

1. Board Of Supervisors Regular Meeting Agenda Packet February 6 2020 7PM REVISED 2-5-2020

Documents:

[BOARD OF SUPERVISORS REGULAR MEETING AGENDA PACKET
FEBRUARY 6 2020 7PM REVISED 2-5-2020.PDF](#)

2. 7:00 P.M. BOS Regular Meeting Agenda And Packet 7PM February 6 2020

Documents:

[BOARD OF SUPERVISORS REGULAR MEETING AGENDA AND PACKET 2-6-
2020.PDF](#)



**BOARD OF SUPERVISORS REGULAR MEETING AGENDA
FEBRUARY 6, 2020 – 7:00 PM
SURRY COUNTY GOVERNMENT CENTER, GENERAL DISTRICT COURT ROOM, 45
SCHOOL STREET SURRY, VA 23883**

A regularly scheduled meeting of the Surry County Board of Supervisors to be held in the General District Courtroom of the Surry County Government Center at 7:00 P.M.

I. Call to Order / Moment of Silence / Pledge of Allegiance

II. Consent Items

II.A Payables: February 6, 2020
Review and approve

Documents:

[AP100D-200121-104723.pdf](#)

Documents:

[February 6 2020 Payables.pdf](#)

II.B FY2019-20 Budget Amendment - Grant Funding for VESTA 911 Hardware Refresh for Next Generation 911

Appropriate funding to purchase the VESTA 911 hardware refresh in the amount of \$135,346.36. The total amount will be reimbursed by the Public Safety Answering Points (PSAP) grant program through VITA. This portion of the grant is reimbursable and requires the locality to submit payment to the vendor and then submit receipt of payment to VITA for the funds to be reimbursed.

II.C Code of Ethics
Review and approve

Documents:

[Code of Ethics BOS 1-30-2020.pdf](#)

II.D Budget Amendment - Sheriff Replacement Vehicle

Approve a budget amendment to increase the both Capital Budget by \$32,100, to replace a Sheriff's department vehicle that was totaled in an accident.

II.E Approval of Draft Minutes for December 5, 2019, January 2, 2020, and January 30, 2020

Review and Approve

Documents:

[Board of Supervisors and School Board Joint Meeting 2020 DRAFT.pdf](#)

Documents:

[BOS Minutes 1-2-2020 draft.pdf](#)

Documents:

[BOS Minutes 12-5-19 Draft.pdf](#)

III. New Business

III.A Planning Commission Member Appointments
Reappoint.

Documents:

[PC Member term expiration table - BOS 2020-02-06- cropped.pdf](#)

III.B Highway Transportation Safety Commission Member Appointments
Appoint/Reappoint.

Documents:

[HTSC Member term expiration table - BOS 2020-02-06.pdf](#)

IV. Unfinished Business

IV.A Board of Historic and Architectural Review (BHAR) Member Appointment

A BHAR member term has expired and requires the appointment of a new member.

IV.B Board of Zoning Appeals (BZA) Member Appointment
Appoint/Reappoint.

V. Presentations

V.A Presentation by: Keith Boswell, President and CEO of Virginia's Gateway Region
Informational

Documents:

[VGR Presentation at Surry_BOS Update_Feb_6_2020.pdf](#)

VI. Public Hearing

VI.A Spring Grove Solar III, LLC - Application for Amendment to Comprehensive Plan -
(CPTA 2019-01)
Approve.

Documents:

[CPTA 2019-01 - BOS Agenda Item - 2020-02-06.pdf](#)

VII. Reports

VII.A December 2019 Budget to Actual Expenditure Report
N/A - information only

Documents:

[BUDGET TO ACTUAL DEC 2019.pdf](#)

VII.B Various Projects Monthly Report
Review

Documents:

[Jan 2020 - Surry Various Projects.pdf](#)

VIII. Citizens Comments

IX. Board Comments

X. County Administrator's Report

XI. For Your Information

XI.A Relay for Life: Ribbon Placement Request
Review, for your information

Documents:

[Relay for Life Sign Placement and Ribbon Request 2020.pdf](#)

XI.B Governor Press Release:

Governor Northam Encourages Virginians to Honor Black History Month

Informational- Review

Documents:

[Governor Press Release Black History Month February 2020.pdf](#)

XI.C HRSD Force Main Project Update
Review

Documents:

[HRSD Force Main - BOS Update - 2020-02-06.pdf](#)

XII. Adjournment

BOARD OF SUPERVISORS AGENDA ITEM REQUEST FORM

Department: Administration

Department Head: Lauren Chapman, Administration

Meeting Date Requested: February 6, 2020

STATEMENT OF THE ISSUE:
Payables: February 6, 2020

ITEM

Consent

Is this a budgeted item?	If yes, include budgeted amount	Total Project Cost
N/A	n/a	n/a

RECOMMENDED ACTION:
Review and approve

Description of Presented Item
Monthly Payables Report

[AP100D-200121-104723.pdf](#)

[February 6 2020 Payables.pdf](#)

LOCAL SALES & USE TAXES

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	000776	THE TOWN OF CLAREMONT	TAXES-JAN2020	1/21/2020		3100-012010-0001-	- .00	1,242.66	93074	Town of Claremont LST	01673
						CHECK TOTAL	.00	1,242.66			
00000	001579	THE TOWN OF DENDRON	TAXES-JAN2020	1/21/2020		3100-012010-0002-	- .00	864.68	93075	Town of Dendron LST	01673
						CHECK TOTAL	.00	864.68			
00000	000268	THE TOWN OF SURRY	TAXES-JAN2020	1/21/2020		3100-012010-0003-	- .00	1,574.04	93076	Town of Surry Local Sales Tax	01673
						CHECK TOTAL	.00	1,574.04			
						CLASS TOTAL	.00	3,681.38			
						ACH TOTAL		.00			
						CHK TOTAL		3,681.38			

** CHARGES FOR PARKS & REC **

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	003413	ELLIS EVELYN	EE-REIMBURS1/20	1/21/2020		3100-016130-0001-	- .00	20.00	93047	Parks and Recreation Rent	01673
						CHECK TOTAL	.00	20.00			
00000	003414	ROBINSON TAWANA	TR-REIMBUR-1/20	1/21/2020		3100-016130-0001-	- .00	50.00	93065	Parks and Recreation Rent	01673
						CHECK TOTAL	.00	50.00			
						CLASS TOTAL	.00	70.00			
						ACH TOTAL		.00			
						CHK TOTAL		70.00			

** COUNTY ADMINISTRATION **

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	002878	ALPHA CORPORATION	10F580-030-054	1/21/2020		4100-012100-3100-	- - .00	552.00	93033	Professional Services	01673
00000	002878		10F580-030-054	1/21/2020		4100-012100-3100-	- - .00	146.16	93033	Professional Services	01673
						CHECK TOTAL	.00	698.16			
00000	003334	AMAZON CAPITAL SERVICES	1GYT-M399-H1Y9	1/21/2020		4100-012100-6001-	- - .00	85.06	93034	Office Supplies	01673
						CHECK TOTAL	.00	85.06			
00000	000097	FARMER JOE'S	13356	1/21/2020		4100-012100-6001-	- - .00	59.96	93049	Office Supplies	01673
						CHECK TOTAL	.00	59.96			
00000	000199	PURCHASE POWER	PP-ALL DEPT1/20	1/21/2020		4100-012100-5210-	- - .00	1.15	93063	Postal Services	01673
						CHECK TOTAL	.00	1.15			
00000	001810	STAPLES BUSINESS CREDIT	7303308368-0-1	1/21/2020		4100-012100-5810-	- - .00	299.00	93068	Dues/Association Memberships	01673
						CHECK TOTAL	.00	299.00			
00000	000915	VERIZON	ALL DEPTS-1/20	1/21/2020		4100-012100-5230-	- - .00	129.94	93080	Communications	01673
						CHECK TOTAL	.00	129.94			
						CLASS TOTAL	.00	1,273.27			
						ACH TOTAL		.00			
						CHK TOTAL		1,273.27			

** COMMISSIONER OF REVENUE **

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	000199	PURCHASE POWER	PP-ALL DEPT1/20	1/21/2020		4100-012310-5210-	- .00	311.20	93063	Postal Services	01673
						CHECK TOTAL	.00	311.20			
00000	000915	VERIZON	ALL DEPTS-1/20	1/21/2020		4100-012310-5230-	- .00	129.94	93080	Communications	01673
						CHECK TOTAL	.00	129.94			
						CLASS TOTAL	.00	441.14			
						ACH TOTAL		.00			
						CHK TOTAL		441.14			

** TREASURER **

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	003019	BMS DIRECT INC	141909P	1/21/2020		4100-012410-5210-	- - .00	350.00	93037	Postal Services	01673
00000	003019		141910P	1/21/2020		4100-012410-5210-	- - .00	944.00	93037	Postal Services	01673
						CHECK TOTAL	.00	1,294.00			
00000	000199	PURCHASE POWER	PP-ALL DEPT1/20	1/21/2020		4100-012410-5210-	- - .00	1.10	93063	Postal Services	01673
						CHECK TOTAL	.00	1.10			
00000	000267	THE SMITHFIELD TIMES	RENEW-TREA-1/20	1/21/2020		4100-012410-6012-	- - .00	25.00	93073	Books & Subscriptions	01673
						CHECK TOTAL	.00	25.00			
00000	000915	VERIZON	ALL DEPTS-1/20	1/21/2020		4100-012410-5230-	- - .00	129.94	93080	Communications	01673
						CHECK TOTAL	.00	129.94			
						CLASS TOTAL	.00	1,450.04			
						ACH TOTAL		.00			
						CHK TOTAL		1,450.04			

** FINANCE DEPARTMENT **

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	000915	VERIZON	ALL DEPTS-1/20	1/21/2020		4100-012420-5230-	- .00	129.94	93080	Communications	01673
						CHECK TOTAL	.00	129.94			
						CLASS TOTAL	.00	129.94			
						ACH TOTAL		.00			
						CHK TOTAL		129.94			

** COMPUTER/NETWORK SERVICES *

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	003312	CCK ENTERPRISE, LLC	1023	1/21/2020		4100-012510-3100-	- .00	2,500.00	93038	Professional Services	01673
00000	003312		1029	1/21/2020		4100-012510-3100-	- .00	2,500.00	93038	Professional Services	01673
						CHECK TOTAL	.00	5,000.00			
00000	002890	DOCUMENT SYSTEMS, INC.	(104425)	1/21/2020		4100-012510-3320-	- .00	701.59	93042	Maintenance Service Contracts	01673
00000	002890		(104427)	1/21/2020		4100-012510-3320-	- .00	130.47	93042	Maintenance Service Contracts	01673
						CHECK TOTAL	.00	832.06			
00000	002722	GCR COMPANY	293185	1/21/2020		4100-012510-5230-	- .00	1,000.00	93051	Communications	01673
00000	002722		293186	1/21/2020		4100-012510-5230-	- .00	360.00	93051	Communications	01673
						CHECK TOTAL	.00	1,360.00			
00000	003050	IPC TECHNOLOGIES, INC.	IVC3029651	1/21/2020		4100-012510-3320-	- .00	1,248.00	93054	Maintenance Service Contracts	01673
						CHECK TOTAL	.00	1,248.00			
00000	000195	PITNEY BOWES	3310164717	1/21/2020		4100-012510-3320-	- .00	1,215.06	93061	Maintenance Service Contracts	01673
						CHECK TOTAL	.00	1,215.06			
00000	000915	VERIZON	ALL DEPTS-1/20	1/21/2020		4100-012510-5230-	- .00	129.89	93080	Communications	01673
						CHECK TOTAL	.00	129.89			
00000	000111	VERIZON BUSINESS	Z6808447	1/21/2020		4100-012510-5230-	- .00	840.67	93081	Communications	01673
00000	000111		Z6808526	1/21/2020		4100-012510-5230-	- .00	1,833.98	93081	Communications	01673
00000	000111		62803005	1/21/2020		4100-012510-5230-	- .00	183.85	93081	Communications	01673
						CHECK TOTAL	.00	2,858.50			
00000	001980	VERIZON CABS	M55055423019359	1/21/2020		4100-012510-5230-	- .00	462.41	93082	Communications	01673
						CHECK TOTAL	.00	462.41			
						CLASS TOTAL	.00	13,105.92			
						ACH TOTAL		.00			
						CHK TOTAL		13,105.92			

**REGISTRAR & ELECTORAL BOARD*

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	000199	PURCHASE POWER	PP-ALL DEPT1/20	1/21/2020		4100-013100-5210-	- - .00	15.55	93063	Postal Services	01673
						CHECK TOTAL	.00	15.55			
00000	001810	STAPLES BUSINESS CREDIT	7302449839-0-1	1/21/2020		4100-013100-6001-	- - .00	9.98	93068	Office Supplies	01673
						CHECK TOTAL	.00	9.98			
00000	000915	VERIZON	ALL DEPTS-1/20	1/21/2020		4100-013100-5230-	- - .00	129.94	93080	Communications	01673
						CHECK TOTAL	.00	129.94			
						CLASS TOTAL	.00	155.47			
						ACH TOTAL		.00			
						CHK TOTAL		155.47			

** DISTRICT COURT **

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	000915	VERIZON	ALL DEPTS-1/20	1/21/2020		4100-021200-5230-	- .00	129.94	93080	Communications	01673
						CHECK TOTAL	.00	129.94			
						CLASS TOTAL	.00	129.94			
						ACH TOTAL		.00			
						CHK TOTAL		129.94			

** CLERK OF CIRCUIT COURT **

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	000915	VERIZON	ALL DEPTS-1/20	1/21/2020		4100-021700-5230-	- .00	129.94	93080	Communications	01673
						CHECK TOTAL	.00	129.94			
						CLASS TOTAL	.00	129.94			
						ACH TOTAL		.00			
						CHK TOTAL		129.94			

COMMONWEALTH'S ATTORNEY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	000291	DOMINION	COMATY-JAN2020	1/21/2020		4100-022100-5100-	- .00	191.40	93043	Utilities	01673
						CHECK TOTAL	.00	191.40			
						CLASS TOTAL	.00	191.40			
						ACH TOTAL		.00			
						CHK TOTAL		191.40			

** SHERIFF'S OFFICE **

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	000199	PURCHASE POWER	PP-ALL DEPT1/20	1/21/2020		4100-031200-5210-	- - .00	102.20	93063	Postal Services	01673
						CHECK TOTAL	.00	102.20			
00000	000915	VERIZON	ALL DEPTS-1/20	1/21/2020		4100-031200-5230-	- - .00	129.94	93080	Communications	01673
						CHECK TOTAL	.00	129.94			
						CLASS TOTAL	.00	232.14			
						ACH TOTAL		.00			
						CHK TOTAL		232.14			

** E911 COMMUNICATIONS **

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	000112	VERIZON	000156684567	1/21/2020		4100-031400-5230-	- - .00	292.11	93079	Communications	01673
						CHECK TOTAL	.00	292.11			
00000	000915	VERIZON	ALL DEPTS-1/20	1/21/2020		4100-031400-5230-	- - .00	129.94	93080	Communications	01673
						CHECK TOTAL	.00	129.94			
						CLASS TOTAL	.00	422.05			
						ACH TOTAL		.00			
						CHK TOTAL		422.05			

Ambulance & Rescue Services

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	003350	INTEGRITY BILLING TECHNOL	DECEMBER 2019	1/21/2020		4100-032300-3000-	- .00	1,011.98	93053	Contracted Medical Transport	01673
						CHECK TOTAL	.00	1,011.98			
00000	000252	SURRY VOL RESCUE SQUAD	008	1/21/2020		4100-032300-5656-	- .00	3,877.32	93071	Surry Rescue Sqd - Ambulan Bil	01673
						CHECK TOTAL	.00	3,877.32			
						CLASS TOTAL	.00	4,889.30			
						ACH TOTAL		.00			
						CHK TOTAL		4,889.30			

** BUILDING INSPECTIONS **

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	000199	PURCHASE POWER	PP-ALL DEPT1/20	1/21/2020		4100-034100-5210-	- - .00	40.20	93063	Postage	01673
						CHECK TOTAL	.00	40.20			
00000	000915	VERIZON	ALL DEPTS-1/20	1/21/2020		4100-034100-5230-	- - .00	129.94	93080	Communications	01673
						CHECK TOTAL	.00	129.94			
						CLASS TOTAL	.00	170.14			
						ACH TOTAL		.00			
						CHK TOTAL		170.14			

** ANIMAL CONTROL **

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	000451	FARMERS UNITED INC	115449	1/21/2020		4100-035100-6007-	- - .00	16.00	93050	Repair/Maintenance Supplies	01673
00000	000451		115642	1/21/2020		4100-035100-6002-	- - .00	63.75	93050	Food Supplies & Food Service	01673
						CHECK TOTAL	.00	79.75			
00000	003327	MOSELEY LISA	LM-EXP-11-2019	1/21/2020		4100-035100-6001-	- - .00	44.49	93057	Office Supplies	01673
						CHECK TOTAL	.00	44.49			
00000	000112	VERIZON	000130749609	1/21/2020		4100-035100-5230-	- - .00	55.56	93079	Communications	01673
						CHECK TOTAL	.00	55.56			
						CLASS TOTAL	.00	179.80			
						ACH TOTAL		.00			
						CHK TOTAL		179.80			

** EMERGENCY SERVICES **

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	002878	ALPHA CORPORATION	10F580-030-054	1/21/2020		4100-035500-3310-	- - .00	1,104.00	93033	Repairs & Maintenance	01673
						CHECK TOTAL	.00	1,104.00			
00000	000060	COMMTRONICS OF VIRGINIA	10419	1/21/2020		4100-035500-3000-	- - .00	320.00	93040	Contractual Services	01673
00000	000060		10421	1/21/2020		4100-035500-3000-	- - .00	232.00	93040	Contractual Services	01673
00000	000060		10422	1/21/2020		4100-035500-3000-	- - .00	398.50	93040	Contractual Services	01673
00000	000060		10423	1/21/2020		4100-035500-3000-	- - .00	936.10	93040	Contractual Services	01673
00000	000060		10425	1/21/2020		4100-035500-3000-	- - .00	345.00	93040	Contractual Services	01673
00000	000060		10430	1/21/2020		4100-035500-3000-	- - .00	282.50	93040	Contractual Services	01673
						CHECK TOTAL	.00	2,514.10			
00000	002894	MULTI-PRINT, INC.	55087	1/21/2020		4100-035500-6001-	- - .00	83.23	93058	Office Supplies	01673
						CHECK TOTAL	.00	83.23			
00000	003412	NEW PIG CORPORATION	22950571-00	1/21/2020		4100-035500-3310-	- - .00	463.36	93059	Repairs & Maintenance	01673
						CHECK TOTAL	.00	463.36			
00000	000915	VERIZON	ALL DEPTS-1/20	1/21/2020		4100-035500-5230-	- - .00	129.94	93080	Communications	01673
						CHECK TOTAL	.00	129.94			
						CLASS TOTAL	.00	4,294.63			
						ACH TOTAL		.00			
						CHK TOTAL		4,294.63			

** SANITATION DEPARTMENT **

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	003144	BAY DISPOSAL & RECYCLING	312676	1/21/2020		4100-042300-3101-	- - .00	2,400.44	93035	Disposal Services	01673
00000	003144		312677	1/21/2020		4100-042300-3101-	- - .00	171.46	93035	Disposal Services	01673
00000	003144		312678	1/21/2020		4100-042300-3101-	- - .00	124.59	93035	Disposal Services	01673
00000	003144		312679	1/21/2020		4100-042300-3101-	- - .00	93.44	93035	Disposal Services	01673
00000	003144		312681	1/21/2020		4100-042300-3101-	- - .00	2,069.92	93035	Disposal Services	01673
00000	003144		312682	1/21/2020		4100-042300-3101-	- - .00	1,121.36	93035	Disposal Services	01673
00000	003144		312683	1/21/2020		4100-042300-3101-	- - .00	1,121.36	93035	Disposal Services	01673
						CHECK TOTAL	.00	7,102.57			
00000	003377	BAY DISPOSAL SMITHFIELD	365	1/21/2020		4100-042300-3101-	- - .00	6,421.92	93036	Disposal Services	01673
						CHECK TOTAL	.00	6,421.92			
00000	000058	COLONY TIRE	113-144517	1/21/2020		4100-042300-3310-	- - .00	570.00	93039	Repairs & Maintenance	01673
						CHECK TOTAL	.00	570.00			
00000	000062	COWLING BROTHERS	272479	1/21/2020		4100-042300-6009-	- - .00	7.45	93041	Vehicle/Powered Equip Supplies	01673
						CHECK TOTAL	.00	7.45			
00000	000079	DRAPER ADEN ASSOCIATES	2019110529	1/21/2020		4100-042300-3100-	- - .00	1,000.00	93044	Professional Services	01673
						CHECK TOTAL	.00	1,000.00			
00000	003406	E AND E UNLIMITED	0015595	1/21/2020		4100-042300-3310-	- - .00	75.00	93045	Repairs & Maintenance	01673
						CHECK TOTAL	.00	75.00			
00000	003021	EURE, INC.	T-160167	1/21/2020		4100-042300-3100-	- - .00	97.00	93048	Professional Services	01673
						CHECK TOTAL	.00	97.00			
00000	000451	FARMERS UNITED INC	115752	1/21/2020		4100-042300-6009-	- - .00	30.00	93050	Vehicle/Powered Equip Supplies	01673
00000	000451		115753	1/21/2020		4100-042300-6009-	- - .00	60.00	93050	Vehicle/Powered Equip Supplies	01673
						CHECK TOTAL	.00	90.00			
00000	002991	PAUL'S GENERAL SERVICES,	158657	1/21/2020		4100-042300-3310-	- - .00	780.00	93060	Repairs & Maintenance	01673
00000	002991		158658	1/21/2020		4100-042300-3310-	- - .00	95.00	93060	Repairs & Maintenance	01673
						CHECK TOTAL	.00	875.00			
00000	000710	ROSENBAUM FENCE COMPANY	64348	1/21/2020		4100-042300-3310-	- - .00	1,281.00	93066	Repairs & Maintenance	01673
						CHECK TOTAL	.00	1,281.00			
00000	003082	SPENCE COMPACTOR SVCE INC	7820	1/21/2020		4100-042300-3100-	- - .00	956.50	93067	Professional Services	01673
						CHECK TOTAL	.00	956.50			
00000	001810	STAPLES BUSINESS CREDIT	7222796067-0-1	1/21/2020		4100-042300-6001-	- - .00	265.28	93068	Office Supplies	01673
00000	001810		7302587476-0-1	1/21/2020		4100-042300-6001-	- - .00	60.06	93068	Office Supplies	01673
						CHECK TOTAL	.00	325.34			
00000	000241	SURRY EQUIPMENT, INC.	371601	1/21/2020		4100-042300-6009-	- - .00	4.29	93070	Vehicle/Powered Equip Supplies	01673
						CHECK TOTAL	.00	4.29			
00000	000289	VAN CLEFF	589527	1/21/2020		4100-042300-6009-	- - .00	99.77	93078	Vehicle/Powered Equip Supplies	01673
						CHECK TOTAL	.00	99.77			

** SANITATION DEPARTMENT **

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	000112	VERIZON	294-0543-JAN20	1/21/2020		4100-042300-5230-	- .00	26.63	93079	Communications	01673
						CHECK TOTAL	.00	26.63			
00000	000915	VERIZON	ALL DEPTS-1/20	1/21/2020		4100-042300-5230-	- .00	129.94	93080	Communications	01673
						CHECK TOTAL	.00	129.94			
						CLASS TOTAL	.00	19,062.41			
						ACH TOTAL		.00			
						CHK TOTAL		19,062.41			

** MAINTENANCE DEPARTMENT **

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	000291	DOMINION	MAINT-JAN2020	1/21/2020		4100-043200-5110-	- - .00	11,625.88	93043	Electrical Services	01673
						CHECK TOTAL	.00	11,625.88			
00000	001164	JOHNS BROTHERS SECUR, INC	824869	1/21/2020		4100-043200-3000-	- - .00	45.00	93055	Contractual Services	01673
00000	001164		824947	1/21/2020		4100-043200-3000-	- - .00	105.00	93055	Contractual Services	01673
00000	001164		824970	1/21/2020		4100-043200-3000-	- - .00	105.00	93055	Contractual Services	01673
00000	001164		825170	1/21/2020		4100-043200-3000-	- - .00	45.00	93055	Contractual Services	01673
						CHECK TOTAL	.00	300.00			
00000	002690	POWERHOUSE EQUIPMENT	FIN-JAN2020	1/21/2020		4100-043200-6008-	- - .00	24.73	93062	Vehicle/Powered Equip Fuels	01673
						CHECK TOTAL	.00	24.73			
00000	000598	RICHMOND ALARM CO.	401804	1/21/2020		4100-043200-3000-	- - .00	400.00	93064	Contractual Services	01673
00000	000598		401805	1/21/2020		4100-043200-3000-	- - .00	450.00	93064	Contractual Services	01673
						CHECK TOTAL	.00	850.00			
00000	001810	STAPLES BUSINESS CREDIT	7303183571-0-1	1/21/2020		4100-043200-6001-	- - .00	242.97	93068	Office Supplies	01673
00000	001810		7303444939-0-1	1/21/2020		4100-043200-6001-	- - .00	106.99	93068	Office Supplies	01673
00000	001810		7303444939-0-2	1/21/2020		4100-043200-6001-	- - .00	25.49	93068	Office Supplies	01673
						CHECK TOTAL	.00	375.45			
00000	002249	THERMO-TROL SYSTEMS, INC.	8723098-10	1/21/2020		4100-043200-3000-	- - .00	1,546.00	93077	Contractual Services	01673
00000	002249		8723210-6	1/21/2020		4100-043200-3000-	- - .00	712.35	93077	Contractual Services	01673
00000	002249		8723250-3	1/21/2020		4100-043200-3000-	- - .00	184.25	93077	Contractual Services	01673
						CHECK TOTAL	.00	2,442.60			
00000	000112	VERIZON	000130749609	1/21/2020		4100-043200-5230-	- - .00	32.46	93079	Communications	01673
						CHECK TOTAL	.00	32.46			
00000	000915	VERIZON	ALL DEPTS-1/20	1/21/2020		4100-043200-5230-	- - .00	129.94	93080	Communications	01673
						CHECK TOTAL	.00	129.94			
						CLASS TOTAL	.00	15,781.06			
						ACH TOTAL		.00			
						CHK TOTAL		15,781.06			

** HEALTH DEPARTMENT **

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ ACH NO.	DESCRIPTION	BATCH
00000	000237	SURRY COUNTY HEALTH DEPT.	181Q3-2020	1/21/2020		4100-051200-5610-	- .00	52,416.00	93069	Surry Health Department	01673
						CHECK TOTAL	.00	52,416.00			
						CLASS TOTAL	.00	52,416.00			
						ACH TOTAL		.00			
						CHK TOTAL		52,416.00			

PARKS & REC ADMINISTRATION

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	000091	JONES ERVIN	EJ-REIMBUR11/19	1/21/2020		4100-071100-6002-	- .00	129.16	93056	Food Supplies & Food Service	01673
						CHECK TOTAL	.00	129.16			
00000	000199	PURCHASE POWER	PP-ALL DEPT1/20	1/21/2020		4100-071100-5210-	- .00	10.00	93063	Postal Services	01673
						CHECK TOTAL	.00	10.00			
00000	000915	VERIZON	ALL DEPTS-1/20	1/21/2020		4100-071100-5230-	- .00	129.94	93080	Communications	01673
						CHECK TOTAL	.00	129.94			
						CLASS TOTAL	.00	269.10			
						ACH TOTAL		.00			
						CHK TOTAL		269.10			

MARINA OPERATIONS

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	002878	ALPHA CORPORATION	10F580-030-054	1/21/2020		4100-071600-3310-	.00	552.00	93033	Repairs & Maintenance	01673
						CHECK TOTAL	.00	552.00			
						CLASS TOTAL	.00	552.00			
						ACH TOTAL		.00			
						CHK TOTAL		552.00			

PLANNING DEPARTMENT

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	000199	PURCHASE POWER	PP-ALL DEPT1/20	1/21/2020		4100-081100-5210-	- - .00	12.45	93063	Postal Services	01673
						CHECK TOTAL	.00	12.45			
00000	000915	VERIZON	ALL DEPTS-1/20	1/21/2020		4100-081100-5230-	- - .00	129.94	93080	Communications	01673
						CHECK TOTAL	.00	129.94			
						CLASS TOTAL	.00	142.39			
						ACH TOTAL		.00			
						CHK TOTAL		142.39			

** ECONOMIC DEVELOPMENT **

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	000915	VERIZON	ALL DEPTS-1/20	1/21/2020		4100-081500-5230-	- .00	129.94	93080	Communications	01673
						CHECK TOTAL	.00	129.94			
						CLASS TOTAL	.00	129.94			
						ACH TOTAL		.00			
						CHK TOTAL		129.94			

TOURISM

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	001648	GREG SCHAALE DESIGN	202001	1/21/2020		4100-081550-3100-	- .00	270.42	93052	Professional Services	01673
						CHECK TOTAL	.00	270.42			
						CLASS TOTAL	.00	270.42			
						ACH TOTAL		.00			
						CHK TOTAL		270.42			

** COOPERATIVE EXTENSION **

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	000915	VERIZON	ALL DEPTS-1/20	1/21/2020		4100-083000-5230-	- .00	129.94	93080	Communications	01673
						CHECK TOTAL	.00	129.94			
						CLASS TOTAL	.00	129.94			
						ACH TOTAL		.00			
						CHK TOTAL		129.94			

