1. 6:00 P.M. Virtual Meeting Instructions

   Documents:

   INSTRUCTIONS FOR ATTENDING THE BOS VIRTUAL MEETINGS.PDF

2. 6:00 P.M. BOSM Final Approved Agenda 4-30-2020

   Documents:

   BOSM AGENDA 4-30-2020 FINAL 4-30-2020.PDF

3. 6:00 P.M. BOSM 4-30-2020 Final Agenda Packet 4-30-2020

   Documents:

   BOSM VIRTUAL MEETING 4-30-2020 AGENDA PACKET FINAL 4-30-2020.PDF

Instructions for attending Virtual Board of Supervisors Meetings

Surry County Public Virtual Meeting Room

Please join our meeting from your computer, tablet or smartphone.
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****Public Comments can be emailed to: comments@surrycountyva.gov ****

Please email your public comments to: **comments@surrycountyva.gov** **ONE HOUR** prior to the meeting. Comments will be compiled electronically and forwarded to all Board Members and the County Administrator.

A recording of the electronic meeting will be posted to the County website once available.

BOARD OF SUPERVISORS VIRTUAL MEETING AGENDA
April 30, 2020 – 6:00 PM

A continued virtual meeting of the Surry County Board of Supervisors for the purpose of conducting a Budget Work Session.

Instructions for Attending Virtual Meetings

Invocation

Call to Order/Moment of Silence/Pledge of Allegiance/Agenda Adoption/Roll Call

Budget Discussion: Work Session #2

Citizens Comments

Board Comments

County Administrator's Report

Adjournment

BOARD OF SUPERVISORS VIRTUAL MEETING AGENDA
APRIL 30, 2020 – 6:00 PM
BUDGET WORK SESSION #2

A continued virtual meeting of the Surry County Board of Supervisors for the purpose of budget discussions.

Instructions for attending Virtual Meetings

Virtual Meeting Instructions

Documents:

Instructions for attending the BOS virtual meetings.pdf

Call to Order / Moment of Silence / Pledge of Allegiance/ Agenda Adoption / Roll Call

Budget Discussion: Work Session #2

County Administration Budget Updates and Presentation
Review, advise recommended course of action, approve the advertisement of a public hearing.

Documents:

Budget Presentation 04.30.20.pdf

Documents:

FY 20 21 County Administrators Proposed Budget REVISED 4 30.pdf

Documents:

EXPENDITURE DETAIL PROPOSED BUDGET.pdf

Documents:

REVENUE DETAIL PROPOSED BUDGET 4 30.pdf

Citizens Comments

Board Comments

County Administrator's Report

Adjournment

BOARD OF SUPERVISORS AGENDA ITEM REQUEST FORM

Department: Administration

Department Head: Lauren Chapman, Administration

Meeting Date Requested: April 30, 2020

STATEMENT OF THE ISSUE:

Virtual Meeting Instructions

ITEM

Informational

Is this a budgeted item?	If yes, include budgeted amount	Total Project Cost
N/A	n/a	n/a

RECOMMENDED ACTION:

Informational

Description of Presented Item

Virtual Meeting Instructions Attached for reference.

Instructions for attending the BOS virtual meetings.pdf

Instructions for attending Virtual Board of Supervisors Meetings

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BOARD OF SUPERVISORS AGENDA ITEM REQUEST FORM

Department: Administration

Department Head: Lauren Chapman, Administration

Meeting Date Requested: April 30, 2020

STATEMENT OF THE ISSUE:

County Administration Budget Updates and Presentation

ITEM

Presentation

Is this a budgeted item?	If yes, include budgeted amount	Total Project Cost
Yes	Presented	Presented

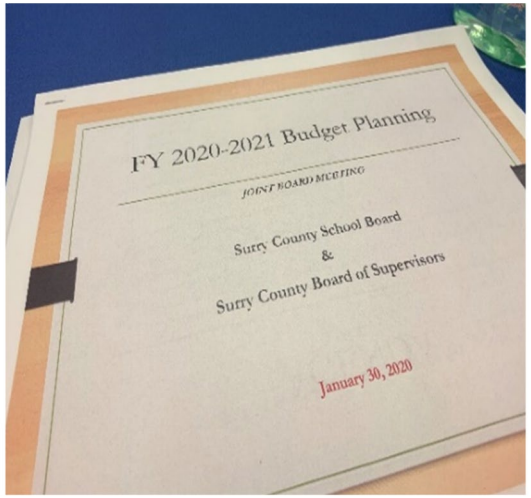
RECOMMENDED ACTION:

Review, advise recommended course of action, approve the advertisement of a public hearing.

Description of Presented Item

A continued discussion of the FY20-21 Proposed Budget and CIP.
(updated 4-30-2020)

Budget Presentation 04.30.20.pdf
FY 20 21 County Administrators Proposed Budget REVISED 4 30.pdf
EXPENDITURE DETAIL PROPOSED BUDGET.pdf
REVENUE DETAIL PROPOSED BUDGET 4 30.pdf



FY2020-21 Budget

Board of Supervisors Work Session
April 30, 2020

FY21 Budget Development

- The County Administrator's Proposed Budget was presented on April 16 and was the subject of a Board Work Session on April 23
- The budget was prepared while facing a shortfall of revenue compared to expenditures of $1.075M.
- Through a series of cuts, we were able to reduce that shortfall to $853K, but a tax increase of 3 cents was needed in order to close the gap without severe cuts.
- Even with the proposed tax rate increase, there were $1.645M in requests from departments and outside agencies that were not funded.
- Based on feedback from the April 23 work session, staff has revised the budget so that it is balanced with no real estate tax rate increase, through a combination of cuts and three non-property revenue changes

Revised Budget With No RE Tax Rate Increase

FUND	FY 2019-20 ADOPTED	FY 2020-21 PROPOSED At 74 cents	FY 2020-21 PROPOSED At 71 cents	CHANGE FROM PROPOSED $	CHANGE FROM PROPOSED %	CHANGE FROM FY2019-20 $	CHANGE FROM FY2019-20 %
GENERAL	28,789,123	29,013,879	28,369,042	(644,837)	-2.2%	(420,081)	-1.5%
CIP	3,118,000	8,165,016	8,165,016	-	0.0%	5,047,016	161.9%
VPA	1,848,625	1,850,501	1,825,501	(25,000)	-1.4%	(23,124)	-1.3%
CSA	150,064	470,677	435,677	(35,000)	-7.4%	285,613	190.3%
TASK FORCE	25,000	25,000	25,000	-	0.0%	-	0.0%
SPECIAL WELFARE	38,640	42,852	42,852	-	0.0%	4,212	10.9%
AGENCY ON AGING	32,288	32,288	32,288	-	0.0%	-	0.0%
INDOOR PLUMBING	11,730	11,730	11,730	-	0.0%	-	0.0%
ECONOMIC DEVELOPMENT	80,000	80,000	80,000	-	0.0%	-	0.0%
DEBT SERVICE	2,121,267	2,123,391	2,123,391	-	0.0%	2,124	0.1%
WATER & SEWER	142,750	162,850	162,850	-	0.0%	20,100	14.1%
TOTAL COUNTY FUNDS	$ 36,357,487	$ 41,978,184	$ 41,273,347	$ (704,837)	-1.7%	4,915,860	13.5%
SCHOOL OPERATING	15,772,305	16,124,802	15,974,802	(150,000)	-0.9%	202,497	1.3%
SCHOOL CAFETERIA	518,500	513,000	513,000	-	0.0%	(5,500)	-1.1%
TOTAL SCHOOL FUNDS	$ 16,290,805	$ 16,637,802	$ 16,487,802	$ (150,000)	-0.9%	196,997	1.2%
TOTAL - ALL FUNDS	**$ 52,648,292**	**$ 58,615,986**	**$ 57,761,149**	**$ (854,837)**	**-1.5%**	**$ 5,112,857**	**9.7%**

Closing Gap Without RE Tax Rate Increase – Revenue Changes

- Three revenue changes included with revised budget:
  - Implement a 6% meals tax, estimated revenue = $80K
  - Increase ambulance billing fees for insurance reimbursement, estimated revenue = $28K
  - Use $100K of fund balance to replace ongoing revenue that was previously directed to fund maintenance related capital projects

Closing Gap Without RE Tax Rate Increase – Spending Cuts

	Cut from Recommended Budget
Full time positions	
HR Manager	$ 80,832
Special Assistant to the County Administrator	81,436
Freeze Finance Dir, offset by contractual services for 20 hrs/wk	32,439
Vacant Treasurer Clerk - fill 1/2 of Fiscal Year	23,228
Part time funding	
Finance	$ 1,116
Bldg Inspections	1,236
Asst EMS Coordinator	8,362
Remove add'l hours for Tourism	3,382
Remove add'l hours for Workforce	2,233
Reduce PT Sanitation workers to 25 hours/wk	38,301
Transfers Out	
Reduce Schools by local share of 2.5% raise	$ 150,000
Transfer to CSA Fund	35,000
Transfer to VPA Fund	25,000

Closing Gap Without RE Tax Rate Increase – Spending Cuts

	Cut from Recommended Budget
Additional Cuts to Departments	
BOS	$ 5,500
Commissioner of the Revenue	2,000
County Admin	3,101
Finance	1,000
Computer	33,000
Registrar	2,000
District court	2,300
Magistrate	725
Sheriff	11,500
E-911	500
Animal Control	1,438
Maintenance	16,043
Econ Dev	500
Tourism	5,730
Dept. of Youth & Family Resources	6,250
Workforce	150
Contingency/Outside Agencies	
Reduce Contingency	$ 40,535
Surry Rescue Squad	5,000
Eliminate Transit Service	20,000
Eliminate Peanut, Soil and Water	5,000

Closing Gap Without RE Tax Rate Increase Summary of Changes

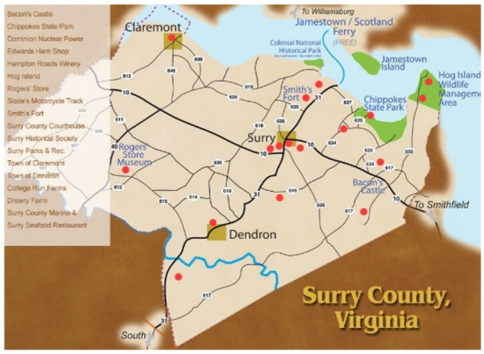
TOTAL - ALL REDUCTIONS	**$**	**644,837**
REVENUE ADJUSTMENTS		
Meals Taxes Estimate		80,000
Use Fund Balnace for 100% of non-financed CIP projects		100,000
Ambulance Fees		28,000
TOTAL ADDITIONAL REVENUE	**$**	**208,000**
TOTAL CUTS/ADDITIONAL REVENUE	**$**	**852,837**

Next Steps

Revised April 30, 2020

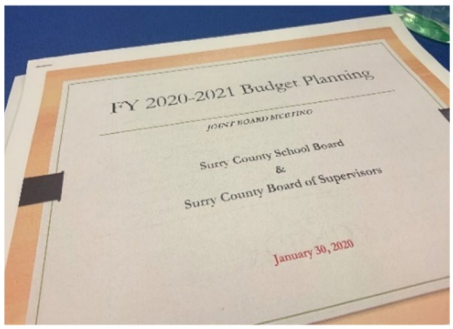
FISCAL YEAR 2020-2021 BUDGET CALENDAR

Date Subject to Change	Day	Action Item
April 30, 2020	Thursday	• 6:00 P.M. - Budget Work session #2 with the Board ofSupervisors
May 1, 2020	Friday	• Release Advertisement for Public Hearing to the Local Paper
May 6, 2020	Wednesday	• FY 20-21 Proposed Budget is Published in the Local Paper
May 7, 2020	Thursday	• Regular Board of Supervisors Meeting
May 14, 2020	Thursday	• 7:00 P.M. Board of Supervisors Conducts Public Hearing on the FY 20-21 Proposed Budget
May 21, 2020	Thursday	• 7:00 P.M. Board of Supervisors considers action on FY 20-21 Budget, sets tax rates and adopts Budget Resolutions



Surry County
FY 2020-2021
County Administrator's Proposed Operating Budget
(Revised April 30)
FY 2021-2025
Five-Year Capital Improvement Program

The SALTY Southern ROUTE



Surry County Board of Supervisors

Robert L. Elliott, Chairman, Claremont District

Michael Drewry, Vice-Chair, Dendron District

Judy S. Lyttle, Bacon's Castle District

Kenneth R. Holmes, Carsley District

William T. Calhoun, Surry District

Acting County Administrator

Melissa D. Rollins

Form of Government

Surry County (County) operates under the traditional, or County Administrator, form of government (as defined under Virginia Law). The Board of Supervisors (Board) is a five-member body, elected by the voters of the Electoral District in which they live. The Chairman and Vice Chairman of the Board are elected annually by its members. Each member serves a four-year term. This body enacts ordinances, appropriates funds, sets tax rates, establishes policies and generally oversees the operation of the County government. The County Administrator is appointed by, and serves at the pleasure of, the Board of Supervisors. As the Chief Executive Officer of the County, he or she is responsible for developing an annual budget and carrying out policies and laws which are reviewed and approved by the Board. The County Administrator directs business and administrative policies and recommends to the Board those methods, procedures, and policies which will properly govern the County.

Pictured: Judy Lyttle, Kenneth Holmes, Chairman-Robert Elliott, William Calhoun, Vice-Chair -Michael Drewry

Department Directors & Supervisors

Carol Swindell
Interim Finance Director

William Saunders
Planning & Community Development

David Harrison
Economic Development

Ray Phelps
Chief of Emergency Management

Stanley Jones, III
Parks & Recreation

Ray Phelps
Chief of Emergency Management

LaJeune Stone
Dept. of Youth & Family Resources

Stacey Williams
Building Official

Rickey Woodard
Maintenance Supervisor

Hermione Slade
Solid Waste & Recycling

LaSonya White
VCE Unit Coordinator

Constitutional Officers and State Officials

Carlos Turner, Sheriff
Jonathan Judkins, Commissioner of the Revenue
Onike Ruffin, Treasurer
Gail Clayton, Clerk, Surry Circuit Court
Sharna' White, Registrar
Janeen Jackson, District Court Clerk

School System & Social Services

Dr. Serbrenia Simms, Division Superintendent
Valerie Pierce, Director of Surry Social Services

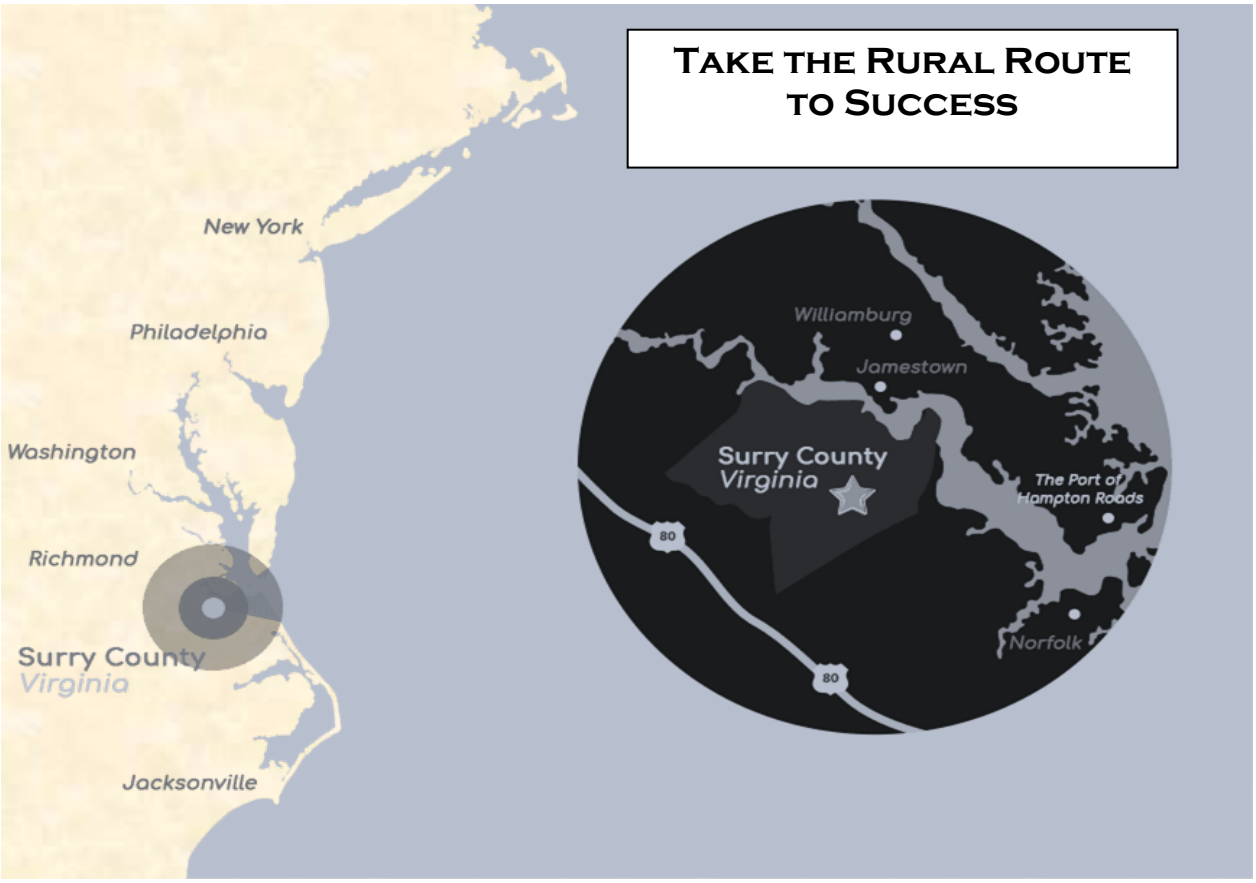
ABOUT SURRY COUNTY

Surry County is a 306-square-mile county located on the James River in southeastern Virginia, with unique location attributes that position it well for energy production, including an existing nuclear facility, and for manufacturing, especially agriculture products such as wood pellets. The county's workforce comes from the Hampton Roads and Richmond MSA to the East and West and from Williamsburg just a ferry ride North. Besides serving as an energy, agriculture and production hub, Surry is popular for residents seeking unique waterfront housing and small town and rural communities.

