health & Welfare	3	3	3	3	3
Parks & Recreation	<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>
Total Parks, Recreation & Culture	6	6	6	6	6
Planning	3	5	5	5	5
Economic Development	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Community Development	4	5	5	5	5
TOTAL FULL TIME POSITIONS	70	66	68	73	74

This table reflects permanent, full-time positions and excludes the Board of Supervisors, part-time

CAPITAL IMPROVEMENT BUDGET FY 2009-2010
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The FY 2010 Capital Improvement Budget includes projects as currently recommended by the County Administrator. Development of the capital budget occurs in conjunction with the county's operating budget process. The County Administrator presents the proposed list of capital projects, along with potential funding source for each project to the Board of Supervisors. After work sessions and public hearings, the Board of Supervisors makes appropriate adjustments. The final capital improvement budget is included in the overall consolidated budget and adopted as part of the consolidated budget. Below is a snapshot of the FY 10 capital projects and the funding source for each.

Existing Projects:

Waste Management Collection Centers (GF)	\$	225,000
Landfill Closure (GF)	\$	50,000
Broadband Planning Initiative (S) GF)	\$	400,000
Land Use Development Ordinance (GF)	\$	75,000
Technology Upgrades (D)	\$	20,000
Emergency Operations Update	\$	50,000
Parks & Recreation Upgrades	\$	100,000
Highway Revenue Sharing (GF)	\$	50,000
Total Existing Capital Projects:	\$	<u>970,000</u>

Source of Funding

Loan (Existing)	\$	20,000
State (Broadband \$200K and Parks & Rec. Upgrade \$50K)	\$	250,000
Carryover (Projects not completed in FY 09)	\$	700,000
Total Capital Projects Revenue	\$	<u>970,000</u>

Description of Funding Options for FY 10 Capital Improvement Budget

A variety of funding options exists for financing County capital improvement projects. The options range from direct county funding to contributions from state and federal grants, loans or lease options and revenue bonds. Following is a list of funding options used for the FY10 Capital Improvement Budget. Other funding options exist.

Reserve for Capital Projects (General Fund-GF) - Local funds reserved (designated fund balance) from county operating revenues for capital projects. The primary source of funding for FY 09-10 capital projects will come from general fund reserves remaining from the FY 08-09 budget.

State (S) - Funds and payments received from the State Government in the form of grants.

CAPITAL IMPROVEMENT BUDGET DESCRIPTIONS FY 2009-2010

SOLID WASTE MANAGEMENT COLLECTION SITES (WORK IN PROGRESS)

The initial scope of this projection included the construction of three solid waste convenience collection centers to be located strategically throughout the County. The Pineview Site off of Route 40 was completed in FY09. The sites are used by the general public for disposal of household waste, bulky waste, tires and recyclable materials. As a result many of the unmanned, green box sites have been removed. FY10 funding includes the addition of a third site in the County.

LANDFILL CLOSURE

Provides funding for professional services rendered in the administration of post-closure activities associated with the Surry County Landfill. The County was issued a permit to operate a landfill by the Virginia Department of Health in 1974. The landfill operation continued until 1998, when the disposal area was capped with a soil barrier. The County is required by the Virginia Department of Environmental Quality (DEQ), to implement a gas and groundwater monitoring program. As a result, the County must continually conduct inspections and provide monitoring/sampling reports on the facility.

BROADBAND INITIATIVE (WORK IN PROGRESS)

The County was awarded a Virginia Rural Broadband Planning Initiative Grant from the Virginia Department of Housing and Community Development (VDHCD) for funding that will allow rural communities, like Surry, to identify and develop the necessary elements to create a community broadband network. The total state grant from VDHCD for Phase I and II of the initiative was \$75,000. A telecommunications consultant worked with the County in FY 08-09 to complete Phase II which included a recommendation and cost plan solution to implement "phase one" of a broadband network. The FY 09-10 budget includes local funding in the amount of \$200,000 to further support the County's commitment to obtain broadband services for the community and a projected \$200,000 commitment from the State Department of Housing and Community Development. Details of the project can be obtained by contacting the Director of Finance & Information Technology or the Director of Planning & Community Development.

LAND DEVELOPMENT ORDINANCE UPDATE

Provides funding to retain the professional services of a consultant to review existing regulations guiding the physical development of Surry County and promulgate new and/or revised land development regulations. Specific regulations included in this project are the Surry County Zoning, Subdivision, Site Plan, Sign, Erosion and Sediment Control Ordinances.

RECREATION CENTER RENOVATION & IMPROVEMENTS

Funding is included in the FY 10 Capital Projects Budget to help facilitate the completion of the following upgrades to the County's Parks & Recreation Facility: Resurfacing of the Multi Purpose Floor, Repair of the Basketball Courts and Renovation of the Picnic Shelters and Comfort Station. The FY09 budget included funds to renovate the kitchen and restroom facilities.