** OFFICE ON YOUTH **

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	000199	PURCHASE POWER	PP-ALL DEPT1/20	1/21/2020		4100-084100-5210-	- .00	19.35	93063	Postal Services	01673
						CHECK TOTAL	.00	19.35			
00000	000915	VERIZON	ALL DEPTS-1/20	1/21/2020		4100-084100-5230-	- .00	129.94	93080	Communications	01673
						CHECK TOTAL	.00	129.94			
						CLASS TOTAL	.00	149.29			
						ACH TOTAL		.00			
						CHK TOTAL		149.29			

WATER SYSTEM UPGRADES

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	002878	ALPHA CORPORATION	10F580-030-054	1/21/2020		4200-094175-3100-	- .00	2,576.00	93033	Professional Services	01673
						CHECK TOTAL	.00	2,576.00			
						CLASS TOTAL	.00	2,576.00			
						ACH TOTAL		.00			
						CHK TOTAL		2,576.00			

RESCUE SQUAD BUILDING

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	002878	ALPHA CORPORATION	10F580-030-054	1/21/2020		4200-094220-3100-	- - .00	2,894.00	93033	Professional Services	01673
						CHECK TOTAL	.00	2,894.00			
00000	002083	E. T. GRESHAM CO., INC.	14	1/21/2020		4200-094220-3100-	- - .00	454,038.31	93046	Professional Services	01673
00000	002083		15	1/21/2020		4200-094220-3100-	- - .00	343,620.33	93046	Professional Services	01673
						CHECK TOTAL	.00	797,658.64			
						CLASS TOTAL	.00	800,552.64			
						ACH TOTAL		.00			
						CHK TOTAL		800,552.64			

ANIMAL SHELTER RENOVATION

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	002878	ALPHA CORPORATION	10F580-030-054	1/21/2020		4200-094230-8211-	- .00	736.00	93033	Construction	01673
						CHECK TOTAL	.00	736.00			
						CLASS TOTAL	.00	736.00			
						ACH TOTAL		.00			
						CHK TOTAL		736.00			

FIRE SUPPRESSION SYSTEM

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	002878	ALPHA CORPORATION	10F580-030-054	1/21/2020		4200-094255-8102-	- .00	828.00	93033	Fire Supression System	01673
						CHECK TOTAL	.00	828.00			
						CLASS TOTAL	.00	828.00			
						ACH TOTAL		.00			
						CHK TOTAL		828.00			

MARINA PROJECT

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	002878	ALPHA CORPORATION	10F580-030-054	1/21/2020		4200-094350-3100-	.00	6,440.00	93033	Professional Services	01673
						CHECK TOTAL	.00	6,440.00			
						CLASS TOTAL	.00	6,440.00			
						ACH TOTAL		.00			
						CHK TOTAL		6,440.00			

** Utilities Division **

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	000916	SUSSEX SERVICE AUTHORITY	200814796	1/21/2020		4800-330801-3003-	- .00	2,530.00	93072	Contractual Services	01673
00000	000916		200814796	1/21/2020		4800-330801-3310-	- .00	3,290.52	93072	Repairs & Maintenance	01673
						CHECK TOTAL	.00	5,820.52			
00000	000112	VERIZON	000130996751	1/21/2020		4800-330801-5230-	- .00	106.62	93079	Communications	01673
00000	000112		000131052597	1/21/2020		4800-330801-5230-	- .00	68.98	93079	Communications	01673
						CHECK TOTAL	.00	175.60			
						CLASS TOTAL	.00	5,996.12			
						ACH TOTAL		.00			
						CHK TOTAL		5,996.12			
						FINAL TOTAL	.00	936,977.81-			
						ACH TOTAL		.00			
						CHK TOTAL		936,977.81			

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 936,977.81 EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

_____ DATE	_____ DIRECTOR OF FINANCE
_____ DATE	_____ DIRECTOR OF FINANCE

2/6/20
Board of Supervisors Meeting

FEBRUARY AGENDA NOTE

Agenda Item: Approval of February 6, 2020 Payables - FY 2019-2020

		<i>ADDITIONAL PAYABLES</i>	<i>TOTAL</i>
General Fund	\$ 119,849.05	\$ -	\$ 119,849.05
Debt Services	\$ -	\$ -	\$ -
Capital	\$ 811,132.64	\$ -	\$ 811,132.64
Water & Sewer CSA	\$ 5,996.12	\$ -	\$ 5,996.12
Economic Dev.	\$ -	\$ -	\$ -
Juror Payments	\$ -	\$ -	\$ -
Total Payables	\$ 936,977.81	\$ -	\$ 936,977.81

Required Action:

~ Approve payables for February 6, 2020 in the amount of
\$ 936,977.81

BOARD OF SUPERVISORS AGENDA ITEM REQUEST FORM

Department: Emergency Services

Department Head: Lauren Chapman, Emergency Services

Meeting Date Requested: February 6, 2020

STATEMENT OF THE ISSUE:

FY2019-20 Budget Amendment - Grant Funding for VESTA 911 Hardware Refresh for Next Generation 911

ITEM

Consent

Is this a budgeted item?	If yes, include budgeted amount	Total Project Cost
No	0.00	\$135,346.36

RECOMMENDED ACTION:

Appropriate funding to purchase the VESTA 911 hardware refresh in the amount of \$135,346.36. The total amount will be reimbursed by the Public Safety Answering Points (PSAP) grant program through VITA. This portion of the grant is reimbursable and requires the locality to submit payment to the vendor and then submit receipt of payment to VITA for the funds to be reimbursed.

Description of Presented Item

During the November 2019 Board of Supervisors meeting information was presented pertaining to the need for NG911 upgrade for Surry County. This item was approved by the Board pending legal counsel's review. The Proposal Acceptance Letter (PAL) was reviewed by legal counsel and approved to be submitted to VITA for grant funding. A portion of the NG911 upgrade was for a hardware refresh on the current VESTA 911 system. One benefit discussed in the November 2019 meeting regarding the VESTA 911 system refresh was allowing the new equipment to be installed at the new EOC/911 building and eliminating the cost of approximately \$30,000 to move the existing system. The second benefit and need to have the refresh completed is to meet the Text-to-911 which is required by July 1, 2020. A quote in the amount of \$135,346.36 has been provided from Carousel Industries who has been a long-standing vendor with Surry County and on state contract.

An appropriation of \$135,346.36 is needed in the County's FY2019-20 Capital Budget. to reflect both the grant revenue and the related project cost.

BOARD OF SUPERVISORS AGENDA ITEM REQUEST FORM

Department: Administration

Department Head: Lauren Chapman, Administration

Meeting Date Requested: February 6, 2020

STATEMENT OF THE ISSUE:
Code of Ethics

ITEM

Consent

Is this a budgeted item?	If yes, include budgeted amount	Total Project Cost
N/A	n/a	n/a

RECOMMENDED ACTION:
Review and approve

Description of Presented Item
Proposed Code of Ethics for the Surry County Board of Supervisors

[Code of Ethics BOS 1-30-2020.pdf](#)

CODE OF ETHICS

Preamble

The citizens and businesses of Surry County are entitled to have fair, ethical, and accountable local government, which has earned the public's full confidence for integrity. The effective functioning of democratic government requires that public officials, both elected and appointed, comply with both the letter and spirit of the laws and policies affecting the operations of government; that public officials be independent, impartial and fair in their judgment and actions; that public office be used for the public good, not for personal gain; and that public deliberations and processes be conducted openly, unless legally confidential, in an atmosphere of respect and civility.

To this end, the Surry County Board of Supervisors has adopted this Code of Ethics for members of the Board of Supervisors and of Surry County's boards, commissions, and committees, to assure public confidence in the integrity of local government and its effective and fair operation.

1. Act in the Public Interest

Recognizing that stewardship of the public interest must be their primary concern, members will work for the common good of the people of Surry County and not for any private or personal interest, and they will assure fair and equitable treatment of all persons, claims, and transactions coming before the Surry County Board of Supervisors, boards, commissions, and committees.

2. Comply with the Law

Members shall comply with the laws of the nation, the Commonwealth of Virginia, and the laws of Surry County in the performance of their public duties. These laws include, but are not limited to: the United States and Virginia constitutions; the Code of the County of Surry; laws pertaining to conflicts of interest, election campaigns, financial disclosures, employer responsibilities, and open processes of government; and County ordinances and policies.

3. Conduct of Members

The professional and personal conduct of members must be above reproach and avoid even the appearance of impropriety. Members shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of the public, other members of the Board of Supervisors, boards, commissions, committees, or County staff.

4. Respect for Process

Members shall perform their duties in accordance with the processes and rules of order established by the Board of Supervisors, boards, commissions, and committees governing the deliberation of public policy issues, meaningful involvement of the public, and implementation of policy decisions of the Board of Supervisors by County staff.

5. Conduct of Public Meetings

Members shall prepare themselves for public issues; listen courteously and attentively to all public discussions before the body; and focus on the business at hand. They shall refrain from interrupting other speakers; making personal comments not germane to the business of the body; or otherwise interfering with the orderly conduct of meetings.

6. Decisions Based on Merit

Members shall base their decisions on the merits and substance of the matter at hand, rather than on unrelated considerations.

7. Communication

Members shall publicly and promptly share substantive information that is relevant to a matter under consideration by the Board of Supervisors or boards, commissions, and committees, which they may have received from sources outside of the public decision-making process.

8. Conflict of Interest

In order to assure their independence and impartiality on behalf of the common good, members shall not use their official positions to influence government decisions in which they have a material financial interest and shall disclose any substantial organizational responsibility or personal or business relationship to the parties in any matter coming before them. This paragraph is not intended to unduly restrict members who have minor business or professional dealings with clients whose matters come before them.

In accordance with the law, members shall disclose investments, interests in real property, sources of income, and gifts; and they shall abstain from participating in deliberations and decision-making where conflicts may exist.

9. Gifts and Favors

A member shall not accept for himself or herself or for family members, favors or benefits under circumstances which might be construed by reasonable persons as influencing the performance of governmental duties.

10. Confidential Information

Members shall respect the confidentiality of information concerning the property, personnel, or affairs of the County. They shall neither disclose confidential information without proper legal authorization, nor use such information to advance their personal, financial, or other private interests.

11. Use of Public Resources

Members shall not use public resources that are not available to the public in general, such as County staff time, equipment, supplies or facilities, for private gain or personal purposes.

12. Representation of Private Interests

In keeping with their role as stewards of the public interest, members of the Board of Supervisors shall not appear on behalf of the private interests of third parties before the Board of Supervisors or any board, commission, committee, or proceeding involving the County, nor shall members of boards, commissions, or committees appear before their own bodies or before the Board of Supervisors on behalf of the private interests of third parties, except that members of the Board of Supervisors, boards, commissions, and committees may appear before other public bodies, including the Board of Supervisors, to advocate for a particular application or other matter of public business related to their role as a public official.

13. Advocacy

Members shall represent the official policies or positions of the Board of Supervisors, boards, commissions, or committees to the best of their ability when designated as delegates for this purpose. When representing their individual opinions and positions, members shall explicitly state they do not represent their body or Surry County, nor will they allow the inference that they do.

14. Policy Role of Members

The Board of Supervisors determines the policies of the County with the advice, information, and analysis provided by the public, boards, commissions, and committees, and County staff. The Board of Supervisors delegates authority for the administration of the County to the County Administrator with the advice and consent of the Board of Supervisors.

Members, therefore, shall not interfere with the administrative functions of the County or the professional duties of Surry County staff; nor shall they impair the ability of staff to implement the Board of Supervisors policy decisions. Inquiries to staff shall be made through the County Administrator or the appropriate department manager or director.

15. Independence of the Board of Supervisors and Commissions

Because of the value of the independent advice of the Board of Supervisors, board, commissions, and committees to the public decision-making process, members of the Board of Supervisors shall refrain from using their positions to unduly influence the deliberations or outcomes of board, commission, or committee proceedings.

16. Positive Work Place Environment

Members shall support the maintenance of a positive and constructive workplace environment for Surry County employees and for citizens and businesses dealing with the County. Members shall recognize their special role in dealings with County employees and in no way create the perception of inappropriate direction to staff.

17. Implementation

As an expression of the standards of conduct for members expected by the County, the Surry County Code of Ethics is intended to be self-enforcing. It therefore becomes most effective when members are thoroughly familiar with and embrace its provisions.

For this reason, ethical standards shall be included in the regular orientations for candidates for the Board of Supervisors, applicants to the board, commissions, committees, and newly elected and appointed officials. In addition, the Board of Supervisors, boards, commissions, and committees shall biennially review the Code of Ethics and the Board of Supervisors shall consider recommendations from, commissions, and committees to update it as necessary.

18. Compliance and Enforcement

The Surry County Code of Ethics expresses standards of ethical conduct expected of members of the Surry County Board of Supervisors, boards, commissions, and committees. Members themselves have the primary responsibility to assure that ethical standards are understood and met, and that the public can continue to have full confidence in the integrity of government.

The chairs of the Board of Supervisors, boards, commissions, and committees and the Chairman of the Board have the additional responsibility to intervene when actions of members that appear to be in violation of the Code of Ethics are brought to their attention.

The Board of Supervisors may impose sanctions on members whose conduct does not comply with the Board's ethical standards, such as public or private reprimand, formal censure, loss of seniority or committee assignment, or budget restriction. Where allowed by law, the Board also may remove members of the Board of Supervisors-appointed boards, and committees from office.

A violation of this Code of Ethics shall not be considered a basis for challenging the validity of the Board of Supervisors, boards, commission, or committee decision.

**MODEL OF EXCELLENCE
SURRY COUNTY BOARD OF SUPERVISORS,
COMMITTEES, AND COMMISSIONS
MEMBER STATEMENT**

As a member of the Surry County Board of Supervisors, or of a board, commission, or committee, I agree to uphold the Code of Ethics for elected and appointed officials adopted by the Surry County Board of Supervisors and conduct myself by the following model of excellence. I will:

- Recognize the worth of individual members and appreciate their individual talents, perspectives, and contributions;
- Help create an atmosphere of respect and civility where individual members, Surry County Board of Supervisors, Surry County staff, and the public are free to express their ideas and work to their full potential;
- Conduct my personal and public affairs with honesty, integrity, fairness, and respect for others;
- Respect the dignity and privacy of individuals and organizations;
- Keep the common good as my highest purpose and focus on achieving constructive solutions for the public benefit;
- Avoid and discourage conduct which is divisive or harmful to the best interests of Surry County and the Surry County Board of Supervisors;
- Treat all people with whom I interact in the manner I wish to be treated.

I affirm that I have read and understand the Surry County Board of Supervisors Code of Ethics.

Signature: _____

Date: _____

Name (printed): _____

Office(s) held:

BOARD OF SUPERVISORS AGENDA ITEM REQUEST FORM

Department: Administration

Department Head: Lauren Chapman, Administration

Meeting Date Requested: February 6, 2020

STATEMENT OF THE ISSUE:

Budget Amendment - Sheriff Replacement Vehicle

ITEM

Consent

Is this a budgeted item?	If yes, include budgeted amount	Total Project Cost
No	N/A	\$32,100

RECOMMENDED ACTION:

Approve a budget amendment to increase the both Capital Budget by \$32,100, to replace a Sheriff's department vehicle that was totaled in an accident.

Description of Presented Item

The Sheriff's department had two vehicles that were involved in accidents and totaled by our insurance company near the end of 2019. The County received reimbursements from our insurance policy for \$25,200 for these two vehicles. The Sheriff has existing CIP funds to replace the older of the two vehicles. He would like to replace the newer of the two totaled vehicles, a 2017 Ford Explorer, at an estimated cost of \$32,100. The Sheriff's department will cover the difference between the insurance reimbursement and the cost of the new vehicle (\$6,900) with projected budget savings in their fuel line item. An appropriation of \$32,100 is needed in the County's Capital Budget (CIP), to reflect funding from both the insurance reimbursements (\$25,200) and a transfer of \$6,900 from the General Fund (Sheriff's department) to the CIP, as well as the expenditure for the cost of the new vehicle to be replaced.

BOARD OF SUPERVISORS AGENDA ITEM REQUEST FORM

Department: Administration

Department Head: Lauren Chapman, Administration

Meeting Date Requested: February 6, 2020

STATEMENT OF THE ISSUE:

Approval of Draft Minutes for December 5, 2019, January 2, 2020, and January 30, 2020

ITEM

Consent

Is this a budgeted item?	If yes, include budgeted amount	Total Project Cost
N/A	N/A	N/A

RECOMMENDED ACTION:

Review and Approve

Description of Presented Item

Approval of Draft Minutes for December 5, 2019, January 2, 2020, and January 30, 2020

[Board of Supervisors and School Board Joint Meeting 2020 DRAFT.pdf](#)
[BOS Minutes 1-2-2020 draft.pdf](#)
[BOS Minutes 12-5-19 Draft.pdf](#)

A complete audio file of this meeting is available under the agenda portion of the County website.

VIRGINIA: A SCHEDULED MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS AND THE SURRY COUNTY SCHOOL BOARD HELD IN THE CULINARY ARTS ROOM OF SURRY COUNTY HIGH SCHOOL AT 5:00 P.M. ON JANUARY 30, 2020.

BOARD OF SUPERVISORS PRESENT:

SUPERVISOR ROBERT ELLIOTT, JR., CHAIR
SUPERVISOR MICHAEL H. DREWRY, VICE-CHAIR
SUPERVISOR JUDY S. LYTTLE
SUPERVISOR KENNETH R. HOLMES

ABSENT: SUPERVISOR WILLIAM T. CALHOUN

ALSO PRESENT:

MRS. MELISSA ROLLINS, INTERIM COUNTY ADMINISTRATOR

SCHOOL BOARD PRESENT:

MS. LAURA RUFFIN, CHAIR
DR. MARION WILKINS, VICE-CHAIR
MS. ELSIE DENNIS
MS. VALENCIA WILLIAMS
MS. FAYE PERKINS

ALSO PRESENT:

MR. STANLEY JONES, ACTING SUPERINTENDENT, SCPS
DR. SERBRENIA SIMS, ASSISTANT SUPERINTENDENT, SCPS
MRS. MELISSA HARVEY, DIRECTOR OF FINANCE, SCPS
MR. GIRON WOODEN, JR., PRINCIPAL, SURRY COUNTY HIGH SCHOOL

CALL TO ORDER:

The meeting was called to order by Ms. Laura Ruffin, Chairperson of the Surry County School Board and Supervisor Robert Elliott, Jr., Chairperson of the Surry County Board of Supervisors.

WORK SESSION:

Board Chair, Laura Ruffin, welcomed everyone to the meeting and led the introductions of those in attendance.

Dr. Serbrenia Sims, Assistant Superintendent, shared the purpose of the joint meeting. (see detailed meeting agenda attached)

A complete audio file of this meeting is available under the agenda portion of the County website.

Dr. Serbrenia Sims, Assistant Superintendent, presented a presentation which included Division/School Board Vision, Theme and Goals, School Division Highlights, and Accomplishments and Student Enrollment Trends.

Mrs. Melissa Harvey, Director of Finance, discussed Student Enrollment Trends, FY2020-2021 Operating Budget Planning, Overview of State Revenue Outlooks, Overview of Expenditure Considerations/Priorities, Recent and Planned Budget Reduction/Balancing Measures.

Mrs. Melissa Harvey, Director of Finance, reviewed the Five-Year Capital Improvement Plan, update on SCHS roof project, and other facility related discussions.

Mr. Stanley Jones, Acting Superintendent invited Board Members to voice their questions and comments.

Each member present for the Board of Supervisors and each member present for the School Board asked their respective questions and made individual comments in relation to the presented information.

CLOSING REMARKS

Mr. Stanley Jones, Acting Superintendent thanked members of both Boards for coming together this evening for a productive discussion. Ms. Laura Ruffin, Board Chair, SCPS, thanked the Board of Supervisors and everyone in attendance.

ADJOURNMENT

There being no further business before the Board, Ms. Laura Ruffin, Chair, Surry County Public School and Mr. Robert Elliott, Chair, Surry County Board of Supervisors adjourned the joint meeting.

VIRGINIA: A SCHEDULED MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE SURRY COUNTY GOVERNMENT CENTER ON THURSDAY, JANUARY 2, 2019 AT 7:00P.M.

PRESENT: SUPERVISOR MICHAEL DREWRY
SUPERVISOR JUDY LYTTLE
SUPERVISOR WILLIAM CALHOUN
SUPERVISOR ROBERT ELLIOTT, JR.
SUPERVISOR KENNETH HOLMES

ALSO

PRESENT: MR. JONATHAN LYNN, COUNTY ADMINISTRATOR
MS. DANIELLE POWELL, COUNTY ATTORNEY
MR. BILL HEFTY, COUNTY ATTORNEY
SHERIFF CARLOS TURNER
MS. MELISSA ROLLINS, ASSISTANT COUNTY ADMINISTRATOR
MR. RAY PHELPS, EMERGENCY SERVICES DIRECTOR
MR. JUSDON SMITH, EMERGENCY COMMUNICATIONS
MR. ROY LANE, SHERIFF'S DEPARTMENT
MS. SHARNA WHITE, REGISTRAR
MS. WANDA SAVEDGE, DEPARTMENT OF SOCIAL SERVICES
MR. DAVID HARRISON, ECONOMIC DEVELOPMENT DIRECTOR
MS. PAT BERNSHAUSEN, TOURISM
MS. DEBORAH NEE, COMMISSIONER OF REVENUE
MR. JONATHAN JUDKINS, DEPUTY COMMISSIONER OF REVENUE II

CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

The meeting was called to order by Mr. Jonathan Lynn, County Administrator who then asked for a moment of silence. Following the moment of silence, he asked those present to stand and say the pledge of allegiance.

BOARD REORGANIZATION

Supervisor Drewry addressed the citizens and Board members and opened the floor for nomination of Chairperson. Supervisor William Calhoun nominated Supervisor Robert Elliott, Jr. as Chair. Supervisor Kenneth Holmes nominated Supervisor Judy Lyttle as Chair. Mr. Jonathan Lynn, County Administrator, was requested by Supervisor Drewry to call a roll call of votes.

Mr. William Calhoun voted for Mr. Robert Elliott, Jr.

Mr. Kenneth Holmes voted for Mrs. Judy Lyttle

Mr. Michael Drewry voted for Mr. Robert Elliott, Jr.

Mrs. Judy Lyttle voted for Mrs. Judy Lyttle

Mr. Robert Elliott, Jr. voted for Mr. Robert Elliott, Jr.

Supervisor Robert Elliott Jr. was voted Chairperson of the Board of Supervisors for the year 2020. Supervisor Elliott then asked for nominations for Vice-chair. Supervisor Holmes nominated Supervisor Lyttle for Vice-chair. Supervisor Calhoun nominated Supervisor Drewry for Vice-Chair. Mr. Jonathan Lynn, County Administrator, was requested by Supervisor Elliott to call a roll call of votes

Mr. William Calhoun voted for Mr. Michael Drewry
Mr. Kenneth Holmes voted for Mrs. Judy Lyttle
Mr. Michael Drewry voted for Mr. Michael Drewry
Mrs. Judy Lyttle voted for Mrs. Judy Lyttle
Mr. Robert Elliott, Jr. voted for Mr. Michael Drewry

Supervisor Drewry was voted Vice-Chair of the Board of Supervisor for the year 2020 by majority vote.

BOARD DISCUSSION

Supervisor Elliott addressed re-adoption of the Surry County Supervisor Bylaws for the year 2020. Supervisor Drewry advised review of the bylaws at the January 23, 2020 meeting before re-adoption. Supervisor Drewry made a motion to adopt the Surry County Board of Supervisor bylaws for the year 2020 based on discussion at the January 23, 2020 Board meeting. Supervisor Calhoun seconded the motion. Supervisors Elliott, Lyttle, Holmes and Drewry voted affirmatively to adopt the bylaws. **(Approved - will be revisited at the January 23, 2020 meeting)**

Supervisor Elliott addressed adoption of the meeting schedule for the year 2020 as the first Thursday of every month. Supervisor Drewry advised discussion of the meeting schedule at the January 23, 2020 meeting, to include a Board of Supervisor's work session. Supervisor Lyttle asked clarification and Supervisor Elliott stated the Board would adopt the current meeting schedule and that schedule would be revisited at the January 23, 2020 meeting. Supervisor Lyttle made a motion to adopt the meeting schedule as presented. Supervisor Drewry seconded the motion. Supervisors Elliott, Lyttle, Holmes, Calhoun, and Drewry voted affirmatively to adopt the meeting schedule as the first Thursday of every month. **(Approved - will be revisited at the January 23, 2020 meeting)**

Supervisor Elliott addressed the Committee Appointments held by the Board. Supervisor Drewry suggested revisiting this topic at the January 23, 2020 meeting. Mr. Bill Hefty, County Attorney, approved waiting until the January 23, 2020 meeting to discuss committee appointments. Mr. Jonathan Lynn, County Administrator, advised there are committers that will meet before the January 23, 2020 meeting and will need a representative from the County to attend. Supervisor

A complete audio file of this meeting is available under the agenda portion of the County website.

Elliott asked Board members to volunteer for the Virginia Gateway Commission, The Crater Planning District Commission and the Hampton Roads Planning District Commission. Supervisor Drewry suggested appointing Board members temporarily until further discussion can be held. Supervisor Lyttle volunteered to attend the Virginia Gateway Commission temporarily. Supervisor Drewry volunteered to attend the Crater Planning District Commission and Supervisor Elliott volunteered to attend the Hampton Roads Planning District Commission temporarily. These temporary appointments will be revisited at the January 23, 2020 Board of Supervisors meeting. Supervisor Holmes made a motion to approve the temporary appointments until they can be revisited January 23, 2020. Supervisor Drewry seconded the motion. Supervisors Elliott, Lyttle, Holmes, Calhoun and Drewry voted affirmatively to adopt the temporary appointments until January 23, 2020.

CLOSED SESSION

Supervisor Elliott made a motion to convene in closed session as permitted by Virginia Code §2.2-3711(A)(1). 'Discussion regarding the performance of the County Administrator.' The motion was seconded by Supervisor Seward and unanimously approved.

Supervisor Drewry made a motion to return to open session. The Board returns to open session and certifies by roll call vote that in the closed session just concluded nothing was discussed except the matter or matters specifically identified in the motion to convene in closed session and lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information Act cited in the motion. All present voted affirmatively.

SUPERVISOR ROBERT ELLIOTT, JR.	AYE
SUPERVISOR JUDY S. LYTTLE	AYE
SUPERVISOR WILLIAM CALHOUN	AYE
SUPERVISOR MICHAEL DREWRY	AYE
SUPERVISOR KENNETH R. HOLMES	AYE

Supervisor Drewry made a motion that the Board accepts the resignation of Mr. Jonathan Lynn, County Administrator and that Mr. Lynn be placed on administrative leave until February 1, 2020. Supervisor Calhoun seconded the motion. Supervisors Elliott, Calhoun and Drewry approve the motion. Supervisors Holmes and Lyttle deny the motion. The motion passes with majority approval.

Supervisor Drewry made a motion to appoint Ms. Melissa Rollins as Acting County Administrator effective immediately. Supervisor Calhoun seconded the motion. Supervisors Elliott, Lyttle, Holmes, Calhoun and Drewry voted

A complete audio file of this meeting is available under the agenda portion of the County website.

affirmatively to appoint Ms. Melissa Rollins as Acting County Administrator effective immediately.

ADJOURNMENT

There being no further business before the Board, Supervisor Drewry made a motion that the Board continues their meeting to Thursday, January 23, 2020 at 7:00 PM in the General District Courtroom of the Surry County Government Center. Supervisors Elliott, Lyttle, Holmes, Calhoun and Drewry voted affirmatively. Meeting is adjourned.

DRAFT

VIRGINIA: A SCHEDULED MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE SURRY COUNTY GOVERNMENT CENTER ON THURSDAY, DECEMBER 5, 2019 AT 7:00P.M.

PRESENT: SUPERVISOR MICHAEL H. DREWRY, CHAIRMAN
SUPERVISOR JUDY S. LYTTLE, VICE-CHAIR
SUPERVISOR JOHN M. SEWARD
SUPERVISOR GIRON R. WOODEN, SR.
SUPERVISOR KENNETH R. HOLMES

ALSO

PRESENT: MR. JONATHAN LYNN, COUNTY ADMINISTRATOR
MR. BILL HEFTY, COUNTY ATTORNEY
SHERIFF CARLOS TURNER
MRS. MELISSA ROLLINS, ASSISTANT COUNTY ADMINISTRATOR
DR. MICHAEL THORNTON, SUPERINTENDENT, SURRY SCHOOL BOARD
MR. RAY PHELPS, EMERGENCY SERVICES
MR. DAVID HARRISON, ECONOMIC DEVELOPMENT
MS. PAT BERNSHAUSEN, TOURISM
MR. JONATHAN JUDKINS, DEPUTY COMMISSIONER OF REVENUE II
MS. LEJUNE STONE, YOUTH AND FAMILY RESOURCES
MS. LASONYA WHITE, VIRGINIA COOPERATIVE EXTENSION
MS. RAMONA NEWBY, SURRY COUNTY SHERIFF'S DEPARTMENT

CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

The meeting was called to order by Chairperson Drewry who then asked for a moment of silence. Following the moment of silence, he asked those present to stand and say the pledge of allegiance.