Surry County is known for its strong economic development potential, passion for the community and rural charm. Nationwide we are known for historical landmarks like Bacon's Castle, Chippokes State Park and nearby Jamestown and Williamsburg. The waterfront location affords access to multiple natural refuges and parks and boat recreation on the river and the newly renovated Grays Creek Marina offers stunning views and access to the onsite Surry Seafood Company, boating, fishing and kayaking. A growing winery location, the county also produces large hauls of peanuts, cotton and soybeans each year for the state.

Known for its passion for community and strong economic development growth potential, Surry's strategic position in the Hampton Roads Region is well-suited for business opportunity.

- Direct access to the James River
- 25 miles to Newport News-Williamsburg International Airport
- 50 Miles from Richmond
- 40 Miles from Norfolk
- Close proximity to the Port of Virginia, international airports, railroads and major highways



FY 20-21 Operating & Capital Budget Contents

Introduction

County's Organizational Chart……1
Budget Schedule & Hearings……2

Document Overview
How to Read the Budget Document……3
County Profile……4
Board of Supervisors Strategic Priorities……6
Mission Statement……8
Structure of County Funds……9
Fiscal Policies……11
How is the Money Spent – General Fund ……13

Section A - Budget Messages & Financial Summaries ……16

County Administrator's Budget Transmittal……17
Revisions to the Proposed Budget…… …27

Section B – General Fund by Function……31

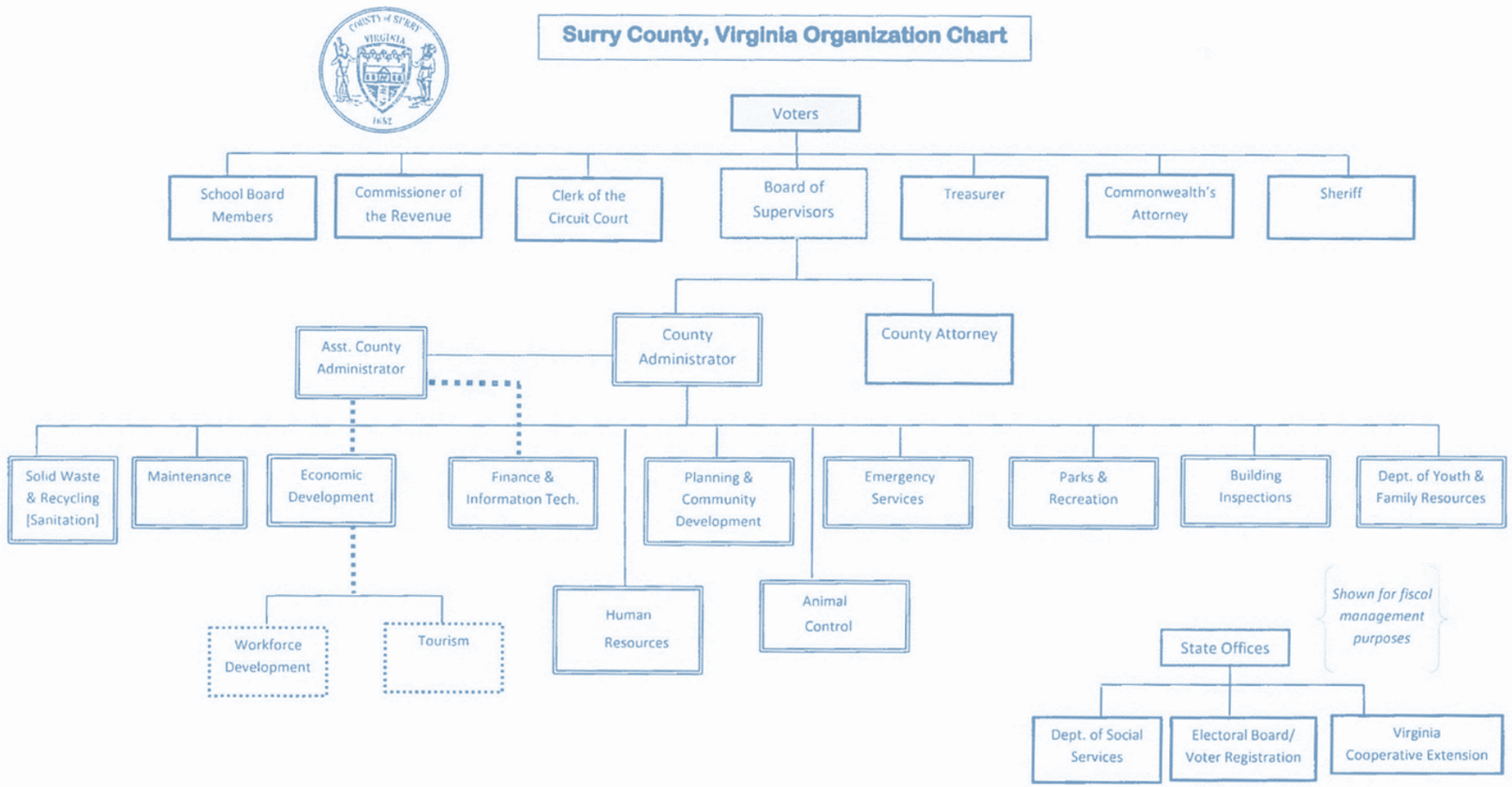
Revenue Analysis and Summary……40
How is the General Fund Spent – Breakdown (Chart)……45

Section C – General Fund Overview by Department……46

Section D – Capital Improvement Program……72

Section E - Supplementary Information……87

Table of Authorized Positions……88


Surry County, Virginia Organization Chart
Voters
School Board Members
Commissioner of the Revenue
Clerk of the Circuit Court
Board of Supervisors
Treasurer
Commonwealth's Attorney
Sheriff
Asst. County Administrator
County Administrator
County Attorney
Solid Waste & Recycling [Sanitation]
Maintenance
Economic Development
Finance & Information Tech.
Planning & Community Development
Emergency Services
Parks & Recreation
Building Inspections
Dept. of Youth & Family Resources
Workforce Development
Tourism
Human Resources
Animal Control
Shown for fiscal management purposes
State Offices
Dept. of Social Services
Electoral Board/ Voter Registration
Virginia Cooperative Extension
Adopted July 11, 2019

Public Hearings and Work Sessions Schedule

The Board of Supervisors of Surry County invites comments on the Proposed Budget for the fiscal year ending June 30, 2021. As a result of operational changes as it relates to the COVID 19 State of Emergency, comments are accepted as noted below: The Public Hearing is tentatively scheduled for May 14, 2020.

April 16, 2020	Thursday	• Regular Board of Supervisors Meeting • County Administrator Presents FY 20-21 Proposed Budget to the Board of Supervisors • School Board Highlights- Proposed FY 20-21 Budget
April 23, 2020[1]	Thursday	• 6:00 P.M. - Budget Work session #1 with the Board of Supervisors
April 30, 2020	Thursday	• 6:00 P.M. – Budget Work session #2 with the Board of Supervisors
May 1, 2020	Friday	• Release Advertisement in the Local Paper
May 6, 2020	Wednesday	• FY 20-21 Proposed Budget is Published in the Local Paper
May 7, 2020	Thursday	• Regular Board of Supervisors Meeting
May 14, 2020	Thursday	• Public Hearing on the Proposed Budget
May 21, 2020	Thursday	• 7:00 P.M. Board of Supervisors considers action on FY 20-21 Budget, sets tax rates and adopts Budget Resolutions

- Written comments may be emailed to the Office of the County Administrator: **comments@surrycountyva.gov**. Budget information will be available on the County's website at www.surrycountyva.gov

- After the reopening of County facilities to the public, copies of the Proposed Budget will be available at the County Administrator's Office – Government Center located at 45 School Street, Surry, VA and at the Blackwater Regional Library.

Stay Engaged with the County!

VISIT US ON THE WEB! https://www.surrycountyva.gov/

LIKE US ON FACEBOOK!

https://www.facebook.com/surrycounty/

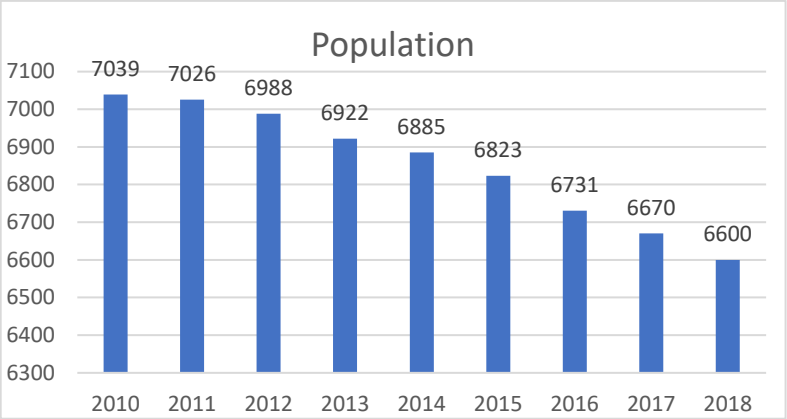
SURRY COUNTY

Understanding the Budget Document

- ✓ The County Administrator's proposed budget was presented to the Board of Supervisors on April 16, 2020. The Budget included adjustments in tax rates, expenditures and other changes.
- ✓ Section A - The budget message (i.e. transmittal letter) and financial summaries beginning on page 17 are based on the County Administrator's proposed budget on April 16, 2020.
- ✓ On April 23, 2020, the Board of Supervisors held a work session to further deliberate the budget and requested that options be provided that would hold the real estate tax rate at the current level.
- ✓ The revisions per the recommendation of the Board of Supervisors are noted on page 27 – Reductions to the Budget Based on No Adjustment to the Current Real Estate Tax Rate
- ✓ Section B- Financial summaries of all funds reflects the proposed budget as presented on April 16, 2020. It reflects 2019 actual, FY 20 Budget, FY 21 Proposed and the Variance. Comments are provided for notable changes.
- ✓ Section C - General Fund Overview for Each Department provides a general description of the purpose of each department along with strategic initiatives that support the County's overall goals and performance measurements. Highlights and accomplishments are noted for each department along with comments that reflect the final recommendation based on keeping the tax rate at the current level. [some pages are still under development]
- ✓ Section D – Five Year Capital Improvement Program and the Five Year Capital Improvement Buget
- ✓ Section E – Supplemental Information to include a Table of Authorized Positions, Revenue Summaries, Principal Taxpayers, Debt Service Schedule
- ✓ Supplemental Documents: Detail revenue and expenditures by line item accompany the document as an integral component to the final recommendations that reflect no change in the tax rate.

COUNTY PROFILE

Population



Surry County is home to approximately 6,600 people as of a U.S. Census American Community Survey conducted in July 2018. This is a 6.2% decrease from the 2010 U.S. Census.

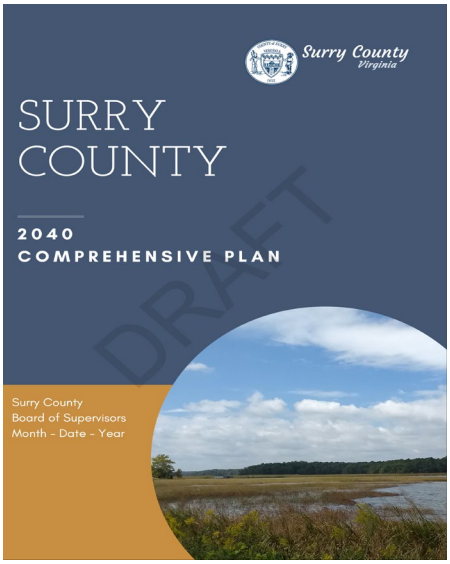
The approximate 2018 median age in the County is 49.6 years old. The population is becoming older, on average, as it is all over the country due to the aging of the post-war baby boom generation born between 1946 and 1964. Surry's 2010 median age was 43.5.

Location

Surry is part of the vibrant and growing Hampton Roads region of more than 1.7 million people. The region is recognized as one of the largest Metropolitan Statistical Areas in the U.S. It includes cities of Chesapeake, Franklin, Hampton, Newport News, Norfolk, Poquoson, Portsmouth, Suffolk, Virginia Beach and Williamsburg, and along with Surry, includes the counties of Isle of Wight, James City, Southampton and York. Centrally located on the east coast, Surry is within an hour's drive to over a million residents and a day's drive to nearly half of the U.S. population.

Comprehensive Plan 2020- Opportunity for Growth

Since 1980, every Virginia locality has been required by State law to have a Comprehensive Plan. The purpose of the Comprehensive Plan is to guide growth and development over a 20-year time period by providing the long-range vision, goals, and strategies of the community. Surry County's plan is in **draft form** and was slated for completion at the end of June 2020 (pre-COVID 19); it will serve as a guide to landowners, developers, businesses, citizens and County officials about future land use and other community development decisions.



These are the planned themes of the 2020 Proposed Comprehensive Plan. These themes are consistent with the previous and current strategic initiatives of the Board of Supervisors.

- Preserve Surry's Character
- Grow Surry's Economy
- Enhance Quality of Life for All Residents

Strategic Priorities

The Board of Supervisors responsibilities remain unchanged: *"…. strive to maintain a strong commitment towards efficiency and effectiveness in County government and positively impact the public safety, health, education & welfare of the citizens of Surry through effective leadership and fiscal integrity. The Board will encourage the orderly growth and development of the community to enhance the quality of life for the citizens of Surry County".*

The Board identified four focus areas in its 2014 Strategic Action Agenda, which continue to be guiding factors in developing County priorities:

- Promote growth in a manner which protects the County's agriculture, environment, quality of life and historic resources
- Balance quality of government services with fiscal integrity
- Enhance relations with the stakeholders of County government
- Keep citizens informed; encourage openness and participation in government

In February 2020, the Board of Supervisors in a planned retreat to discuss strategic direction and to unify the vision of the County, revealed some common themes from the 2014 strategic agenda: fiscal integrity, quality of life, preservation of rural character, and citizen engagement. An environmental scan from each members' perspective at the 2020 Retreat set the framework for goal setting in the five core areas while maintaining the important priorities set in 2014.

- **Community (development, engagement, opportunity)**
- **Economic Development (Business retention & expansion, health & wellness, workforce & tourism promotion)**
- **Education (Renewed relationships, collaboration and shared accountability**
- **Fiscal Responsibility (accountability and transparency, fiscal policies)**
- **Transportation (opportunity that exist along major highways in the county)**

Community - Surry County's unique historic assets, natural environment, rural charm, strong family roots, homegrown hospitality, sense of serenity and security and attractive landscape will be preserved while considering growth opportunities including revitalization of main corridors and other beatification efforts. Community engagement initiatives and activities will be broadened to keep an informed, engaged and participatory citizenry; recognizing the population trends, the county will work through the comprehensive plan to develop key strategies to help reverse adverse trends, fill community business gaps and identify programs and services for the aging population.

Economic Development – The County will identify areas in the County "ripe" for development and continue to identify ways to capitalize on the County's agri-tourism and niche/specialized farming industries. The County will lead in building regional, state and national partners in identifying business and growth opportunities suitable and or unique to Surry County; business growth will afford opportunities to work with existing and new corporate partners to enhance workforce opportunities. Broadband implementation will continue to be supported as the cornerstone of educational, quality of life, business growth, and overall quality of life improvement. Health and wellness will be an integral component of enhancing the economic and social well-being of the entire County.

Education – Continue to recognize and engage with the School System as a vital partner in the vision and goal setting of the County (i.e. shared accountability). Develop means to highlight the successes and achievements of the School Division county-wide and to brand the "educational system" as a desire to locate, work and do business in Surry County. Support and collaborate on joint facility planning and educational opportunities such as technical programs and internships aimed to prepare students for an advanced and competitive workforce.

Fiscal Responsibility – Continue to balance quality of government services with fiscal responsibility; solidify tax dollars with services needed and desired for a wholesome quality of life and delivery of quality services. Continue to develop transparent communication tools on fiscal matters. Continue practices that ensure strong financial management.

Transportation –Identify the potential opportunities of the proximity of Route 10, 31 and Route 40 in Surry County to major thoroughfares and expanded highways as Interstates 95, 64 and Route 460 and to waterways, rail and the Ports of Virginia and Richmond. Collaborate with VDOT and state legislators on

potential for expansion of route 10, the County's major highway; begin dialogue on transportation needs in the county over the next 10-20 years (i.e. bridge); seek development opportunities as a result of main infrastructure that has been installed along Route 31. Create a bicycle/pedestrian plan to provide a safe route and alternative transportation nodes to connect the Town of Surry to various activity centers such as the James-Town Scotland Ferry.

Dialogue from the Board of Supervisors and county leadership after the 2020 retreat helped set the framework for a newly defined mission statement for the County.

Mission Statement 2020

We will exemplify and work with citizens to achieve *unity in the community.*
This is essential to maintaining a strong commitment towards efficiency and effectiveness in how we operate and to positively impacting the public safety, health & wellness, education, and overall quality of life of informed, engaged and participatory citizens and stakeholders of Surry County.

Budget Overview

Budget Amendment Process

The budget may be amended in one of two ways. If the amendment would change total revenues, then the governing body must formally approve the transfer of funds from one appropriation group to another. The recommendation going forth is that this will be done via an appropriation resolution. In certain instances, as outlined in the State Code, a public hearing may be required before the governing body can take action.