<p style="text-align: center;">CAPITAL IMPROVEMENT BUDGET DESCRIPTIONS FY 2009-2010</p>

EMERGENCY OPERATIONS PLAN UPDATE

The State Department of Emergency Services requires the County to update its Emergency Operations Plan to meet certain standards of emergency operations to include the National Incident Management System. This facilitates the high level of certification required of all emergency operations staff that performs duties in the event of a nuclear or other disaster.

TECHNOLOGY UPGRADES

The funding available in FY 09 for Technology includes additional upgrades as deemed necessary for general government operations using remaining proceeds from the loan acquired in FY 05-06 for Capital Projects and Technology. Proposed purchases include, but are not limited to additional laptops, printers, servers, software upgrades, etc.

HIGHWAY REVENUE SHARING

Funding is allocated in the amount of \$50,000 to fund a portion of the Route 31 Ferry Project or other projects as recommended by the Board of Supervisors.



FIVE YEAR CAPITAL IMPROVEMENT PROGRAM SUMMARY BY PROJECT

COUNTY OF SURRY, VIRGINIA
 CAPITAL IMPROVEMENT PROGRAM
 FISCAL YEARS 2010 through 2014

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Grand Total	Total ST/LT Debt	Total Local	Total Other Sources
GENERAL GOV'T ADMINISTRATION									
Community Development		\$ -	\$ -	\$ -	\$ -	\$ -		-	-
Economic Development Study	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000		50,000	
Technology Improvements	\$ 20,000	\$ 350,000	\$ -		\$ 100,000	\$ 470,000	20,000	450,000	
Broadband Project	\$ 400,000	\$ 500,000				\$ 900,000	500,000	200,000	200,000
Land Development Ordinance	\$ 75,000					\$ 75,000		75,000	
Comprehensive Plan Update	\$ -	\$ 50,000	\$ -	\$ -		\$ 50,000		50,000	
Total General Gov't Administration	\$ 495,000	\$ 900,000	\$ 50,000	\$ -	\$ 100,000	\$ 1,545,000	520,000	825,000	200,000
JUDICIAL ADMINISTRATION									
Circuit Courthouse Renovations		\$ -	\$ -	\$ -	\$ -	\$ -			
Gov't Center Renovations		\$ -	\$ -	\$ -	\$ -	\$ -			
Total Judicial Administration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	-
PUBLIC WORKS									
WasteManagement Collection	\$ 225,000		\$ -	\$ -	\$ -	\$ 225,000	-	225,000	
Solid Waste Equipment	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000	150,000	-	
Landfill Closure	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000		250,000	
Surry Sewer Expansion		\$ -	\$ 2,000,000	\$ -	\$ -	\$ 2,000,000			2,000,000
Warehouse Garage		\$ 75,000	\$ -		\$ -	\$ 75,000		75,000	
Vehicle Acquisition		\$ 40,000	\$ 50,000	\$ -	\$ 50,000	\$ 140,000		140,000	
Total Public Works	\$ 275,000	\$ 315,000	\$ 2,100,000	\$ 50,000	\$ 100,000	\$ 2,840,000	\$ 150,000	\$ 690,000	\$ 2,000,000
ROAD IMPROVEMENTS									
Highway Revenue Sharing	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000		250,000	
Total Road Improvements	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	-	250,000	-
PUBLIC SAFETY									
Equipment	\$ -	\$ 795,000	\$ 880,000	\$ -	\$ 505,000	\$ 2,180,000	2,180,000		
Emergency Operations Plan Update	\$ 50,000		\$ -	\$ -	\$ -	\$ 50,000		50,000	
Total Public Safety	\$ 50,000	\$ 795,000	\$ 880,000	\$ -	\$ 505,000	\$ 2,230,000	\$ 2,180,000	\$ 50,000	\$ -
PARKS, RECREATION & CULTURE									
Visitor Welcome Center	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000	1,000,000		
Surry Library Expansion	\$ -	\$ 2,500,000	\$ -	\$ -	\$ -	\$ 2,500,000	2,500,000		
Facility Upgrade	\$ 100,000	\$ -	\$ 4,000,000	\$ -	\$ -	\$ 4,100,000	4,000,000	50,000	50,000
TOTAL PARKS & RECREATION	\$ 100,000	\$ 2,500,000	\$ 4,000,000	\$ 1,000,000	\$ -	\$ 7,600,000	7,500,000	50,000	50,000
EDUCATION									
	\$ -	\$ -	\$ -	\$ -		\$ -			
TOTAL ALL PROJECTS	\$ 970,000	\$ 4,560,000	\$ 7,080,000	\$ 1,100,000	\$ 755,000	\$ 14,465,000	\$ 10,350,000	\$ 1,865,000	\$ 2,250,000

cross check total \$ 14,465,000