CONSENT ITEMS

1. Approval of November 7, 2019 Minutes, Board of Supervisors Meeting
2. Resolution 2019-33: Debbie Nee Retirement
3. Resolution 2019-34: Faye Warren Retirement
4. Resolution 2019-35: Sopenhia Pierce
5. Resolution 2019-36: Sam Edwards
6. Resolution 2019-37: Gladys Hardy
7. Resolution 2019-38: Second Amendment Rights
8. Resolution 2019-39: Grays Creek
9. Virginia Department of Health 2019-2020 Local Government Agreement for Surry County Health Department
10. Approval of December 5, 2019 (FY2019-2020) Accounts Payable Report

Supervisor Drewry reads the aforementioned consent items as enumerated and then asks Board Member if they would like to comment on or pull any of these items. Supervisor Seward requests that item “7. Resolution 2019-38: Second Amendment Rights” specifically be read aloud for the Board and citizens in attendance. Supervisor Drewry then asks for Board Members approval to do so. Board Members agree to Supervisor Seward’s request. Mr. Jonathan Lynn, County Administrator, reads Resolution 2019-38 in its entirety. Supervisor Seward made a motion that the Board adopts item “7. Resolution 2019-38: Second Amendment Rights”. Supervisor Lyttle seconded the motion. Supervisors Lyttle, Wooden, Seward and Drewry voted affirmatively to adopt Resolution 2019-38: Second Amendment Rights. **(Approved)**

Supervisor Drewry advised the rest of the aforementioned consent items would also need to be addressed. Consent Items numbered 1-6 and 8-10 also required a vote. Supervisor Holmes made a motion to approve consent items numbered 1-6 and 8-10. Supervisor Lyttle seconded the motion. Supervisors Lyttle, Wooden, Seward and Drewry voted affirmatively to approve the motion to adopt consent items 1-6 and 8-10. **(Approved)**

PRESENTATIONS

1. Audit Report FY18—19 Robinson Farmer Cox, Mr. Paul Lee

Mr. Jonathan Lynn, County Administrator, introduced Mr. Paul Lee from Robinson, Farmer, and Cox who would be presenting the Audit Report for fiscal year 2018-2019.

**Before beginning his report, Supervisor Drewry advised citizens here for the Second Amendment issue it was ok to leave at this point in time if they chose to.*

Mr. Paul Lee, Robinson, Farmer and Cox, presented information to the Board pertaining to the Audit Report for fiscal year 2018-2019 for Surry County. Mr. Lee informs there were no significant findings and no major compliance issues found. Supervisor Drewry requested clarification on the unrestricted fund balance and the unassigned fund balance. Mr. Paul Lee advised as to the meaning of each. Supervisor Lyttle made a motion to accept the FY2018-2019 Audit report as presented. Supervisor Holmes seconded the motion. Supervisors Lyttle, Wooden, Seward and Drewry voted affirmatively to accept the FY2018-2019 Audit Report as presented. **(Approved)** *(A copy of Mr. Paul Lee’s presentation is attached as an integral component of these minutes.)*

PUBLIC HEARING

1. Ordinance 2019-04: Chief Elected Officials Consortium Agreement with the Crater Workforce Development Board

Mr. Jonathan Lynn, County Administrator, presented the Board and public the proposed ordinance to enter into the Chief Elected Officials Consortium Agreement: Ordinance 2019-04. If adopted, the County would be a member of an association known as the Chief Elected Officials Consortium. The purpose of the Consortium is to plan, establish, and operate a local workforce development area and Workforce Development Services Delivery System through the Crater Regional Workforce Development Board. Supervisor Drewry opened up the floor for citizens to speak on the issue and closed the floor when no one came forward. Supervisor Seward made a motion to approve Ordinance 2019-04: Chief Elected Officials Consortium Agreement with the Crater Workforce Development Board. Supervisor Wooden seconded the motion. Supervisors Drewry, Lyttle, Seward, Holmes and Wooden voted affirmatively. **(Approved)**

2. Ordinance 2019-05: Sale of Real Estate: (4) acres in the Surry County Industrial Park

Mr. Jonathan Lynn, County Administrator, presented the Board and public a request to approve the sale of four (4) acres from Lot #40-1 for the purposes in the amount of \$15,000. The County has been approached by a current business located in Isle of Wight about relocating their entire business to the Surry County Industrial Park. They have made an offer of \$15,000 for four (4) acres of property within Lot #40-1 on the southern part of Commerce Drive. Supervisor Drewry opened the public hearing for citizens to speak. Mr. Mike Eggleston, Dendron/Blackwater District, inquired whether there was any language written into the agreement that would prevent the unloading of property for a profit. Supervisor Drewry closed the public hearing. Supervisor Lyttle made a motion to adopt *Ordinance 2019-05: Sale of Real Estate: (4) acres in the Surry County Industrial Park*. Supervisor Holmes seconded the motion. Supervisors Drewry, Lyttle, Seward, Holmes and Wooden voted affirmatively. **(Approved)**

REPORTS

1. November 2019 Surry Various Projects Monthly Report
(For information purposes only, no action taken)
2. Obici Healthcare Foundation FY 2018-19 Annual Report
(For information purposes only, no action taken)
3. Treasurers Investment Letter
(For information purposes only, no action taken)
4. October 2019 Budget to Actual Report
(For information purposes only, no action taken)

Supervisor Drewry invited Dr. Michael Thornton, Superintendent of Surry County Public Schools to approach to Board to speak. Dr. Michael Thornton shared with the Board and Administration that the roof restoration project at Surry County High School has been completed on time and under budget and thanked everyone for their cooperation and support. Dr. Thornton advised he would be retiring at the end of the month and appreciated the support and partnership the Board and County Administration provided.

CITIZEN COMMENTS

**Citizen Comments are now included in the corresponding audio file link available on the County Website.*

Citizens who spoke in support of making Surry County a Second Amendment Sanctuary County: Helen Eggleston, David Lloyd, Mike Eggleston, Thomas Mayes, J. C. Judkins, John Tingen, Chelsea Jones, Susan Corvello, Gary Crossfield, Michael Holly, Bill Hutchinson, Delegate Emily Brewer, Chris Goodwin, William Sharkey, Robert Chandler, Luke Wright, James Munsell, Kristina Munsell, Sarah Steele, Lynette Duncan, Sabrina Ware, Matt Washam, Virginia Holly, Thomas Wade, Pete Steele, Jerry Varner, Josh Coggin, Michael Wasilewski, Terry Mark (or Mar?), Charles Hayes, Faith West, Trevor Benson, Randy Tingen, Denise Ferguson

Mr. Tim Richards, Claremont District and Mr. Jeremiah Williams, Dendron District, requested clarification on the miscellaneous debt issue and were advised Mr. Bill Hefty, County Attorney, would address the request during Board Comments.

(Comments closed by Supervisor Drewry at 8:44 PM)

BOARD COMMENTS **Board Member Comments are now included in the corresponding audio file link available on the County Website.*

Supervisor Drewry informed this would be the last meeting Supervisor Seward would be attending as a Board Member. Supervisor Lyttle presented Supervisor Seward with a plaque and thanked him for his twenty years of commitment and dedication to the Board of Supervisors and his service to and for Surry County. Supervisor Seward addressed the Board and citizens stating he was happy to serve on the Board for twenty years and unhappy that time has come to an end. He will continue to serve Surry County, but will find a different avenue to do it through. Supervisor Seward thanked those in the community who supported him and pledged to continue to help Surry grow.

Supervisor Drewry informed this would also be the last meeting Supervisor Wooden would be attending as a Board Member. Supervisor Lyttle presented Supervisor Wooden with a plaque and thanked him for his eight year of outstanding service, concern and support for Surry County while serving on the Board of Supervisors. Supervisor Wooden stated he enjoyed the eight years he served and he tried to do things to help the entire County, not just one particular district. He expressed concern over insufficient technology in the Sheriff's Department and suggested the need to raise taxes in the future to support technology upgrades.

Mr. Bill Hefty, County Attorney, addressed questions about the bonds of the County issued in 2014 and 2018. Mr. Hefty advised the bonds are indeed legal and gave his explanation as to why.

Supervisor Drewry inquired about the Dendron water project and suggested a meeting in the future for updates.

Supervisor Drewry advised of a conversation with Mr. Eric Fly from Wakefield, who is a Boy Scout Troop leader in Sussex and Surry, with a sailboat they would like to house out at the Marina. Supervisor Seward commented that several sailboats have sank in that area and the County was required to pay the expense of removing them and advised the Board to ask Mr. Fly how that would be handled in the event something did happen to the sailboat before making any agreements.

Supervisor Drewry addressed the citizens stating it was difficult to be on the Board and Board members are trying their best to serve the County. Board members hear both sides and he has received many phone calls for and against *Resolution 2019-38: Second Amendment Rights*. Supervisor Drewry stated the Board supports the Second Amendment and the Constitution and passed a Resolution tonight in support to send a message to Richmond. Comments made by tonight by citizens will be taken under advisement and listen to what the Attorney General says and make determinations on this issue in the future.

BOARD APPOINTMENTS

Supervisor Seward made a motion to appoint Mr. Ronald Howell Jr. to the Surry County Economic Development Authority as a At-Large member. Supervisor Drewry stated this was not on the agenda and asked for Board comments. Supervisor Lyttle stated she felt the appointment should be retained whenever the Board member made the appointment and would like to make a motion to accept Supervisor Seward's appointment recommendation of Mr. Ronald Howell Jr., despite it not being on the agenda. Supervisor Drewry asked for some background on Mr. Howell which Seward advised. Supervisor Holmes seconded the motion. Supervisor Drewry advised he was not prepared to vote without more information and would be opposing the appointment. Supervisors Lyttle, Wooden, and Seward voted affirmatively to approve the motion to appoint Mr. Ronald Howell, Jr. to the Surry County Economic Development Authority. Supervisor Drewry opposed the appointment. The motion passed with majority vote. **(Approved)**

Supervisor Lyttle made a motion to appoint Mr. Clifton Slade to the Surry County Economic Development Authority. Supervisor Seward seconded the motion. Supervisor Drewry advised he does know Mr. Slade, but would like appointments placed on the agenda prior to the meeting. Supervisors Lyttle, Wooden, and Seward voted affirmatively to approve the motion to appoint Mr. Clifton Slade to the Surry County Economic Development Authority. Supervisor Drewry opposed the appointment. The motion passed with majority vote. **(Approved)**

COUNTY ADMINISTRATOR'S REPORT

Mr. Jonathan Lynn, County Administrator, informed of the following points:

- Shop Local Event in November was a success, Economic Development set up a showcase for viewing outside the courtroom
- Gray's Creek – thank you to Sheriff's Department
- Budget Calendar will be available to the Board before the Christmas Holiday
- Board Members reminded to go Circuit Court to be sworn in
- Brief Closed session is needed tonight

CLOSED SESSION

Supervisor Lyttle made a motion to convene in closed session as permitted by Virginia Code §2.2-3711(A)(3) 'the acquisition of real property for public purposes where a discussion in an open meeting would adversely affect the County's bargaining position.' As well as Virginia Code §2.2-3711(A)(5) Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community. As well as Virginia Code §2.2-3711(A)(8) 'Legal advice on specific legal matters. Consultation with legal counsel pertaining to actual litigation filed in Surry County Circuit Court, specifically Shelley D. Schorsch, Trustee of Meadow Court Trust and Swann's Point Plantation LLC versus the County of Surry, where such consultation in an open meeting would adversely affect the negotiating or litigating

A complete audio file of this meeting is available under the agenda portion of the County website.

posture of the public body. The motion was seconded by Supervisor Wooden and unanimously approved.

The Board returns to open session and certifies by roll call vote that in the closed session just concluded nothing was discussed except the matter or matters specifically identified in the motion to convene in closed session and lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information Act cited in the motion. All present voted affirmatively.

SUPERVISOR MICHAEL H. DREWRY	AYE
SUPERVISOR JUDY S. LYTTLE	AYE
SUPERVISOR JOHN M. SEWARD	AYE
SUPERVISOR GIRON R. WOODEN, SR.	AYE
SUPERVISOR KENNETH R. HOLMES	AYE

Mr. Bill Hefty, County Attorney, advised the only action coming out of closed session would be to authorize the County Attorney and County Administrator to enter into a settlement agreement regarding the two suits mentioned above in the motion to go into closed session. Supervisor Lyttle made a motion to authorize Supervisor Seward seconded the motion. Supervisors Drewry, Lyttle, Seward, Holmes and Wooden voted affirmatively.
(Approved)

ADJOURNMENT

There being no further business before the Board, Supervisor Lyttle made a motion that the Board continues their meeting to Thursday, January 2, 2020 at 7:00 PM in the General District Courtroom of the Surry County Government Center. The motion was seconded by Supervisor Seward and unanimously approved.

BOARD OF SUPERVISORS AGENDA ITEM REQUEST FORM

Department: Planning & Community Development

Department Head: Lauren Chapman, Planning & Community Development

Meeting Date Requested: February 6, 2020

STATEMENT OF THE ISSUE:
Planning Commission Member Appointments

ITEM

Appointment

Is this a budgeted item?	If yes, include budgeted amount	Total Project Cost
No	N/A	N/A

RECOMMENDED ACTION:
Reappoint.

Description of Presented Item
Planning Commission member terms have expired and require reappointment (Or appointment of new members).

[PC Member term expiration table - BOS 2020-02-06- cropped.pdf](#)

Member Name	District	Expired Term	Willing to be Reappointed	Recommendation
Thomas S. Hardy	Bacon's Castle	07/01/16-06/30/19	Yes	Reappoint
Carmen D. Judkins	Blackwater	12/01/14-11/30/18	Yes	Reappoint
Theodore R. Lunsford	Claremont	02/15/15-02/28/19	Yes	Reappoint
Steven W. Berryman	Surry	03/01/15-02/28/19	Yes	Reappoint
Courtney D. Livesay	Surry	10/01/14-09/30/18	Yes	Reappoint

BOARD OF SUPERVISORS AGENDA ITEM REQUEST FORM

Department: Planning & Community Development

Department Head: Lauren Chapman, Planning & Community Development

Meeting Date Requested: February 6, 2020

STATEMENT OF THE ISSUE:
Highway Transportation Safety Commission Member Appointments

ITEM

Appointment

Is this a budgeted item?	If yes, include budgeted amount	Total Project Cost
No	N/A	N/A

RECOMMENDED ACTION:
Appoint/Reappoint.

Description of Presented Item
Several Highway Transportation Safety Commission members terms have or will expire in the near term; two require new appointments and one a reappointment.

[HTSC Member term expiration table - BOS 2020-02-06.pdf](#)

Member Name	District	Term to Begin	Willing to be Reappointed	Recommendation
David Berryman	Surry	04/01/20	No	Appoint new member
William Hiner	Dendron	Upon appointment	No	Appoint new member
Roy Lane	Bacons Castle	04/01/19	Yes	Reappoint

BOARD OF SUPERVISORS AGENDA ITEM REQUEST FORM

Department: Planning & Community Development

Department Head: Lauren Chapman, Planning & Community Development

Meeting Date Requested: February 6, 2020

STATEMENT OF THE ISSUE:

Board of Historic and Architectural Review (BHAR) Member Appointment

ITEM

Appointment

Is this a budgeted item?	If yes, include budgeted amount	Total Project Cost
No	N/A	N/A

RECOMMENDED ACTION:

A BHAR member term has expired and requires the appointment of a new member.

Description of Presented Item

The term of a member of the Board of Historic and Architectural Review (BHAR) has expired and a new member needs to be appointed to replace him; as the re-appointment of the previous member, Mr. Roger Clayton, Jr. will not meet ordinance requirements.

Surry County Ordinance section 3-1300: Historic Preservation has the following detailed requirements for members of the BHAR:

A. The board...is hereby established to consist of five citizens, at least four of whom shall be residents of Surry County, with the following characteristics:

1. One of the members shall be a licensed architect or architectural historian;
2. One shall be realtor;
3. One shall be a member of the county planning commission; and,
4. One shall be a citizen who has demonstrated outstanding interest and knowledge in historical or architectural development or building construction within the county.

Currently, the board membership satisfies items #1, #2, and #4; however, item #3, a member of the county planning commission is not satisfied. Due to the requirements creating a limited pool of potential appointees, it is recommended that they not be chosen by district.

This item was brought before the Board of Supervisors at their October 3, 2019 meeting and the polling of the members of the Planning Commission to see if a member was willing to serve was recommended. As a result of this poll, Mr. Theodore R. Lunsford has volunteered his service on the BHAR.

Therefore, it is recommended that Mr. Theodore R. Lunsford be appointed to the Board of Historic and Architectural Review.

BOARD OF SUPERVISORS AGENDA ITEM REQUEST FORM

Department: Planning & Community Development

Department Head: Lauren Chapman, Planning & Community Development

Meeting Date Requested: February 6, 2020

STATEMENT OF THE ISSUE:
Board of Zoning Appeals (BZA) Member Appointment

ITEM

Appointment

Is this a budgeted item?	If yes, include budgeted amount	Total Project Cost
No	N/A	N/A

RECOMMENDED ACTION:
Appoint/Reappoint.

Description of Presented Item

A member of the Board of Zoning Appeals term has expired. The member whose term has expired is Chris Anderson of the Surry District and he is willing to serve another term. This member should be reappointed or a new member appointed. This item was initially brought to the Board of Supervisors as new business on March 1, 2018, with no action taken since then.

BZA members are actually appointed by the Circuit Court, upon a recommendation of the Board of Supervisors.

BOARD OF SUPERVISORS AGENDA ITEM REQUEST FORM

Department: Administration

Department Head: Lauren Chapman, Administration

Meeting Date Requested: February 6, 2020

STATEMENT OF THE ISSUE:

Presentation by: Keith Boswell, President and CEO of Virginia's Gateway Region

ITEM

Presentation

Is this a budgeted item?	If yes, include budgeted amount	Total Project Cost
N/A	n/a	n/a

RECOMMENDED ACTION:

Informational

Description of Presented Item

Virginia's Gateway Region exists to enhance the economic development opportunities for the cities of Colonial Heights, Hopewell and Petersburg, and the counties of Chesterfield, Dinwiddie, Prince George, Surry and Sussex. Virginia's Gateway Region is a private, nonprofit organization that is publicly and privately funded to facilitate new business opportunities, work with existing businesses, advance resources that will enhance the economic viability of the region and foster regional cooperation among the public and private entities that are involved in economic development activities.

[VGR Presentation at Surry_BOS Update_Feb_6_2020.pdf](#)

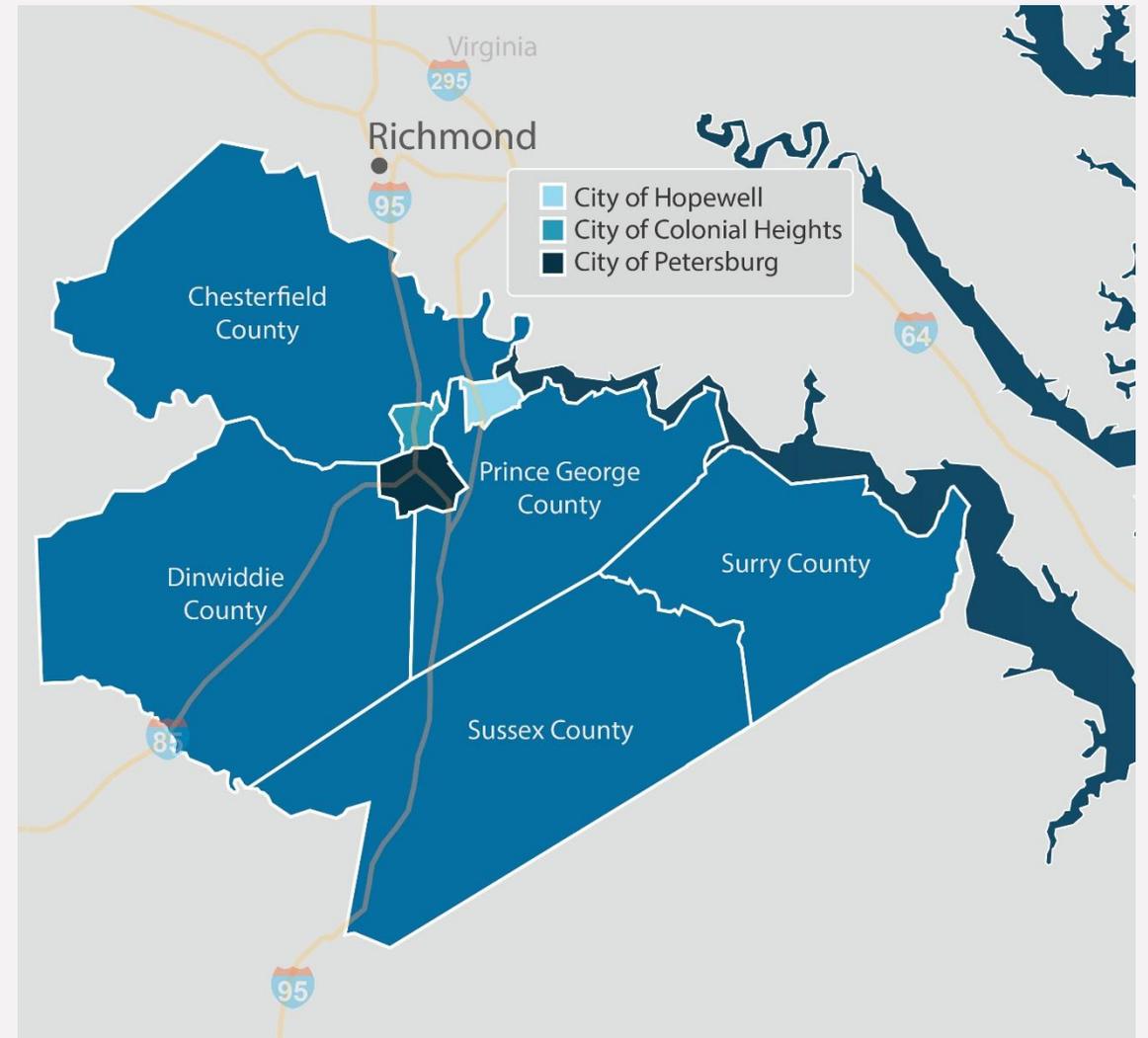


Surry County Economic Development Update



About VGR

- ✧ Virginia's first regional economic development entity.
- ✧ VGR serves the Tri-Cities and surrounding five counties, 2,800-square miles representing the southern portion of the Richmond MSA



Mission, Vision and Values

✧ Mission

- ✧ Develop and sustain a thriving local economy by focusing on the attraction, expansion and retention of high-wage jobs and capital investment

✧ Vision

- ✧ We are recognized nationally as a community transformed by job growth, business innovation and International trade

✧ Values

- ✧ Vision: We think big
- ✧ Collaboration: We engage in teamwork
- ✧ Results: We hold ourselves accountable
- ✧ Pride: We believe in our community
- ✧ Integrity: We do the right thing

VGR TEAM

Keith Boswell
President & CEO

Ajay Sujnani
Chief Operating Officer

Chmura Analytics
Economic Research and
Competitiveness

Mario Camardella
VP, Business Development

Amy Everett
Director, Customer
Experience (CX)

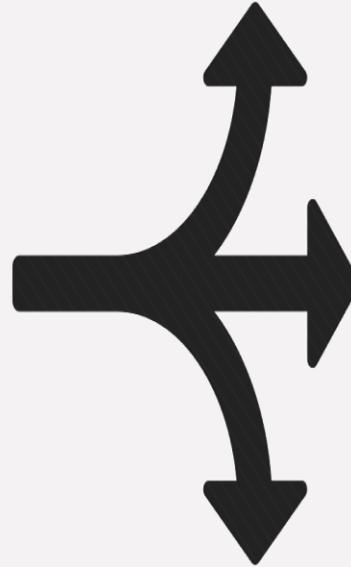
Josh Vaughan
Office Manager

Jill Vaughan
Marketing & PR

How does Economic Development create prosperity?



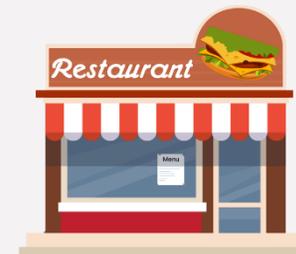
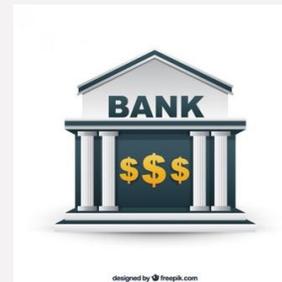
Businesses invest in the VGR region



Direct jobs



Indirect jobs



Induced jobs/Spending and increase in tax base

Programs, Policies and Activities

PROGRAMS

✧ Business Recruitment

- ✧ Global Marketing Missions (Over 125 qualified meetings/year)
- ✧ Tradeshows/Conferences
- ✧ Consultant/Press trips

✧ Business Retention

- ✧ Touch every industrial company in our region
- ✧ Assist with expansion
- ✧ Export Initiatives

✧ Talent Attraction and Development

- ✧ Joint position with JTCC/CCWA to serve as a bridge between businesses and higher education

✧ Marketing & Communications

- ✧ Social Media
- ✧ Public Relations

POLICIES

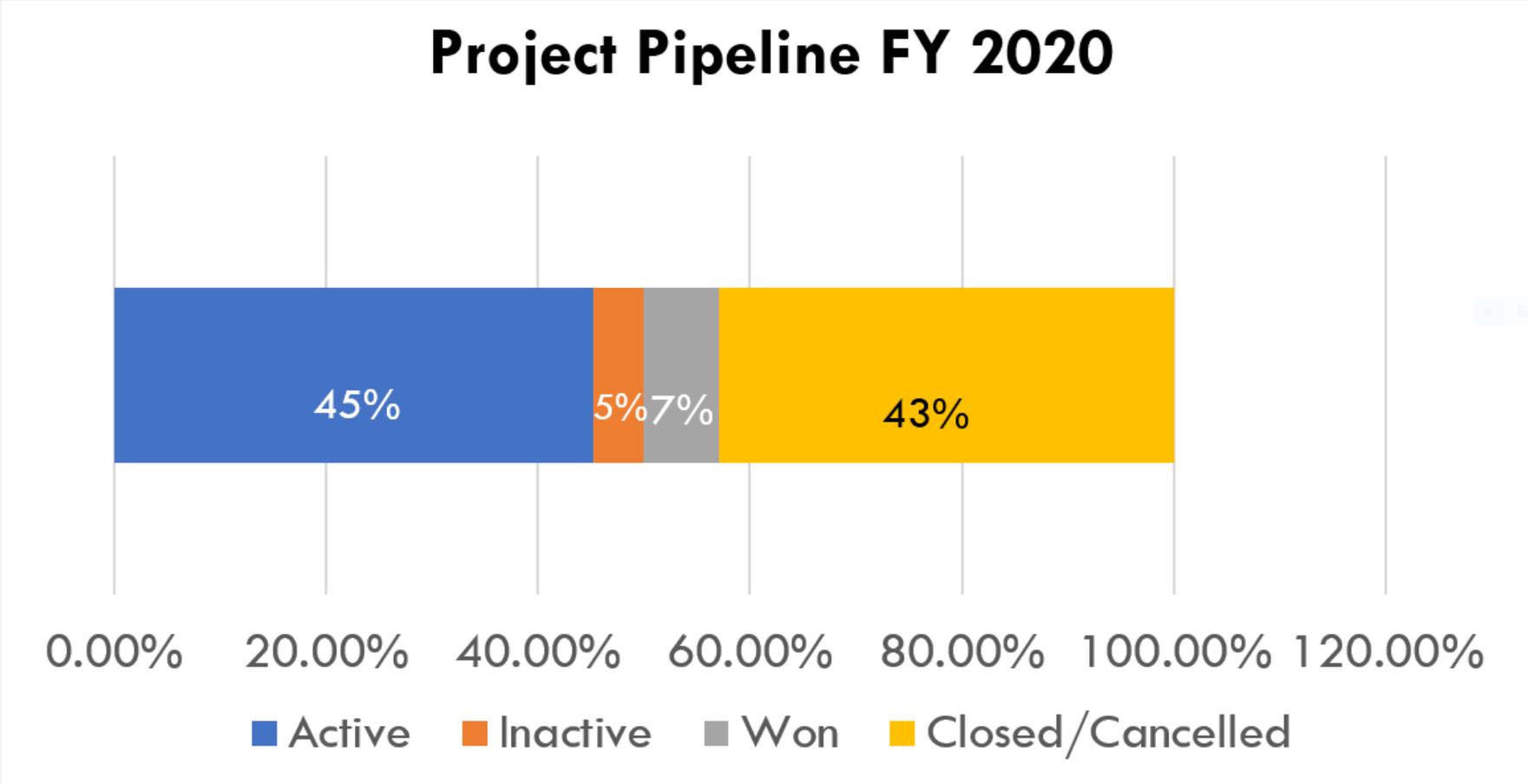
✧ Legislative

- ✧ Incentives
- ✧ Regulations
- ✧ Taxes
- ✧ Business Environment

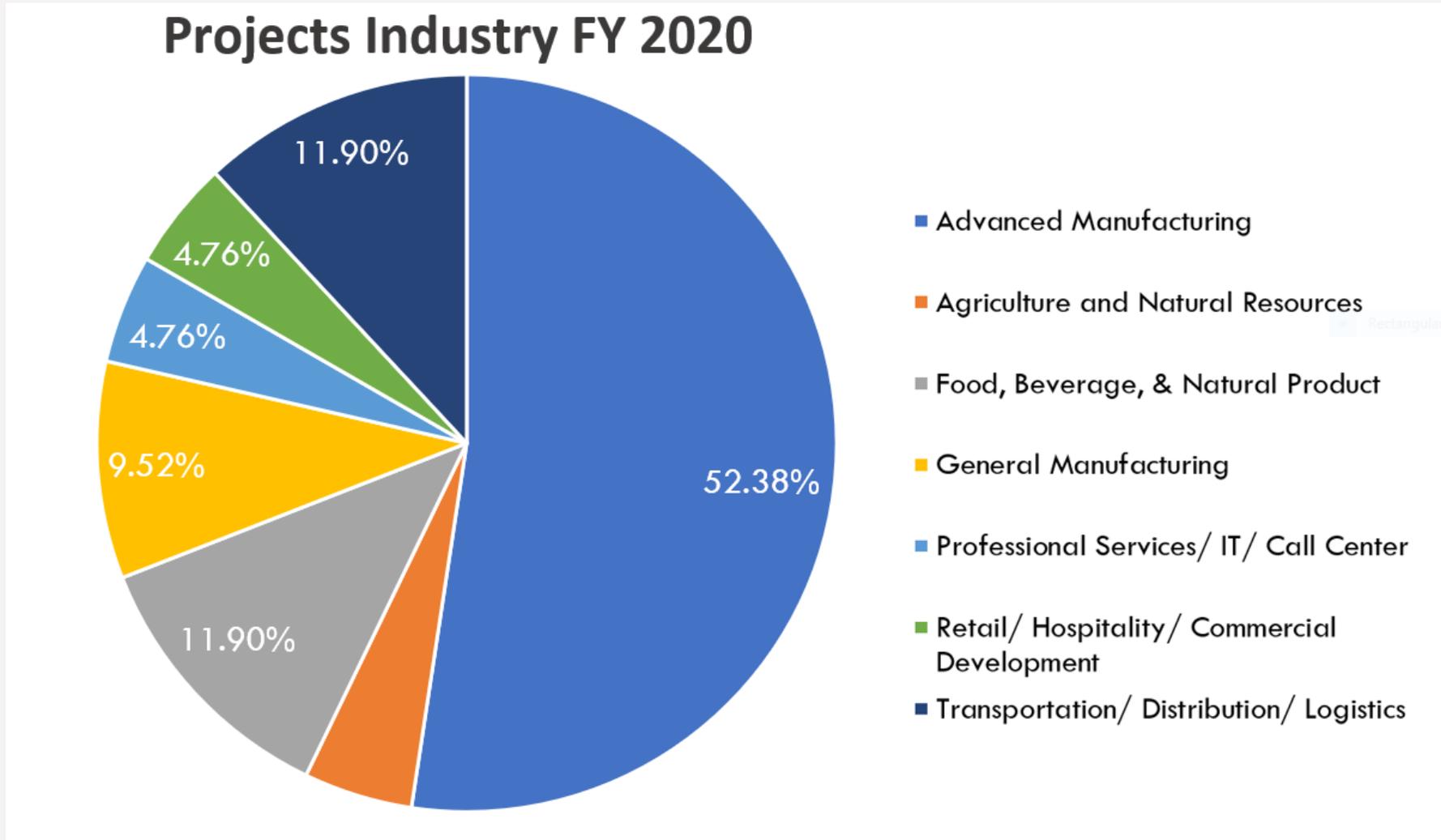
✧ Stakeholder Management

- ✧ Events and networking
- ✧ Regional Leadership Council
- ✧ Partnerships with VEDP, Port of Virginia and VMR
- ✧ Familiarization tours
- ✧ Product Development (Site characterization)
- ✧ Quarterly Economic Development Managers meetings
- ✧ Quarterly City/County Manager meetings