The County Administrator is authorized to transfer funds between departments within an appropriation group or between budget line items within a particular department throughout the year to manage operations. The County Administrator is authorized to apply for an accept grants requiring a local match up to $5,000.

Budget Organization

The General Fund of the County is divided into functional areas, General Administration, Judicial Administration, Public Safety, Community Development, Parks, Recreation & Cultural, Education, Health & Welfare and Public Works. Each department within a functional area has its own budget; for example: Sheriff & Emergency Medical Services (EMS) are within the functional area of Public Safety. The budget format presents expenditures by functional area and departments within a specific function.

Structure of County Funds

General Fund

- General Administration
- Judicial Administration
- Public Safety
- Community Development
- Parks, Recreation & Cultural
- Education, Health & Welfare
- Public Works
- Debt Services

Other Governmental Funds

- Social Services
  - Special Welfare
  - Crater Area Agency on Aging
- Comprehensive Services
- Indoor Plumbing & Rehabilitation
- Economic Development
- Water & Sewer (Utilities Fund)

Capital Projects Fund

- General Administration
- Facilities
- Education
- Public Safety
- Parks & Recreation

Explanation of Governmental and Other Funds

- General Fund - The general operating fund of the County. It is used to account for all financial resources except those required to be accounted for in another fund due to legal, contractual, statutory or financial management requirements. It is funded through taxes and other revenue sources.

- Special Revenue Funds - Used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

- Capital Projects Fund - Used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Proprietary funds).

- Debt Service Fund - Used to account for the accumulation of resources for, and the payment of, long-term debt principal and interest.

- Economic Development Fund –Money in the Fund reflects a transfer in 2016 to dedicate financial resources toward economic development. Planned uses of the fund could include, but are limited to business incentives, professional services, property acquisition, etc.

- Comprehensive Services Act Fund (CSA) The CSA Fund is used to account for the revenues and expenditures related to services provided to at-risk youth and families. Revenue is derived from the state and local funding. CSA services are administered by the Family Assessment and Planning Team (FAPT) who works directly with you and families to refer cases to the Community Policy and Management Team (CPMT) for approval. The fund mandates a local share for CSA expenditures.

- Special Welfare/Agency on Aging – A part of the VPA fund used to account for activities associated with specific groups as senior population; special revenue funds are used where legal or contractual requirements restrict the use of resources to specific purposes.

- VPA Fund – Virginia Public Assistance Fund (VPA) supports the activities of administration of the health and welfare services in the County. Services are provided to the needy individuals and their families. It is supported with federal, state and local funds.

- Indoor Plumbing Rehabilitation (IPR - Special Revenue Fund)- The Department of Housing and Community Development (DHCD) program with the County to provide 0% forgivable loans to eligible participants for the installation of indoor plumbing to owners of substandard housing where indoor plumbing is non-existent or where the existing plumbing has failed ended in 2016. The IPR Fund reflects program income received from prior recipients to continue projects until Funds are depleted.

- Water & Sewer – used to account for activities specific to maintenance of the County's water system and sewer collection activities. It is considered an Enterprise Fund where operations are supported by user charges financed and operated similar to a private business. The Fund should be self-supporting.

- School & Cafeteria Fund – the component unit School Board as identified in the County's CAFR as a unit of the primary government; it is defined by having a fiscal dependence on the primary government. It supports activities association with Education of K-12 students; the cafeteria fund supports the operations of the food service programs.

Monetary transfers are made from the general fund to the following funds: Capital Projects, Virginia Public Assistance, School and Cafeteria, Comprehensive Services, Economic Development, Debt Service and the Water & Sewer/Utilities Fund.

Budget Directives, Performance Measurement, and Monitoring

The County Administrator sets the stage to the departments at the beginning of the budget cycle the tone and the focus of the overall budget. This information is based on guidance from the Board of Supervisors.

Operational initiatives are provided by each department and are presented on each department's budget page. Also included in the departmental sections are the key performance measures.

The budget is monitored through the monthly financial management reports. These reports indicate actual financial results compared to budget. These reports are reviewed by the user departments, Finance, and County Administration.

Budgetary control is maintained on a line-item basis. Purchases of goods and services are generally accomplished by the use of a formal purchase order. Funds are encumbered based on purchase orders to best ensure funds are reflect as obligated and are not available to be spent.

Operating and Capital Budgets

The Operating Budget includes expenditures that are generally of a recurring nature and are appropriated for one year only. It provides for the provision of all County services, but does not result in major physical assets for the county. Year-to-year changes in the Operating Budget are expected to be fairly stable and represent incremental changes in the cost of doing business, the size of the County and the types and level of service that are provided. Resources for the Operating Budget generally come from taxes, user fees, and intergovernmental payments that typically recur from year to year.

The Capital Budget on the other hand, includes one-time costs for projects that may last several years. The projects result in major physical assets in the county and may include projects associated with public safety, general government administration, parks and recreation, public works and education. Wide fluctuations are expected in the Capital Budget from year to year depending on the phasing of projects. Resources for the Capital Budget generally come from bond sales, grants, other one-time sources and transfers from the Operating Budget to support capital projects. Capital projects may produce ongoing operating costs and such is reflected in the operating budget of the perspective department. (Example: a new building will require electricity and such costs will be in the Maintenance Dept. operating budget).

Fiscal Policies

A fiscally efficient government is one of the strategic goals of the Board of Supervisors. Financial policies provide a framework for the County's departments to make sound financial decisions, promote fiscal transparency, and to ensure compliance with prevailing local, state and federal laws and regulations.

While the County's current policies require a refresh and formal adoption by the Board of Supervisors, the below standards are recognized as effective financial practices.

- The County will establish and maintain an internal control structure and accounting practices to ensure compliance with Generally Accepted Accounting Principles (GAAP).

- An independent firm of certified public accountants will perform an annual financial and compliance audit according to generally accepted auditing standards in the United States of America; Government Auditing Standards issued by the Comptroller General of the United States; Specifications for Audit of Counties, Cities and Towns issued by the Auditor of Public Accounts of the Commonwealth of Virginia; and the Uniform Guidance. The financial statements and the results of the audit will be presented annually to the Board of Supervisors.

- The County will annually seek the GFOA's Certificate of Achievement for Excellence in Financial Reporting.

- The County Administrator will propose a balanced and a five-year Capital Improvements Program that are linked to the County's Strategic Plan and Comprehensive Plan. The Board of Supervisors shall adopt the first year of the Capital Improvement Plan as the Capital Improvement Budget.

- The CIP will include both school, general government, and utility capital needs; it will provide a description and estimated cost for each project.

- A diversified revenue system, inclusive of state and federal funds as well as user fees for services that support specific programs.

- Financing recurring expenses from recurring revenue sources and not rely on non-recurring revenue to fund on-going, operating expenditures.

- The County shall maintain a budgeting control system to monitor actual-to-budget performance, and shall take immediate corrective action if revenue and expenditure estimates project a year-end operating deficit.

- At least quarterly, the County will publicly publish financial information including budget to actual performance. A monthly report has been provided.

Debt Management

In consultation with the County's financial advisor, financing for the County's five-year Capital Improvements Program shall:

- Consider a five-year forecast of revenues and expenditures.
- Include an evaluation of pay-as-you-go projects and debt financing.
- Avoid financing if the term of the indebtedness exceeds the expected useful life of the project.
- When feasible, bundle capital projects to limit the number of borrowings as well as to reduce the costs of issuance by achieving greater economies of scale.

The County shall maintain the following standards regarding debt:

- Net bonded debt shall not exceed 3% of the assessed valuation of real and personal property.
- General fund debt service expenditures should not exceed 12% of annual general fund expenditures. The County should maintain a target of 10% for this ratio.

Fund Balance (Reserves) – The county shall maintain a fund balance position that meets the County's needs and challenges and mitigate current and future

- The County shall maintain a General Fund Unassigned Fund Balance at the end of the fiscal year in an amount no less than 25% of annual general fund revenues, not including transfers.

- Monies in excess of 25% may be considered to supplement pay as you go capital outlay or remain in the undersigned fund balance to be used for other purposes as authorized by the Board of Supervisors.

- The County should not use fund balance to finance current operations as it is not sustainable.

- The use of the General Fund's Unassigned Fund Balance may be necessary from time to time to meet unexpected events including, but not limited to: catastrophic (emergency funds in the event of natural or man- made disasters); financial opportunity (to enhance the well-being of Surry County; Following any use of fund balance that draws the balance below the minimum funding level, the Board of Supervisors will adopt and timeline to replenish the balance to its minimum funding level of 25%.

Cash and Investments

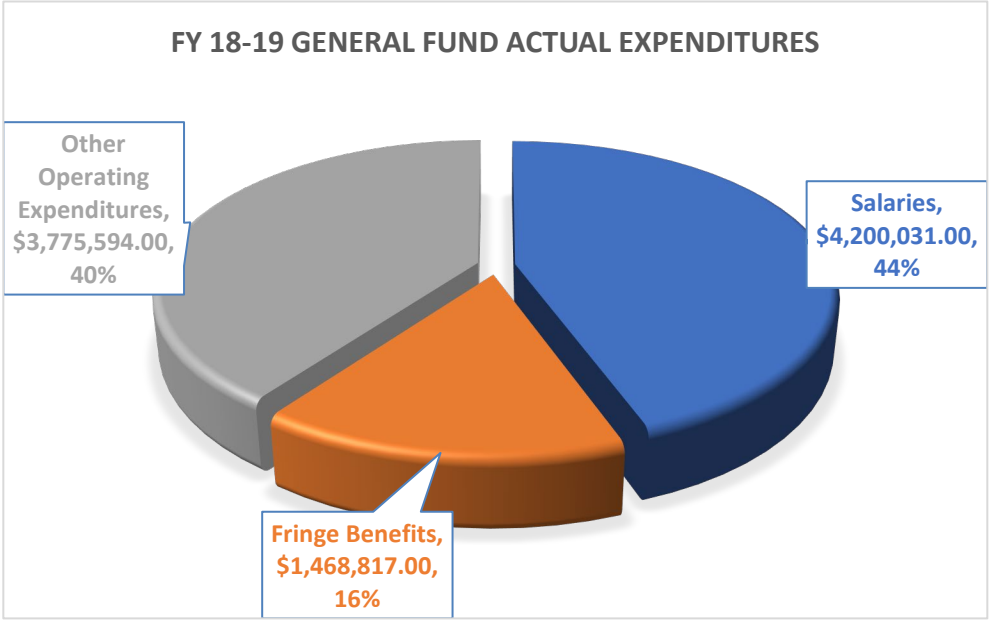
- The County shall follow the Cash and Investment Policies established by the Treasurer, a Constitutional Officer of the Commonwealth of Virginia. Such policies shall be reviewed and updated annually, and be in accordance will all applicable laws and regulations.

- The Treasurer will provide the Board of Supervisors, at least monthly, with a report of investments held by the County.

Expenditure Composition of the General Fund (Excluding Transfers Out to Other Funds)
Where is the Money Spent

Transparency

FY 18-19 actual expenditures of the General Fund were $9,444,444. To get a better understanding of where general fund dollars are spent, a review of actual expenditures for FY 18-19 is shown below. As with most governments, personnel cost represents most general government expenditures.



Advertising	**$36,817**	**Cost for legal ads**
Agency Contributions (Except Fire & Rescue)	$606,052	Agency Breakdown Provided in Budget Document; includes all contributions except fire and rescue
Auditing	$42,819	Auditing services and cost to produce financial reports
Boards and commissions	$6,365	Compensation to Various Boards and Commissions appointed by the Board
Building Repairs	$255,748	Repairs to several government buildings; this amount will fluctuate; breakdown of buildings and facilities maintained by the County is included in the budget document
Communications	$109,959	Verizon telephone, monthly fees for mobile devices including IPADs, internet services
Contractual Services	$286,313	Interim administrator services, comprehensive plan consultant, maintenance service contractors, emergency services contracts (instant alert, generator maintenance, EMS radio maintenance county-wide including fire and rescue agencies, utility marking services

Contributions to Public Safety Volunteer Agencies	$248,580	Quarterly contributions to the volunteer fire and rescue squad; the rescue squad is paid 7% of the monthly fees collected from ambulatory billing services as administrative costs
Convention & Education	$72,454	Cost to attend trainings to include travel, mileage, meals, conference registration; some revenue recovery is associated with this expense
Detention/Prisoner Care	$229,146	The cost for prisoner care in Riverside Regional Jail ($184,892) and Crater Youth Detention for the youth population ($44,754)
Electricity Services	$155,212	The cost for Dominion and PGEC electrical services for all County Buildings
Fuels	$114,170	Vehicle fuel for all County fleet vehicles and marina fuel
Indexing/microfilming	$17,792	The annual cost for microfilming and indexing circuit court records
Legal Fees	$89,132	Cost paid to the County attorney for legal fees
Maintenance Contracts	$246,367	Information technology ($97,000) associated with county copiers, printers, financial software system, municode, postage meters, phone system maintenance
Mileage	$4,802	Reimbursement for use of personal vehicles during business travel
Motor Vehicle Insurance	$33,896	Motor vehicle insurance (VA Association of County Pooled Insurance Program)
Office Supplies & Equipment	$78,826	Office supplies and equipment for all departments
Paid Rescue Squad Services	$447,568	Contract service cost to provide 24/7 paid rescue services; fee recovery for FY 19=$193,000) or 43%
Parks Special Activities	$11,600	Cost for special annual activities as fireworks and Pow Pow
Professional Services	$278,799	Interim Finance Services from vacant salaries, election officers, salary study fee, county administrator search fee, parks and rec sports officials; the majority of the cost is for sanitation landfill monitoring and remediation services; this line item will fluctuate
Property Insurance	$43,002	Property insurance for all county buildings (VA Association of Counties Pooled Insurance Program)
Rent for Office Space	$12,552	Rent paid to the Commonwealth Attorney for use of space and to the Victim Witness Program; a small portion ($300) is for facility rental used during elections
Uniforms	$17,240	Cost associated for uniforms (Sheriff, Public Works, EMS and Animal Control)
Veterinary services	$13,352	Cost for medical services for the care of animals
Waste Disposal at Landfill	$111,616	Cost for disposal of waste at the landfill; the county pays the tipping fees

Water & Sewer	$12,532	Paid to the Town of Surry for water utilities
Other Operating Expenses	$192,883	Other expenses not identified above
Total Primary General Operating Expenditures	**$3,775,594**	**TOTAL AMOUNT SPENT FOR OPERATING THE GENERAL FUND EXCLUDING PERSONNEL IN FY 18-19**

SECTION A

BUDGET MESSAGE & FINANCIAL SUMMARIES

"The Countrie it selfe, I must confesse is a very pleasant land, rich in commodities; and fertile in soyle..."
Samuel Argall, ca. 1609

Board of Supervisors

Robert Elliott, Chair
Michael A. Drewry, Vice-Chair
Timothy Calhoun
Judy S. Lyttle
Kenneth R. Holmes

Melissa D. Rollins
Acting County Administrator

April 15, 2020

Dear Members of the Board of Supervisors:

I am pleased to present the Fiscal Year (FY) 2021 Proposed Budget Operating Budget and the Five Year (FY 21-25) Capital Improvement Program (CIP) for Surry County. The proposed operating budget for all funds is $58,815,986. Of this amount, the CIP is $8,165,016. This reflects a $6,167,694 or 11.7% increase over the FY 2020 adopted budget.

The proposed budget reflects the Board of Supervisors' strategic planning initiatives for community and economic development and sustains operations while supporting Education. Leadership and county-wide discussions over the past several years have focused on the need for reliable, high-speed broadband, new business development and job creation, while recognizing the challenge of the County's population decline. Revenues to support all the areas of government [administration, public safety, community development, education, recreation, health & welfare, capital improvements] and to sustain the quality services desired by citizens are relatively stable; however, the full impact of the recessionary conditions created by the COVID-19 shutdowns are unknown. Not all priorities can be met given limited resources.

The FY 2021 proposed budget was developed with constraints but overall maintains operational service levels for County departments. The priorities executed in the proposed budget includes funding for major broadband initiatives executed in FY 19-20 to help build a healthy and diverse economic base, provide opportunities for education, support business retention and expansion and enhance overall quality of life.

The budget includes a proposed tax rate increase of $0.03 from $0.71 cents per $100 of assessed value to $0.74 cents. The additional revenue from the increase is $852,838 ($583,895 public service) ($268,943 real estate from taxpayers). The County's real estate tax rate has remained level at 71 cents since 2016, when it was reduced from the prior amount of 73 cents as a result of the reassessment. Since that time, revenue increases have been modest while the cost of maintaining existing service levels to the community has steadily risen. County department budgets have remained mostly level except for benefit cost increases.

The proposed FY 2020-2021 Annual Operating Budget and the FY 2021-2025 CIP were developed to advance the Board of Supervisor's strategic vision of enhancing the quality of life for the citizens for Surry. Key management considerations in the formulation of the budget were:

- Limitation of annual increases in operational expenditures to current commitments in personnel
- Consideration to added costs slated to enhance the ability to provide quality services
- Cost containment – reductions where possible based on historical spending patterns

Balancing the Budget: Budget Development, Challenges & Opportunities

Finding the funding to do everything desirable or even necessary is a major fiscal challenge. There are a limited number of ways to address the issue: albeit unfavorable- taxes may be raised; services may be cut, reduced, or less expensive service delivery mechanisms developed. In developing the Proposed FY 2021 Budget, I looked critically at current budget levels and service priorities and made reductions in several areas, most notably in the support provided to outside agencies. Further, given the recessionary conditions created COVID-19, I am regrettably unable to recommend any salary increases for County employees this year. This budget containment strategy is consistent across the region. The good news is that no furloughs or other reduction in workforce is proposed. Even with these cost containment strategies, we are facing a shortfall of $852,000 and cannot maintain core service levels without additional tax revenue. I am therefore recommending a 3 cent or 4% increase in current real estate tax rate of $.71/$100 of assessed value. It should be noted that this tax rate increase will also apply to Public Service Corporations (PSC), and because Surry's budget is heavily dependent upon PSC taxes, 69% of the revenue generated from this tax rate increase will come from PSC revenue, with 31% coming from other assessed real estate in the County.

The FY20-21 Budget was prepared while starting with several challenges, including an economy heading into recession, Virginia Retirement System (VRS) rate increases of 39%, and an increase in state mandated costs for Children's Services Act (CSA) services.

The major differences and budget drivers from FY 2020 to FY 2021 include:

FY 2021 Major Operating Budget Drivers

Item	Amount	Explanation
Major Revenue Declines:		
Decline in Public Service Corp Revenue	$ 131,000	The sales assessment ratio is below 100%
Decline in Interest Income	275,000	Fed action related the economic meltdown due to COVID-19 have driven interest rates close to 0%
Unbalanced budget from FY20	77,500	The FY20 Budget was adopted using $77,500 of FB for ongoing costs
	$ 483,500	
Major Expenditure Increases:	$ 20,000	The former County Administrator granted pay increases outside of the pay plan adoption
VRS Increase	135,000	The VRS Retirement rate increased by 39%
Health Insurance	30,000	Health insurance rates increased by 4.8% overall
Unbudgeted Ambulance Billing Costs	131,000	Prior Administrator hoped to re-bid and/or look for alternatives to lower costs, but
		but no options to do so currently exist
HR Manager	81,000	New position
Codes Compliance Officer	58,000	New position
Increase in Clerical Staff Hours (Tourism & Workforce)	5,700	Additional hours to support County Economic Development efforts
Jail cost increase	19,000	Contractual cost increase
	$ 479,700	

The Proposed FY 2021 General Fund Operating Budget is $29,013,879, an increase of $224,756 or .8% over the prior year budget. Most of this increase results from an increased transfer to other funds. For comparison, the initial Adopted FY 2020 Operating Budget totaled $28,789,123. The FY 2021-2025 Capital Improvement Plan is proposed at $8.16 mil for a total consolidated budget of $58.915 million.

FUND	FY 2019-20 ADOPTED	FY 2020-21 PROPOSED	CHANGE $	CHANGE %
GENERAL	28,789,123	29,013,879	224,756	0.8%
CIP	3,118,000	8,165,016	5,047,016	161.9%
VPA	1,848,625	1,850,501	1,876	0.1%
CSA	150,064	470,677	320,613	213.7%
TASK FORCE	25,000	25,000	-	0.0%
SPECIAL WELFARE	38,640	42,852	4,212	10.9%
AGENCY ON AGING	32,288	32,288	-	0.0%
INDOOR PLUMBING	11,730	11,730	-	0.0%
ECONOMIC DEVELOPMENT	80,000	80,000	-	0.0%
DEBT SERVICE	2,121,267	2,123,391	2,124	0.1%
WATER & SEWER	142,750	162,850	20,100	14.1%
TOTAL COUNTY FUNDS	$ 36,357,487	$ 41,978,184	$ 5,620,697	15.5%
SCHOOL OPERATING	15,772,305	16,124,802	352,497	2.2%
SCHOOL CAFETERIA	518,500	513,000	(5,500)	-1.1%
TOTAL SCHOOL FUNDS	$ 16,290,805	$ 16,637,802	$ 346,997	2.1%
TOTAL - ALL FUNDS	**$ 52,648,292**	**$ 58,615,986**	**$ 5,967,694**	**11.3%**

Budget Development Process

This year, budget meetings were held to clarify department requests and to assist performance measure development, with a goal of aligning services with the mission of the County. Further development of the budget document will include established departmental goals and objectives, performance measures and fiscal year highlights and accomplishments. Budget communication provided to all departments and organizations indicated that revenue growth was flat and therefore resources would be limited. To this extent, not all requests have been funded:

- **Social Services:** Partial funding of the requested local appropriation
- **Education:** The budget funds $53,000 of a $253,000 request
- **Various Departments:** Funding requests for two new positions and additional part time hours
- **Public Safety Sheriff:** Funding request for additional deputies (6), courthouse security (1.5 positions) and one (1) administrative position
- **Organizations:** **Reductions in funding** for a number of external agencies and organizations

- **Various Departments:** Only necessary line item increases are recommended
- **Capital Project Requests:** Continuation of projects previously included in the Five-Year CIP, most notably replacement of the Public Radio System and the Broadband investment. Deferment of desired projects to FY 21-22.

Operating Budget

Major Revenues

The General Fund Operating Budget, including Schools, is proposed to be funded with ongoing revenues; however a tax rate increase was recommended in order to do this, as noted previously. As part of developing the proposed budget, staff reviews projected real property values and other local economic indicators, Actual FY 2019 revenues and FY 2020 trends to project the amount of revenues available for FY 2021. Major General Fund Revenues to support ongoing operating expenditures include the following categories:

Real Property Taxes are projected to total $6.365 million without a proposed tax increase, an increase of approximately $65,000, or 0.6% from the Adopted FY 2020 Budget. A proposed three-cent increase in the Real Property Tax from $0.71 to $0.74 per $100 of assessed value would generate approximately $269,000. Based on the average value of a home in Surry of $140,000, the impact of a three-cent ($0.03) increase in the Real Property Tax is $42.00 annually, or $3.50/month. The total assessed value of taxable real property in the County is estimated to be $957,747,400, a slight increase from the previous year due to new construction. [*Note: The County provides approximately $90,000 in elderly and veteran tax relief].*

Public Service Corporation taxes, the largest revenue source for the county accounts for approximately 59.0% of the County's total local revenue and 55% of total revenue from all sources. Projections received by the Commissioner of Revenue [in consultation with the SCC and Department Taxation] indicate a 0.9% decrease in overall Public Service Corporation revenues for FY2021. The FY 20 budget was based on projected revenue of $13.95 million, and actual revenue realized was $13.76 million. The FY 21 budget includes an estimate of $13.82 million, a decrease of $130,752 from the FY 20 adopted budget, before the proposed 3 cent tax rate increase. Each one-cent on the tax rate for generates approximately $194,000. Levies for the real estate portion are shown below.

Tax Year	2016	2017	2018	2019	2020
Tax Rate	0.0071	0.0071	0.0071	0.0071	0.0071
Revenue (levy)	13,750,839	13,677,913	13,434,510	13,949,589	13,736,682

Personal Property taxes - The personal property rate has remained unchanged at $4.00 since 2010. Revenues are projected to be $1.48 million, an increase of $126,000 or 9.3% from 20120. As the number of residents, vehicles, and values increase, the amount of relief afforded to citizens decrease. The percentage of relief in FY21 is slated to decline to 40% as values increase and the amount of revenue from the State remains fixed each year.

Local Sales Tax revenue is the fourth largest portion of non-dedicated revenues received by the County to fund operating expenditures. Sales Tax revenue projected to increase $50,000 from FY 2020 budgeted revenues of $400,000. The Actual FY 2019 Sales Tax revenue was $503,000, but some of this is likely non-recurring.

Revenue from the Commonwealth

State revenues comprised mostly of PPTRA relief ($677,907), shared expenses for constitutional offices ($1,008,751), non-categorical aid ($726,742), E-911 wireless funds ($40,000), grants and other categorical aid ($142,043), total $1.93 million and reflect a 1.4% decrease from FY20.

Below is a summary of major revenue changes from the prior year:

Revenue Changes from Prior Year	
Public Service Corporation Taxes	$ (130,752)
Real Estate Taxes	65,000
Personal Property Taxes	125,801
Sales Tax	50,000
Sheriff and Planning Fee Increases	25,000
Interest Income	(275,000)
Other Local Revenue	(40,996)
State & Federal Revenue	(34,518)
Subtotal - Excludes Use of Fund Balance	**(215,465)**
Use of FY20 Fund Balance	(7,799)
Total	**$ (223,264)**

REVENUE DIVERSIFCATION OPTIONS

Meals and Lodging Tax revenue is currently not imposed in the County. Imposing a meals and lodging tax, typically found in surrounding localities, can achieve diversification of the County's tax base.

LOCALITY	Meal Taxes	Lodging
Hopewell	6.00%	8.00%
Colonial Heights	6.00%	8.00%
New Kent	4.00%	2.00%
IOW County	4.00%	5.00%
Prince George County	4.00%	5.00%
Emporia	7.50%	11%
York County	4.00%	5.00%

Revenue from the Commonwealth

State revenues comprised mostly of PPTRA relief ($677,907), shared expenses for constitutional offices ($1008,751), other non-categorical aid ($75,000), E-911 wireless funds ($45,000), grants and other categorical aid ($141,355), total $1.95 million and reflect virtually no change from the FY 19.

Expenditures

Significant changes or highlights from the current year in the proposed General Fund budget include the following:

- Increased local funding for the Surry County Public School system ($52,985). The School Board requested $252,985, but we were unable to fully fund that request.
- New HR Manager position is added, to ensure proper oversight of County personnel policies and State/Federal law.
- Removed the Assistant County Administrator position and added a Special Assistant to the County Administrator, saving over $62,000 per year.
- The Planning and Community Development department includes a new full time Codes Compliance officer position, which will be funded in part from the elimination of using an outside contractor for certain code related services. ($58,238)
- Increase in required jail costs - $18,856
- Increase in cash funded capital improvement fund projects ($199,916)
- Increased funding to align with contract for Ambulance service ($130,600)
- Increased the required transfer to the Children's Services Act fund to cover mandated costs ($187,282)

Personnel Changes Recommended

Personnel changes in the FY 21 Proposed Budget include two additional Full-Time positions, downgrading the Assistant County Administrator position to an Assistant to the County Administrator and the inclusion of additional part time hours to support Economic Development and Tourism:

- One full-time position recommended to be funded for a Human Resources Manager;
- One full-time position recommended to be funded for a Codes Compliance Officer;
- Unfund an Assistant County Administrator position, to be replaced with a Special Assistant to the County Administrator; and
- Recommended funding to provide a four additional part time hours per week each for Economic Development and the Visitor Center.

Additional Personnel related increase in the FY21 budget are driven by a 39% increase in VRS rates and a 4.8% increase in health insurance rates. No salary increases are recommended for FY21 due to budgetary and economic constraints.

Operating Budget Impact	
New positions/hours	$144,700
VRS/Health Insurance increases	165,000
Total	$309,700

Local Contribution to Schools & Social Services

Funding in an amount of $12.493 million is proposed for the local appropriation to the **School Fund**, an increase of $52,985 from FY20. The School Division requested an increase of $252,985 in its recommended budget to primarily support increased wages as mandated by the Commonwealth. The School Division has limited the requests for additional local funds by making changes in relatively lean times through staff reorganizations, program restructuring, and elimination of positions throughout the system. The School Division has continued to improve its metrics with increased graduation rates and maintaining of accreditation while continuing to provide the utmost service to students of Surry County.

The proposed contribution to the **Social Services Fund** is $500,000. This represents a $75,000 reduction from the FY20 level of local funding, but is more in line with actual expenditures over the past several years. A history of local transfers to the VPA Fund is shown below.

Surry County - Department of Social Services - Expenditure & Revenue History

	FY 15-16 Actual	FY 16-17 Actual	**FY 17-18 Actual**	**FY 18-19 Actual**	FY 19-20 Budget	FY 20-21 Recommended
Expenditure by Function						
Administration	$ 1,265,874	$ 1,361,504	**$ 1,188,915**	**$ 1,175,633**	**$ 1,314,698**	**$ 1,222,465**
View Administration						
FSET Administration						
Fuel Administration						
Non-Reimbursable	14,893	78,235	**10,216**	**25,278**	**25,000**	**25,000**
Socialization & Recreation	179,424	184,650	**189,840**	**180,987**	**208,948**	**205,978**
Local Admininstration	10,965	14,925	**14,323**	**13,112**	**13,000**	**13,000**
Local Compansion Services	82,744	86,120	**2,404**	**4,175**	**50,000**	**50,000**
Assistance Programs	47,675	72,900	**60,009**	**71,601**	**77,644**	**200,800**
Project Adapt	76,448	151,829	**140,526**	**113,768**	**159,335**	**133,258**
Total Expenditures	**$ 1,678,023**	**$ 1,950,163**	**$ 1,606,232**	**$ 1,584,554**	**$ 1,848,625**	**$ 1,850,501**
Revenue by Source						
State	278,389	470,334	**309,966**	**335,535**	**516,917**	**519,581**
Federal	895,264	729,873	**875,364**	**860,699**	**755,633**	**829,920**
Local - Misc.	1,043	1,050	**23,437**	**718**	**1,075**	**1,000**
Local Appropriation from County	**497,247**	**467,504**	**400,000**	**387,602**	**575,000**	**500,000**
Total Revenue	**$ 1,671,943**	**$ 1,668,761**	**$ 1,608,767**	**$ 1,584,554**	**$ 1,848,625**	**$ 1,850,501**

Debt Service

The County finances large, long lived projects in the Capital Improvement Program (CIP) with general obligation bonds. In the *Proposed FY 2021 Budget,* funding in the amount of $2,123,391 is included for Debt Service. This funding represents an increase of $2,124 from FY 2020 to support only existing debt.

Use of Fund Balance

The proposed budget provides for a use of $2,265,016 in Unassigned General Fund Balance for pay-as-you-go capital outlay, which is consistent with the Board's financial policy of only using fund balance for one-time expenditures.

Capital Improvement Program

Over the course of the last several CIPs, a renewed emphasis on improving building security, providing access to 21st century library services, emphasizing tourism as an economic development engine and installing critical water utility infrastructure were major budget drivers. The County has progressively stepped up its funding for major initiatives in this regard since FY 2015 to include the new Marina facility, a new Rescue Squad building, water system replacement, the Surry County's Visitor's Center, Expansion of the Surry Library, Repurposing of the Old Dendron Post Office for a satellite Parks & Recreation Center, Relocation of the Department of Youth and Family Resources to the former Head Start Facility and Security & Lighting Improvements to various county operated buildings. The Proposed FY 21 Capital Improvement Budget is $8.2 million and is shown below. Details can be found in the Five Year (FY 21-25) Capital Improvement Plan document.

The County received $2.2250 million in competitive state grant for Broadband Implementation. The County's local match requirement is $2.2250 million.

Combined with the $5.13 mil of Rural Community Connect Fund received by PGEC for Surry County (2101 homes), all of Surry will have access to reliable, high speed broadband, slated for completion by the end of November 2021.

To put the local match dollars into perspective; funding this initiative is equivalent to nearly eight (8) cents in tax revenue.

RURALBAND
CONNECTING PEOPLE

PROPOSED CAPITAL IMPROVEMENT BUDGET FOR FY 20-21

Capital Improvement Projects	FY 2021
GENERAL GOVT ADMINISTRATION	
Broadband (PGEC)	$ 1,750,000
Technology Improvements	25,000
Total General Administration	**$ 1,775,000**
FACILITY MAINTENANCE	
Major Infrastructure Repair	$ 201,500
New Gas Pump System	35,000
Total Public Works	**$ 236,500**
PUBLIC SAFETY	
Medic Unit Replacement	$ 260,000
Mobile Communication System	5,300,000
CAD/RMS System	93,516
Total Public Safety	**$ 5,653,516**
EDUCATION	
High School Electrical System	200,000
Fire Supression system	300,000
TOTAL EDUCATION	**$ 500,000**
TOTAL ALL PROJECTS	**$ 8,165,016**

Funding Sources:

Carryover unspent School Funds	
High School Electrical System	$ 200,000
Fire Supression system	300,000
	$ 500,000
New Debt:	
Mobile Communication System	**$ 5,300,000**
Ongoing Revenue	
Major Infrastructure Repair	**$ 100,000**
Fund Balance	
Broadband (PGEC)	$ 1,750,000
Technology Improvements	25,000
Major Infrastructure Repair	101,500
New Gas Pump System	35,000
Medic Unit Replacement	260,000
CAD/RMS System	93,516
	$ 2,265,016
TOTAL	**$ 8,165,016**

Utility Fund

The County continues our partnership with the Hampton Roads Sanitation District (HRSD) as they have assumed operations and maintenance of the County's sewer system.

Summary

The proposed budget was prepared in the midst of (COVID-19) on our local economy. Since that time, federal, state, and local governments have been working diligently to prevent the spread of this disease by educating our citizens, encouraging social distancing, restricting or closing non-essential businesses, cancelling large gatherings, and issuing Executive Orders in Virginia for residents to Shelter in Place and other protective guidance. The impact on our local economy is not known at this time and obviously budget development has been impacted by the pandemic. All citizens are encouraged to do your part as we get through this unprecedented challenge.

Included in the budget document that follows is a listing of FY 2019-2020 Highlights and Accomplishments of the various County departments evident of the County's ongoing commitment to provide outstanding services to the citizens of Surry. Further details about the proposed budget including major changes from the current fiscal year are addressed throughout the document. Budget estimates are again being conservatively projected in an effort to improve overall financial reliability, especially in the wake of uncertainty. It deserves emphasis that the proposed spending plan and tax rates are preliminary. Next is the Board of Supervisors budget work sessions followed by public hearing and further consideration until adopted.

I am truly humbled by the opportunity afforded me by you to serve the citizens of this wonderful county and being entrusted with the enormous responsibility for preparation of the County's financial plan. Preparation of this budget proposal resulted from a team effort by all departments and school division leadership. It has resulted in some less than favorable expenditure reductions, the inability to fund some requests, and other decisions; despite these challenges we are all confident that the County will come out stronger and more fiscally stable. With continued forward-thinking, creative strategic planning and a renewed commitment to collaboration and unity, we will be better able to seek the opportunities ahead for the good of the community. I would like to recognize and express my sincerest gratitude to the County's Leadership Team throughout the budget process and through the challenges of the COVID-19 operational change, Ms. Carol Swindell, Interim Director of Finance for her dedication to the budget process and for the support of the Board of Supervisors during the COVID-19 event, which necessitated flexibility in our operations while maintaining services to the community. I look forward to working with you throughout the remainder of the budget process.