Project Pipeline FY 2020



Projects by industry FY 2020



Target Industries

Advanced Manufacturing



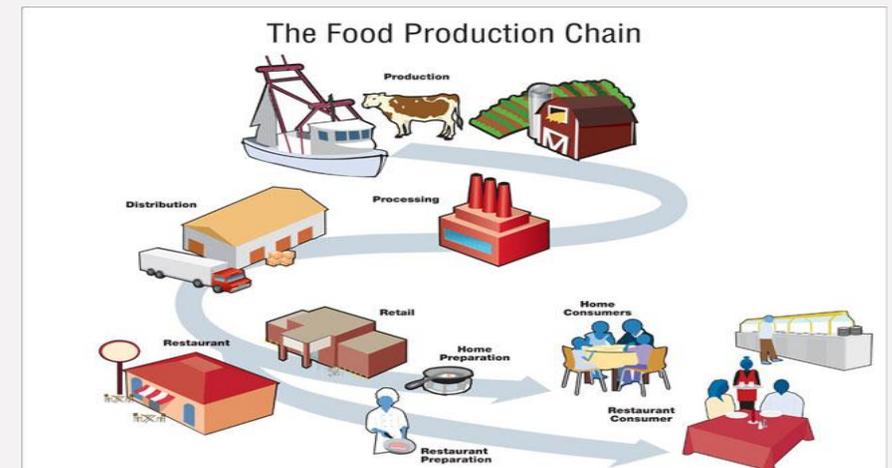
Distribution and Logistics



Business Process Outsourcing



Food and Beverage Processing



A few of the companies in our Region

Foreign Direct Investment

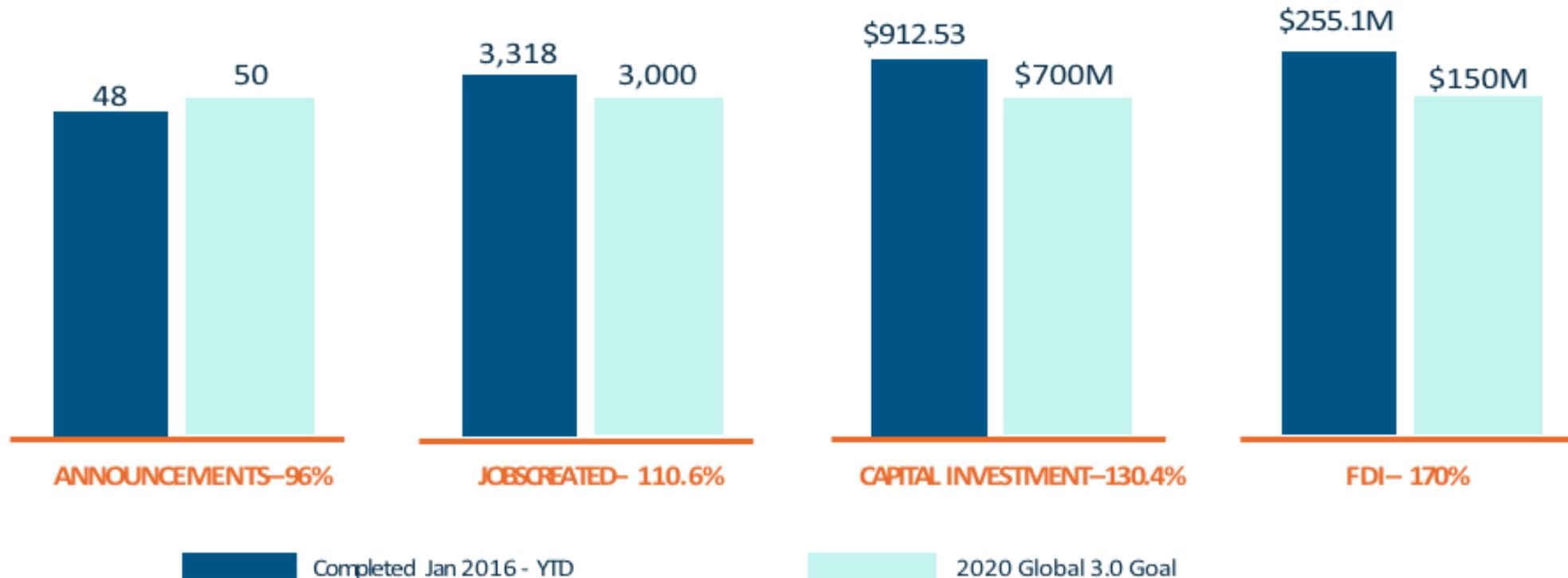


Domestic Investment



We are in the 4th year of our 5-year strategic plan

Global 3.0 Activity Report



Global 3.0!

5-year Strategic Plan

Pillar I	Business Growth and Opportunities	\$2,200,000
Pillar II	Regional Awareness & Message	\$1,450,000
Pillar III	Human Capital & Talent Retention	\$ 750,000
Pillar IV	Infrastructure Development & Preparedness	\$ 350,000
Pillar V	Quality of Place & Regional Lifestyle	<u>\$ 250,000</u>
TOTAL FUNDING GOAL:		\$ 5,000,000



Surry County's yearly contribution allows Surry to access VGR's yearly budget which is on average approximately \$1 million .

VGR's Partnership with Surry County

- ✦ Professional, full time staff available and on-call
- ✦ Resources and contacts for economic development at region, state, and federal level
- ✦ Involvement and interactions with consultants and consultant tours
- ✦ Access to the Virginia Manufacturing Region partnership
- ✦ Facilitation for key initiatives like the Retail Strategies Academy and drone footage of all sites in the region
- ✦ Discovery of project like BBQ, Key, Citrine, and Outfield

VGR and the Future

✧ Product Development

- ✧ After site characterization we will work on Site Development with our communities and VEDP
- ✧ Develop inventory options for buildings and sites

✧ Talent and Workforce Development

- ✧ Leverage Business Retention and Expansion to identify workforce issues
- ✧ Business Leadership Council to target and advance regional issues and goals
- ✧ Work with CCWA/JTCC on workforce training and delivery

✧ Placemaking

- ✧ Expand regional efforts to increase attractiveness and livability
- ✧ Friends of the Lower Appomattox



Thank you for your
partnership!



BOARD OF SUPERVISORS AGENDA ITEM REQUEST FORM

Department: Planning & Community Development

Department Head: Lauren Chapman, Planning & Community Development

Meeting Date Requested: February 6, 2020

STATEMENT OF THE ISSUE:

Spring Grove Solar III, LLC - Application for Amendment to Comprehensive Plan - (CPTA 2019-01)

ITEM

Public Hearing

Is this a budgeted item?	If yes, include budgeted amount	Total Project Cost
No	N/A	N/A

RECOMMENDED ACTION:

Approve.

Description of Presented Item

Spring Grove Solar III, LLC, applicant/owner, has applied for an amendment to the Surry County Comprehensive Plan to amend the plan's Development Plan Map by designating the subject property, which is currently classified as Agriculture and Timberlands, as an Industrial future land use. This action is a prerequisite to future rezoning and conditional use permit applications for the subject parcel to be added to the land holdings included in the utility-scale solar projects approved for the Urban Grid Company in 2018.

**STAFF REPORT TO THE
SURRY COUNTY BOARD OF SUPERVISORS**

Comprehensive Plan Text Amendment No. 2019-01

February 6, 2020

Applicants / Owners Name & Address	Spring Grove Solar III, LLC 337 Log Canoe Circle Stevensville, MD 21666
Property Location and Description	Parcel 26-4C (672 acres) Spring Grove, Virginia 23881 Approximately \pm 3/4 mile southwest of the intersection of Hollybush Rd. & Rt. 10.
Statistical Data	
Current Zoning District	A-R, Agricultural-Rural
Current Use	Residential
Surrounding Zoning / Land Uses	A-R, Agricultural-Rural; agricultural, residential

CPTA No. 2019-01:

Spring Grove Solar III, LLC, applicant/owner, has applied for an amendment to the Surry County Comprehensive Plan; specifically, to amend the plan's Development Plan Map to designate the subject property as an Industrial future land use, as it is currently classified as Agriculture and Timberlands. (The proposal that went before the Planning Commission at their December 16, 2019 meeting was to amend the Development Plan Map, as well as to add supporting text relative to solar projects in the county; however, in response to the Planning Commission's recommendation to deny this application due to the fact that we are on the eve of adopting a new Comprehensive Plan, the applicant has rescinded their request to change the text and only wishes to have their property designated as Industrial on the Development Plan Map).

The applicant/owner is part of the Urban Grid firm which received a Conditional Use Permit (CUP #2018-03) to develop utility-scale solar electric generating facilities with a generating capacity up to 400 megawatts (MW) and another (CUP #2018-04), to construct a utility switchyard.

Due to the first two projects under this approval (Colonial Trail West and Spring Grove 1 Solar Farms) requiring more land than expected to generate the desired amount of electric power, the applicants have acquired a 672 acre parcel adjacent to their existing property to facilitate the production of their entire approved 400 MW capacity.

The Surry County Solar Ordinance, adopted in December 2018 and after the aforementioned CUPs, disallows utility-scale solar projects in the A-R, Agricultural-Rural zoning district, only allowing such facilities to be located in M-1 (General Industrial) and M-2 (General Industrial) zoning districts with Conditional Use Permits.

As the subject parcel is not zoned M-1 or M-2, nor is it designated in the Development Plan Map of the Comprehensive Plan as Industrial, a Comprehensive Plan Amendment and rezoning of the property is required; in addition to a § 15.2-2232 review and the granting of a Conditional Use Permit.

Before you is the proposed change to the Development Plan Map of the Comprehensive Plan, which adds a designation for Industrial in the area of the subject parcel, which would support the consideration for a rezoning suitable for a utility-scale solar project.

Process:

In regard to the process for this application, and others like it under the new Solar Ordinance, the following actions will be required if final approval is to be achieved:

1. A review of the Comprehensive Plan amendment with a recommendation from the Planning Commission, and subsequent adoption by the Board of Supervisors.
2. A § 15.2-2232 review by the Planning Commission that confirms the proposed project is in conformance with the Comprehensive Plan.
3. A rezoning application to M-1 or M-2 zoning, reviewed by the Planning Commission, and adopted by the Board of Supervisors.
4. A Conditional Use Permit application, reviewed by the Planning Commission, and granted by the Board of Supervisors.

Surry County Ordinances / State Code Summary:

Surry County Solar Energy Ordinance

Section 4.12 Allowable Zoning Districts, Applicable Codes and Inspections

A. Allowable Zoning Districts

- a. Solar farms shall be permitted by a Conditional Use Permit in the M-1 (General Industrial District) and M-2 (General Industrial District) zoning districts.

Surry County Subdivision Ordinance

Sec. 8.1.4. - Conformance.

In addition to the regulations found in this appendix, all land development activity within the county shall comply with the county's comprehensive plan...

Surry County Zoning Ordinance

Sec. 1-107. - Relationship to comprehensive plan.

It is the intention of the board of supervisors that this ordinance implements the planning policies and objectives for the county as reflected in the comprehensive plan...

Vicinity Map



Staff Comments:

As mentioned, the Planning Commission at their December 16, 2019 meeting recommended denial of this application to the Board of Supervisors since we are near the adoption of a new Comprehensive Plan. While this is true and it is identified as a weakness from staff of the overall timing of the application, there is nothing in the state code or county regulations that prohibits an applicant from making application at a time of their choosing. Therefore, the Planning Commission’s recommendation of denial was based more upon a technicality than strictly a land use decision.

In regard to land use, the designation of this parcel as Industrial would be sound due to it being adjacent to a major thoroughfare and the VDOT facility across Rt. 10, and in close proximity to the Surry West Business Park.

Planning staff identifies the following strengths and weaknesses of this application to classify the subject parcel as Industrial in the Development Plan Map:

Strengths:

- The application is serving to facilitate a previously approved Conditional Use Permit.
- The subject parcel is adjacent to the existing project and associated infrastructure.
- The subject parcel is adjacent to a major thoroughfare.
- The subject parcel is adjacent to the VDOT facility and is a short distance from the Surry West Business Park; both similar Industrial uses and sites.
- The parcel is not comprised of prime agricultural land currently in production.
- A future Industrial use here would expand the county's tax base due to the increased value of the land and the addition of machinery and tools to the site.

Weaknesses:

- The application is unfortunately on the eve of adoption of a revised Comprehensive Plan.

Contact William Saunders at (757) 294-5210 or wsaunders@surrycountyva.gov with questions.

DEPARTMENT OF PLANNING

P. O. Box 357 - 45 School Street

Surry, VA 23883

(757) 294-5210

REQUEST FOR:

<input type="checkbox"/> Administrative Appeal (\$200.00)	<input type="checkbox"/> BHAR Application (\$200)
<input checked="" type="checkbox"/> Comp. Plan Amendment (\$300.00)	<input type="checkbox"/> Conditional Use (\$350.00)
<input type="checkbox"/> Site Plan Review (\$300.00)	<input type="checkbox"/> Special Exception (\$200.00)
<input type="checkbox"/> Variance (\$200.00)	<input type="checkbox"/> Wetlands Permit (\$300.00)
<input type="checkbox"/> Zoning Change (\$500.00)	<input type="checkbox"/> Text Amendment (\$300.00)

DATE 10/18/2019

APPLICATION NUMBER _____

APPLICANT Spring Grove Solar III, LLC PHONE (434)953-8810

ADDRESS 337 Log Canoe Circle, Stevensville, MD 21666

EMAIL james.crawford@urbanbridco.com

OWNER (IF DIFFERENT THAN APPLICANT): _____

ADDRESS _____

ADDRESS AND LOCATION OF SUBJECT PROPERTY

Street/Road Colonial Trail West

Magisterial District Guilford Tax Map 26 Parcel 4C

LOCATION Part of Tract 46, South side of Rt. 10

APPLICATION IS HEREBY BEING MADE FOR THE PREMISES DESIGNATED AS:

Current zoning: A-R Proposed zoning: _____

REASON FOR APPLICATION: Development and construction of a utility-scale solar electric generating facility

By: Spring Grove Solar III, LLC



OWNER'S SIGNATURE
E. Franklin DePew, Manager

APPLICANT'S SIGNATURE

ATTACH SUPPORTING MATERIAL SUCH AS SITE PLAN, TOPOGRAPHIC, DRAINAGE, UTILITY EASEMENT, OR BUILDING ELEVATION MAPS.

ADJACENT PROPERTY OWNERS

NAME

MAILING ADDRESS

*See attached list

_____	_____
_____	_____
_____	_____
_____	_____



Barrie B. Bowers
Roger G. Bowers

—————
Lora T. Monahan
Cindy L. Gantnier

FutureLaw II, LLC
5516 Falmouth Street
Suite 200
Richmond, Virginia 23230
www.futurelaw.net

Roger G. Bowers
Direct Dial: 804.726.2400
Direct Fax: 804.729.2410
rbowers@futurelaw.net

January 23, 2020

BY ELECTRONIC CORRESPONDENCE

Mr. William Saunders, IV
Director, Planning and Community Development
Surry County
45 School Street
Surry, Virginia 23883

**Comprehensive Plan Map Amendment Request
Spring Grove Solar III, LLC**

Dear Mr. Saunders:

Thank you for meeting with James Crawford and me last week to discuss our request for a Comprehensive Plan Map Amendment associated with our proposed development of a solar electricity generation facility (the “Project”) by Spring Grove Solar III, LLC (“Applicant”) on approximately 672 acres currently zoned A-R, Agricultural, known as Tax Parcel 26-4C (the “Property”). As discussed, this proposed Project will utilize a portion of the 400 MWac generation capacity previously approved pursuant to CUP 2018-03, and the existing Utility Switchyard approved pursuant to CUP 2018-04 (the “Existing Utility Connection”). This is not part of a new solar facility, but instead provides additional space needed to realize on the existing transmission line switchyard infrastructure and previously approved electrical generation capacity. As you know, in December 2018, Surry adopted the Surry Solar Energy Ordinance requiring that solar facilities be approved as conditional uses in the M-1 or M-2, General Industrial Districts. Thus, we need this Property to be identified as appropriate for M-1 as a prerequisite to seeking zoning approvals for the Project.

Applicant now requests a Map Amendment to the Comprehensive Plan for a location that best conforms to the future use requirements for solar facilities in Surry County. The proposed Project will use previously approved generation capacity through the Existing Utility Connection. In this way, the Project represents the adaptation of the Surry Solar Ordinance to existing approved uses. This Project will provide significant additional revenue through an increase in assessed value and leverage of the existing utility infrastructure. The increase in revenue is estimated to be \$92,000 on top of the half million dollars in revenue that is coming to the County from the already approved Spring Grove Solar Projects.

Enclosed please find: (a) a proposed Map Amendment to the Surry County Future Land Use Map and (b) an updated Memorandum in support of this Request.

FutureLaw

Mr. William Saunders
January 23, 2020
Page 2

We understand that the County is currently considering an update to its Comprehensive Plan and that there may be changes therein that address solar power generation. However, because of the need to coordinate with the previously approved Spring Grove solar development, to speedily complete the on-going construction and to meet PJM regulatory deadlines, we would appreciate immediate consideration of the proposed Map Amendment to allow our property to be identified as appropriate to be considered for rezoning to an M-1 usage.

In a letter to you earlier this week, we formally withdrew our November 2019 request for a Comprehensive Plan Text Amendment. As we discussed back in October, ideally the current Comprehensive Plan would expressly address solar electricity generation. As such, we were happy to work with Surry and ask for a Text Amendment to add text addressing solar to the current Comprehensive Plan. Unfortunately anticipating the eventual update, the Planning Commission did not share this view that a text amendment to specifically address solar was warranted at this time. On December 16th they moved to recommend that our request for Comprehensive Plan Amendments be denied, including in the motion that this denial was “until at least we can complete a Comprehensive Plan [Update].” It was acknowledged at the meeting that the current Comprehensive Plan Update process will likely not be completed until the Summer of 2020. As previously stated, the viability of our Project hinges on decisions whether we can proceed that need to be made this Spring.

Therefore, we ask the Board to consider only our proposed Map Amendment, a copy of which is enclosed herewith. We feel that this request may be looked upon favorably by the Board. This Property is well suited for industrial use, whether that be for solar generation or other business development. It is on Route 10 in close proximity to other M-1 uses, directly across from the VDOT Regional Office and an entrance to the Spring Grove Solar facilities, and the buildable area on this property is set back well from the road and shielded by natural buffers. While we may understand the Planning Commission’s reluctance to add specific text of the Comprehensive Plan when they are about to invest months of energy into updating the whole Plan, a Map Amendment of this type is a simple ministerial act that will further the business development goals of this new Board and the County. For these reasons, we ask for Staff’s recommendation of approval for this Map Amendment and the Board’s approval of the Map Amendment request on February 6th.

Please let me know if there is any additional information that we may provide. We look forward to working with you on this request. Thank you for your assistance in this matter.

Very truly yours,

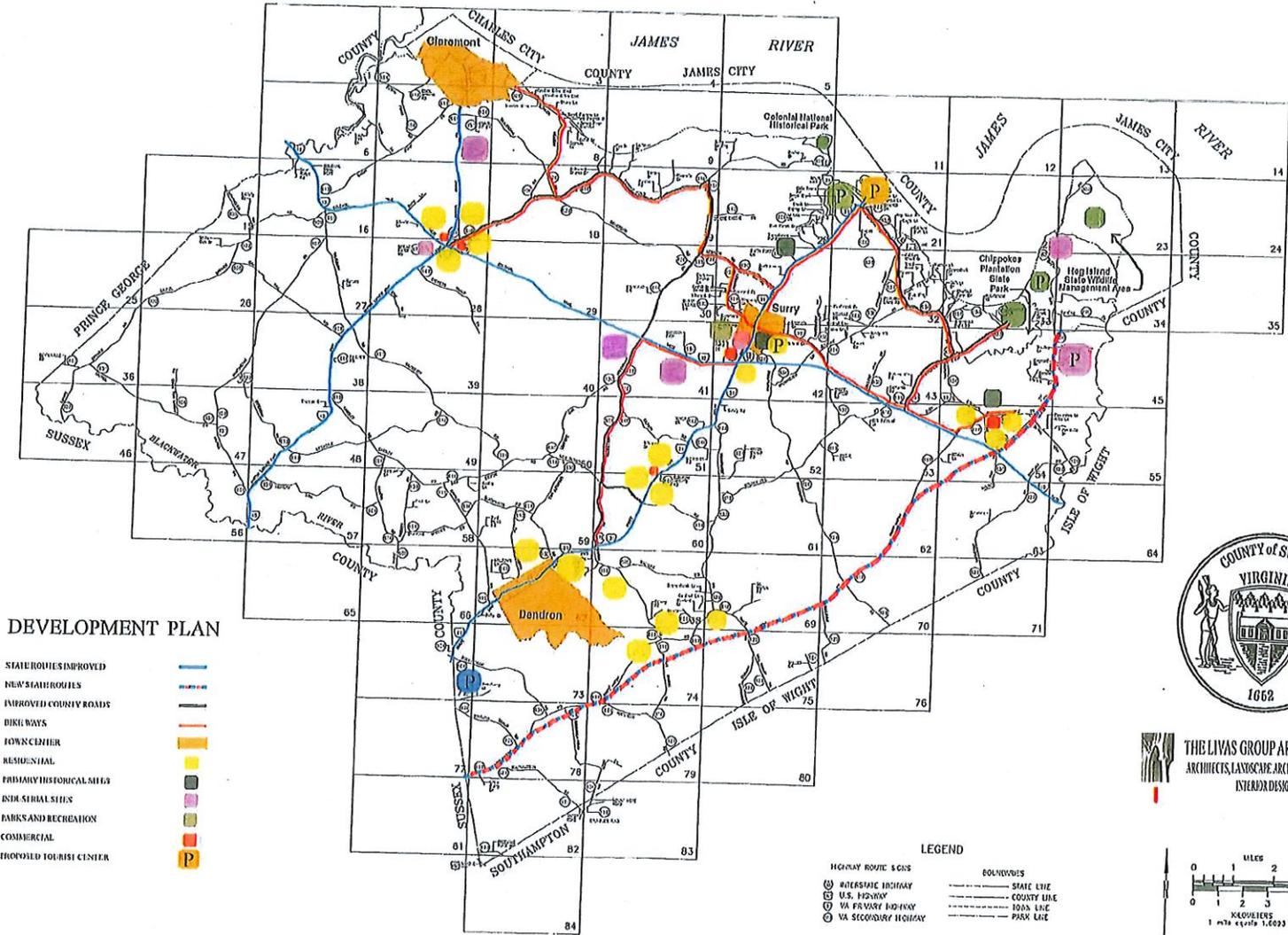


Roger G. Bowers

Enclosures

cc: Spring Grove Solar III, LLC

SURRY COUNTY COMPREHENSIVE PLAN



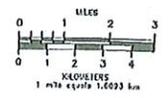
DEVELOPMENT PLAN

- STATE ROUTES IMPROVED —
- NEW STATE ROUTES —
- IMPROVED COUNTY ROADS —
- BIKEWAYS —
- TOWN CENTER
- RESIDENTIAL
- PRIMARY HISTORICAL SITES
- SECONDARY SITES
- PARKS AND RECREATION
- COMMERCIAL
- PROPOSED TOURIST CENTER

- ### LEGEND
- Ⓜ HIGHWAY ROUTE SIGNS
 - Ⓜ INTERSTATE HIGHWAY
 - Ⓜ U.S. HIGHWAY
 - Ⓜ VA PRIMARY HIGHWAY
 - Ⓜ VA SECONDARY HIGHWAY
 - COUNTY LINES
 - STATE LINE
 - COUNTY LINE
 - TOWN LINE
 - PARK LINE



THE LIVAS GROUP ARCHITECTS P.C.
 ARCHITECTS, LANDSCAPE ARCHITECTS, PLANNERS,
 INTERIOR DESIGNERS





Barrie B. Bowers
Roger G. Bowers

Lora T. Monahan
Cindy L. Gantnier

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Roger G. Bowers
Direct Dial: 804.726.2400
Direct Fax: 804.726.2410
rbowers@futurelaw.net

MEMORANDUM

To: Mr. William Saunders, IV
Director, Planning and Community Development for Surry County

From: Roger G. Bowers

Re: Comprehensive Plan Map Amendment Request

Date: Updated January 23, 2020

This Memorandum provides a brief explanation in support of the requested Amendment to the Surry Comprehensive Plan Future Land Use and Development Plan, a copy of which attached, to recognize the identified property as an appropriate Industrial Site. This property is located on the south side of Colonial Trail West (Route 10) approximately a third of a mile west of the intersection with Hollybush Road (Route 618) with approximately 672 acres that is now primarily used for timber production (the "Property") and currently zoned A-R, Agricultural – Rural District.

The Plan sets the general goal to achieve a balanced pattern of land use that stimulates development and protects the ecological integrity of the land. *Plan, Section III.* With respect to Land Use, the goal of the Plan is to guide and support land-use development within the County in a sound and attractive manner that will result in the best possible fiscal and environmental impact. *Id.* The Plan's stated Industrial and Economic Development Goal is, among other goals, to promote the expansion of desirable industrial and commercial development in the County in order to broaden the tax base. *Id.*

This Map Amendment asks that the Board recognize that the Property which is on Route 10, one of the County's primary approved State Routes, is an appropriate place for industrial development regardless of whether it is used for business or solar development. The Property is well suited to be an Industrial Site. It has adequate frontage on Route 10 and is in close proximity to other M-1 uses in the center of the County. It is directly across from the VDOT Regional Office and an entrance to the Spring Grove Solar facilities. Moreover, the buildable area on this Property is set back from the road and shielded by natural buffers. For all these reasons an Industrial Site here will benefit the County regardless of what use is eventually developed here.