Respectfully Submitted,

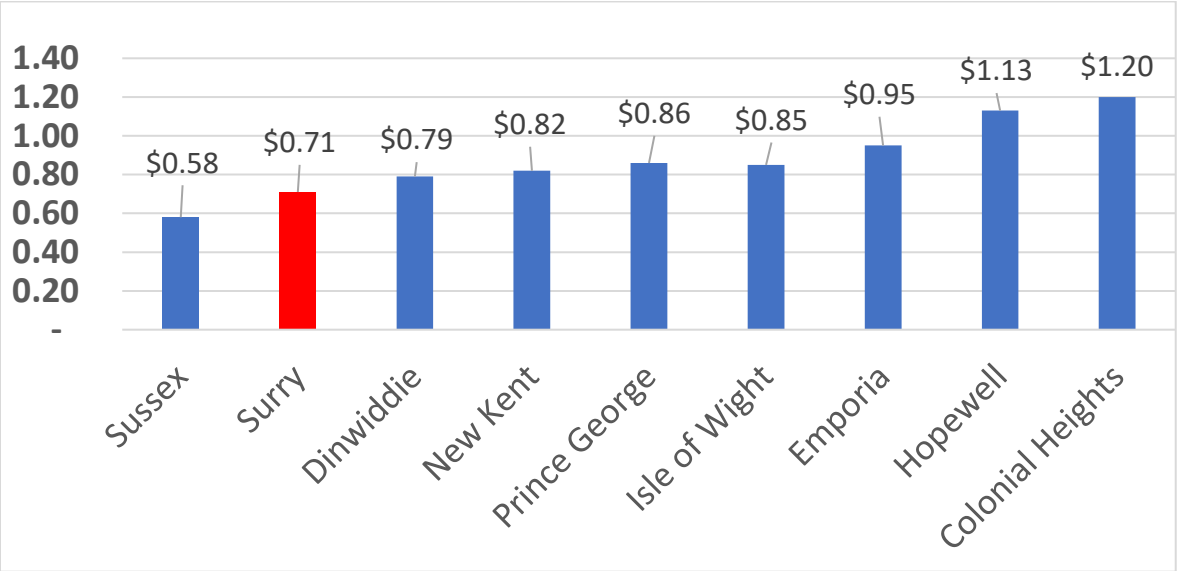
Melissa D. Rollins
Acting County Administrator

Revisions to the County Administrator's Proposed Budget

Strategies to Balancing the Budget after the April 23rd Discussion on the Proposed Budget –

Goal: No Increase in the Current Tax Rate

In consideration of the challenging days ahead associated with the negative impact of COVID-19, management provided a revised recommendation to keep the property tax rate the same at $0.71 cents per $100.00 of real property valuation for FY 2020-2021. The County remains among the lowest tax rates in the region as illustrated in the table that follows. A goal of the County is certainly to minimize the tax burden. Recommending to hold the tax rate at the current level considering (1) a decrease in total revenues, (2) the additional loss of the public service corporation tax revenue, (3) increases associated with benefits such as VRS and Health Insurance, and (4) commitments made in the current fiscal year that requires funding in the new year, was a very difficult task in this challenging budget year. The strategies presented to maintain the current rate represents management's concerted effort to balance the budget in accordance with the Board of Supervisor's desire to minimize the tax burden on Surry property owners.



Reductions Needed to Get to No Increase in the Current Tax Rate – Total- $852,837

The recommendations below consist of: keeping all currently filled positions, eliminating a net of 1.5 positions requested, level funding part time hours in state offices, adjustments to part time hours, further reductions to the transfers out to other funds, other miscellaneous departmental cuts including reducing the contingency fund bringing it to zero, and not funding Williamsburg Area Transit and the Peanut, Soil and Water Conservation District in totality.

Full time positions	Eliminated from Proposed Budget
HR Manager	$ 80,832
Special Assistant to the County Administrator*	81,436
Vacant Finance Director – fill ½ of Fiscal Year *Offset by contractual services*	32,439
Vacant Treasurer Clerk - fill 1/2 of Fiscal Year	23,228
**Eliminated the Asst. County Administrator position in the Proposed Budget*	
TOTAL FT POSITIONS	**$217,935**
Part time funding	
Finance	1,116
Building Inspections	1,236
Asst EMS Coordinator	8,362
Remove add'l hours for Tourism	3,382
Remove add'l hours for Workforce	2,233
Reduce PT Sanitation workers to 25 hours/wk	38,301
TOTAL PT POSITIONS/HOURS	**$54,630**
Transfers Out	
Reduce Transfer to Schools	$ 150,000
Transfer to CSA Fund	35,000
Transfer to VPA Fund	25,000
REDUCTIONS TO TOTAL TRANSFERS OUT	**$210,000**
Miscellaneous Dept. Cuts	
BOS	$ 5,500
Commissioner of the Revenue	2,000
County Admin	3,101
Finance	1,000
Computer	33,000
Registrar	2,000
District court	2,300
Magistrate	725
Sheriff	11,500

E-911	500
Animal Control	1,438
Maintenance	16,043
Econ Dev	500
Tourism	1,730
Dept. of Youth & Family Resources	6,250
Workforce	150
Sanitation	4,000
Subtotal	**91,737**
Additional Cuts	
Reduce Contingency Fund	$ 40,535
Surry Rescue Squad	5,000
Eliminate Transit Service	20,000
Eliminate Peanut, Soil and Water	5,000
TOTAL OTHER CUTS	**70,535**
TOTAL - ALL REDUCTIONS	**$ 644,837**
THREE (3) CENTS ON TAX RATE	852,837
ADDITIONAL CUTS NEEDED	208,000
REVENUE ADJUSTMENTS	
Meals Taxes Estimate	80,000
Revenue Adjustment: Ambulance Recovery	28,000
Use of Fund Balance-Non-Financed CIP	**100,000**
Total Revenue Adjustments	**208,000**
Net Change	**-0-**

(1) The use of fund balance for funding general ongoing operating expenditures is not sustainable over time. During financial hardships, localities may choose to use fund balance as a last resort. It is important to add that fund balance was also used to balance the FY 19-20 budget. Finally, it is noteworthy to state that the use does not place the County in a position that goes against the fund balance policy threshold.

The meal tax revenue and proposed use of fund balance in the amount of $180,000 is recommended to offset the need for other tax rate/fee adjustments that if implemented, would generate approximately roughly the same amount - $180,000.

- Personal Property Tax – 25 cent increase, to $4.25 would generate $130,000
- Vehicle License Fee - $5 increase, to $25, would generate $33,000
- Machinery & Tools tax - $1.00 increase, to $2.00, would generate $28,000

Based on the revisions to have all tax rates remain unchanged in FY 20-21, the revised budget summary for all funds is shown below:

All Funds

The summary of all funds is shown in the table below and compares the proposed budget of April 16, 2020 to the revisions made to reflect no increase in the tax rate:

FUND	FY 2019-20 ADOPTED	FY 2020-21 $0.74	FY 2020-21 $0.71	CHANGE $0.71 VS. $0.74	CHANGE Difif.- Adopted	
GENERAL	28,789,123	29,013,879	28,369,042	(644,837)	(420,081)	-1.5%
CIP	3,118,000	8,165,016	8,165,016	-	5,047,016	161.9%
VPA	1,848,625	1,850,501	1,825,501	(25,000)	(23,124)	-1.3%
CSA	150,064	470,677	435,677	(35,000)	285,613	190.3%
TASK FORCE	25,000	25,000	25,000	-	-	0.0%
SPECIAL WELFARE	38,640	42,852	42,852	-	4,212	10.9%
AGENCY ON AGING	32,288	32,288	32,288	-	-	0.0%
INDOOR PLUMBING	11,730	11,730	11,730	-	-	0.0%
ECONOMIC DEVELOPMENT	80,000	80,000	80,000	-	-	0.0%
DEBT SERVICE	2,121,267	2,123,391	2,123,391	-	2,124	0.1%
WATER & SEWER	142,750	162,850	162,850	-	20,100	14.1%
					-	
TOTAL COUNTY FUNDS	$ 36,357,487	$ 41,978,184	$ 41,273,347	$ (704,837)	4,915,860	13.5%
					-	
SCHOOL OPERATING	15,772,305	16,124,802	15,974,802	(150,000)	202,497	1.3%
SCHOOL CAFETERIA	518,500	513,000	513,000	-	(5,500)	-1.1%
					-	
TOTAL SCHOOL FUNDS	$ 16,290,805	$ 16,637,802	$ 16,487,802	$ (150,000)	196,997	1.2%
					-	
TOTAL - ALL FUNDS	**$ 52,648,292**	**$ 58,615,986**	**$ 57,761,149**	**$ (854,837)**	5,112,857	**9.7%**

Looking Ahead

While the *Proposed FY 2021 Budget* was challenging to balance and required significant cuts to both departments and outside agencies due to constrained revenue sources, I am pleased that we were able to balance our delivery of services without having to furlough employees. This challenge will continue, and future years will be evaluated as our environment changes. From strictly a fiscal perspective, the County's budget outlook is limited for the next several years as there is no guaranteed way to determine where revenues will be in the coming years.

Additionally, I am sincerely disappointed that I was unable to include funding for raises or merit based adjustments for County employees for FY21, and was likewise unable to fund all departmental requests as services costs have increased, vehicles are close to reaching their useful lifespan, roofs need major repair, systems need upgrading, and more.

Respectfully Submitted,

Melissa D. Rollins
Acting County Administrator

SECTION B

FINANCIAL SUMMARIES

The primary operating fund for the County government is called the General Fund, which is funded through taxes and other revenues. It includes all government activities not accounted for in a separate fund due to legal, contractual, statutory or financial management requirements. It is broken down into 8 functions:

Note: The FY 20-21 Proposed is Reflective of the County Administrator's Recommended Budget – The Final Budget Document will change to reflect final numbers after adoption by the Board of Supervisors.

1. GENERAL GOVERNMENT ADMINISTRATION

Function	FY19 Actual	FY20 Budget	FY21 Proposed	Inc/Dec
Board of Supervisors	$ 131,384	$ 135,044	$ 125,868	$ (9,176)
Contingency(1)	748	243,000	100,000	(143,000)
Board of Equalization (2)	0	0	0	0
County Administrator (3)	557,882	391,119	514,361	123,242
Legal Services	83,589	86,089	89,540	3,451
Treasurer (4)	261,206	291,930	302,426	10,496
Independent Auditor	36,985	47,895	49,232	1,337
Commissioner of the Revenue (5)	217,324	235,687	235,931	244
Finance Department	114,313	193,268	205,738	12,470
Network Services	251,825	359,650	383,947	24,297
Board of Elections (6)	118,462	131,910	135,300	3,390
Subtotal	$ 1,815,007	$ 2,115,592	$ 2,142,343	$ 26,751

Comments
(1)Pay plan implemented in FY20
(2) COV requires a minimum of every 6 years
(3)Redistribution of split salaries
(4)Constitutional officer elected by citizens
(5)Constitutional officer elected by citizens
(6) Includes 3 elections

2. JUDICIAL ADMINISTRATION

Function	FY19 Actual	FY20 Budget	FY21 Proposed	Inc/Dec
Circuit Court	$ 15,193	$ 19,000	$ 19,000	$ 0
Clerk of Combined Courts	14,584	48,563	50,551	1,988
Magistrate	0	725	725	0
Clerk of Circuit Court (1)	271,569	285,829	300,581	14,752
Commonwealth's Attorney (2)	226,990	272,620	293,554	20,934
Victim/Witness Program (3)	67,615	70,000	70,000	0
VJCCCA (4)	49,217	42,219	12,976	(29,243)
Subtotal	$ 674,778	$ 738,956	$ 747,387	$ 8,431

Comments
(1)Constitutional officer elected by citizens
(2)Constitutional officer elected by citizens
(3)DCJS grant funded
(4)Va. Juvenile Community Crime Control Act

3. PUBLIC SAFETY

Function	FY19 Actual	FY20 Budget	FY21 Proposed	Inc/Dec
Sheriff's Office (1)	$ 1,636,096	$ 1,678,395	$ 1,794,050	$ 115,655
Fire & Rescue Services (2)	721,288	652,303	784,803	132,500
Correction & Detention (3)	241,880	253,495	270,033	16,538
Building Inspections	126,122	130,657	142,557	11,900
Inspections Enforcement	0	25,000	25,000	0
Animal Control (4)	179,668	220,326	232,310	11,984
Emergency Services	371,282	383,384	394,209	10,825
E911 Communications (5)	72,761	114,844	91,990	(22,854)
Subtotal	$ 3,349,097	$ 3,458,404	$ 3,734,952	$ 276,548

Comments
(1)Constitutional officer elected by citizens
(2)Includes ambulance service
(3)Juv detention, adult incarceration, probation
(4)Includes operation of animal shelter
(5)PT Dispatch Salaries-Transfer to Sheriff Dept.

4. PUBLIC WORKS

Function	FY19 Actual	FY20 Budget	FY21 Proposed	Inc/Dec
Solid Waste & Recycling	$ 671,185	$ 805,466	$ 809,305	$ 3,839
Litter Prevention (1)	4,753	6,502	4,883	(1,619)
Maintenance (2)	878,159	848,309	829,505	(18,804)
Subtotal	$ 1,554,097	$ 1,660,277	$ 1,643,693	$ (16,584)

Comments
(1)Usually completely grant funded
(2)Major repairs moved to CIP – relocated one position from Parks & Recreation

5. EDUCATION, HEALTH & WELFARE

Function	FY19 Actual	FY20 Budget	FY21 Proposed	Inc/Dec
Health Department (1)	$ 209,664	$ 209,664	$ 209,664	$ 0
Surry Free Clinic (2)	8,000	8,000	0	(8,000)
Improvement Association (3)	44,604	44,604	42,378	(2,226)
Dist. 19 Comm. Services Board (4)	64,127	66,051	62,748	(3,303)
Crater Area Agency on Aging (5)	0	4,000	0	(4,000)
John Tyler Community College	1,360	1,313	1,299	(14)
Virginia State University	2,500	2,500	1,500	(1,000)
Subtotal	$ 330,255	$ 336,132	$ 317,589	$ (18,543)

Comments
Local office (1)
Surry Free Clinic (2) – Medicaid expansion – no request received
Head Start (3)
Mental health/retardation, substance abuse (4)
(5) Funding all services through VPA (5)

6. PARKS, RECREATION & CULTURAL

Function	FY19 Actual	FY20 Budget	FY21 Proposed	Inc/Dec
Parks & Recreation Admin. (1)	435,105	481,552	394,851	(86,701)
Recreation Programs (2)	23,618	41,300	0	(41,300)
Marina Operations (3)	63,525	115,000	115,500	500
Blackwater Regional Library (4)	130,330	150,154	143,146	(7,008)
Subtotal	$ 652,578	$ 788,006	$ 653,497	$ (134,509)

Comments
(1)Position moved to Dept. of YFR, Maint. Position Moved to the Maintenance Division
(2)Transitioned funds to Parks/Rec Admin Budget; no longer need to maintain a separate fund
(3)Operations for the newly constructed Marina
(4)Operations for the Surry and Claremont Branches

7. COMMUNITY DEVELOPMENT

Function	FY19 Actual	FY20 Budget	FY21 Proposed	Inc/Dec
Planning Department(1)	$ 366,412	$ 370,566	$ 444,065	$ 73,499
Wetlands Board	889	309	309	0
Board of Zoning Appeals	81	2,083	3,533	1,450
Crater Small Bus. Dev. Center	2,500	2,500	2,500	0
Economic Development (2)	252,373	258,586	291,320	32,734
Tourism (3)	0	133,013	149,861	16,848
Farmers Market (4)	0	0	38,123	38,123
Planning Commission	4,872	5,423	6,673	1,250
Transportation Safety Comm.	406	271	271	0
Historical & Arch. Review Board	0	271	271	0
Williamsburg Area Transit	40,000	40,000	20,000	(20,000)
Sussex Housing Programs	2,000	2,000	0	(2,000)
Peanut Soil/Water Cons District	11,000	11,000	5,000	(6,000)
VPI Cooperative Extension	60,609	97,283	110,291	13,008
Dept. of Youth & Family Resources (5)	217,651	217,733	293,953	76,220
Workforce Development	77,289	63,462	71,473	8,011
Employment Resource Center (6)	11,910	12,104	0	(12,104)
Non-departmental	23,976	0	0	0
Subtotal	$ 1,068,631	$ 1,214,104	$ 1,435,406	$ 221,302

Comments
(1)Recommended one new position
(2) Increase PT hours
(3) Increase PT hours
(4) moved funding from Parks & Recreation to track expenditures for the market operations
(4) New department in FY20
(5) Reallocation of Salaries to correct code and move of employee from Parks and Recreation
(6) Employee Resource Ctr combined into Workforce

8. TRANSFERS TO OTHER FUNDS

Function	FY19 Actual	FY20 Budget	FY21 Proposed	Inc/Dec
Capital Projects Fund	$ 1,410,945	$ 3,118,000	$ 2,865,016	$ (252,984)
Va. Public Assistance Fund (1)	387,602	575,000	500,000	(75,000)
School Fund (incl. cafeteria) (2)	12,134,545	12,440,000	12,492,985	52,985
CSA Fund (3)	87,839	70,000	187,282	117,282
Economic Development Fund	80,000	80,000	80,000	0
Debt Service Fund	1,905,724	2,103,742	2,102,879	(863)
Utilities Fund	83,190	90,910	110,850	19,940
Subtotal	$ 16,089,845	$ 18,477,652	$ 18,339,012	$ (138,640)

Comments
(1)Social services local share, incl. federal CAP
(2)FY21 local share
(3)Mandated services for at-risk children, families

	FY19 Actual	FY20 Budget	FY21 Proposed	Inc/Dec
Total General Fund	$ 25,534,288	$ 28,789,123	$ 29,013,879	$ 224,756

OTHER TYPES OF FUNDS, DESCRIPTIONS AND FY21 BUDGETS

Other General Funds:

Virginia Public Assistance Fund – The VPA fund is used to account for the operation of the department of social services, which provides services to needy individuals and their families. Exhibit 2 provides a detailed list of federal and state/local shares for social services expenditures (published in VACo's Virginia County Supervisors' Manual). The FY21 local component for the department of social services is approximately 34%.