Given the investment already made in solar energy generation made through the Spring Grove Solar Projects, the first of which came on-line in December, we know that solar development is appropriate in this area. With the approval of CUP 2018-03 and CUP 2018-04 in 2018, Surry County recognized that solar energy generation in this general area was substantially in accord with the Comprehensive Plan and appropriate in the area of the Property. With the adoption of the Solar Ordinance in 2018, the County required that such use be zoned industrial, and established the need for this Map Amendment request. Per the Solar Ordinance, solar generation projects should be sourced in locations adjacent to

FutureLaw

Memo in Support of Map Amendment
Updated January 23, 2020
Page 2

existing infrastructure that enhance the availability and efficient use of the County's resources, benefit the County and its residents. This Property is adjacent to and will use the new Colonial Trail West Switching Station which was approved under CUP 2018-04 and is now operational.

This Map Amendment would recognize that this Property is appropriate for industrial activity. The Staff Report provided to the Planning Commission echoed this recognition. If successful, Applicant will still need to work through an M-1 rezoning and the Conditional Use Permit process with Staff and the County before any solar use is approved for this Property. This Map Amendment will recognize that this Property is appropriate for industrial use and can increase the County's tax base and local employment opportunities, while maintaining the County's rural character.

Because this Property is appropriate for industrial development, we respectfully request prompt and favorable consideration of the proposed Comprehensive Plan Map Amendment by the Board of Supervisors.

RGB



Barrie B. Bowers
Roger G. Bowers

Lora T. Monahan
Cindy L. Gantnier

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Roger G. Bowers
Direct Dial: 804.726.2400
Direct Fax: 804.729.2410
rbowers@futurelaw.net

January 21, 2020

BY ELECTRONIC CORRESPONDENCE

Mr. William Saunders, IV
Director, Planning and Community Development
Surry County
45 School Street
Surry, Virginia 23883

**Withdrawal of Request for Comprehensive Plan Text Amendment
Spring Grove Solar III, LLC**

Dear Mr. Saunders:

Thank you for meeting with James Crawford and me last week to discuss the Application of Spring Grove Solar III, LLC (“Applicant”) for a Comprehensive Plan Text Amendment relative to Tax Parcel 26-4C (the “Property”). As discussed, this letter is to formally withdraw our Application for a Comprehensive Plan Text Amendment at this time.

Applicant wishes to continue with its request and Application for a Comprehensive Plan Map Amendment relative to the Property, as previously submitted. Since the Planning Commission has heard the request for a Map Amendment, and Applicant proposes no change to that request and it has been advertised, we would appreciate the earliest possible consideration of the Board of Supervisors as to proposed Map Amendment as they relate to the current Comprehensive Plan.

Please let me know if there is any additional information that we may provide. We look forward to working with you on this request. Thank you for your assistance in this matter.

Very truly yours,

Roger G. Bowers

cc: Spring Grove Solar III, LLC

BOARD OF SUPERVISORS AGENDA ITEM REQUEST FORM

Department: Administration

Department Head: Lauren Chapman, Administration

Meeting Date Requested: February 6, 2020

STATEMENT OF THE ISSUE:
December 2019 Budget to Actual Expenditure Report

ITEM

Report

Is this a budgeted item?	If yes, include budgeted amount	Total Project Cost
N/A	N/A	N/A

RECOMMENDED ACTION:
N/A - information only

Description of Presented Item
The monthly General Fund expenditure report is presented for December 2019.

[BUDGET TO ACTUAL DEC 2019.pdf](#)

SURRY COUNTY
GENERAL FUND EXPENDITURES SUMMARY
DECEMBER 31, 2019

FUND #	DESCRIPTION	ADOPTED		CURRENT		ENCUMBRANCES	UNENCUMBERED BALANCE	% BUDGET REMAINING
		BUDGET	REVISED BUDGET	MONTH	YEAR TO DATE			
FUND #-100	** General Fund Expenditures **							
11100	** BOARD OF SUPERVISORS **	\$ 378,044.00	\$ 246,262.00	\$ 15,855.24	\$ 72,996.60	\$ -	\$ 173,265.40	70%
12100	** COUNTY ADMINISTRATION **	391,119.00	400,536.00	34,357.37	217,877.24	-	182,658.76	46%
12210	** LEGAL SERVICES **	86,089.00	86,089.00	7,244.37	36,692.81	-	49,396.19	57%
12240	** INDEPENDENT AUDITOR **	47,895.00	47,895.00	-	5,500.00	-	42,395.00	89%
12310	** COMMISSIONER OF REVENUE **	235,687.00	238,109.00	20,865.89	120,298.49	-	117,810.51	49%
12410	** TREASURER **	291,930.00	299,025.00	22,779.01	144,617.15	-	154,407.85	52%
12420	** FINANCE DEPARTMENT **	193,268.00	198,245.00	9,698.45	58,587.95	-	139,657.05	70%
12510	** COMPUTER/NETWORK SERVICES **	359,650.00	363,429.00	21,083.46	168,505.65	-	194,923.35	54%
13100	**REGISTRAR & ELECTORAL BOARD**	131,910.00	133,130.00	9,469.94	66,546.86	-	66,583.14	50%
21100	** CIRCUIT COURT **	19,000.00	19,000.00	240.00	9,232.09	-	9,767.91	51%
21200	** DISTRICT COURT **	48,563.00	49,449.00	4,098.16	21,614.76	-	27,834.24	56%
21300	** MAGISTRATE **	725.00	725.00	-	-	-	725.00	100%
21700	** CLERK OF CIRCUIT COURT **	285,829.00	288,905.00	22,793.72	135,981.77	-	152,923.23	53%
21910	**VICTIM/WITNESS PROGRAM**	70,000.00	70,000.00	5,460.83	35,750.29	-	34,249.71	49%
21920	** VJCCA **	42,219.00	27,594.00	21.61	5,668.82	-	21,925.18	79%
22100	**COMMONWEALTH'S ATTORNEY**	272,620.00	274,002.00	20,413.69	116,886.42	-	157,115.58	57%
31200	** SHERIFF'S OFFICE **	1,678,395.00	1,717,780.50	141,791.50	821,960.13	-	895,820.37	52%
31250	**DMV GRANT**	-	12,500.00	113.03	4,691.39	-	7,808.61	62%
31252	**JAG GRANT**	-	3,706.00	2,892.00	2,892.00	-	814.00	22%
31255	**POLICING IN 21ST CENT GRANT**	-	-	1,425.35	9,384.16	-	(9,384.16)	N/A
31400	** E911 COMMUNICATIONS **	114,844.00	115,759.00	5,519.43	27,829.20	-	87,929.80	76%
32200	Volunteer Fire Departments	165,000.00	165,000.00	-	51,797.50	-	113,202.50	69%
32300	Ambulance & Rescue Services	463,125.00	463,125.00	41,608.61	282,884.80	-	180,240.20	39%
32400	Other Fire & Rescue Services	24,178.00	24,178.00	1,140.25	16,178.00	-	8,000.00	33%
33200	**CORRECTION & DETENTION**	253,495.00	253,495.00	34,076.38	102,657.72	-	150,837.28	60%
34100	** BUILDING INSPECTIONS **	130,657.00	133,747.00	11,306.10	66,032.63	-	67,714.37	51%
34400	**INSPECTIONS ENFORCEMENT**	25,000.00	25,000.00	-	-	-	25,000.00	100%
35100	** ANIMAL CONTROL **	220,326.00	224,107.00	16,760.50	124,732.31	-	99,374.69	44%
35500	** EMERGENCY SERVICES **	383,384.00	438,388.39	32,323.81	178,850.28	-	259,538.11	59%
42300	** SANITATION DEPARTMENT **	805,466.00	812,207.00	90,245.88	375,824.31	-	436,382.69	54%
42600	** LITTER PREVENTION **	6,502.00	6,604.00	0.65	547.65	-	6,056.35	92%
43200	** MAINTENANCE DEPARTMENT **	848,309.00	907,799.00	83,098.00	433,100.49	-	474,698.51	52%
51200	** HEALTH DEPARTMENT **	209,664.00	209,664.00	-	52,416.00	-	157,248.00	75%
51400	** MEDICAL CLINICS **	8,000.00	8,000.00	-	-	-	8,000.00	100%
52500	**COMMUNITY SERVICES BOARD**	66,051.00	66,051.00	16,512.75	49,538.25	-	16,512.75	25%
53230	AREA AGENCY ON AGING	4,000.00	4,000.00	-	-	-	4,000.00	100%
53600	**HEAD START PROGRAM**	44,604.00	44,604.00	-	11,151.00	-	33,453.00	75%

SURRY COUNTY
GENERAL FUND EXPENDITURES SUMMARY
DECEMBER 31, 2019

FUND #	DESCRIPTION	ADOPTED	CURRENT	YEAR TO DATE	ENCUMBRANCES	UNENCUMBERED	% BUDGET
		BUDGET				REVISIED BUDGET	MONTH
FUND #-100	** General Fund Expenditures **						
66000	**COLLEGES & UNIVERSITIES**	3,813.00	3,813.00	-	1,313.00	-	2,500.00 66%
71100	**PARKS & REC ADMINISTRATION**	481,552.00	396,911.00	26,246.32	206,752.61	-	190,158.39 48%
71500	** RECREATION PROGRAMS **	41,300.00	41,300.00	2,724.10	15,455.85	-	25,844.15 63%
71600	**MARINA OPERATIONS**	115,000.00	115,000.00	9,487.31	28,489.10	-	86,510.90 75%
73200	** REGIONAL LIBRARY **	150,154.00	150,154.00	-	75,077.00	-	75,077.00 50%
81100	**PLANNING DEPARTMENT**	370,566.00	378,213.00	25,319.06	168,470.80	-	209,742.20 55%
81300	**REDEVELOPMENT & HOUSING**	2,000.00	2,000.00	-	-	-	2,000.00 100%
81400	**BOARD OF ZONING APPEALS**	2,083.00	2,083.00	-	576.50	-	1,506.50 72%
81500	** ECONOMIC DEVELOPMENT **	258,586.00	263,036.00	33,209.19	156,087.65	-	106,948.35 41%
81550	**TOURISM**	133,013.00	135,276.00	1,828.02	16,071.75	-	119,204.25 88%
81600	** WETLANDS BOARD **	309.00	309.00	-	225.18	-	83.82 27%
81610	** PLANNING COMMISSION **	5,423.00	5,423.00	1,218.00	2,273.60	-	3,149.40 58%
81620	**HIGHWAY TRANS SAFETY COMM**	271.00	271.00	-	-	-	271.00 100%
81630	** HISTORICAL/ARCH REVIEW **	271.00	271.00	-	-	-	271.00 100%
81700	**PUBLIC TRANSPORTATION**	40,000.00	40,000.00	-	-	-	40,000.00 100%
82400	** ENVIRONMENTAL MANAGEMENT SOIL**	11,000.00	11,000.00	-	12,000.00	-	(1,000.00) -9%
83000	** COOPERATIVE EXTENSION **	97,283.00	97,283.00	1,281.20	21,297.41	-	75,985.59 78%
84100	** OFFICE ON YOUTH **	217,733.00	268,301.00	24,067.63	152,222.10	-	116,078.90 43%
84200	** WORKFORCE DEVELOPMENT **	63,462.00	88,688.00	5,953.15	61,714.28	-	26,973.72 30%
84300	**EMPLOYMENT RESOURCE CENTER**	12,104.00	-	1.73	1,053.84	-	(1,053.84) N/A
995000	** TRANSFERS TO OTHER FUNDS **	18,477,652.00	17,992,969.00	1,100,000.00	6,675,000.00	-	11,317,969.00 63%
TOTAL GENERAL FUND		\$ 28,789,123.00	\$ 28,370,410.89	1,904,531.69	\$ 11,423,305.39	\$ -	\$ 16,947,105.50 60%

BOARD OF SUPERVISORS AGENDA ITEM REQUEST FORM

Department: Administration

Department Head: Lauren Chapman, Administration

Meeting Date Requested: February 6, 2020

STATEMENT OF THE ISSUE:
Various Projects Monthly Report

ITEM

Report

Is this a budgeted item?	If yes, include budgeted amount	Total Project Cost
N/A	n/a	n/a

RECOMMENDED ACTION:
Review

Description of Presented Item
Various Projects Monthly Report

[Jan 2020 - Surry Various Projects.pdf](#)

SURRY COUNTY VARIOUS CONSTRUCTION PROJECTS

Monthly Report for January 2020

PREPARED FOR:

Ms. Melissa Rollins
County Administrator
45 School Street
Surry, VA 23883



PREPARED BY:



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1. MARINA BATHOUSE	3
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ATTACHMENTS

- A. Attachment A – Rescue Squad Construction Schedule
- B. Attachment B – Dendron Water System Improvement Construction Schedule

PROJECT DESCRIPTION

Surry County Rescue Squad & 911 Center

The Contractor, ET Gresham, has completed construction in the Emergency Operations Center (EOC) and is approximately 85% done in the Rescue Squad (RS). The windows have been installed in the EOC and RS. The contractor has installed the rollup doors for the Bay Area of the building. The masonry subcontractor has completed the brick on the EOC and RS and the Bay Area. The site work has been completed minus the asphalt which will be done next month. around the Helicopter Pad and vegetation is growing. The contractor continues with the interior plumbing and electrical on both sides of the building.

Dominion has installed the 3-phase power and has energized the building.



Figure 1 – RS Bay Rollup Doors



Figure 2 – Interior Piping Bay Area



Figure 3- RS Piping Above Ceiling

Town of Dendron Water System Improvements

The Contractor, Peters & White (P&W), has completed installation of the service lines for the residents and the new meters. Currently the Contractor is switching the old service lines out with the new service lines and performing the laboratory testing as required by the specs. The Contractor has installed the CT Cabinet and Meter Base and currently we are waiting on a schedule for power from Dominion.

The Contractor is currently working in accordance with their submitted schedule.



Figure 1- Fire Hydrant between Rolfe between James and Liberty

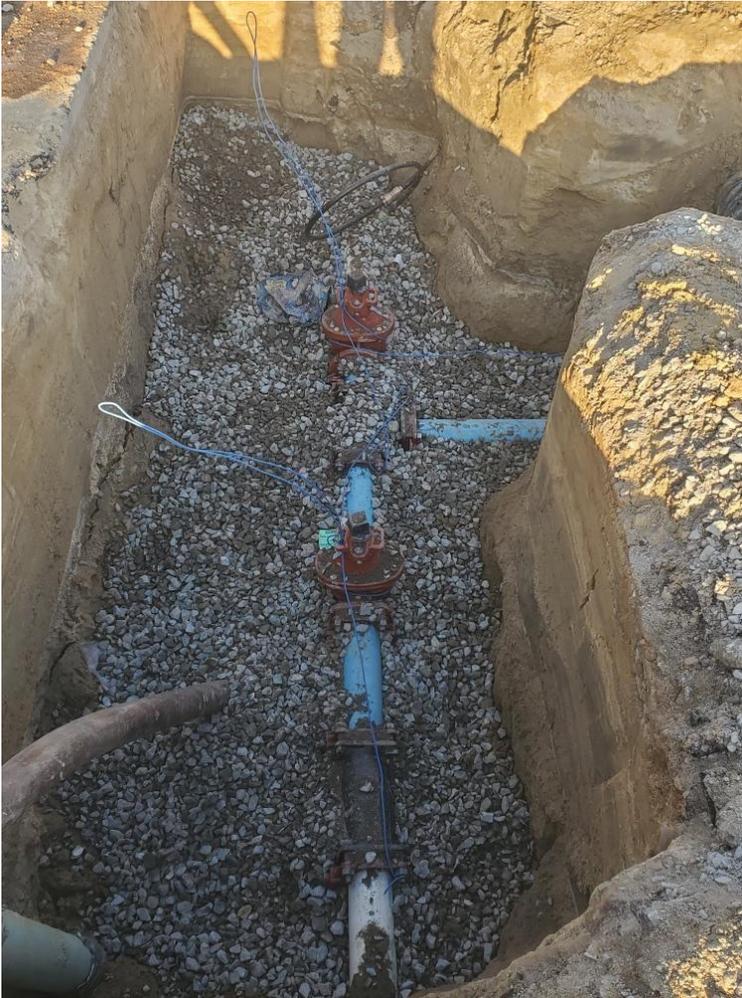


Figure 2- Tie-in at Rolfe and Railroad

Surry Seafood Co Maintenance and Repairs

Joe Gilbert of Alpha Corporation met with Randy Pack on January 2, 2020 and Gene Rickmond (Rickmond General Contracting - RGC) to assess the necessary repairs on the floor behind the bar in the restaurant. RGC began repairs that day and completed them on January 6, 2020.

Randy Pack notified Joe Gilbert on January 3 of another leak in the Women's Bathroom of the Bathhouse. Joe called the Bathhouse contractor Gene Rickmond of Rickmond General Contracting who sent an employee out to fix the leak on January 8, 2020.

Windsor Mill – Fire Pump & 8” Water Line

Rickmond General Contracting (RGC) has cleared and installed approximately 700 LF of 8” water line. The Contractor is starting the 8” Water Line first because the Fire Pump has a 22-week delivery time.

PROJECT MANAGEMENT

1. Meetings and Inspections

The next monthly construction meeting for the Dendron Water System Improvements is scheduled on February 15, 2020. We will be reviewing the completed work and the schedule of work remaining. The Contractor has completed the piping installation and the service lines and meters for the residents.

A meeting for the Rescue Squad was held on January 22, 2020. The next meeting is scheduled for February 26, 2020. We will be discussing the Contractor’s work schedule, outstanding change orders and completion of the building. The Contractor continues with the interior utility work on both the EOC and RS sides of the building and the Bay Area.

Status of Project Issues

Alpha is currently working with the Contractor Peters & White as they move forward to complete the tie-ins of the new lines from the old lines and testing as required by the specs. However, the final electrical power has not been provided by Dominion and we are waiting on when this will be from them.

Alpha is continuing to work with Mike Ashe (TS3 Architects) and Jonathan Jackson from Bowman Consulting on the Rescue Squad to see that the Contractor stays on schedule and performs all Construction Material Testing as required by the Contract drawings and specs.

PROJECT SCHEDULE MANAGEMENT

Alpha’s schedule analysis services during the period involved reviewing ET Gresham’s August 2019 Schedule Update (Attachment A) for the Rescue Squad project, and Peters & White’s March 2019 Schedule Update (Attachment B) for the Dendron Water system Improvements project.

The schedule from Peters & White had no change. The Schedule from Et Gresham changed due to Dominion not providing power until Janu 14, 2020.

CONCLUSION

The Town of Dendron Water System Improvements is still on schedule for completion within the Contract time of March 15, 2020. However final power is now dependent on Dominion. The Rescue Squad has a revised scheduled completion date of February 27, 2020 for the interior according to the superintendent from our January 22, 2020 meeting. The sitework will not be done until mid-March as is required by the soil treatment for asphalt application.

Alpha welcomes any comments or questions on the projects listed in this report.

Respectfully Submitted,

Joe Gilbert

Joe Gilbert
Program Manager

BOARD OF SUPERVISORS AGENDA ITEM REQUEST FORM

Department: Administration

Department Head: Lauren Chapman, Administration

Meeting Date Requested: February 6, 2020

STATEMENT OF THE ISSUE:

Relay for Life: Ribbon Placement Request

ITEM

Report

Is this a budgeted item?	If yes, include budgeted amount	Total Project Cost
N/A	n/a	n/a

RECOMMENDED ACTION:

Review, for your information

Description of Presented Item

Request by Relay for Life Event Leader Tonya O'Rourke for ribbon placement.

[Relay for Life Sign Placement and Ribbon Request 2020.pdf](#)



January 24, 2020

Surry County
45 School Street
Surry, VA 23883

Ref: Purple Ribbon Placement

Attn: Board of Supervisors

I am contacting you to request permission to place purple ribbons on poles at the intersection of Route 31 and Route 10 to help promote the Isle of Wight/Surry Relay for Life 2020 Event. Our volunteer committee would like to place them beginning at the intersection and extending out approximately a ¼ - ½ mile in all directions. We do this throughout Isle of Wight and Surry participated in 2018, so we would like your approval to include Surry again since the community is a part of our event. The ribbons are approximately 8” in diameter and placement would be scheduled for the weekend of April 4th and 5th. They would be taken down no later than a week after our May 2nd event. Please advise if we may proceed.

Our team greatly appreciates any guidance and/or support that you can provide to ensure the community is aware of the event and promote its success. If additional information is needed, I can be reached either via email, kickingcancer4life@gmail.com or phone, 757-270-6689. I look forward to hearing from you.

Sincerely,

Tonya O'Rourke
Event Leader/Logistic Lead | Relay For Life Isle of Wight/Surry

www.relayforlife.org



We **save lives** and create more birthdays
by helping you stay well, helping you get well,
by finding cures, and by fighting back.

cancer.org | 1.800.227.2345

BOARD OF SUPERVISORS AGENDA ITEM REQUEST FORM

Department: Administration

Department Head: Lauren Chapman, Administration

Meeting Date Requested: February 6, 2020

STATEMENT OF THE ISSUE:

Governor Press Release:

Governor Northam Encourages Virginians to Honor Black History Month

ITEM

Proclamation

Is this a budgeted item?

If yes, include budgeted amount

Total Project Cost

N/A

n/a

n/a

RECOMMENDED ACTION:

Informational- Review

Description of Presented Item

Governor Northam Encourages Virginians to Honor Black History Month

[Governor Press Release Black History Month February 2020.pdf](#)



Commonwealth of Virginia
Office of Governor Ralph S. Northam

FOR IMMEDIATE RELEASE · January 31, 2020

Office of the Governor

Alena.Yarmosky@governor.virginia.gov

**Governor Northam Encourages Virginians to
Honor Black History Month**

*~ Numerous events statewide to recognize
tremendous African American contributions ~*

RICHMOND—Governor Ralph Northam made the following statement on Black History Month, which is celebrated nationwide during February.

“For too long, the stories we have told about Virginia’s history have diminished or ignored the contributions of African Americans. Black History Month is just one way we honor these tremendous accomplishments and ensure more people have a full and accurate understanding of our past.

As we work to better tell our true story, I encourage all Virginians to pause and recognize the depth of contributions Black Americans have made to the fabric of our Commonwealth and nation. Let’s not just do this today, tomorrow, or one month out of the year—but every day. Black history is American history.”

Governor Northam today issued a proclamation to commemorate February as Black History Month in the Commonwealth. The theme of 2020’s national Black History Month is “African Americans and the Vote.” This year marks the 150th anniversary of the Fourteenth Amendment, which gave black men the right to vote, and the 100th

anniversary of the Nineteenth Amendment, which gave women the right to vote.

Historic Justice and Equity

Throughout February, Virginia museums and historical sites will be hosting free public events to tell stories of accomplishments and contributions by African Americans. A list of such events can be found [here](#).

Governor Northam's proposed budget also includes a variety of measures to increase awareness of African American history, including \$2.5 million to support K-12 attendance at the Black History Museum and Cultural Center of Virginia, over \$7 million to support Historic African American sites, and over \$2 million to provide students from across the Commonwealth the ability to visit the American Civil War Museum. Learn more about the Governor's historic justice and equity agenda [here](#).

Historic Marker Unveilings

The Virginia Department of Historic Resources is working with local partners to unveil new historic markers honoring African American Virginians. The following events are free and open to the public.

[The Irene Morgan Story](#) (Gloucester County)

Saturday, February 1, 2020 at 10:00 AM
2425 Hayes Road, Hayes, Virginia 23072

[Palmer Hayden \(1890–1973\)](#) (Stafford County)

Saturday, February 1, 2020 at 2:00 PM
Widewater State Park (next to the Visitor Center), 101 Widewater State Park Road,
Stafford Courthouse, Virginia 22554

Oliver Hill and Spottswood Robinson

Thursday, February 6, 2020 at 2:30 PM
1100 Bank Street, Richmond, Virginia 23219

[First Baptist Church](#)

Saturday, February 8, 2020 at 11:00 AM
236 Harrison Street, Petersburg, Virginia 23803

Education

Governor Northam's Commission on African American History Education continues to review reviewing the Commonwealth's K-12 history standards to ensure Virginia students are taught accurate and comprehensive version of Virginia's history. The Commission will be hosting a listening tour in February and March—exact dates will be announced next week.

Governor Northam has also launched an inaugural Black History Month Historical Marker

Contest. The contest encourages schools to feature a different African American historical marker each day of February, provides teachers with resources to guide history discussions, promotes Black History Month events around the Commonwealth, and initiates a competition for students to submit ideas for new historical markers to the Virginia Department of Historical Resources. More information on this contest can be found [here](#).

General Assembly Legislative Session

Governor Northam continues to encourage Virginians to make their voices heard during the General Assembly session.

The legislature is working to remove racist and discriminatory language that remains on Virginia's books, as a result of Governor Northam's Commission to Examine Racial Inequity in Virginia Law. The Commission's interim report can be found [here](#).

The General Assembly is also considering Governor Northam's proposed budget, which includes a wide variety of equity measures. A full list of equity measures in the Governor's proposed budget is available [here](#).

Virginians can also share their perspective through the Virginia African American Advisory Board. Board meetings are free and open to the public. The next Board meeting will be held Friday, February 7, 2020 at 9:30 AM in the Patrick Henry Building in Richmond. For a full list of upcoming Board meetings, please [see here](#).

The full text of Governor Northam's Black History Month proclamation is available [here](#) or below.

[Full Release](#)



CERTIFICATE of RECOGNITION

By virtue of the authority vested by the Constitution of Virginia in the Governor of the Commonwealth of Virginia, there is hereby officially recognized:

BLACK HISTORY MONTH

WHEREAS, in 1926, famous historian Dr. Carter G. Woodson, a native Virginian, established what would become Black History Month to bring special awareness of African American accomplishments and contributions to American history; and

WHEREAS, African Americans have contributed to the rich fabric and diversity of our Commonwealth and have made significant strides in civil rights, law, medicine, technology, business, food, music, literature, education, sports, entertainment, journalism and the arts; and

WHEREAS, in 1619, the first documented enslaved Africans arrived at the English colonies at Old Point Comfort, Virginia, on the English ships *White Lion* and *Treasurer*, and these individuals were sold in exchange for provisions, while others were transported to Jamestown, where they were sold; and

WHEREAS, between 1670 and 1865, Virginia's enslaved population expanded to 550,000 individuals, which constituted one third of the Commonwealth's population; and

WHEREAS, between 1863 and 1865, hundreds of black men fought in the American Civil War and died as enlisted men in the United States Colored Troops, seeking life, liberty, and the pursuit of happiness as a free people; and

WHEREAS, after 1865, and the ratification of the Thirteenth, Fourteenth, and Fifteenth Amendments to the United States Constitution, the complete freedom and civil rights granted to previously enslaved men, women, and children was subverted by brutal Jim Crow laws, preventing their ability to live as fully free citizens and pursue life, liberty and happiness as guaranteed to white citizens; and

WHEREAS, between 1867 and 1890, African American men were given the right to vote for and to be elected delegates to the Virginia Constitutional Convention, and nearly 100 African American men won election to the convention, the House of Delegates and the Senate of Virginia, and hundreds more as workers in city, county and federal government offices; and

WHEREAS, between 1954 and 1968, African American activists, in particular women, spearheaded the Civil Rights Movement, fought for social justice, constitutional rights, organized sit-ins, workshops, boycotts, and grassroots campaigns; and

WHEREAS, attacks on the Fourteenth and Fifteenth Amendments continue to persist in the 21st century for African Americans, and the Commonwealth of Virginia devotes its citizenry and resources to fulfilling the promises of the Emancipation Proclamation and the U.S. Constitution; and

WHEREAS, today, African Americans continue to make gains in public office, education, and professional fields, and as entrepreneurs, as well as fight for an inclusive vision of liberty, justice, and equality for all; and

WHEREAS, the Commonwealth of Virginia will join with the nation in celebrating the 94th National Black History Month by honoring the essential contributions, sacrifices, and accomplishments African American and black people have made to the U.S. as part of American history;

NOW, THEREFORE, I, Ralph S. Northam, do hereby recognize February 2020 as **BLACK HISTORY MONTH** in our COMMONWEALTH OF VIRGINIA, and I call this observance to the attention of all our citizens.




Governor


Secretary of the Commonwealth

BOARD OF SUPERVISORS AGENDA ITEM REQUEST FORM

Department: Administration

Department Head: Lauren Chapman, Administration

Meeting Date Requested: February 6, 2020

STATEMENT OF THE ISSUE:
HRSD Force Main Project Update

ITEM

Report

Is this a budgeted item?	If yes, include budgeted amount	Total Project Cost
N/A	n/a	n/a

RECOMMENDED ACTION:
Review

Description of Presented Item
HRSD Force Main Project Update

[HRSD Force Main - BOS Update - 2020-02-06.pdf](#)

MEMORANDUM

TO: Surry County Board of Supervisors

FROM: William G. Saunders, IV, AICP, CZA, Director
Department of Planning & Community Development

DATE: February 3, 2020

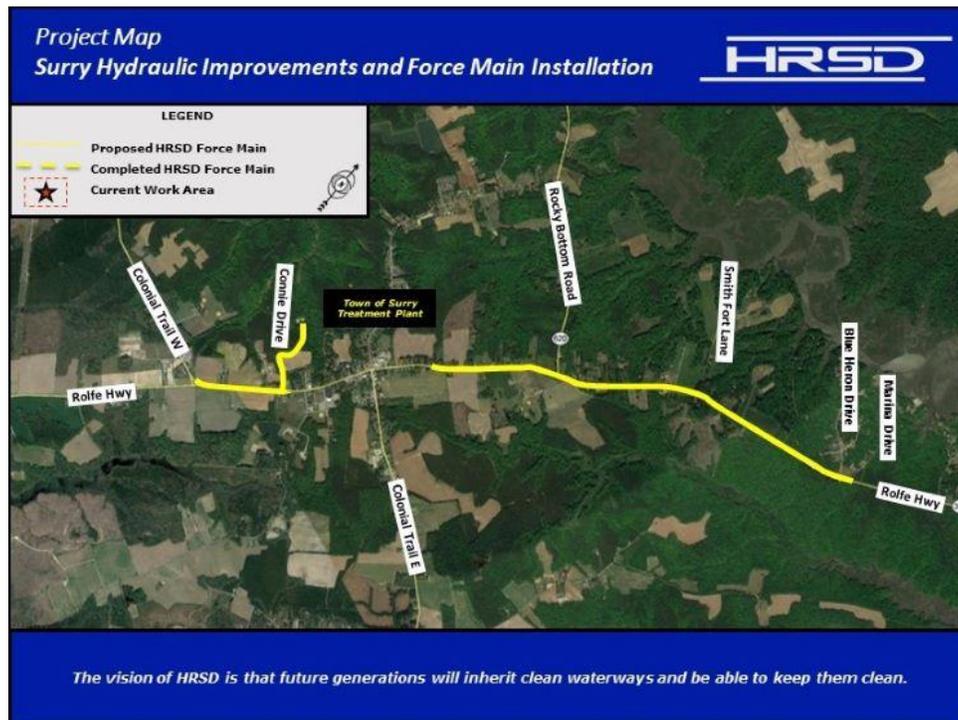
REF: HRSD Force Main Project Update

The Hampton Roads Sanitation District (HRSD) Surry Force Main Interceptor Project has been rescoped; please find information regarding this below.

Original Scope

The plan that has received permits and is under construction includes:

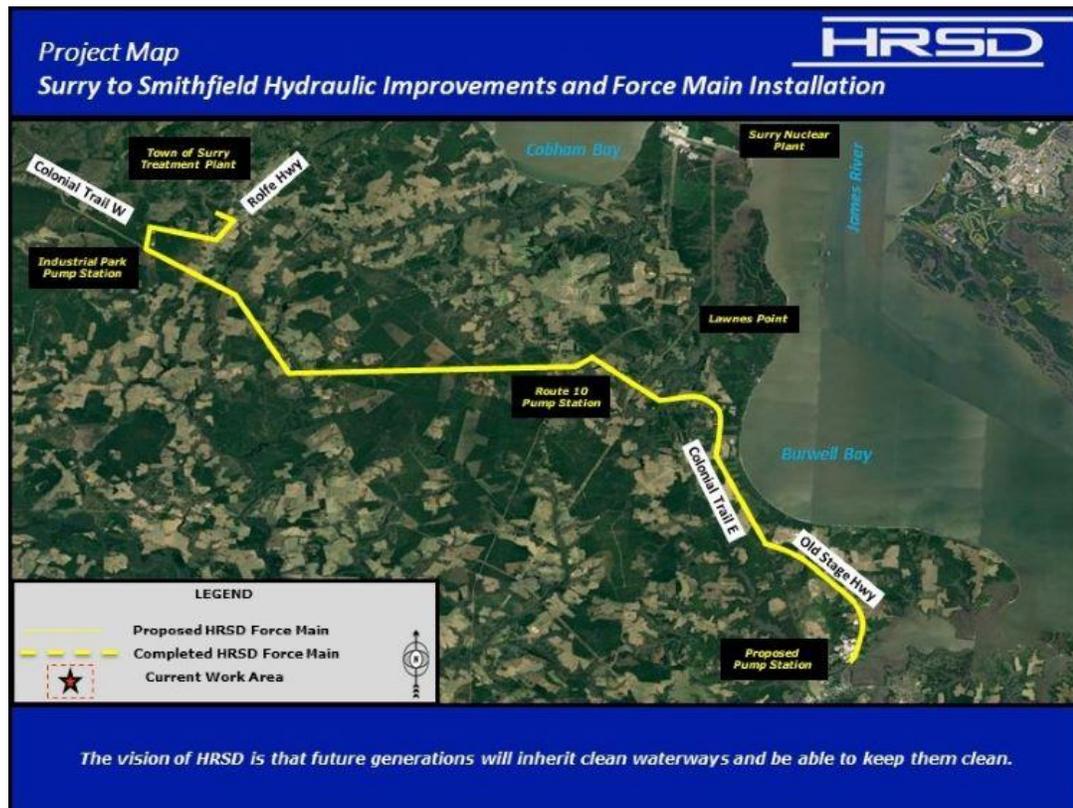
1. A force main that runs from Marina Drive down Rt. 31 to the northernmost sanitary sewer manhole in the Town of Surry gravity sewer system.
2. A force main that runs along Rt. 31 from its intersection with Rt. 10 south of town to the Connie Drive wastewater treatment plant.
3. The demolition of the Connie Drive wastewater treatment plant.
4. Construction of a wastewater pump station at the Connie Drive wastewater treatment plant site.
5. Upgrading of the Hollybush wastewater treatment plant.



Revised Scope

The revised plan includes the following:

1. A force main that runs from Marina Drive down Rt. 31 to the northernmost sanitary sewer manhole in the Town of Surry gravity sewer system.
2. The demolition of both the Connie Drive and Hollybush wastewater treatment plants.
3. Construction of new pump stations at the Connie Drive wastewater treatment plant site, the Surry West Industrial Park, and on Mt. Ray Drive.
4. Construction of a new force main that will carry effluent to the Nansemond River wastewater treatment plant from the Connie Drive site down Rt. 31 and Rt. 10 to the Surry West Business Park, then through the Dominion Energy transmission line easement to Mt. Ray Drive, then down the rights-of-way of Mt. Ray Drive and Rt. 10 to the Isle of Wight County limits near Rushmere. From there it will follow Rt. 10 and Old Stage Hwy. to connect to the existing HRSD main in the Town of Smithfield near the Smithfield Foods packing plants.



For more information about the Surry Hydraulic Improvements and Force Main Installation click here: <http://www.hrsd.com/surry-hydraulic-improvements>.

Contact William Saunders at (757) 294-5210 or wsaunders@surrycountyva.gov.



**BOARD OF SUPERVISORS REGULAR MEETING AGENDA
FEBRUARY 6, 2020 – 7:00 PM
SURRY COUNTY GOVERNMENT CENTER, GENERAL DISTRICT COURT ROOM, 45
SCHOOL STREET SURRY, VA 23883**

A regularly scheduled meeting of the Surry County Board of Supervisors to be held in the General District Courtroom of the Surry County Government Center at 7:00 P.M.

I. Call to Order / Moment of Silence / Pledge of Allegiance

II. Consent Items

II.A Payables: February 6, 2020
Review and approve

Documents:

[AP100D-200121-104723.pdf](#)

Documents:

[February 6 2020 Payables.pdf](#)

II.B FY2019-20 Budget Amendment - Grant Funding for VESTA 911 Hardware Refresh for Next Generation 911

Appropriate funding to purchase the VESTA 911 hardware refresh in the amount of \$135,346.36. The total amount will be reimbursed by the Public Safety Answering Points (PSAP) grant program through VITA. This portion of the grant is reimbursable and requires the locality to submit payment to the vendor and then submit receipt of payment to VITA for the funds to be reimbursed.

II.C Code of Ethics
Review and approve

Documents:

[Code of Ethics BOS 1-30-2020.pdf](#)

- II.D Budget Amendment - Sheriff Replacement Vehicle
Approve a budget amendment to increase the both Capital Budget by \$32,100, to replace a Sheriff's department vehicle that was totaled in an accident.

III. New Business

- III.A Planning Commission Member Appointments
Reappoint.

Documents:

[PC Member term expiration table - BOS 2020-02-06- cropped.pdf](#)

- III.B Highway Transportation Safety Commission Member Appointments
Appoint/Reappoint.

Documents:

[HTSC Member term expiration table - BOS 2020-02-06.pdf](#)

IV. Unfinished Business

- IV.A Board of Historic and Architectural Review (BHAR) Member Appointment
A BHAR member term has expired and requires the appointment of a new member.
- IV.B Board of Zoning Appeals (BZA) Member Appointment
Appoint/Reappoint.

V. Presentations

- V.A Presentation by: Keith Boswell, President and CEO of Virginia's Gateway Region
Informational

VI. Public Hearing

- VI.A Spring Grove Solar III, LLC - Application for Amendment to Comprehensive Plan -
(CPTA 2019-01)
Approve.

Documents:

[CPTA 2019-01 - BOS Agenda Item - 2020-02-06.pdf](#)

VII. Reports

VII.A December 2019 Budget to Actual Expenditure Report
N/A - information only

Documents:

[BUDGET TO ACTUAL DEC 2019.pdf](#)

VIII. Citizens Comments

IX. Board Comments

X. County Administrator's Report

XI. For Your Information

XI.A Relay for Life: Ribbon Placement Request
Review, for your information

Documents:

[Relay for Life Sign Placement and Ribbon Request 2020.pdf](#)

XII. Adjournment

BOARD OF SUPERVISORS AGENDA ITEM REQUEST FORM

Department: Administration

Department Head: Lauren Chapman, Administration

Meeting Date Requested: February 6, 2020

STATEMENT OF THE ISSUE:
Payables: February 6, 2020

ITEM

Consent

Is this a budgeted item?	If yes, include budgeted amount	Total Project Cost
N/A	n/a	n/a

RECOMMENDED ACTION:
Review and approve

Description of Presented Item
Monthly Payables Report

[AP100D-200121-104723.pdf](#)

[February 6 2020 Payables.pdf](#)

LOCAL SALES & USE TAXES

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	000776	THE TOWN OF CLAREMONT	TAXES-JAN2020	1/21/2020		3100-012010-0001-	- .00	1,242.66	93074	Town of Claremont LST	01673
						CHECK TOTAL	.00	1,242.66			
00000	001579	THE TOWN OF DENDRON	TAXES-JAN2020	1/21/2020		3100-012010-0002-	- .00	864.68	93075	Town of Dendron LST	01673
						CHECK TOTAL	.00	864.68			
00000	000268	THE TOWN OF SURRY	TAXES-JAN2020	1/21/2020		3100-012010-0003-	- .00	1,574.04	93076	Town of Surry Local Sales Tax	01673
						CHECK TOTAL	.00	1,574.04			
						CLASS TOTAL	.00	3,681.38			
						ACH TOTAL		.00			
						CHK TOTAL		3,681.38			

** CHARGES FOR PARKS & REC **

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	003413	ELLIS EVELYN	EE-REIMBURS1/20	1/21/2020		3100-016130-0001-	- .00	20.00	93047	Parks and Recreation Rent	01673
						CHECK TOTAL	.00	20.00			
00000	003414	ROBINSON TAWANA	TR-REIMBUR-1/20	1/21/2020		3100-016130-0001-	- .00	50.00	93065	Parks and Recreation Rent	01673
						CHECK TOTAL	.00	50.00			
						CLASS TOTAL	.00	70.00			
						ACH TOTAL		.00			
						CHK TOTAL		70.00			

** COUNTY ADMINISTRATION **

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	002878	ALPHA CORPORATION	10F580-030-054	1/21/2020		4100-012100-3100-	- - .00	552.00	93033	Professional Services	01673
00000	002878		10F580-030-054	1/21/2020		4100-012100-3100-	- - .00	146.16	93033	Professional Services	01673
						CHECK TOTAL	.00	698.16			
00000	003334	AMAZON CAPITAL SERVICES	1GYT-M399-H1Y9	1/21/2020		4100-012100-6001-	- - .00	85.06	93034	Office Supplies	01673
						CHECK TOTAL	.00	85.06			
00000	000097	FARMER JOE'S	13356	1/21/2020		4100-012100-6001-	- - .00	59.96	93049	Office Supplies	01673
						CHECK TOTAL	.00	59.96			
00000	000199	PURCHASE POWER	PP-ALL DEPT1/20	1/21/2020		4100-012100-5210-	- - .00	1.15	93063	Postal Services	01673
						CHECK TOTAL	.00	1.15			
00000	001810	STAPLES BUSINESS CREDIT	7303308368-0-1	1/21/2020		4100-012100-5810-	- - .00	299.00	93068	Dues/Association Memberships	01673
						CHECK TOTAL	.00	299.00			
00000	000915	VERIZON	ALL DEPTS-1/20	1/21/2020		4100-012100-5230-	- - .00	129.94	93080	Communications	01673
						CHECK TOTAL	.00	129.94			
						CLASS TOTAL	.00	1,273.27			
						ACH TOTAL		.00			
						CHK TOTAL		1,273.27			

** COMMISSIONER OF REVENUE **

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	000199	PURCHASE POWER	PP-ALL DEPT1/20	1/21/2020		4100-012310-5210-	- .00	311.20	93063	Postal Services	01673
						CHECK TOTAL	.00	311.20			
00000	000915	VERIZON	ALL DEPTS-1/20	1/21/2020		4100-012310-5230-	- .00	129.94	93080	Communications	01673
						CHECK TOTAL	.00	129.94			
						CLASS TOTAL	.00	441.14			
						ACH TOTAL		.00			
						CHK TOTAL		441.14			

** TREASURER **

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	003019	BMS DIRECT INC	141909P	1/21/2020		4100-012410-5210-	- - .00	350.00	93037	Postal Services	01673
00000	003019		141910P	1/21/2020		4100-012410-5210-	- - .00	944.00	93037	Postal Services	01673
						CHECK TOTAL	.00	1,294.00			
00000	000199	PURCHASE POWER	PP-ALL DEPT1/20	1/21/2020		4100-012410-5210-	- - .00	1.10	93063	Postal Services	01673
						CHECK TOTAL	.00	1.10			
00000	000267	THE SMITHFIELD TIMES	RENEW-TREA-1/20	1/21/2020		4100-012410-6012-	- - .00	25.00	93073	Books & Subscriptions	01673
						CHECK TOTAL	.00	25.00			
00000	000915	VERIZON	ALL DEPTS-1/20	1/21/2020		4100-012410-5230-	- - .00	129.94	93080	Communications	01673
						CHECK TOTAL	.00	129.94			
						CLASS TOTAL	.00	1,450.04			
						ACH TOTAL		.00			
						CHK TOTAL		1,450.04			

** FINANCE DEPARTMENT **

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	000915	VERIZON	ALL DEPTS-1/20	1/21/2020		4100-012420-5230-	- - .00	129.94	93080	Communications	01673
						CHECK TOTAL	.00	129.94			
						CLASS TOTAL	.00	129.94			
						ACH TOTAL		.00			
						CHK TOTAL		129.94			

** COMPUTER/NETWORK SERVICES *

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ ACH NO.	DESCRIPTION	BATCH
00000	003312	CCK ENTERPRISE, LLC	1023	1/21/2020		4100-012510-3100-	- - .00	2,500.00	93038	Professional Services	01673
00000	003312		1029	1/21/2020		4100-012510-3100-	- - .00	2,500.00	93038	Professional Services	01673
						CHECK TOTAL	.00	5,000.00			
00000	002890	DOCUMENT SYSTEMS, INC.	(104425)	1/21/2020		4100-012510-3320-	- - .00	701.59	93042	Maintenance Service Contracts	01673
00000	002890		(104427)	1/21/2020		4100-012510-3320-	- - .00	130.47	93042	Maintenance Service Contracts	01673
						CHECK TOTAL	.00	832.06			
00000	002722	GCR COMPANY	293185	1/21/2020		4100-012510-5230-	- - .00	1,000.00	93051	Communications	01673
00000	002722		293186	1/21/2020		4100-012510-5230-	- - .00	360.00	93051	Communications	01673
						CHECK TOTAL	.00	1,360.00			
00000	003050	IPC TECHNOLOGIES, INC.	IVC3029651	1/21/2020		4100-012510-3320-	- - .00	1,248.00	93054	Maintenance Service Contracts	01673
						CHECK TOTAL	.00	1,248.00			
00000	000195	PITNEY BOWES	3310164717	1/21/2020		4100-012510-3320-	- - .00	1,215.06	93061	Maintenance Service Contracts	01673
						CHECK TOTAL	.00	1,215.06			
00000	000915	VERIZON	ALL DEPTS-1/20	1/21/2020		4100-012510-5230-	- - .00	129.89	93080	Communications	01673
						CHECK TOTAL	.00	129.89			
00000	000111	VERIZON BUSINESS	Z6808447	1/21/2020		4100-012510-5230-	- - .00	840.67	93081	Communications	01673
00000	000111		Z6808526	1/21/2020		4100-012510-5230-	- - .00	1,833.98	93081	Communications	01673
00000	000111		62803005	1/21/2020		4100-012510-5230-	- - .00	183.85	93081	Communications	01673
						CHECK TOTAL	.00	2,858.50			
00000	001980	VERIZON CABS	M55055423019359	1/21/2020		4100-012510-5230-	- - .00	462.41	93082	Communications	01673
						CHECK TOTAL	.00	462.41			
						CLASS TOTAL	.00	13,105.92			
						ACH TOTAL		.00			
						CHK TOTAL		13,105.92			

**REGISTRAR & ELECTORAL BOARD*

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	000199	PURCHASE POWER	PP-ALL DEPT1/20	1/21/2020		4100-013100-5210-	- - .00	15.55	93063	Postal Services	01673
						CHECK TOTAL	.00	15.55			
00000	001810	STAPLES BUSINESS CREDIT	7302449839-0-1	1/21/2020		4100-013100-6001-	- - .00	9.98	93068	Office Supplies	01673
						CHECK TOTAL	.00	9.98			
00000	000915	VERIZON	ALL DEPTS-1/20	1/21/2020		4100-013100-5230-	- - .00	129.94	93080	Communications	01673
						CHECK TOTAL	.00	129.94			
						CLASS TOTAL	.00	155.47			
						ACH TOTAL		.00			
						CHK TOTAL		155.47			

** DISTRICT COURT **

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	000915	VERIZON	ALL DEPTS-1/20	1/21/2020		4100-021200-5230-	- .00	129.94	93080	Communications	01673
						CHECK TOTAL	.00	129.94			
						CLASS TOTAL	.00	129.94			
						ACH TOTAL		.00			
						CHK TOTAL		129.94			

** CLERK OF CIRCUIT COURT **

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	000915	VERIZON	ALL DEPTS-1/20	1/21/2020		4100-021700-5230-	- .00	129.94	93080	Communications	01673
						CHECK TOTAL	.00	129.94			
						CLASS TOTAL	.00	129.94			
						ACH TOTAL		.00			
						CHK TOTAL		129.94			

COMMONWEALTH'S ATTORNEY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	000291	DOMINION	COMATY-JAN2020	1/21/2020		4100-022100-5100-	- .00	191.40	93043	Utilities	01673
						CHECK TOTAL	.00	191.40			
						CLASS TOTAL	.00	191.40			
						ACH TOTAL		.00			
						CHK TOTAL		191.40			

** SHERIFF'S OFFICE **

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	000199	PURCHASE POWER	PP-ALL DEPT1/20	1/21/2020		4100-031200-5210-	- .00	102.20	93063	Postal Services	01673
						CHECK TOTAL	.00	102.20			
00000	000915	VERIZON	ALL DEPTS-1/20	1/21/2020		4100-031200-5230-	- .00	129.94	93080	Communications	01673
						CHECK TOTAL	.00	129.94			
						CLASS TOTAL	.00	232.14			
						ACH TOTAL		.00			
						CHK TOTAL		232.14			

** E911 COMMUNICATIONS **

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	000112	VERIZON	000156684567	1/21/2020		4100-031400-5230-	- - .00	292.11	93079	Communications	01673
						CHECK TOTAL	.00	292.11			
00000	000915	VERIZON	ALL DEPTS-1/20	1/21/2020		4100-031400-5230-	- - .00	129.94	93080	Communications	01673
						CHECK TOTAL	.00	129.94			
						CLASS TOTAL	.00	422.05			
						ACH TOTAL		.00			
						CHK TOTAL		422.05			

Ambulance & Rescue Services

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	003350	INTEGRITY BILLING TECHNOL	DECEMBER 2019	1/21/2020		4100-032300-3000-	- .00	1,011.98	93053	Contracted Medical Transport	01673
						CHECK TOTAL	.00	1,011.98			
00000	000252	SURRY VOL RESCUE SQUAD	008	1/21/2020		4100-032300-5656-	- .00	3,877.32	93071	Surry Rescue Sqd - Ambulan Bil	01673
						CHECK TOTAL	.00	3,877.32			
						CLASS TOTAL	.00	4,889.30			
						ACH TOTAL		.00			
						CHK TOTAL		4,889.30			

** BUILDING INSPECTIONS **

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	000199	PURCHASE POWER	PP-ALL DEPT1/20	1/21/2020		4100-034100-5210-	- - .00	40.20	93063	Postage	01673
						CHECK TOTAL	.00	40.20			
00000	000915	VERIZON	ALL DEPTS-1/20	1/21/2020		4100-034100-5230-	- - .00	129.94	93080	Communications	01673
						CHECK TOTAL	.00	129.94			
						CLASS TOTAL	.00	170.14			
						ACH TOTAL		.00			
						CHK TOTAL		170.14			

** ANIMAL CONTROL **

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	000451	FARMERS UNITED INC	115449	1/21/2020		4100-035100-6007-	- - .00	16.00	93050	Repair/Maintenance Supplies	01673
00000	000451		115642	1/21/2020		4100-035100-6002-	- - .00	63.75	93050	Food Supplies & Food Service	01673
						CHECK TOTAL	.00	79.75			
00000	003327	MOSELEY LISA	LM-EXP-11-2019	1/21/2020		4100-035100-6001-	- - .00	44.49	93057	Office Supplies	01673
						CHECK TOTAL	.00	44.49			
00000	000112	VERIZON	000130749609	1/21/2020		4100-035100-5230-	- - .00	55.56	93079	Communications	01673
						CHECK TOTAL	.00	55.56			
						CLASS TOTAL	.00	179.80			
						ACH TOTAL		.00			
						CHK TOTAL		179.80			

** EMERGENCY SERVICES **

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	002878	ALPHA CORPORATION	10F580-030-054	1/21/2020		4100-035500-3310-	- - .00	1,104.00	93033	Repairs & Maintenance	01673
						CHECK TOTAL	.00	1,104.00			
00000	000060	COMMTRONICS OF VIRGINIA	10419	1/21/2020		4100-035500-3000-	- - .00	320.00	93040	Contractual Services	01673
00000	000060		10421	1/21/2020		4100-035500-3000-	- - .00	232.00	93040	Contractual Services	01673
00000	000060		10422	1/21/2020		4100-035500-3000-	- - .00	398.50	93040	Contractual Services	01673
00000	000060		10423	1/21/2020		4100-035500-3000-	- - .00	936.10	93040	Contractual Services	01673
00000	000060		10425	1/21/2020		4100-035500-3000-	- - .00	345.00	93040	Contractual Services	01673
00000	000060		10430	1/21/2020		4100-035500-3000-	- - .00	282.50	93040	Contractual Services	01673
						CHECK TOTAL	.00	2,514.10			
00000	002894	MULTI-PRINT, INC.	55087	1/21/2020		4100-035500-6001-	- - .00	83.23	93058	Office Supplies	01673
						CHECK TOTAL	.00	83.23			
00000	003412	NEW PIG CORPORATION	22950571-00	1/21/2020		4100-035500-3310-	- - .00	463.36	93059	Repairs & Maintenance	01673
						CHECK TOTAL	.00	463.36			
00000	000915	VERIZON	ALL DEPTS-1/20	1/21/2020		4100-035500-5230-	- - .00	129.94	93080	Communications	01673
						CHECK TOTAL	.00	129.94			
						CLASS TOTAL	.00	4,294.63			
						ACH TOTAL		.00			
						CHK TOTAL		4,294.63			

** SANITATION DEPARTMENT **

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	003144	BAY DISPOSAL & RECYCLING	312676	1/21/2020		4100-042300-3101-	- - .00	2,400.44	93035	Disposal Services	01673
00000	003144		312677	1/21/2020		4100-042300-3101-	- - .00	171.46	93035	Disposal Services	01673
00000	003144		312678	1/21/2020		4100-042300-3101-	- - .00	124.59	93035	Disposal Services	01673
00000	003144		312679	1/21/2020		4100-042300-3101-	- - .00	93.44	93035	Disposal Services	01673
00000	003144		312681	1/21/2020		4100-042300-3101-	- - .00	2,069.92	93035	Disposal Services	01673
00000	003144		312682	1/21/2020		4100-042300-3101-	- - .00	1,121.36	93035	Disposal Services	01673
00000	003144		312683	1/21/2020		4100-042300-3101-	- - .00	1,121.36	93035	Disposal Services	01673
						CHECK TOTAL	.00	7,102.57			
00000	003377	BAY DISPOSAL SMITHFIELD	365	1/21/2020		4100-042300-3101-	- - .00	6,421.92	93036	Disposal Services	01673
						CHECK TOTAL	.00	6,421.92			
00000	000058	COLONY TIRE	113-144517	1/21/2020		4100-042300-3310-	- - .00	570.00	93039	Repairs & Maintenance	01673
						CHECK TOTAL	.00	570.00			
00000	000062	COWLING BROTHERS	272479	1/21/2020		4100-042300-6009-	- - .00	7.45	93041	Vehicle/Powered Equip Supplies	01673
						CHECK TOTAL	.00	7.45			
00000	000079	DRAPER ADEN ASSOCIATES	2019110529	1/21/2020		4100-042300-3100-	- - .00	1,000.00	93044	Professional Services	01673
						CHECK TOTAL	.00	1,000.00			
00000	003406	E AND E UNLIMITED	0015595	1/21/2020		4100-042300-3310-	- - .00	75.00	93045	Repairs & Maintenance	01673
						CHECK TOTAL	.00	75.00			
00000	003021	EURE, INC.	T-160167	1/21/2020		4100-042300-3100-	- - .00	97.00	93048	Professional Services	01673
						CHECK TOTAL	.00	97.00			
00000	000451	FARMERS UNITED INC	115752	1/21/2020		4100-042300-6009-	- - .00	30.00	93050	Vehicle/Powered Equip Supplies	01673
00000	000451		115753	1/21/2020		4100-042300-6009-	- - .00	60.00	93050	Vehicle/Powered Equip Supplies	01673
						CHECK TOTAL	.00	90.00			
00000	002991	PAUL'S GENERAL SERVICES,	158657	1/21/2020		4100-042300-3310-	- - .00	780.00	93060	Repairs & Maintenance	01673
00000	002991		158658	1/21/2020		4100-042300-3310-	- - .00	95.00	93060	Repairs & Maintenance	01673
						CHECK TOTAL	.00	875.00			
00000	000710	ROSENBAUM FENCE COMPANY	64348	1/21/2020		4100-042300-3310-	- - .00	1,281.00	93066	Repairs & Maintenance	01673
						CHECK TOTAL	.00	1,281.00			
00000	003082	SPENCE COMPACTOR SVCE INC	7820	1/21/2020		4100-042300-3100-	- - .00	956.50	93067	Professional Services	01673
						CHECK TOTAL	.00	956.50			
00000	001810	STAPLES BUSINESS CREDIT	7222796067-0-1	1/21/2020		4100-042300-6001-	- - .00	265.28	93068	Office Supplies	01673
00000	001810		7302587476-0-1	1/21/2020		4100-042300-6001-	- - .00	60.06	93068	Office Supplies	01673
						CHECK TOTAL	.00	325.34			
00000	000241	SURRY EQUIPMENT, INC.	371601	1/21/2020		4100-042300-6009-	- - .00	4.29	93070	Vehicle/Powered Equip Supplies	01673
						CHECK TOTAL	.00	4.29			
00000	000289	VAN CLEFF	589527	1/21/2020		4100-042300-6009-	- - .00	99.77	93078	Vehicle/Powered Equip Supplies	01673
						CHECK TOTAL	.00	99.77			

** SANITATION DEPARTMENT **

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	000112	VERIZON	294-0543-JAN20	1/21/2020		4100-042300-5230-	- .00	26.63	93079	Communications	01673
						CHECK TOTAL	.00	26.63			
00000	000915	VERIZON	ALL DEPTS-1/20	1/21/2020		4100-042300-5230-	- .00	129.94	93080	Communications	01673
						CHECK TOTAL	.00	129.94			
						CLASS TOTAL	.00	19,062.41			
						ACH TOTAL		.00			
						CHK TOTAL		19,062.41			