Function	FY19 Actual	FY20 Budget	FY21 Proposed	Inc/Dec
Administration	$ $1,175,633	$ $1,314,698	$ $1,222,465	$ (92,233)
Non-Reimbursable	25,278	25,000	25,000	0
Socialization & Recreation	180,987	208,948	205,978	(2,970)
Companion Services	13,112	13,000	13,000	0
Assistance Programs	4,175	50,000	50,000	0
Project Adapt	71,601	77,644	200,800	123,156
Total	$ 1,584,554	$ 1,848,625	$ 1,850,501	$ (16,576)

Children's Services Act Fund – In 1992 the General Assembly established the Comprehensive Services Act for At-Risk Youth and Families. The goal of the legislation is to coordinate the provision of services by state and local human services agencies previously found to be duplicated. These services are administered by groups. The Family Assessment and Planning Team (FAPT) works directly with youth and families to refer cases to the Community Policy and Management Team (CPMT) for approval. There is a state and local share for CSA expenditures. The local share for most services is currently 47%.

Function	FY19 Actual	FY20 Budget	FY21 Proposed	Inc/Dec
Administration	$ 14,444	$ 14,747	$ 32,677	$ 17,930
Mandated Cases (1)	201,636	125,000	428,000	303,000
Non-Mandated Cases	0	10,000	10,000	0
Total	$ 216,080	$ 149,747	$ 470,677	$ 320,930

(1) Based on case load

Debt Service Fund – The County currently has one debt service fund that accounts for the payment of principal and interest on County debt.

Function	FY19 Actual	FY20 Budget	FY21 Proposed	Inc/Dec
Administrative Fees	$ 0	$ 23,000	$ 23,000	$ 0
Principal	1,125,000	1,165,000	1,225,000	60,000
Interest	766,759	933,267	875,391	(57,876)
Total	$ 1,891,759	$ 2,121,267	$ 2,123,391	$ 2,124

Component Units are legally separate organizations that are included in the financial report of the primary government. The County currently has 1 component unit, as defined by having a fiscal dependence on the primary government. The FY21 proposed local share is $12,440,000, or 76%.
School Fund (including the Cafeteria Fund) – The school fund accounts for the day-to-day operation of the school system.

Function	FY19 Actual	FY20 Budget	FY21 Proposed	Inc/Dec
Instruction	$ 10,874,283	$ 11,008,189	$ 11,081,052	$ 72,863
Administration and Health	965,867	1,014,353	1,042,370	28,017
Pupil Transportation	1,038,802	1,031,538	1,183,264	151,726
Operation and Maintenance	1,938,789	2,015,447	2,110,949	95,502
Food Services	506,355	518,500	513,000	(5,500)
Technology	775,603	702,779	707,167	4,388
Total	$ 16,099,699	$ 16,290,806	$ 16,637,802	$ 546,996

Special Revenue Funds are used where legal or contractual requirements restrict the use of resources to specific purposes. The County has 3 special revenue funds:

Asset Forfeiture – The County participated in a regional task force headed by the U.S. Drug Enforcement Agency (DEA) in 2005-2006. Any cases in which the County representative/officer helped investigate resulted in a percentage of any forfeited assets. This fund currently has a balance of approximately $52,800.

Function	FY19 Actual	FY20 Budget	FY21 Proposed	Inc/Dec
Police Supplies	$ 0	$ 5,000	$ 5,000	$ 0
Machinery & Equipment	0	10,000	10,000	0
Communications Equipment	0	3,000	3,000	0
EDP Equipment	0	7,000	7,000	0
Motor Vehicles & Equipment	0			
Total	$ 0	$ 25,000	$ 25,000	$ 0

Indoor Plumbing Rehabilitation (IPR) Fund – The Department of Housing and Community Development (DHCD) partners with the County to provide 0%, forgivable loans to eligible participants for the installation in indoor plumbing to owners of substandard housing where indoor plumbing does not exist, or where the existing water or waste water systems have failed.

Function	FY19 Actual	FY20 Budget	FY21 Proposed	Inc/Dec
Advertising	$ 0	$ 730	$ 730	$ 0
Administration	12	1,000	1,000	0
IPR Program	13,509	10,000	10,000	0
Total	$ 13,521	$ 11,730	$ 11,730	$ 0

Economic Development Fund – The County began transferring funds to the Economic Development fund in F16, to support economic development activity in the County.

Function	FY19 Actual	FY20 Budget	FY21 Proposed	Inc/Dec
Econ Development Activity	$ 62,142	$ 80,000	$ 80,000	$ 0
Total	$ 62,142	$ 80,000	$ 80,000	$ 0

Fiduciary Funds are used to report assets held in a trustee or agency capacity for others, and therefore, may not be used to support the County's own programs. The County currently has 2 fiduciary funds:

Special Welfare Fund – The County maintains a separate fund for donations and other revenue earmarked for specific children and families.

Function	FY19 Actual	FY20 Budget	FY21 Proposed	Inc/Dec
Special Welfare Cases	$ 1,939	$ 38,640	$ 42,852	$ 4,212

Crater Area Agency on Aging – The County partners with the CAAA to help senior residents remain in their homes as long as possible by maintaining their quality of life and independence. The program provides meals, transportation and miscellaneous supplies to program participants.

Function	FY19 Actual	FY20 Budget	FY21 Proposed	Inc/Dec
Crater Companion Services	$ 1,561	$ 1,933	$ 1,933	$ 0
Socialization/Rec. Supplies	864	561	561	0
Meals	8,912	22,071	22,071	0
Transportation	1,641	7,723	7,723	0
Total	$ 12,978	$ 32,288	$ 32,288	$ 0

Enterprise Funds are used to account for operations supported by user charges financed and operated similar to a private business. In other words, these funds should be self-supporting. The County has one enterprise fund, for utilities.

Function	FY19 Actual	FY20 Budget	FY21 Proposed	Inc/Dec
Professional Services	$ 72,800	$ 60,000	$ 75,000	$ 15,000
Other Charges	88,776	82,750	87,850	5,100
Total	$ 161,576	$ 142,750	$ 162,850	$ 20,100

Capital Funds are used to account for the acquisition or construction of major capital facilities, whether funded through bonds, local reserves or intergovernmental revenues. The County currently has one general government capital fund, where the annual Capital Improvements Plan (CIP) adopted by the Board of Supervisors is budgeted.

Function	FY19 Actual	FY20 Budget	FY21 Proposed	Inc/Dec
Document Management System	$ 0	$ 50,000	$ 0	$ (50,000)
Broadband Implementation	500,000	500,000	1,750,000	1,250,000
Lighting and Security Updates	20,842	0	0	0
Voting Machines	78,828	0	0	0
Sanitation Equipment (1)	0	250,000	0	(250,000)
Fleet Vehicles	55,710	109,561	0	(109,561)
Major Infrastructure Repairs	0	327,439	201,500	(125,939)
New Gas Pump System	0	0	35,000	35,000
Water System Upgrades	971,433	0	0	0
Sewer Expansion	0	0	0	0
Medic Unit Replacement	0	0	260,000	260,000
Mobile Communication System	0	0	5,300,000	5,300,000
CAD/RMS System	0	0	93,516	93,516
New Community Center	21,250	0	0	0
Animal Shelter Upgrades (2)	0	200,000	0	(200,000)
Rescue Squad Building	1,278,307	161,000	0	(161,000)
Technology Upgrades	47,797	25,000	25,000	0
Records Books Cleaning	12,945	0	0	0
Fire Suppression System	5,888	0	0	0
Visitors Center	2,019	0	0	0
Marina Project	294,332	0	0	0
Schools	788,370	1,495,000	500,000	(995,000)
Other	134,515	0	0	0
Total	$ 4,212,236	$ 3,118,000	$ 8,165,016	$ 5,047,016

(1) – Project is outstanding as of March 31, 2020
(2) – Project will be solicited for bidding in FY 2021

FY21 REVENUES

LOCAL REVENUES comprise 92% of the General Fund budget and are described below.

General Property Taxes:

1. Real estate taxes are locally assessed on taxable properties as authorized by §58.1-3200 of the *Code of Virginia, 1950 as amended*. The last reassessment became effective January 1, 2017. The FY21 real estate tax rate is proposed to increase by 3 cents, to $0.74 per $100 of assessed value.

	FY19 Actual	FY20 Budget	FY21 Proposed	Inc/Dec
Real Estate	$ 6,565,478	$ 6,550,000	$ 6,883,944	$ 333,934

2. Public service corporation taxes are locally assessed on all privately-owned gas, pipeline, electric light, heat, power & water supply companies, and all common carriers as authorized by §58.1-2600. The rates charged are the same as the current real estate and personal property rates. Public service corporation revenues are extremely volatile due to the large amount the County receives annually. Preliminary estimates from the State indicate a 4.3% increase; however, the real estate sales ratio calculated by the Department of Taxation is expected to decline from 100% to 97.4%.

	FY19 Actual	FY20 Budget	FY21 Proposed	Inc/Dec
Public Service Corp.	$ 13,459,697	$ 13,949,589	$ 14,402,732	$ 453,143

3. Personal property taxes are locally assessed on tangible personal property, including but not limited to, vehicles, motorcycles, boats, trailers, and mobile homes as authorized in §58.1-3008. While farm machinery could be included here, the Board has chosen not to tax this. The Personal Property Tax Relief Act (PPTRA) was enacted in 1998 during the Gilmore administration. It provides tax relief for personal vehicles, motorcycles and pickup trucks with a value of $20,000 or less. The tax for vehicles valued in excess of $20,000 is paid by the taxpayer. The loss of local revenue is reimbursed by the Commonwealth up to a certain amount. The County has received $677,907 per year since 2006. As the number of residents, vehicles, and values has increased, citizens receive a smaller percentage of relief, down from 70% in 2001 to 41% in 2020. The personal property rate remains unchanged at $4.00 since 2010.

	FY19 Actual	FY20 Budget	FY21 Proposed	Inc/Dec
Personal Property	$ 1,488,450	$ 1,437,000	$ 1,562,801	$ 125,801

4. Machinery and tools taxes are locally assessed on those machinery and tools used primarily in a manufacturing business as authorized in §58.1-3507. The rate has been $1.00 based on a 5-year sliding scale of the original cost for many years. The County collects approximately $22,500 each year in machinery and tools tax.

5. Penalties and interest are charged on all unpaid general property taxes on December 6th of each year. Depending on the economy and interest rates, penalties and interest collected on delinquent taxes can vary widely.

Other Local Taxes:

1. Local sales tax of 1% is collected by merchants and remitted monthly to the Department of Taxation, who distributes it to localities. The 5.3% sales and use tax paid includes 4.3% levied by the state and a 1% local option to be used for educational purposes. All the cities and counties in the Commonwealth have exercised the option to impose the option, as authorized in §58.1-604.1. Depending on the economy, annual local sales tax ranges from $350,000 to as high as $500,000.

2. Utility consumption taxes are imposed based upon usage on a consumer of local landline and mobile telecommunication service, as authorized in §58.1-3814. Annual revenue for consumer utility tax is approximately $20,000.

3. Business licenses are levied by ordinance, as authorized by §58.1-3702, on businesses, professions and occupations, which requires a license to do work or provide a service in the County. Also, gross receipts in excess of $50,000 are taxed at a rate dependent on the type of business. Annual business license taxes, including the license, usually range from $75,000 to $95,000.

4. Motor vehicle licenses are levied by ordinance, as authorized by §46.2-752. Passenger vehicles are charged this annual license fee of $20; motorcycles are charged $10. County stickers were eliminated in 2009, so the fee is now added to personal property bills. The annual revenue derived from motor vehicle licenses ranges from $130,000 to $135,000.

5. Taxes on recordation are levied on every deed admitted to record, as authorized by §58.1-814. Taxes on the probate of wills are also levied, as authorized by §58.1-1812. Annual receipts range from $35,000 to $45,000.

Permits, Privilege Fees and Regulatory Licenses:

1. Animal licenses are imposed by ordinance, as authorized by §3.2-6524. The cost of the annual license is $5 for spayed dogs and $10 for non-spayed dogs. Annual revenue from dog licenses is approximately $3,000.

2. Building permits are imposed by ordinance, as authorized by §36-105. Permit fees are set and amended by Board resolution. Annual revenues for building permits are dependent on the economy, but usually range from $25,000 to $30,000.

3. Planning & zoning permits are required for certain projects and activities prior to the issuance of the building permit. The cost of the permit helps to defray a portion of the staff time needed for the inspections involved in individual projects. Annual revenue is approximately $18,000.

Court Fines and Forfeitures are imposed by the Board of Supervisors, prescribing fines and other punishment for the violation of ordinances, as authorized by §15.2-1429. Annual revenue from fines and forfeitures is approximately $40,000.

Revenue from Use of Money and Property:

Interest on deposits is earned on the investment of funds. With decreasing interest rates on deposits, annual revenue is estimated at $125,000 for FY21.

1. Rental of property are fees for the private use of public buildings. For example, outside agencies rent County-owned office space. Also, certain facilities at the park may be rented for private functions. Annual revenue is approximately $62,000.

Charges for Services:

1. Court costs are fees collected by the court clerks or sheriff's office for serving court papers. Annual revenue is minimal, usually less than $1,200. A proposed fee change is recommended for FY 20-21 from $10 to $20.

2. Parks and recreation charges are received for participation in certain programs. Annual revenue is approximately $20,000.

Miscellaneous Revenues are revenues not classified in another account. These revenues are minimal and are often one-time payments.

Recovered Costs are those expenditures reimbursed by another agency. These revenues are usually minimal but can vary widely depending on fiscal year.

STATE REVENUES comprise 7.8% of the General Fund budget and are described below.

Non-categorical aid: State aid that may be spent at the discretion of the local government, on any program.

1. Mobile home titling taxes are levied on mobile homes for which sales and use tax was collected, as authorized by §58.1-3520. Annual revenue is approximately $10,000.

2. Tax on deeds is imposed on the recordation of deeds of trust and mortgages at a rate of $0.25 on every $100, as authorized by §58.1-802. Annual revenue is approximately $15,000.

3. Personal property tax reimbursements are received from the state as a result of the Personal Property Tax Relief Act of 1998, as authorized by §58.1-3524. The purpose of the original legislation was to provide a 100% deferment of taxes paid on personal vehicles up to $20,000 in value. Since 2006 this revenue has been capped at $677,907 per year, so as the number and value of vehicles has increased, the relief to taxpayers has declined. Only 41% of the relief is currently deferred.

4. Communication sales and use tax are remitted by the Virginia Department of Taxation for telecommunications and television cable funds, as authorized by §58.1-662. Prior to FY10, this revenue was known as consumer utility tax, and was remitted directly to localities by the provider. Annual revenue is approximately $40,000.

Shared expenses: The state's share of expenditures (as calculated by the state) for the 5 constitutional offices and registrar that are considered to be a state/local responsibility. (See Exhibit 1 for detail on the state and local shares of these offices.) State revenues have significantly decreased over the past 20 years. Some positions in these offices are completely funded by the locality. Now only a small percentage of full-time benefits are reimbursed, and no cost of health insurance is reimbursed. Also, any office expense is no longer reimbursed.

1. For FY21, the County expects to be reimbursed approximately $172,187 for the operation of the Commonwealth's Attorney's office.

2. For FY21, the County's expected reimbursement for the operation of the Sheriff's office is $490,876.

3. For FY21, the County's expected reimbursement for the operation of the Commissioner of the Revenue's office is $78,653.

4. For FY21, the County's expected reimbursement for the operation of the Treasurer's office is $67,301.

5. For FY21, the County's expected reimbursement for the operation of the Clerk of Circuit Court's office is $162,071.

6. The County is reimbursed approximately $37,663 for the operation of the Registrar and Electoral Board's office.

Categorical aid: State aid that is designated for a specific use.

1. Fire programs grant funds collected by the Commonwealth consist of 1% of fire-related insurance coverage. Approximately 75% of the funds collected are distributed to counties, cities and towns. As authorized in §38.2-401, these funds must be used to pay for training, construction of training centers, firefighting equipment or protective clothing. Annual revenue is approximately $22,000.

2. Radiological emergency preparedness funds support localities in establishing, maintaining and operating emergency plans to deal with nuclear accidents. As authorized by §44-146.33, the County receives $30,000 in funding each year.

3. The litter prevention and recycling grant is allocated based on population and road miles, as authorized in §10.1-1422.01. These funds are used to develop and implement local litter control and recycling programs. Annual revenue is approximately $5,000.

4. Virginia Juvenile Community Crime Control Act (VJCCCA) funds are used to "establish a community-based system of progressive intensive sanctions and services that correspond to the severity of offense and treatment needs" as authorized by §17.1-309.2. The purpose of the VJCCCA is to deter crime by providing immediate, effective punishment that emphasizes accountability of the juvenile offender for his actions as well as reduces the pattern of repeat offending. Annual revenue is approximately $6,500.

5. Four-for-Life funds are distributed based on vehicles registered in the locality. Since 2000, an additional $4 has been collected at registration for each passenger vehicle, pickup and panel truck. Twenty-six percent of these fees are then distributed to locality where the vehicle is registered. These funds, as authorized by §46.2-694, are used only for emergency medical services. Annual revenue is approximately $8,125.