** MAINTENANCE DEPARTMENT **

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	000291	DOMINION	MAINT-JAN2020	1/21/2020		4100-043200-5110-	- - .00	11,625.88	93043	Electrical Services	01673
						CHECK TOTAL	.00	11,625.88			
00000	001164	JOHNS BROTHERS SECUR, INC	824869	1/21/2020		4100-043200-3000-	- - .00	45.00	93055	Contractual Services	01673
00000	001164		824947	1/21/2020		4100-043200-3000-	- - .00	105.00	93055	Contractual Services	01673
00000	001164		824970	1/21/2020		4100-043200-3000-	- - .00	105.00	93055	Contractual Services	01673
00000	001164		825170	1/21/2020		4100-043200-3000-	- - .00	45.00	93055	Contractual Services	01673
						CHECK TOTAL	.00	300.00			
00000	002690	POWERHOUSE EQUIPMENT	FIN-JAN2020	1/21/2020		4100-043200-6008-	- - .00	24.73	93062	Vehicle/Powered Equip Fuels	01673
						CHECK TOTAL	.00	24.73			
00000	000598	RICHMOND ALARM CO.	401804	1/21/2020		4100-043200-3000-	- - .00	400.00	93064	Contractual Services	01673
00000	000598		401805	1/21/2020		4100-043200-3000-	- - .00	450.00	93064	Contractual Services	01673
						CHECK TOTAL	.00	850.00			
00000	001810	STAPLES BUSINESS CREDIT	7303183571-0-1	1/21/2020		4100-043200-6001-	- - .00	242.97	93068	Office Supplies	01673
00000	001810		7303444939-0-1	1/21/2020		4100-043200-6001-	- - .00	106.99	93068	Office Supplies	01673
00000	001810		7303444939-0-2	1/21/2020		4100-043200-6001-	- - .00	25.49	93068	Office Supplies	01673
						CHECK TOTAL	.00	375.45			
00000	002249	THERMO-TROL SYSTEMS, INC.	8723098-10	1/21/2020		4100-043200-3000-	- - .00	1,546.00	93077	Contractual Services	01673
00000	002249		8723210-6	1/21/2020		4100-043200-3000-	- - .00	712.35	93077	Contractual Services	01673
00000	002249		8723250-3	1/21/2020		4100-043200-3000-	- - .00	184.25	93077	Contractual Services	01673
						CHECK TOTAL	.00	2,442.60			
00000	000112	VERIZON	000130749609	1/21/2020		4100-043200-5230-	- - .00	32.46	93079	Communications	01673
						CHECK TOTAL	.00	32.46			
00000	000915	VERIZON	ALL DEPTS-1/20	1/21/2020		4100-043200-5230-	- - .00	129.94	93080	Communications	01673
						CHECK TOTAL	.00	129.94			
						CLASS TOTAL	.00	15,781.06			
						ACH TOTAL		.00			
						CHK TOTAL		15,781.06			

** HEALTH DEPARTMENT **

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	000237	SURRY COUNTY HEALTH DEPT.	181Q3-2020	1/21/2020		4100-051200-5610-	- .00	52,416.00	93069	Surry Health Department	01673
						CHECK TOTAL	.00	52,416.00			
						CLASS TOTAL	.00	52,416.00			
						ACH TOTAL		.00			
						CHK TOTAL		52,416.00			

PARKS & REC ADMINISTRATION

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	000091	JONES ERVIN	EJ-REIMBUR11/19	1/21/2020		4100-071100-6002-	- - .00	129.16	93056	Food Supplies & Food Service	01673
						CHECK TOTAL	.00	129.16			
00000	000199	PURCHASE POWER	PP-ALL DEPT1/20	1/21/2020		4100-071100-5210-	- - .00	10.00	93063	Postal Services	01673
						CHECK TOTAL	.00	10.00			
00000	000915	VERIZON	ALL DEPTS-1/20	1/21/2020		4100-071100-5230-	- - .00	129.94	93080	Communications	01673
						CHECK TOTAL	.00	129.94			
						CLASS TOTAL	.00	269.10			
						ACH TOTAL		.00			
						CHK TOTAL		269.10			

MARINA OPERATIONS

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	002878	ALPHA CORPORATION	10F580-030-054	1/21/2020		4100-071600-3310-	.00	552.00	93033	Repairs & Maintenance	01673
						CHECK TOTAL	.00	552.00			
						CLASS TOTAL	.00	552.00			
						ACH TOTAL		.00			
						CHK TOTAL		552.00			

PLANNING DEPARTMENT

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	000199	PURCHASE POWER	PP-ALL DEPT1/20	1/21/2020		4100-081100-5210-	- - .00	12.45	93063	Postal Services	01673
						CHECK TOTAL	.00	12.45			
00000	000915	VERIZON	ALL DEPTS-1/20	1/21/2020		4100-081100-5230-	- - .00	129.94	93080	Communications	01673
						CHECK TOTAL	.00	129.94			
						CLASS TOTAL	.00	142.39			
						ACH TOTAL		.00			
						CHK TOTAL		142.39			

** ECONOMIC DEVELOPMENT **

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	000915	VERIZON	ALL DEPTS-1/20	1/21/2020		4100-081500-5230-	- .00	129.94	93080	Communications	01673
						CHECK TOTAL	.00	129.94			
						CLASS TOTAL	.00	129.94			
						ACH TOTAL		.00			
						CHK TOTAL		129.94			

TOURISM

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	001648	GREG SCHAALE DESIGN	202001	1/21/2020		4100-081550-3100-	- .00	270.42	93052	Professional Services	01673
						CHECK TOTAL	.00	270.42			
						CLASS TOTAL	.00	270.42			
						ACH TOTAL		.00			
						CHK TOTAL		270.42			

** COOPERATIVE EXTENSION **

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	000915	VERIZON	ALL DEPTS-1/20	1/21/2020		4100-083000-5230-	- .00	129.94	93080	Communications	01673
						CHECK TOTAL	.00	129.94			
						CLASS TOTAL	.00	129.94			
						ACH TOTAL		.00			
						CHK TOTAL		129.94			

** OFFICE ON YOUTH **

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	000199	PURCHASE POWER	PP-ALL DEPT1/20	1/21/2020		4100-084100-5210-	- - .00	19.35	93063	Postal Services	01673
						CHECK TOTAL	.00	19.35			
00000	000915	VERIZON	ALL DEPTS-1/20	1/21/2020		4100-084100-5230-	- - .00	129.94	93080	Communications	01673
						CHECK TOTAL	.00	129.94			
						CLASS TOTAL	.00	149.29			
						ACH TOTAL		.00			
						CHK TOTAL		149.29			

WATER SYSTEM UPGRADES

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	002878	ALPHA CORPORATION	10F580-030-054	1/21/2020		4200-094175-3100-	- .00	2,576.00	93033	Professional Services	01673
						CHECK TOTAL	.00	2,576.00			
						CLASS TOTAL	.00	2,576.00			
						ACH TOTAL		.00			
						CHK TOTAL		2,576.00			

RESCUE SQUAD BUILDING

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	002878	ALPHA CORPORATION	10F580-030-054	1/21/2020		4200-094220-3100-	- .00	2,894.00	93033	Professional Services	01673
						CHECK TOTAL	.00	2,894.00			
00000	002083	E. T. GRESHAM CO., INC.	14	1/21/2020		4200-094220-3100-	- .00	454,038.31	93046	Professional Services	01673
00000	002083		15	1/21/2020		4200-094220-3100-	- .00	343,620.33	93046	Professional Services	01673
						CHECK TOTAL	.00	797,658.64			
						CLASS TOTAL	.00	800,552.64			
						ACH TOTAL		.00			
						CHK TOTAL		800,552.64			

ANIMAL SHELTER RENOVATION

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	002878	ALPHA CORPORATION	10F580-030-054	1/21/2020		4200-094230-8211-	- .00	736.00	93033	Construction	01673
						CHECK TOTAL	.00	736.00			
						CLASS TOTAL	.00	736.00			
						ACH TOTAL		.00			
						CHK TOTAL		736.00			

FIRE SUPPRESSION SYSTEM

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	002878	ALPHA CORPORATION	10F580-030-054	1/21/2020		4200-094255-8102-	- .00	828.00	93033	Fire Supression System	01673
						CHECK TOTAL	.00	828.00			
						CLASS TOTAL	.00	828.00			
						ACH TOTAL		.00			
						CHK TOTAL		828.00			

MARINA PROJECT

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	002878	ALPHA CORPORATION	10F580-030-054	1/21/2020		4200-094350-3100-	.00	6,440.00	93033	Professional Services	01673
						CHECK TOTAL	.00	6,440.00			
						CLASS TOTAL	.00	6,440.00			
						ACH TOTAL		.00			
						CHK TOTAL		6,440.00			

** Utilities Division **

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK/ACH NO.	DESCRIPTION	BATCH
00000	000916	SUSSEX SERVICE AUTHORITY	200814796	1/21/2020		4800-330801-3003-	- .00	2,530.00	93072	Contractual Services	01673
00000	000916		200814796	1/21/2020		4800-330801-3310-	- .00	3,290.52	93072	Repairs & Maintenance	01673
						CHECK TOTAL	.00	5,820.52			
00000	000112	VERIZON	000130996751	1/21/2020		4800-330801-5230-	- .00	106.62	93079	Communications	01673
00000	000112		000131052597	1/21/2020		4800-330801-5230-	- .00	68.98	93079	Communications	01673
						CHECK TOTAL	.00	175.60			
						CLASS TOTAL	.00	5,996.12			
						ACH TOTAL		.00			
						CHK TOTAL		5,996.12			
						FINAL TOTAL	.00	936,977.81-			
						ACH TOTAL		.00			
						CHK TOTAL		936,977.81			

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.
 THE TOTAL 936,977.81 EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

 DATE

 DIRECTOR OF FINANCE

 DATE

 DIRECTOR OF FINANCE

2/6/20
Board of Supervisors Meeting

FEBRUARY AGENDA NOTE

Agenda Item: Approval of February 6, 2020 Payables - FY 2019-2020

		<i>ADDITIONAL PAYABLES</i>	<i>TOTAL</i>
General Fund	\$ 119,849.05	\$ -	\$ 119,849.05
Debt Services	\$ -	\$ -	\$ -
Capital	\$ 811,132.64	\$ -	\$ 811,132.64
Water & Sewer CSA	\$ 5,996.12	\$ -	\$ 5,996.12
Economic Dev.	\$ -	\$ -	\$ -
Juror Payments	\$ -	\$ -	\$ -
Total Payables	\$ 936,977.81	\$ -	\$ 936,977.81

Required Action:

~ Approve payables for February 6, 2020 in the amount of
\$ 936,977.81

BOARD OF SUPERVISORS AGENDA ITEM REQUEST FORM

Department: Emergency Services

Department Head: Lauren Chapman, Emergency Services

Meeting Date Requested: February 6, 2020

STATEMENT OF THE ISSUE:

FY2019-20 Budget Amendment - Grant Funding for VESTA 911 Hardware Refresh for Next Generation 911

ITEM

Consent

Is this a budgeted item?	If yes, include budgeted amount	Total Project Cost
No	0.00	\$135,346.36

RECOMMENDED ACTION:

Appropriate funding to purchase the VESTA 911 hardware refresh in the amount of \$135,346.36. The total amount will be reimbursed by the Public Safety Answering Points (PSAP) grant program through VITA. This portion of the grant is reimbursable and requires the locality to submit payment to the vendor and then submit receipt of payment to VITA for the funds to be reimbursed.

Description of Presented Item

During the November 2019 Board of Supervisors meeting information was presented pertaining to the need for NG911 upgrade for Surry County. This item was approved by the Board pending legal counsel's review. The Proposal Acceptance Letter (PAL) was reviewed by legal counsel and approved to be submitted to VITA for grant funding. A portion of the NG911 upgrade was for a hardware refresh on the current VESTA 911 system. One benefit discussed in the November 2019 meeting regarding the VESTA 911 system refresh was allowing the new equipment to be installed at the new EOC/911 building and eliminating the cost of approximately \$30,000 to move the existing system. The second benefit and need to have the refresh completed is to meet the Text-to-911 which is required by July 1, 2020. A quote in the amount of \$135,346.36 has been provided from Carousel Industries who has been a long-standing vendor with Surry County and on state contract.

An appropriation of \$135,346.36 is needed in the County's FY2019-20 Capital Budget. to reflect both the grant revenue and the related project cost.

BOARD OF SUPERVISORS AGENDA ITEM REQUEST FORM

Department: Administration

Department Head: Lauren Chapman, Administration

Meeting Date Requested: February 6, 2020

STATEMENT OF THE ISSUE:
Code of Ethics

ITEM

Consent

Is this a budgeted item?	If yes, include budgeted amount	Total Project Cost
N/A	n/a	n/a

RECOMMENDED ACTION:
Review and approve

Description of Presented Item
Proposed Code of Ethics for the Surry County Board of Supervisors

[Code of Ethics BOS 1-30-2020.pdf](#)

CODE OF ETHICS

Preamble

The citizens and businesses of Surry County are entitled to have fair, ethical, and accountable local government, which has earned the public's full confidence for integrity. The effective functioning of democratic government requires that public officials, both elected and appointed, comply with both the letter and spirit of the laws and policies affecting the operations of government; that public officials be independent, impartial and fair in their judgment and actions; that public office be used for the public good, not for personal gain; and that public deliberations and processes be conducted openly, unless legally confidential, in an atmosphere of respect and civility.

To this end, the Surry County Board of Supervisors has adopted this Code of Ethics for members of the Board of Supervisors and of Surry County's boards, commissions, and committees, to assure public confidence in the integrity of local government and its effective and fair operation.

1. Act in the Public Interest

Recognizing that stewardship of the public interest must be their primary concern, members will work for the common good of the people of Surry County and not for any private or personal interest, and they will assure fair and equitable treatment of all persons, claims, and transactions coming before the Surry County Board of Supervisors, boards, commissions, and committees.

2. Comply with the Law

Members shall comply with the laws of the nation, the Commonwealth of Virginia, and the laws of Surry County in the performance of their public duties. These laws include, but are not limited to: the United States and Virginia constitutions; the Code of the County of Surry; laws pertaining to conflicts of interest, election campaigns, financial disclosures, employer responsibilities, and open processes of government; and County ordinances and policies.

3. Conduct of Members

The professional and personal conduct of members must be above reproach and avoid even the appearance of impropriety. Members shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of the public, other members of the Board of Supervisors, boards, commissions, committees, or County staff.

4. Respect for Process

Members shall perform their duties in accordance with the processes and rules of order established by the Board of Supervisors, boards, commissions, and committees governing the deliberation of public policy issues, meaningful involvement of the public, and implementation of policy decisions of the Board of Supervisors by County staff.

5. Conduct of Public Meetings

Members shall prepare themselves for public issues; listen courteously and attentively to all public discussions before the body; and focus on the business at hand. They shall refrain from interrupting other speakers; making personal comments not germane to the business of the body; or otherwise interfering with the orderly conduct of meetings.

6. Decisions Based on Merit

Members shall base their decisions on the merits and substance of the matter at hand, rather than on unrelated considerations.

7. Communication

Members shall publicly and promptly share substantive information that is relevant to a matter under consideration by the Board of Supervisors or boards, commissions, and committees, which they may have received from sources outside of the public decision-making process.

8. Conflict of Interest

In order to assure their independence and impartiality on behalf of the common good, members shall not use their official positions to influence government decisions in which they have a material financial interest and shall disclose any substantial organizational responsibility or personal or business relationship to the parties in any matter coming before them. This paragraph is not intended to unduly restrict members who have minor business or professional dealings with clients whose matters come before them.

In accordance with the law, members shall disclose investments, interests in real property, sources of income, and gifts; and they shall abstain from participating in deliberations and decision-making where conflicts may exist.

9. Gifts and Favors

A member shall not accept for himself or herself or for family members, favors or benefits under circumstances which might be construed by reasonable persons as influencing the performance of governmental duties.

10. Confidential Information

Members shall respect the confidentiality of information concerning the property, personnel, or affairs of the County. They shall neither disclose confidential information without proper legal authorization, nor use such information to advance their personal, financial, or other private interests.

11. Use of Public Resources

Members shall not use public resources that are not available to the public in general, such as County staff time, equipment, supplies or facilities, for private gain or personal purposes.

12. Representation of Private Interests

In keeping with their role as stewards of the public interest, members of the Board of Supervisors shall not appear on behalf of the private interests of third parties before the Board of Supervisors or any board, commission, committee, or proceeding involving the County, nor shall members of boards, commissions, or committees appear before their own bodies or before the Board of Supervisors on behalf of the private interests of third parties, except that members of the Board of Supervisors, boards, commissions, and committees may appear before other public bodies, including the Board of Supervisors, to advocate for a particular application or other matter of public business related to their role as a public official.

13. Advocacy

Members shall represent the official policies or positions of the Board of Supervisors, boards, commissions, or committees to the best of their ability when designated as delegates for this purpose. When representing their individual opinions and positions, members shall explicitly state they do not represent their body or Surry County, nor will they allow the inference that they do.

14. Policy Role of Members

The Board of Supervisors determines the policies of the County with the advice, information, and analysis provided by the public, boards, commissions, and committees, and County staff. The Board of Supervisors delegates authority for the administration of the County to the County Administrator with the advice and consent of the Board of Supervisors.

Members, therefore, shall not interfere with the administrative functions of the County or the professional duties of Surry County staff; nor shall they impair the ability of staff to implement the Board of Supervisors policy decisions. Inquiries to staff shall be made through the County Administrator or the appropriate department manager or director.

15. Independence of the Board of Supervisors and Commissions

Because of the value of the independent advice of the Board of Supervisors, board, commissions, and committees to the public decision-making process, members of the Board of Supervisors shall refrain from using their positions to unduly influence the deliberations or outcomes of board, commission, or committee proceedings.

16. Positive Work Place Environment

Members shall support the maintenance of a positive and constructive workplace environment for Surry County employees and for citizens and businesses dealing with the County. Members shall recognize their special role in dealings with County employees and in no way create the perception of inappropriate direction to staff.

17. Implementation

As an expression of the standards of conduct for members expected by the County, the Surry County Code of Ethics is intended to be self-enforcing. It therefore becomes most effective when members are thoroughly familiar with and embrace its provisions.

For this reason, ethical standards shall be included in the regular orientations for candidates for the Board of Supervisors, applicants to the board, commissions, committees, and newly elected and appointed officials. In addition, the Board of Supervisors, boards, commissions, and committees shall biennially review the Code of Ethics and the Board of Supervisors shall consider recommendations from, commissions, and committees to update it as necessary.

18. Compliance and Enforcement

The Surry County Code of Ethics expresses standards of ethical conduct expected of members of the Surry County Board of Supervisors, boards, commissions, and committees. Members themselves have the primary responsibility to assure that ethical standards are understood and met, and that the public can continue to have full confidence in the integrity of government.

The chairs of the Board of Supervisors, boards, commissions, and committees and the Chairman of the Board have the additional responsibility to intervene when actions of members that appear to be in violation of the Code of Ethics are brought to their attention.

The Board of Supervisors may impose sanctions on members whose conduct does not comply with the Board's ethical standards, such as public or private reprimand, formal censure, loss of seniority or committee assignment, or budget restriction. Where allowed by law, the Board also may remove members of the Board of Supervisors-appointed boards, and committees from office.

A violation of this Code of Ethics shall not be considered a basis for challenging the validity of the Board of Supervisors, boards, commission, or committee decision.

**MODEL OF EXCELLENCE
SURRY COUNTY BOARD OF SUPERVISORS,
COMMITTEES, AND COMMISSIONS
MEMBER STATEMENT**

As a member of the Surry County Board of Supervisors, or of a board, commission, or committee, I agree to uphold the Code of Ethics for elected and appointed officials adopted by the Surry County Board of Supervisors and conduct myself by the following model of excellence. I will:

- Recognize the worth of individual members and appreciate their individual talents, perspectives, and contributions;
- Help create an atmosphere of respect and civility where individual members, Surry County Board of Supervisors, Surry County staff, and the public are free to express their ideas and work to their full potential;
- Conduct my personal and public affairs with honesty, integrity, fairness, and respect for others;
- Respect the dignity and privacy of individuals and organizations;
- Keep the common good as my highest purpose and focus on achieving constructive solutions for the public benefit;
- Avoid and discourage conduct which is divisive or harmful to the best interests of Surry County and the Surry County Board of Supervisors;
- Treat all people with whom I interact in the manner I wish to be treated.

I affirm that I have read and understand the Surry County Board of Supervisors Code of Ethics.

Signature: _____

Date: _____

Name (printed): _____

Office(s) held:

BOARD OF SUPERVISORS AGENDA ITEM REQUEST FORM

Department: Administration

Department Head: Lauren Chapman, Administration

Meeting Date Requested: February 6, 2020

STATEMENT OF THE ISSUE:

Budget Amendment - Sheriff Replacement Vehicle

ITEM

Consent

Is this a budgeted item?	If yes, include budgeted amount	Total Project Cost
No	N/A	\$32,100

RECOMMENDED ACTION:

Approve a budget amendment to increase the both Capital Budget by \$32,100, to replace a Sheriff's department vehicle that was totaled in an accident.

Description of Presented Item

The Sheriff's department had two vehicles that were involved in accidents and totaled by our insurance company near the end of 2019. The County received reimbursements from our insurance policy for \$25,200 for these two vehicles. The Sheriff has existing CIP funds to replace the older of the two vehicles. He would like to replace the newer of the two totaled vehicles, a 2017 Ford Explorer, at an estimated cost of \$32,100. The Sheriff's department will cover the difference between the insurance reimbursement and the cost of the new vehicle (\$6,900) with projected budget savings in their fuel line item. An appropriation of \$32,100 is needed in the County's Capital Budget (CIP), to reflect funding from both the insurance reimbursements (\$25,200) and a transfer of \$6,900 from the General Fund (Sheriff's department) to the CIP, as well as the expenditure for the cost of the new vehicle to be replaced.

BOARD OF SUPERVISORS AGENDA ITEM REQUEST FORM

Department: Planning & Community Development

Department Head: Lauren Chapman, Planning & Community Development

Meeting Date Requested: February 6, 2020

STATEMENT OF THE ISSUE:
Planning Commission Member Appointments

ITEM

Appointment

Is this a budgeted item?	If yes, include budgeted amount	Total Project Cost
No	N/A	N/A

RECOMMENDED ACTION:
Reappoint.

Description of Presented Item
Planning Commission member terms have expired and require reappointment (Or appointment of new members).

[PC Member term expiration table - BOS 2020-02-06- cropped.pdf](#)

Member Name	District	Expired Term	Willing to be Reappointed	Recommendation
Thomas S. Hardy	Bacon's Castle	07/01/16-06/30/19	Yes	Reappoint
Carmen D. Judkins	Blackwater	12/01/14-11/30/18	Yes	Reappoint
Theodore R. Lunsford	Claremont	02/15/15-02/28/19	Yes	Reappoint
Steven W. Berryman	Surry	03/01/15-02/28/19	Yes	Reappoint
Courtney D. Livesay	Surry	10/01/14-09/30/18	Yes	Reappoint

BOARD OF SUPERVISORS AGENDA ITEM REQUEST FORM

Department: Planning & Community Development

Department Head: Lauren Chapman, Planning & Community Development

Meeting Date Requested: February 6, 2020

STATEMENT OF THE ISSUE:
Highway Transportation Safety Commission Member Appointments

ITEM

Appointment

Is this a budgeted item?	If yes, include budgeted amount	Total Project Cost
No	N/A	N/A

RECOMMENDED ACTION:
Appoint/Reappoint.

Description of Presented Item
Several Highway Transportation Safety Commission members terms have or will expire in the near term; two require new appointments and one a reappointment.

[HTSC Member term expiration table - BOS 2020-02-06.pdf](#)

Member Name	District	Term to Begin	Willing to be Reappointed	Recommendation
David Berryman	Surry	04/01/20	No	Appoint new member
William Hiner	Dendron	Upon appointment	No	Appoint new member
Roy Lane	Bacons Castle	04/01/19	Yes	Reappoint

BOARD OF SUPERVISORS AGENDA ITEM REQUEST FORM

Department: Planning & Community Development

Department Head: Lauren Chapman, Planning & Community Development

Meeting Date Requested: February 6, 2020

STATEMENT OF THE ISSUE:

Board of Historic and Architectural Review (BHAR) Member Appointment

ITEM

Appointment

Is this a budgeted item?	If yes, include budgeted amount	Total Project Cost
No	N/A	N/A

RECOMMENDED ACTION:

A BHAR member term has expired and requires the appointment of a new member.

Description of Presented Item

The term of a member of the Board of Historic and Architectural Review (BHAR) has expired and a new member needs to be appointed to replace him; as the re-appointment of the previous member, Mr. Roger Clayton, Jr. will not meet ordinance requirements.

Surry County Ordinance section 3-1300: Historic Preservation has the following detailed requirements for members of the BHAR:

A. The board...is hereby established to consist of five citizens, at least four of whom shall be residents of Surry County, with the following characteristics:

1. One of the members shall be a licensed architect or architectural historian;
2. One shall be realtor;
3. One shall be a member of the county planning commission; and,
4. One shall be a citizen who has demonstrated outstanding interest and knowledge in historical or architectural development or building construction within the county.

Currently, the board membership satisfies items #1, #2, and #4; however, item #3, a member of the county planning commission is not satisfied. Due to the requirements creating a limited pool of potential appointees, it is recommended that they not be chosen by district.

This item was brought before the Board of Supervisors at their October 3, 2019 meeting and the polling of the members of the Planning Commission to see if a member was willing to serve was recommended. As a result of this poll, Mr. Theodore R. Lunsford has volunteered his service on the BHAR.

Therefore, it is recommended that Mr. Theodore R. Lunsford be appointed to the Board of Historic and Architectural Review.

BOARD OF SUPERVISORS AGENDA ITEM REQUEST FORM

Department: Planning & Community Development

Department Head: Lauren Chapman, Planning & Community Development

Meeting Date Requested: February 6, 2020

STATEMENT OF THE ISSUE:
Board of Zoning Appeals (BZA) Member Appointment

ITEM

Appointment

Is this a budgeted item?	If yes, include budgeted amount	Total Project Cost
No	N/A	N/A

RECOMMENDED ACTION:
Appoint/Reappoint.

Description of Presented Item

A member of the Board of Zoning Appeals term has expired. The member whose term has expired is Chris Anderson of the Surry District and he is willing to serve another term. This member should be reappointed or a new member appointed. This item was initially brought to the Board of Supervisors as new business on March 1, 2018, with no action taken since then.

BZA members are actually appointed by the Circuit Court, upon a recommendation of the Board of Supervisors.

BOARD OF SUPERVISORS AGENDA ITEM REQUEST FORM

Department: Administration

Department Head: Lauren Chapman, Administration

Meeting Date Requested: February 6, 2020

STATEMENT OF THE ISSUE:

Presentation by: Keith Boswell, President and CEO of Virginia's Gateway Region

ITEM

Presentation

Is this a budgeted item?	If yes, include budgeted amount	Total Project Cost
N/A	n/a	n/a

RECOMMENDED ACTION:

Informational

Description of Presented Item

Virginia's Gateway Region exists to enhance the economic development opportunities for the cities of Colonial Heights, Hopewell and Petersburg, and the counties of Chesterfield, Dinwiddie, Prince George, Surry and Sussex. Virginia's Gateway Region is a private, nonprofit organization that is publicly and privately funded to facilitate new business opportunities, work with existing businesses, advance resources that will enhance the economic viability of the region and foster regional cooperation among the public and private entities that are involved in economic development activities.

BOARD OF SUPERVISORS AGENDA ITEM REQUEST FORM

Department: Planning & Community Development

Department Head: Lauren Chapman, Planning & Community Development

Meeting Date Requested: February 6, 2020

STATEMENT OF THE ISSUE:

Spring Grove Solar III, LLC - Application for Amendment to Comprehensive Plan - (CPTA 2019-01)

ITEM

Public Hearing

Is this a budgeted item?	If yes, include budgeted amount	Total Project Cost
No	N/A	N/A

RECOMMENDED ACTION:

Approve.

Description of Presented Item

Spring Grove Solar III, LLC, applicant/owner, has applied for an amendment to the Surry County Comprehensive Plan to amend the plan's Development Plan Map by designating the subject property, which is currently classified as Agriculture and Timberlands, as an Industrial future land use. This action is a prerequisite to future rezoning and conditional use permit applications for the subject parcel to be added to the land holdings included in the utility-scale solar projects approved for the Urban Grid Company in 2018.

**STAFF REPORT TO THE
SURRY COUNTY BOARD OF SUPERVISORS**

Comprehensive Plan Text Amendment No. 2019-01

February 6, 2020

Applicants / Owners Name & Address	Spring Grove Solar III, LLC 337 Log Canoe Circle Stevensville, MD 21666
Property Location and Description	Parcel 26-4C (672 acres) Spring Grove, Virginia 23881 Approximately \pm 3/4 mile southwest of the intersection of Hollybush Rd. & Rt. 10.
Statistical Data	
Current Zoning District	A-R, Agricultural-Rural
Current Use	Residential
Surrounding Zoning / Land Uses	A-R, Agricultural-Rural; agricultural, residential

CPTA No. 2019-01:

Spring Grove Solar III, LLC, applicant/owner, has applied for an amendment to the Surry County Comprehensive Plan; specifically, to amend the plan's Development Plan Map to designate the subject property as an Industrial future land use, as it is currently classified as Agriculture and Timberlands. (The proposal that went before the Planning Commission at their December 16, 2019 meeting was to amend the Development Plan Map, as well as to add supporting text relative to solar projects in the county; however, in response to the Planning Commission's recommendation to deny this application due to the fact that we are on the eve of adopting a new Comprehensive Plan, the applicant has rescinded their request to change the text and only wishes to have their property designated as Industrial on the Development Plan Map).

The applicant/owner is part of the Urban Grid firm which received a Conditional Use Permit (CUP #2018-03) to develop utility-scale solar electric generating facilities with a generating capacity up to 400 megawatts (MW) and another (CUP #2018-04), to construct a utility switchyard.

Due to the first two projects under this approval (Colonial Trail West and Spring Grove 1 Solar Farms) requiring more land than expected to generate the desired amount of electric power, the applicants have acquired a 672 acre parcel adjacent to their existing property to facilitate the production of their entire approved 400 MW capacity.

The Surry County Solar Ordinance, adopted in December 2018 and after the aforementioned CUPs, disallows utility-scale solar projects in the A-R, Agricultural-Rural zoning district, only allowing such facilities to be located in M-1 (General Industrial) and M-2 (General Industrial) zoning districts with Conditional Use Permits.

As the subject parcel is not zoned M-1 or M-2, nor is it designated in the Development Plan Map of the Comprehensive Plan as Industrial, a Comprehensive Plan Amendment and rezoning of the property is required; in addition to a § 15.2-2232 review and the granting of a Conditional Use Permit.