6. E911 wireless funds are distributed to localities via a formula based on the amount of wireless E911 surcharge revenue received by the state, as authorized by §56-484.18. The funds must be used to support personnel and current equipment costs in the E911 dispatch center located in the sheriff's office. The County receives approximately $40,000 in revenue annually.

FEDERAL REVENUES comprise less than two tenths of 1% of General Fund revenue and are detailed below.

1. The summer nutrition program provides meals to summer recreation program participants. The recreation department contracts with the school cafeterias to provide the meals. Most of the cost of the meals is reimbursed. No revenue is expected from this source in FY21.

SOURCES

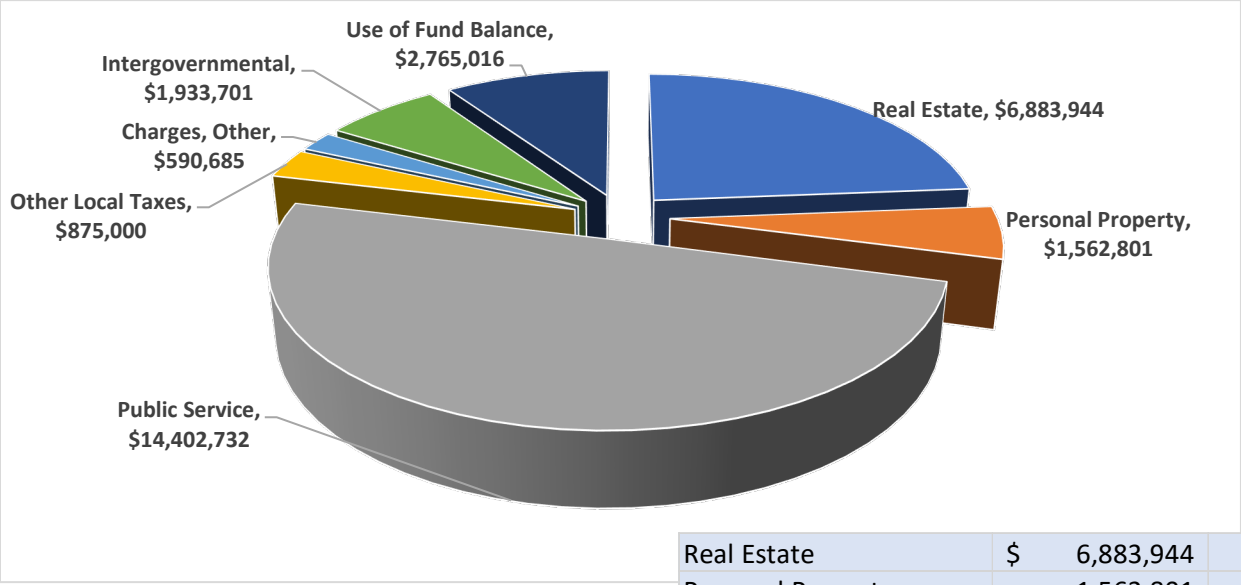
1. Code of Virginia, 1950 as amended
2. Governmental Accounting Auditing, and Financial Reporting, Stephen J. Gauthier
3. Uniform Financial Reporting Manual, published by the Virginia Auditor of Public Accounts

Virginia County Supervisors' Manual, published by the Virginia Association of Counties

1. COMMONLY USED ACRONYMS

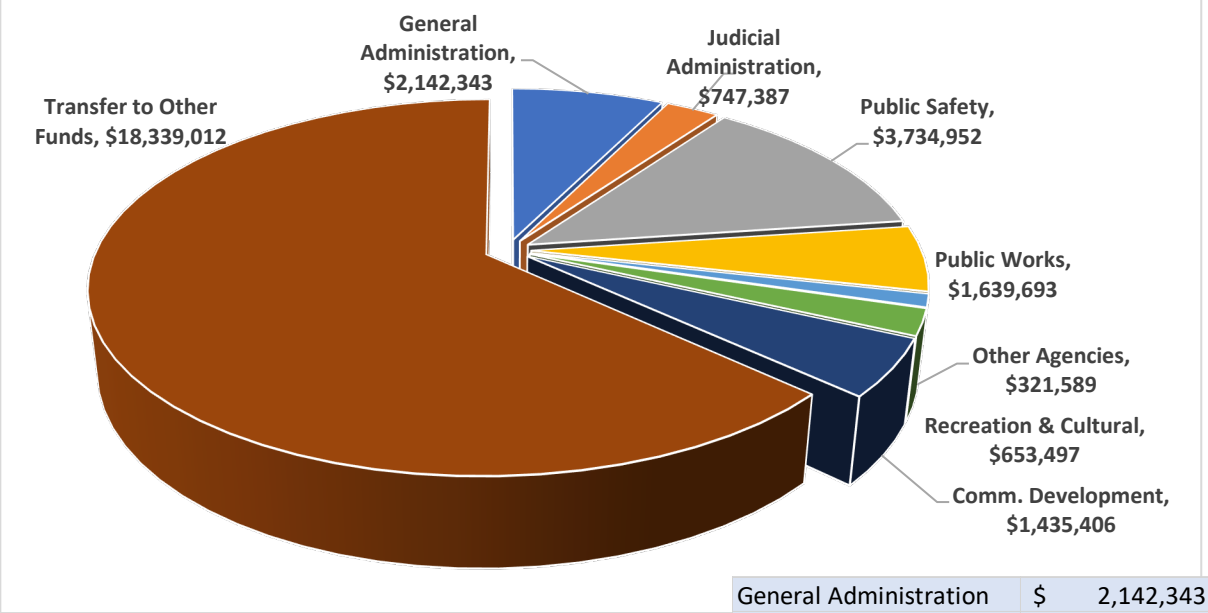
APA	Auditor of Public Accounts
BOS	Board of Supervisors
CAP	Cost Allocation Plan
CIP	Capital Improvements Plan
COV	Code of Virginia, 1950 as amended
DCJS	Department of Criminal Justice Services
FTE	Full-Time Equivalent
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
PPTRA	Personal Property Tax Relief Act
VACo	Virginia Association of Counties
VITA	Virginia Information Technologies Agency

Proposed Budget – Revenue by Source & Expenditure by Fund



Real Estate	$	6,883,944	23.7%
Personal Property		1,562,801	5.4%
Public Service		14,402,732	49.6%
Other Local Taxes		875,000	3.0%
Charges, Other		590,685	2.0%
Intergovernmental		1,933,701	6.7%
Use of Fund Balance		2,765,016	9.5%
Total	**$**	**29,013,879**	100.0%

TOTAL PROPERTY TAXES = 78.8%



General Administration	$	2,142,343	7.38%
Judicial Administration		747,387	2.58%
Public Safety		3,734,952	12.87%
Public Works		1,639,693	5.7%
Other Agencies		321,589	1.11%
Recreation & Cultural		653,497	2.25%
Comm. Development		1,435,406	4.95%
Transfer to Other Funds		18,339,012	63.21%
Total	**$**	**29,013,879**	100.00%

GF Budget Net of Transfers = $10.674 mil

Section C

General Fund Overview by Department

Board of Supervisors

The Board of Supervisors serves as the policy-making board and, within the framework of the Constitution and Code of Virginia, approve and enforce the County's comprehensive plan, strategic plan; set local tax rates; adopt annual operating and capital budgets; approve ordinances; and make appointments to various boards and commissions.

Operational Initiative(s)

- Continue to provide meaningful public meeting opportunities for citizens to participate in the process. These activities can include both formal public meetings, as well as neighborhood forums, etc.
- Continue to approve policies that allow for the efficient and effective operations of government.
- Review strategic planning initiatives periodically

Comments: The proposed budget reduces the contingency fund to $59,465.

Highlights & Accomplishments:

- ❑ Successful 2020 Retreat Planning Session to include Engagement Day with all Department Heads
- ❑ Adopted a Code of Ethics & instituted Prayer at the BOS meetings aimed to bring unity in the community
- ❑ Increased Civic engagement efforts through enhanced transparency, website and social media, and report dissemination
- ❑ No issues reported -FYE June 30, 2018 Comprehensive Annual Financial Report – GFOA Award for Excellence in Financial Reporting
- ❑ Approved policy that expanded the tax relief to the elderly program
- ❑ Approved a Census Count Committee for the 2020 Census
- ❑ Adopted Resolution Making Surry a HEAL Community (Healthy Eating Active Living)

County Administration

County Administration provides leadership and administration of the day-to-day operations of the County. The department makes recommendations to the Board of Supervisors on policies and procedures, which will properly govern the County and is responsible for carrying out what is approved.

The budget also includes the Human Resources function which oversees County employment, employee relations, benefits, policy development, legal compliance, classification and compensation. Human Resources is dedicated to attracting and retaining excellent employees that provide a wide range of services to citizens.

Operational Initiative(s)

- Develop long-range facilities plan in coordination with Surry County Public Schools.
- Update and coordinate budget, and CIP process and timeline.
- Develop policy recommendations to the Board – HR/Finance
- Ensure cohesive communication throughout County departments
- Promote community engagement
- Improve Human Resources employee onboarding and exit process
- Improve the Agenda Management System to provide a streamline process and informed process
- Develop Performance Management System

Highlights & Accomplishments

- ❑ Designation as a HEAL Community (Healthy Eating & Active Living)
- ❑ Community Wide Health & Wellness Program
- ❑ Virginia Telecommunications Initiative- Grant Award - $2.25 million for Broadband
- ❑ Maintain updates to the County's website; increased social media presence
- ❑ Maintained virtual communications consistently throughout the COVID-19 Emergency

Comments: The FY21 county administrator proposed budget eliminates the position of the Assistant County Administrator; the request to replace with a Special Assistant to the County Administrator was not approved; the position of Human Resources Director was not included in the final recommended budget.

LEGAL SERVICES

The County Attorney reports to the Board of Supervisors and provides counsel to all County boards and commissions, the Department of Social Services, and County staff. This department represents the County in court and in administrative proceedings, drafts and reviews ordinances and resolutions, contracts, bond documents, and deeds. Additionally, this department reviews and tracks state legislation that may affect the County's legal rights and obligations.

Operational Initiative(s)

- Provide concise, accurate, and reliable legal advice to all departments

Comments: Fee for legal services are paid as professional services.

TREASURER'S OFFICE

The Treasurer's Office collects, invests, records and deposits County revenues, distributes County real estate and personal property tax bills, collects current and delinquent taxes and various other licenses and fees. The Treasurer's Office is established, and is governed by, the Constitution of Virginia (est.1870). The Treasurer is an elected position with a term of four years. As a Constitutional Officer, the Treasurer is elected to serve the citizens of Surry County. As custodian of the public funds, it is the responsibility of the Treasurer to collect revenue, reconcile and disburse funds, and to maximize the County's returns on investments.

Provide a range of financial services in a professional manner, consistent with the Federal, State and Local Guidelines as well as the Treasurers' Association of Virginia.

- ❑ The Treasurer, bills, collects, reports Real Estate, Personal Property, Public Service taxes and Business Professional and Occupational License (BPOL) fees.
- ❑ The Treasurer collects and reports State Fiduciary Income and State Estimated Income Taxes.
- ❑ The Treasurer receives and post to the general ledger all revenue generated from various user fees and other miscellaneous sources.
- ❑ The Treasurer invests funds in secure investment pools to maximize interest earnings.
- ❑ Provides cash management for the Surry County General Fund, School Fund, Social Services Funds.
- ❑ Provides multiple payment options such as online web payments, over the counter credit/debit payments, by phone, prepayment options, drop box and of course checks, money orders, cashier's checks and cash at the counter.
- ❑ Delinquent tax collections, written payment agreements are permitted for those needing help with tax obligations.

Strategic Plan Goal(s) and Measures

Key Performance Metric(s)	FY19 Actual	FY20 Estimate	FY21 Target
# of Real Estate tax payments processed	6343	6356	
# of Personal Property tax payments processed	6295	6137	
# of Business License payments processed	378	399	
# of tax agreements	---	91	91
Real Estate tax collection %	97%	100%	100%

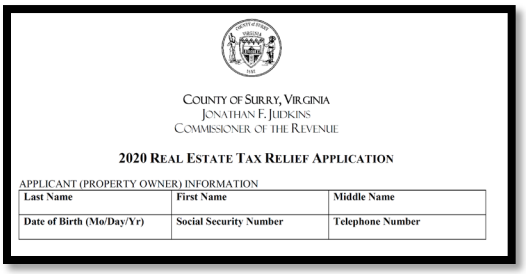
Operational Initiative(s)

- Continue working with a third party to move to a more robust online payment/information process.
- Seek opportunities for a DMV Select location

Highlights & Accomplishments:

- ❑ Turnover audit with former Treasurer revealed no findings or areas of deficiencies
- ❑ Customer satisfaction response received favorable ranking

Comments: The FY21 county administrator proposed budget includes funding for ½ of the year to fill one vacant cashier's position.



COUNTY OF SURRY, VIRGINIA
JONATHAN F. JUDKINS
COMMISSIONER OF THE REVENUE

2020 REAL ESTATE TAX RELIEF APPLICATION

APPLICANT (PROPERTY OWNER) INFORMATION

Last Name	First Name	Middle Name
Date of Birth (Mo/Day/Yr)	Social Security Number	Telephone Number

COMMISSIONER OF THE REVENUE

The Commissioner of the Revenue is the chief assessing officer of local government. The position of Commissioner is set forth in the Constitution of Virginia and is, therefore, referred to as a Constitutional Office. The Commissioner of the Revenue is elected by the citizens every four years and is the chief assessing office for Surry County. The Commissioner is responsible for the assessment of all real estate in the County, and for the maintenance and retention of accurate property records. This office also works with the reassessment firm during general real estate reassessments.

In addition, the Commissioner of the Revenue's Office:

- Prepares information for the Personal Property tax book
- Provides assessments on all vehicles, boats, mobile homes, trailers, tangible business property, etc.
- Verifies vehicle qualification for the Personal Property Tax Relief Act
- Assists the public with preparation of state income tax filing and estimated payments
- Issues and maintains business licenses
- Coordinates income tax relief for the elderly/disabled and disabled veterans

Strategic Plan Goal(s) and Measures

Strategic Plan Goal(s)	Key Performance Metric(s)	FY19 Actual	FY20 Estimate	FY21 Target
Fiscally Efficient Government Exceptional Public Service	Business License Accounts	380	380	380
	RE Parcels	6334	6340	6350
	Tax Relief Applications	101	110	120
	Vehicle License Fees Assessed	6881	6900	6900

Operational Initiative(s)

- Update tax records and provide accurate and useful statistical information.
- Educate citizens about applicable tax laws and procedures.
- Continue to provide exceptional customer service

Highlights & Accomplishments:

- ❑ November 2019, the Real Estate Tax Relief Program for the Elderly was increased to the maximum household income from $30,000 to $35,000; the maximum deduction on qualifying real estate was increased from $500 to $750.

Comments: FY 21-22 budget will include cost for the General Reassessment that currently is planned for every six years.

Finance

Finance prepares the annual operating and capital improvements budget, coordinates the annual audits, prepares the annual financial statements for the County and its fiscal agents, and performs ongoing fiscal and management. The department is also responsible for establishing policies and guidelines specific to these functions.

The Department of Finance exists to:

- Ensure the financial integrity of the County's finances by managing, monitoring and reporting accurate and timely financial data in accordance with generally accepted accounting principles
- Administer financial transactions to ensure adequate and effective use of resources in providing essential services to departments and citizens of Surry County

The Finance Department provides financial support services to all county operations to ensure compliance with local, state and federal laws. Duties include general accounting and financial reporting, grants administration, payroll, accounts payable, procurement, debt administration and risk management.

Strategic Plan Goal(s) and Measures

Strategic Plan Goal(s)	Key Performance Metric(s)	FY19 Actual	FY20 Estimate	FY21 Target
Fiscally Efficient Government; Exceptional Public Services Fiscal Integrity	# of checks processed annually	2519	2800	2000
	#of days to monthly close	60	45	30
	# years received GFOA Excellence in Financial Reporting	8	9	10
	Clean Audit Opinion Received	Yes	Yes	Yes

Operational Initiative(s)

- ❑ Collaborate with other departments to ensure that financial and risk management practices remain effective, fiscally efficient, and up-to-date.
- ❑ Maintain budgeting and financial reporting procedures necessary to exceed standards and communicate information to citizens and other users.
- ❑ Implement revised financial reports that provide meaningful overviews of the County's financial status.
- ❑ Develop updated financial policies and procedures.
- ❑ Utilize Financial Advisors as necessary in the formation of financial policies and the presentation of information to the Board of Supervisors

Comments: The Director of Finance, a full-time position is vacant in the FY 19-20 budget. Contractual financial management services provide support in lieu of not having a FT employee in the role. The FY 21 final budget proposal includes a recommendation to delay filling the position in FY 21 for six months.
.

Highlights & Accomplishments:

- ❑ Received the Government Finance Officers Award for Excellence in Financial Reporting for the 8th consecutive year
- ❑ Received a clean audit opinion (no material weaknesses or findings); no management letter was

issued for the FYE June 30, 2019 Audit.

Information Technology

Information Technology provides information, communication, and business solutions to the departments and agencies of Surry County so that they can achieve their business objectives and exceed the expectations of the employees and citizens we serve. Information Technology oversees and maintains centralized computer network systems to include servers, Voice over Internet Protocol (VOIP) systems, mobile devices, computers, other devices and the County's financial software system.

The department provides project management support for technology initiatives and ensures the continuity of operations in the event of natural or man-made disasters.