Before you is the proposed change to the Development Plan Map of the Comprehensive Plan, which adds a designation for Industrial in the area of the subject parcel, which would support the consideration for a rezoning suitable for a utility-scale solar project.

Process:

In regard to the process for this application, and others like it under the new Solar Ordinance, the following actions will be required if final approval is to be achieved:

1. A review of the Comprehensive Plan amendment with a recommendation from the Planning Commission, and subsequent adoption by the Board of Supervisors.
2. A § 15.2-2232 review by the Planning Commission that confirms the proposed project is in conformance with the Comprehensive Plan.
3. A rezoning application to M-1 or M-2 zoning, reviewed by the Planning Commission, and adopted by the Board of Supervisors.
4. A Conditional Use Permit application, reviewed by the Planning Commission, and granted by the Board of Supervisors.

Surry County Ordinances / State Code Summary:

Surry County Solar Energy Ordinance

Section 4.12 Allowable Zoning Districts, Applicable Codes and Inspections

A. Allowable Zoning Districts

- a. Solar farms shall be permitted by a Conditional Use Permit in the M-1 (General Industrial District) and M-2 (General Industrial District) zoning districts.

Surry County Subdivision Ordinance

Sec. 8.1.4. - Conformance.

In addition to the regulations found in this appendix, all land development activity within the county shall comply with the county's comprehensive plan...

Surry County Zoning Ordinance

Sec. 1-107. - Relationship to comprehensive plan.

It is the intention of the board of supervisors that this ordinance implements the planning policies and objectives for the county as reflected in the comprehensive plan...

Vicinity Map



Staff Comments:

As mentioned, the Planning Commission at their December 16, 2019 meeting recommended denial of this application to the Board of Supervisors since we are near the adoption of a new Comprehensive Plan. While this is true and it is identified as a weakness from staff of the overall timing of the application, there is nothing in the state code or county regulations that prohibits an applicant from making application at a time of their choosing. Therefore, the Planning Commission's recommendation of denial was based more upon a technicality than strictly a land use decision.

In regard to land use, the designation of this parcel as Industrial would be sound due to it being adjacent to a major thoroughfare and the VDOT facility across Rt. 10, and in close proximity to the Surry West Business Park.

Planning staff identifies the following strengths and weaknesses of this application to classify the subject parcel as Industrial in the Development Plan Map:

Strengths:

- The application is serving to facilitate a previously approved Conditional Use Permit.
- The subject parcel is adjacent to the existing project and associated infrastructure.
- The subject parcel is adjacent to a major thoroughfare.
- The subject parcel is adjacent to the VDOT facility and is a short distance from the Surry West Business Park; both similar Industrial uses and sites.
- The parcel is not comprised of prime agricultural land currently in production.
- A future Industrial use here would expand the county's tax base due to the increased value of the land and the addition of machinery and tools to the site.

Weaknesses:

- The application is unfortunately on the eve of adoption of a revised Comprehensive Plan.

Contact William Saunders at (757) 294-5210 or wsaunders@surrycountyva.gov with questions.

DEPARTMENT OF PLANNING

P. O. Box 357 - 45 School Street

Surry, VA 23883

(757) 294-5210

REQUEST FOR:

<input type="checkbox"/> Administrative Appeal (\$200.00)	<input type="checkbox"/> BHAR Application (\$200)
<input checked="" type="checkbox"/> Comp. Plan Amendment (\$300.00)	<input type="checkbox"/> Conditional Use (\$350.00)
<input type="checkbox"/> Site Plan Review (\$300.00)	<input type="checkbox"/> Special Exception (\$200.00)
<input type="checkbox"/> Variance (\$200.00)	<input type="checkbox"/> Wetlands Permit (\$300.00)
<input type="checkbox"/> Zoning Change (\$500.00)	<input type="checkbox"/> Text Amendment (\$300.00)

DATE 10/18/2019

APPLICATION NUMBER _____

APPLICANT Spring Grove Solar III, LLC PHONE (434)953-8810

ADDRESS 337 Log Canoe Circle, Stevensville, MD 21666

EMAIL james.crawford@urbanbridco.com

OWNER (IF DIFFERENT THAN APPLICANT): _____

ADDRESS _____

ADDRESS AND LOCATION OF SUBJECT PROPERTY

Street/Road Colonial Trail West

Magisterial District Guilford Tax Map 26 Parcel 4C

LOCATION Part of Tract 46, South side of Rt. 10

APPLICATION IS HEREBY BEING MADE FOR THE PREMISES DESIGNATED AS:

Current zoning: A-R Proposed zoning: _____

REASON FOR APPLICATION: Development and construction of a utility-scale solar electric generating facility

By: Spring Grove Solar III, LLC



OWNER'S SIGNATURE
E. Franklin DePew, Manager

APPLICANT'S SIGNATURE

ATTACH SUPPORTING MATERIAL SUCH AS SITE PLAN, TOPOGRAPHIC, DRAINAGE, UTILITY EASEMENT, OR BUILDING ELEVATION MAPS.

ADJACENT PROPERTY OWNERS

NAME

MAILING ADDRESS

*See attached list

_____	_____
_____	_____
_____	_____
_____	_____



Barrie B. Bowers
Roger G. Bowers

—————
Lora T. Monahan
Cindy L. Gantnier

FutureLaw II, LLC
5516 Falmouth Street
Suite 200
Richmond, Virginia 23230
www.futurelaw.net

Roger G. Bowers
Direct Dial: 804.726.2400
Direct Fax: 804.729.2410
rbowers@futurelaw.net

January 23, 2020

BY ELECTRONIC CORRESPONDENCE

Mr. William Saunders, IV
Director, Planning and Community Development
Surry County
45 School Street
Surry, Virginia 23883

**Comprehensive Plan Map Amendment Request
Spring Grove Solar III, LLC**

Dear Mr. Saunders:

Thank you for meeting with James Crawford and me last week to discuss our request for a Comprehensive Plan Map Amendment associated with our proposed development of a solar electricity generation facility (the “Project”) by Spring Grove Solar III, LLC (“Applicant”) on approximately 672 acres currently zoned A-R, Agricultural, known as Tax Parcel 26-4C (the “Property”). As discussed, this proposed Project will utilize a portion of the 400 MWac generation capacity previously approved pursuant to CUP 2018-03, and the existing Utility Switchyard approved pursuant to CUP 2018-04 (the “Existing Utility Connection”). This is not part of a new solar facility, but instead provides additional space needed to realize on the existing transmission line switchyard infrastructure and previously approved electrical generation capacity. As you know, in December 2018, Surry adopted the Surry Solar Energy Ordinance requiring that solar facilities be approved as conditional uses in the M-1 or M-2, General Industrial Districts. Thus, we need this Property to be identified as appropriate for M-1 as a prerequisite to seeking zoning approvals for the Project.

Applicant now requests a Map Amendment to the Comprehensive Plan for a location that best conforms to the future use requirements for solar facilities in Surry County. The proposed Project will use previously approved generation capacity through the Existing Utility Connection. In this way, the Project represents the adaptation of the Surry Solar Ordinance to existing approved uses. This Project will provide significant additional revenue through an increase in assessed value and leverage of the existing utility infrastructure. The increase in revenue is estimated to be \$92,000 on top of the half million dollars in revenue that is coming to the County from the already approved Spring Grove Solar Projects.

Enclosed please find: (a) a proposed Map Amendment to the Surry County Future Land Use Map and (b) an updated Memorandum in support of this Request.

FutureLaw

Mr. William Saunders
January 23, 2020
Page 2

We understand that the County is currently considering an update to its Comprehensive Plan and that there may be changes therein that address solar power generation. However, because of the need to coordinate with the previously approved Spring Grove solar development, to speedily complete the on-going construction and to meet PJM regulatory deadlines, we would appreciate immediate consideration of the proposed Map Amendment to allow our property to be identified as appropriate to be considered for rezoning to an M-1 usage.

In a letter to you earlier this week, we formally withdrew our November 2019 request for a Comprehensive Plan Text Amendment. As we discussed back in October, ideally the current Comprehensive Plan would expressly address solar electricity generation. As such, we were happy to work with Surry and ask for a Text Amendment to add text addressing solar to the current Comprehensive Plan. Unfortunately anticipating the eventual update, the Planning Commission did not share this view that a text amendment to specifically address solar was warranted at this time. On December 16th they moved to recommend that our request for Comprehensive Plan Amendments be denied, including in the motion that this denial was “until at least we can complete a Comprehensive Plan [Update].” It was acknowledged at the meeting that the current Comprehensive Plan Update process will likely not be completed until the Summer of 2020. As previously stated, the viability of our Project hinges on decisions whether we can proceed that need to be made this Spring.

Therefore, we ask the Board to consider only our proposed Map Amendment, a copy of which is enclosed herewith. We feel that this request may be looked upon favorably by the Board. This Property is well suited for industrial use, whether that be for solar generation or other business development. It is on Route 10 in close proximity to other M-1 uses, directly across from the VDOT Regional Office and an entrance to the Spring Grove Solar facilities, and the buildable area on this property is set back well from the road and shielded by natural buffers. While we may understand the Planning Commission’s reluctance to add specific text of the Comprehensive Plan when they are about to invest months of energy into updating the whole Plan, a Map Amendment of this type is a simple ministerial act that will further the business development goals of this new Board and the County. For these reasons, we ask for Staff’s recommendation of approval for this Map Amendment and the Board’s approval of the Map Amendment request on February 6th.

Please let me know if there is any additional information that we may provide. We look forward to working with you on this request. Thank you for your assistance in this matter.

Very truly yours,

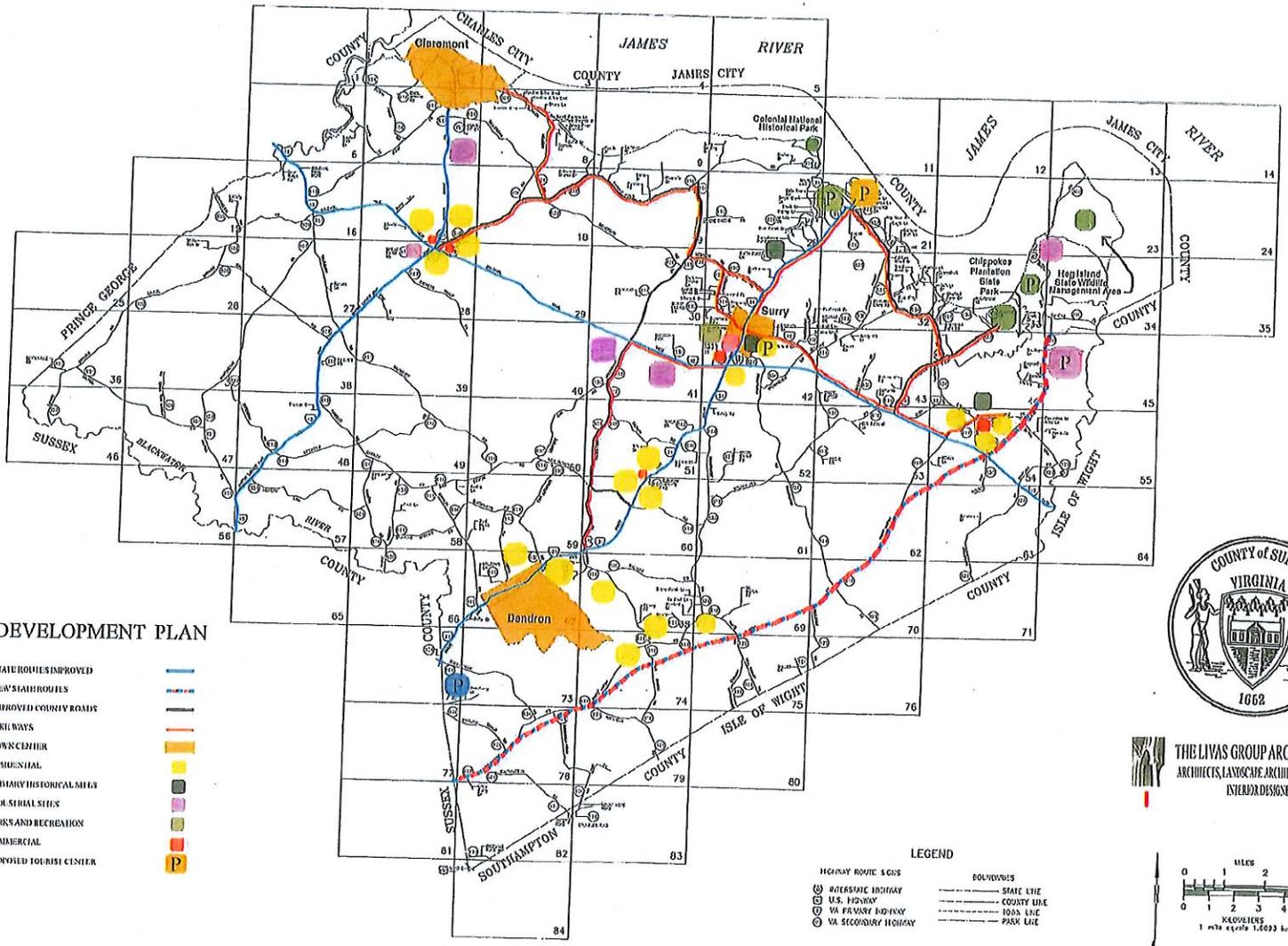


Roger G. Bowers

Enclosures

cc: Spring Grove Solar III, LLC

SURRY COUNTY COMPREHENSIVE PLAN



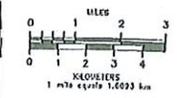
DEVELOPMENT PLAN

- STATE ROUTES IMPROVED
- NEW STATE ROUTES
- IMPROVED COUNTY ROADS
- BIKEWAYS
- TOWN CENTER
- RESIDENTIAL
- PRIMARY HISTORICAL SITES
- SECONDARY HISTORICAL SITES
- PARKS AND RECREATION
- COMMERCIAL
- PROMOTED TOURIST CENTER

- ### LEGEND
- INTERSTATE HIGHWAY
 - U.S. HIGHWAY
 - VA PRIMARY HIGHWAY
 - VA SECONDARY HIGHWAY
 - COUNTY LINE
 - STATE LINE
 - COUNTY LINE
 - TOWN LINE
 - PARK LINE



THE LIVAS GROUP ARCHITECTS P.C.
 ARCHITECTS, LANDSCAPE ARCHITECTS, PLANNERS,
 INTERIOR DESIGNERS





Barrie B. Bowers
Roger G. Bowers

Lora T. Monahan
Cindy L. Gantnier

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MEMORANDUM

To: Mr. William Saunders, IV
Director, Planning and Community Development for Surry County
From: Roger G. Bowers
Re: Comprehensive Plan Map Amendment Request
Date: Updated January 23, 2020

This Memorandum provides a brief explanation in support of the requested Amendment to the Surry Comprehensive Plan Future Land Use and Development Plan, a copy of which attached, to recognize the identified property as an appropriate Industrial Site. This property is located on the south side of Colonial Trail West (Route 10) approximately a third of a mile west of the intersection with Hollybush Road (Route 618) with approximately 672 acres that is now primarily used for timber production (the “Property”) and currently zoned A-R, Agricultural – Rural District.

The Plan sets the general goal to achieve a balanced pattern of land use that stimulates development and protects the ecological integrity of the land. *Plan, Section III.* With respect to Land Use, the goal of the Plan is to guide and support land-use development within the County in a sound and attractive manner that will result in the best possible fiscal and environmental impact. *Id.* The Plan’s stated Industrial and Economic Development Goal is, among other goals, to promote the expansion of desirable industrial and commercial development in the County in order to broaden the tax base. *Id.*

This Map Amendment asks that the Board recognize that the Property which is on Route 10, one of the County’s primary approved State Routes, is an appropriate place for industrial development regardless of whether it is used for business or solar development. The Property is well suited to be an Industrial Site. It has adequate frontage on Route 10 and is in close proximity to other M-1 uses in the center of the County. It is directly across from the VDOT Regional Office and an entrance to the Spring Grove Solar facilities. Moreover, the buildable area on this Property is set back from the road and shielded by natural buffers. For all these reasons an Industrial Site here will benefit the County regardless of what use is eventually developed here.

Given the investment already made in solar energy generation made through the Spring Grove Solar Projects, the first of which came on-line in December, we know that solar development is appropriate in this area. With the approval of CUP 2018-03 and CUP 2018-04 in 2018, Surry County recognized that solar energy generation in this general area was substantially in accord with the Comprehensive Plan and appropriate in the area of the Property. With the adoption of the Solar Ordinance in 2018, the County required that such use be zoned industrial, and established the need for this Map Amendment request. Per the Solar Ordinance, solar generation projects should be sourced in locations adjacent to

FutureLaw

Memo in Support of Map Amendment
Updated January 23, 2020
Page 2

existing infrastructure that enhance the availability and efficient use of the County's resources, benefit the County and its residents. This Property is adjacent to and will use the new Colonial Trail West Switching Station which was approved under CUP 2018-04 and is now operational.

This Map Amendment would recognize that this Property is appropriate for industrial activity. The Staff Report provided to the Planning Commission echoed this recognition. If successful, Applicant will still need to work through an M-1 rezoning and the Conditional Use Permit process with Staff and the County before any solar use is approved for this Property. This Map Amendment will recognize that this Property is appropriate for industrial use and can increase the County's tax base and local employment opportunities, while maintaining the County's rural character.

Because this Property is appropriate for industrial development, we respectfully request prompt and favorable consideration of the proposed Comprehensive Plan Map Amendment by the Board of Supervisors.

RGB



Barrie B. Bowers
Roger G. Bowers

Lora T. Monahan
Cindy L. Gantnier

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rbowers@futurelaw.net

January 21, 2020

BY ELECTRONIC CORRESPONDENCE

Mr. William Saunders, IV
Director, Planning and Community Development
Surry County
45 School Street
Surry, Virginia 23883

**Withdrawal of Request for Comprehensive Plan Text Amendment
Spring Grove Solar III, LLC**

Dear Mr. Saunders:

Thank you for meeting with James Crawford and me last week to discuss the Application of Spring Grove Solar III, LLC (“Applicant”) for a Comprehensive Plan Text Amendment relative to Tax Parcel 26-4C (the “Property”). As discussed, this letter is to formally withdraw our Application for a Comprehensive Plan Text Amendment at this time.

Applicant wishes to continue with its request and Application for a Comprehensive Plan Map Amendment relative to the Property, as previously submitted. Since the Planning Commission has heard the request for a Map Amendment, and Applicant proposes no change to that request and it has been advertised, we would appreciate the earliest possible consideration of the Board of Supervisors as to proposed Map Amendment as they relate to the current Comprehensive Plan.

Please let me know if there is any additional information that we may provide. We look forward to working with you on this request. Thank you for your assistance in this matter.

Very truly yours,

Roger G. Bowers

cc: Spring Grove Solar III, LLC

BOARD OF SUPERVISORS AGENDA ITEM REQUEST FORM

Department: Administration

Department Head: Lauren Chapman, Administration

Meeting Date Requested: February 6, 2020

STATEMENT OF THE ISSUE:
December 2019 Budget to Actual Expenditure Report

ITEM

Report

Is this a budgeted item?	If yes, include budgeted amount	Total Project Cost
N/A	N/A	N/A

RECOMMENDED ACTION:
N/A - information only

Description of Presented Item
The monthly General Fund expenditure report is presented for December 2019.

[BUDGET TO ACTUAL DEC 2019.pdf](#)

SURRY COUNTY
GENERAL FUND EXPENDITURES SUMMARY
DECEMBER 31, 2019

FUND #	DESCRIPTION	ADOPTED		CURRENT		ENCUMBRANCES	UNENCUMBERED BALANCE	% BUDGET REMAINING
		BUDGET	REVISED BUDGET	MONTH	YEAR TO DATE			
FUND #-100	** General Fund Expenditures **							
11100	** BOARD OF SUPERVISORS **	\$ 378,044.00	\$ 246,262.00	\$ 15,855.24	\$ 72,996.60	\$ -	\$ 173,265.40	70%
12100	** COUNTY ADMINISTRATION **	391,119.00	400,536.00	34,357.37	217,877.24	-	182,658.76	46%
12210	** LEGAL SERVICES **	86,089.00	86,089.00	7,244.37	36,692.81	-	49,396.19	57%
12240	** INDEPENDENT AUDITOR **	47,895.00	47,895.00	-	5,500.00	-	42,395.00	89%
12310	** COMMISSIONER OF REVENUE **	235,687.00	238,109.00	20,865.89	120,298.49	-	117,810.51	49%
12410	** TREASURER **	291,930.00	299,025.00	22,779.01	144,617.15	-	154,407.85	52%
12420	** FINANCE DEPARTMENT **	193,268.00	198,245.00	9,698.45	58,587.95	-	139,657.05	70%
12510	** COMPUTER/NETWORK SERVICES **	359,650.00	363,429.00	21,083.46	168,505.65	-	194,923.35	54%
13100	**REGISTRAR & ELECTORAL BOARD**	131,910.00	133,130.00	9,469.94	66,546.86	-	66,583.14	50%
21100	** CIRCUIT COURT **	19,000.00	19,000.00	240.00	9,232.09	-	9,767.91	51%
21200	** DISTRICT COURT **	48,563.00	49,449.00	4,098.16	21,614.76	-	27,834.24	56%
21300	** MAGISTRATE **	725.00	725.00	-	-	-	725.00	100%
21700	** CLERK OF CIRCUIT COURT **	285,829.00	288,905.00	22,793.72	135,981.77	-	152,923.23	53%
21910	**VICTIM/WITNESS PROGRAM**	70,000.00	70,000.00	5,460.83	35,750.29	-	34,249.71	49%
21920	** VJCCA **	42,219.00	27,594.00	21.61	5,668.82	-	21,925.18	79%
22100	**COMMONWEALTH'S ATTORNEY**	272,620.00	274,002.00	20,413.69	116,886.42	-	157,115.58	57%
31200	** SHERIFF'S OFFICE **	1,678,395.00	1,717,780.50	141,791.50	821,960.13	-	895,820.37	52%
31250	**DMV GRANT**	-	12,500.00	113.03	4,691.39	-	7,808.61	62%
31252	**JAG GRANT**	-	3,706.00	2,892.00	2,892.00	-	814.00	22%
31255	**POLICING IN 21ST CENT GRANT**	-	-	1,425.35	9,384.16	-	(9,384.16)	N/A
31400	** E911 COMMUNICATIONS **	114,844.00	115,759.00	5,519.43	27,829.20	-	87,929.80	76%
32200	Volunteer Fire Departments	165,000.00	165,000.00	-	51,797.50	-	113,202.50	69%
32300	Ambulance & Rescue Services	463,125.00	463,125.00	41,608.61	282,884.80	-	180,240.20	39%
32400	Other Fire & Rescue Services	24,178.00	24,178.00	1,140.25	16,178.00	-	8,000.00	33%
33200	**CORRECTION & DETENTION**	253,495.00	253,495.00	34,076.38	102,657.72	-	150,837.28	60%
34100	** BUILDING INSPECTIONS **	130,657.00	133,747.00	11,306.10	66,032.63	-	67,714.37	51%
34400	**INSPECTIONS ENFORCEMENT**	25,000.00	25,000.00	-	-	-	25,000.00	100%
35100	** ANIMAL CONTROL **	220,326.00	224,107.00	16,760.50	124,732.31	-	99,374.69	44%
35500	** EMERGENCY SERVICES **	383,384.00	438,388.39	32,323.81	178,850.28	-	259,538.11	59%
42300	** SANITATION DEPARTMENT **	805,466.00	812,207.00	90,245.88	375,824.31	-	436,382.69	54%
42600	** LITTER PREVENTION **	6,502.00	6,604.00	0.65	547.65	-	6,056.35	92%
43200	** MAINTENANCE DEPARTMENT **	848,309.00	907,799.00	83,098.00	433,100.49	-	474,698.51	52%
51200	** HEALTH DEPARTMENT **	209,664.00	209,664.00	-	52,416.00	-	157,248.00	75%
51400	** MEDICAL CLINICS **	8,000.00	8,000.00	-	-	-	8,000.00	100%
52500	**COMMUNITY SERVICES BOARD**	66,051.00	66,051.00	16,512.75	49,538.25	-	16,512.75	25%
53230	AREA AGENCY ON AGING	4,000.00	4,000.00	-	-	-	4,000.00	100%
53600	**HEAD START PROGRAM**	44,604.00	44,604.00	-	11,151.00	-	33,453.00	75%

SURRY COUNTY
GENERAL FUND EXPENDITURES SUMMARY
DECEMBER 31, 2019

FUND #	DESCRIPTION	ADOPTED	CURRENT	YEAR TO DATE	ENCUMBRANCES	UNENCUMBERED	% BUDGET
		BUDGET				REVISIED BUDGET	MONTH
FUND #-100	** General Fund Expenditures **						
66000	**COLLEGES & UNIVERSITIES**	3,813.00	3,813.00	-	1,313.00	-	2,500.00 66%
71100	**PARKS & REC ADMINISTRATION**	481,552.00	396,911.00	26,246.32	206,752.61	-	190,158.39 48%
71500	** RECREATION PROGRAMS **	41,300.00	41,300.00	2,724.10	15,455.85	-	25,844.15 63%
71600	**MARINA OPERATIONS**	115,000.00	115,000.00	9,487.31	28,489.10	-	86,510.90 75%
73200	** REGIONAL LIBRARY **	150,154.00	150,154.00	-	75,077.00	-	75,077.00 50%
81100	**PLANNING DEPARTMENT**	370,566.00	378,213.00	25,319.06	168,470.80	-	209,742.20 55%
81300	**REDEVELOPMENT & HOUSING**	2,000.00	2,000.00	-	-	-	2,000.00 100%
81400	**BOARD OF ZONING APPEALS**	2,083.00	2,083.00	-	576.50	-	1,506.50 72%
81500	** ECONOMIC DEVELOPMENT **	258,586.00	263,036.00	33,209.19	156,087.65	-	106,948.35 41%
81550	**TOURISM**	133,013.00	135,276.00	1,828.02	16,071.75	-	119,204.25 88%
81600	** WETLANDS BOARD **	309.00	309.00	-	225.18	-	83.82 27%
81610	** PLANNING COMMISSION **	5,423.00	5,423.00	1,218.00	2,273.60	-	3,149.40 58%
81620	**HIGHWAY TRANS SAFETY COMM**	271.00	271.00	-	-	-	271.00 100%
81630	** HISTORICAL/ARCH REVIEW **	271.00	271.00	-	-	-	271.00 100%
81700	**PUBLIC TRANSPORTATION**	40,000.00	40,000.00	-	-	-	40,000.00 100%
82400	** ENVIRONMENTAL MANAGEMENT SOIL **	11,000.00	11,000.00	-	12,000.00	-	(1,000.00) -9%
83000	** COOPERATIVE EXTENSION **	97,283.00	97,283.00	1,281.20	21,297.41	-	75,985.59 78%
84100	** OFFICE ON YOUTH **	217,733.00	268,301.00	24,067.63	152,222.10	-	116,078.90 43%
84200	** WORKFORCE DEVELOPMENT **	63,462.00	88,688.00	5,953.15	61,714.28	-	26,973.72 30%
84300	**EMPLOYMENT RESOURCE CENTER**	12,104.00	-	1.73	1,053.84	-	(1,053.84) N/A
995000	** TRANSFERS TO OTHER FUNDS **	18,477,652.00	17,992,969.00	1,100,000.00	6,675,000.00	-	11,317,969.00 63%
TOTAL GENERAL FUND		\$ 28,789,123.00	\$ 28,370,410.89	1,904,531.69	\$ 11,423,305.39	\$ -	\$ 16,947,105.50 60%

BOARD OF SUPERVISORS AGENDA ITEM REQUEST FORM

Department: Administration

Department Head: Lauren Chapman, Administration

Meeting Date Requested: February 6, 2020

STATEMENT OF THE ISSUE:

Relay for Life: Ribbon Placement Request

ITEM

Report

Is this a budgeted item?	If yes, include budgeted amount	Total Project Cost
N/A	n/a	n/a

RECOMMENDED ACTION:

Review, for your information

Description of Presented Item

Request by Relay for Life Event Leader Tonya O'Rourke for ribbon placement.

[Relay for Life Sign Placement and Ribbon Request 2020.pdf](#)



January 24, 2020

Surry County
45 School Street
Surry, VA 23883

Ref: Purple Ribbon Placement

Attn: Board of Supervisors

I am contacting you to request permission to place purple ribbons on poles at the intersection of Route 31 and Route 10 to help promote the Isle of Wight/Surry Relay for Life 2020 Event. Our volunteer committee would like to place them beginning at the intersection and extending out approximately a ¼ - ½ mile in all directions. We do this throughout Isle of Wight and Surry participated in 2018, so we would like your approval to include Surry again since the community is a part of our event. The ribbons are approximately 8” in diameter and placement would be scheduled for the weekend of April 4th and 5th. They would be taken down no later than a week after our May 2nd event. Please advise if we may proceed.

Our team greatly appreciates any guidance and/or support that you can provide to ensure the community is aware of the event and promote its success. If additional information is needed, I can be reached either via email, kickingcancer4life@gmail.com or phone, 757-270-6689. I look forward to hearing from you.

Sincerely,

Tonya O'Rourke
Event Leader/Logistic Lead | Relay For Life Isle of Wight/Surry

www.relayforlife.org



We **save lives** and create more birthdays
by helping you stay well, helping you get well,
by finding cures, and by fighting back.

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