Strategic Plan Goal(s)	Key Performance Metric(s)	FY19 Actual	FY20 Estimate	FY21 Target
Modern Facility Infrastructure, platforms, and technology systems; Exceptional Customer Service	# of help desk requests	273 (email & facility dude)	84 Currently	220

Operational Initiative(s)

- Continuing desktop replacement scheduling.
- Improve accuracy and availability of public information through the County website.
- Continue to implement best practices in security standards for cybersecurity
- Reduce cost of services for technical hardware by participating in a lifecycle program.
- Implement and continue to maximize on virtual technology.
- Professional and Technical Development.

Highlights & Accomplishments

- ❑ Standardization of County Technical Hardware Catalog
- ❑ Migration of the County's email system to the Office 365 platform
- ❑ Professional Development – Network Administrator - Leadership Master Certification Earned in Cybersecurity
- ❑ Introduced and Staging of HCI Technology
- ❑ MDM Security Platform for County Mobile Assets
- ❑ Helpdesk Ticketing System for Technical Items

Comments: FY 20-21 Proposed budget reflects the reduction in professional services of $31,000. The funds offset the cost to hire the codes compliance officer in the Planning and Community Development Department.

Voter Registration and Elections

Voter Registration and Elections registers/maintains voter records and conducts multiple elections annually in accordance with the Virginia election laws and additional stringent guidelines. The Electoral Board, whose primary responsibility is to oversee the elections, is tasked with ensuring fair and transparent elections in collaboration with the General Registrar.

Strategic Plan Goal(s) and Measures

Strategic Plan Goal(s)	Key Performance Metric(s)	FY19 Actual	FY20 Estimate	FY21 Target
Exceptional Public Services Citizen Engagement	# of voting precincts	7	7	7
	# of volunteers	41	36	42
	# of General Election votes cast	3497	3187	4000
	# of total registered voters	5499	5321	5500
	# of absentee votes	309	264	450
	% of registered voters voting November 2018 General Election November 2019 General Election	63.6% 59.9%		

Operational Initiative(s)

- Conduct successful elections including but not limited to: coordinating logistics, staffing locations, training volunteers, determining eligibility and reporting results.
- Providing technology that combats cybersecurity threats while providing secure access.
- Provide eligible citizens with absentee voting by mail and in person as well as electronic/mail voting support.
- Adjust office procedures to accommodate additional State implemented guidelines and additional newly passed State Laws.
- Provide ongoing education and extensive training of staff and Election officers.
- Register voters, maintain and update records, and issue updated voter registration information cards while continuing to offer free photo identification to citizens.

Comments: Request to convert part time to full time was not funded in FY 20-21; request to increase the wages of officers of the election was not funded in FY 20-21

Highlights and Accomplishments

- Successful 2018 and 2019 elections with no issues reported by the State Board of Elections.
- Completed a new Virginia State Mandated requirement for Cyber Security Training and Protocols
- Attended local town and other meetings to inform the community of election activities.

CLERK of the CIRCUIT COURT

As custodian of the records (pertaining to people and property of Surry County), the Office of the Clerk of the Circuit Court shall work diligently to preserve and protect historical documents as well as immediately and accurately record current submissions for the benefit of present and future generations.

The Clerk of the Circuit Court is one of five constitutional officers elected by the citizens of Surry County. The Clerk is elected for an eight-year term and the duties of the office number over 800 as set forth in the Code of Virginia. Among the responsibilities of the office are the recordation of land records, issuance of marriage licenses and fictitious names, preparation of criminal orders along with the assessment and collection of fines, costs and restitution.

Administratively the Clerk is tasked with creating and maintaining court files to include criminal and civil matters, preparing the dockets, issuing subpoenas and summons, coordinating jury duty, processing concealed weapons applications and giving oaths to various appointees and elected officials. In matters of probate, the Clerk is responsible for admitting wills to record and qualifying executors and administrators.

The Office of the Clerk of the Circuit Court also collects fees that are monthly transferred to the state and locality.

Strategic Plan Goal(s) and Measures

Strategic Plan Goal(s)	Key Performance Metric(s)	FY19 Actual	FY20 Estimate	FY21 Target
Exceptional Public Services	# of criminal cases	69	78	78
	# of civil cases	80	85	85
	# of deeds/land records	1038	1030	1038
	# of wills estates/notary/judgements/ assumed names/marriage licenses/other	497	456	456
	# of concealed weapon permits	183	200	200

Operational Initiative(s)

- Assist the Circuit Court Judge in carrying out court associated responsibilities.
- Maintain all Circuit Court records.
- Issue and record official documents.

Highlights & Accomplishments:

- ❑ Received $21,800 in Technology grant funds from the State Compensation Board to assist in covering expenses for microfilming, indexing and secure remote access.

Comments: No major changes from the FY 19-20 budget.

COMBINED COURTS

The Surry Combined Court consists of the Juvenile and Domestic Relations Court and the General District Court. The office is under the direction of the Supreme Court of Virginia.

The function of the court is to administer justice in a manner that provides access to proceedings, offers timely processing and ensures equality, fairness and integrity. The court hears cases involving:

- Child support
- Custody
- Juvenile delinquency
- Minor criminal cases
- Traffic violations

The court also conducts preliminary hearings and civil process hearings.

Comments: No major changes from FY 19-20.

Commonwealth's Attorney

The Commonwealth's Attorney's Office represents the County and is responsible for the prosecution of offenses under Virginia's criminal and traffic laws. The office is also home to the Victim Witness Assistance Program, which provides information to crime victims about the criminal justice process, as well as assisting with referrals for counseling and financial assistance. The office reviews footage of body worn cameras.

Strategic Plan Goal(s) and Measures

Strategic Plan Goal(s)	Key Performance Metric(s)	FY19 Actual	FY20 Estimate	FY21 Target
Exceptional Public Services and Fiscally Efficient Government	# of cases prosecutors directly handle	274	275	275
	# of victims served by Victim Assistance	92	100	100
	# of classes of education provided to law enforcement or public	2	2	2
	# of body worn camera (BWC) images reviewed	TBD	TBD	TBD

Operational Initiative(s)

- Prosecute all felony cases that occur within Surry County, as well as all class 1 and class 2 misdemeanor charges in which a jail sentence is not waived by the Commonwealth.
- Assist victims/witnesses involved in the criminal justice process by better educating them about court processes and available services as well as keeping them up-to-date and informed on the status of individual cases.
- Provide on-going education and training to law enforcement and the community to enhance law enforcement's ability to protect and serve the citizens of Surry County; and to promote a fuller understanding of the criminal justice system for interested citizens.
- Process, review, and prepare body worn camera (BWC) images for use in the prosecution of criminal cases.
- Initiative Asset forfeiture proceedings to deter and neutralize drug activity

Comments: Due to legislation passed in FY 19-20, the current budget includes the position of a part-time attorney to assist with the review of body worn camera footage; the position is part time with health benefits offered as a condition of employment

Highlights & Accomplishments

- ❑ Implemented new Litter Reduction Program recognized as a formal Jail Diversion Program by the Circuit Court
- ❑ Ordered over $9,000 in restitution to crime victims in 2019
- ❑ Through policy, worked to decrease the number of driving on suspended license charges
- ❑ Participated in community outreach programs
- ❑ Implemented new discovery protocols to comply with Virginia State Bar rules.

ANIMAL CONTROL

Animal Control responds to calls for service regarding stray animals, animal bites to people and other animals, incidents of animal neglect and cruelty, as well as nuisance barking. Animal Control is proactive in patrols within problem areas and with enforcing the State and County animal control laws. Animal Control Officers work to ensure that Rabies vaccinations and dog licenses are up-to-date; performs adoptions and maintains the facility in accordance to state code.

Strategic Plan Goal(s) and Measures

Strategic Plan Goal(s)	Key Performance Metric(s)	FY19 Actual	FY20 Estimate	FY21 Target
Exceptional Public Services	# of resident calls for service received and addressed	293	330	360
	# of animals impounded	340	360	385
	% of dog license compliance	30	50	100
	# of community events attended	8	12	12
	# of animals adopted out	67	80	100

erational Initiative(s)

- Develop standard operation procedures for best practices in animal control operations
- Maintain certifications, education and training to provide
- Maintain facility to ensure compliance with applicable state regulations
- Review fees rate structure for the adoption and impounding of animals
- Examine in-house euthanizing policy to determine if efficiencies can be realized in vet services and transportation costs associated with taking animals for medical treatment\
- Reintroduce the Rabies clinic as an option for citizens to get pets vaccinated

Comments: Employee is seeking certification as a animal control officer. The class was cancelled in the midst of COVID-19 but slated to resume after the Pandemic is ended.

ighlights & Accomplishments

- ❑ The 2019 State Health Inspection revealed no findings or areas of correction.
- ❑ Made significant improvements to the living quarters for animals inside the shelter
- ❑ Received several donations to pay for veterinary services from various groups, organizations and citizens in the County.
- ❑ Assisted the elderly and veterans with food and other donations for animal care.
- ❑ Collaborated with the SPCA for resources for animal care.
- ❑ The recipient of a good editorial in the local paper recognizing employees for showing love and care to animals housed in the shelter.

BUILDING INSPECTIONS

Building Safety and Permits is responsible for the administration and enforcement of the Virginia Uniform Statewide Building Code. This includes the review and the issuance of building permits and conducting the required building inspections. In administering and enforcing the code, the division's goal is to protect the health, safety, and welfare of the citizens of Surry County.

Strategic Plan Goal(s) and Measures

Strategic Plan Goal(s)	Key Performance Metric(s)	FY19 Actual	FY20 Estimate	FY21 Target
Public safety Excellent customer service	# of inspections performed	450	500	525
	# of building permits issued	250	300	325
	Days to return residential plans			

Operational Initiative(s)

- Inspect improvements made to County facilities to ensure compliance with the Uniform Statewide Building Code.
- Collaborate with Community Development on demolition program planning to remove blight structures
- Administer and enforce the Virginia Uniform Statewide Building Code to protect health, safety and welfare of citizens; review residential and commercial building permit applications to ensure compliance with building codes; investigate building code violations within 3 business days
- Assist customers in answering questions related to building code issues in an efficient manner, providing appropriate code research quickly in order to support the citizen's project goal
- Address unsafe structures

Comments: No major changes from FY 19-20.

Emergency Services

The Surry County Office of Emergency Services provides management, coordination, training, and response to small or large emergencies that impact the citizens of the County. During emergencies, the Office of Emergency Services plans, implements and coordinates a response as outlined in the County Emergency Operations Plan.

Surry County is unique, as staff must plan and prepare for emergencies at the Surry Nuclear Power Station under the Radiological Emergency Response Plan. Assistance with emergencies is provided by the three volunteer fire departments in the County: Surry, Dendron and Claremont Volunteer Fire Departments, the Surry Rescue Squad in addition to the Sheriff's Department, Social Services and other agencies as needed.

Strategic Plan Goal(s) and Measures

Strategic Plan Goal(s)	Key Performance Metric(s)	FY19 Actual	FY20 Estimate	FY21 Target
Enhanced Public Safety	# of public education presentations/programs on emergency preparedness	2	2	3
	# of calls for service responded to by County EMS	20	20	20

Operational Initiative(s)

Operational Initiative(s)

- Coordinate overall County emergency preparedness, response and recovery responsibilities
- Review and update all County emergency plans and participate in Commonwealth and regional emergency planning initiatives
- Educate citizens about hazards, risks, and ways to prepare for and recover from emergencies
- Maintain the Emergency Operations Center (EOC), mobile command center, and dedicated equipment, systems, and appropriate technologies to ensure response capabilities
- Conduct and participate in local, regional, state and federal emergency training and exercises
- Maintain emergency alert and information capabilities using Everbridge Instant Alert to deliver emergency alerts, notifications, and updates to citizens through devices including telephones, pagers, text messages and email

Highlights & Accomplishments

- ❑ Successful 2019 VOPEX Drill – No Areas for Corrective Action
- ❑ Sponsored Free Flu Shot Clinic with Dept. of Health
- ❑ Update the Surry County EP and Ingestion Exposure Pathways Plan
- ❑ Provided CPR/AED Training to County Employees and Volunteers with Surry Volunteer Rescue Squad
- ❑ Developed a Pandemic Response Plan and mitigated the Response to The National COVID19 Disaster
- ❑ Revised Surry County Emergency Operations Plan
- ❑ Recommended Plan to implement Medical Recovery Funds recovering approximately $180,000.00
- ❑ Re-instituted the Operations Team – using county wholistic approach with stakeholders.

Comments: Budget includes maintenance support on the County's instant alert system; radio maintenance costs to support the fire and rescue vehicles is funded through the EMS budget ($15,000). The request to fund a fleet maintenance program was not funded; fire program funding is a reimbursable grant.

Emergency E911 Communications

The E911 Communications function exist to provide support services to Dispatch Operations including maintenance and oversight over the Computer Aided Dispatch center. The Emergency Communications Manager is the front-line support providing managerial oversight and training to communication operators.

Strategic Plan Goal(s) and Measures

Strategic Plan Goal(s)	Key Performance Metric(s)	FY19 Actual	FY20 Estimate	FY21 Target
Enhanced Public safety	911 Call Received	2,657	2,800	3,000
	# of administrative inbound calls	17,911	17.900	18,200
	# of administrative outbound calls	12,712	12,700	13,000
	Computer Aided Dispatch Calls for Service Generated (Includes Fire/EMS/Law)	6,974	7,200	9,000

Operational Initiative(s)

- Develop standard operational procedures for dispatch operation consistent with best practices.
- Develop training program for new hire Emergency Communications Officers as well as continuing education for current Emergency Communications Officers.
- Develop QA/QI program to measure performance and compliance with newly developed standard operational procedures.

Highlights and Accomplishments

- ❑ Procurement of new CAD & RMS system with anticipated go-live date of June 1, 2020.
- ❑ Awarded VITA PEP Grant for $3000.00 to use toward education for Emergency Communications Officers.
- ❑ Awarded VITA NG911 Grant to cover the initial start-up cost and two years of service fees in the amount of $641,011.87.
- ❑ Emergency Communications Manager was nominated and appointed to the Prehospital Care Committee as the 911 Communications Representative.
- ❑ Purchased new furniture and dispatch consoles for the new Emergency Communications Center with an anticipated move date of June/July 2020.
- ❑ Stronger relationship built with IT, Emergency Services, and Sheriff's Office to improve the overall quality of service from the Emergency Communications Center.

Sheriff Department

Law enforcement in the County is provided by the Sheriff's Office. The Sheriff provides preventive patrol though community policing, responds to calls for service, arrests suspected offenders, promotes traffic safety, combats drug related activities and conducts criminal investigations. The Sheriff is also responsible for courthouse security during trials and the processing of civil court papers. In addition, the Sheriff's Office is responsible for the Emergency 911 Operations in the County. The Dispatcher's Office is the 911 answering point for all departments and citizens of the County where all 911 and non-emergency calls are received, processed and dispatched appropriately.

Strategic Plan Goal(s) and Measures

Key Performance Metric(s)	FY19 Actual	FY20 Estimate	FY21 Target
Civil Process Served	1859	1970	2082
Courtroom hours/days	920/93`	--	--
Traffic Stops	1034	1096	1162
Traffic Summons	611	647	685

Operational Initiative(s)

- Provide a safe and secure environment for the Surry County Courthouse.
- Provide a timely and efficient delivery of all civil processes.

Highlights & Accomplishments:

- ❑ Hosted two drug buyback events
- ❑ Coordinated successful 2019 National Night Out
- ❑ Held two concealed weapons classes for County residents
- ❑ Participated in numerous community engagement activities with several organizations, agencies and departments in the County

FACILITIES & GROUNDS MAINTENANCE

The Maintenance Division is primarily responsible for the maintenance and operations of the County's buildings and grounds to include but not limited to general housekeeping, electrical, mechanical, plumbing work and lawn care maintenance. Some of these services are contracted to companies specializing in these areas if needed.

Strategic Plan Goal(s) and Measures

Strategic Plan Goal(s)	Key Performance Metric(s)	FY19 Actual	FY20 Estimate	FY21 Target
Modern Infrastructure, Facilities, and Technology Systems; Exceptional Public Services; Fiscally Efficient Government	% of job orders completed by date customer requested	90.0%	80.0%	80.0%
	% of preventative maintenance workorders completed on time	TBD	TBD	
	# of job orders requested for facilities	TBD	TBD	

Operational Initiative(s)

- Perform scheduled preventive maintenance to extend the life of facility HVAC, electrical and building components
- Provide staff with training in building automation, sustainability and energy reduction.
- Maintain 14 facilities for cleanliness, safety and occupant comfort.
- Maintains 100 acres of grounds including parks for upkeep.

Financial Summary

Comments: This budget supports the safety, cleanliness, repair, replacement and maintenance of all County owned/operated facilities, plumbing, HVAC and electrical equipment and components in addition to service agreements.

The FY21 budget reflects a full-time position that was relocated from the Parks and Recreation Budget in order to improve operational efficiency.

A major operational change is reflected in the reduction of building repairs for several buildings. The funding has been relocated to the CIP to better facilitate planning for county-wide projects based on priority as opposed to dedicating funds to one specific facility.

SOLID WASTE & RECYCLING

Solid Waste Management operates four convenience centers where residents may drop off trash for disposal or recycling. The County pays the tipping fees for the waste disposed of by the businesses in the County. Each center is operational seven days per week: 12 hours during the weekdays and 8 hours on the weekends; closed for most major holidays.

Strategic Plan Goal(s) and Measures

Strategic Plan Goal(s)	Key Performance Metric(s)	FY19 Actual	FY20 Estimate	FY21 Target
Protected Community Character and an Enhanced Built Environment; Exceptional Public Services				
	# of days per year for each site (4 sites) # of hours opened each year per site (4 sites)	360 3904	360 3904	360 3540
	Loads/Tons disposed of at regional landfill - $24.50 per ton	466/2088	427/1782	400/1600

Operational Initiative(s)

- Operate four centralized collection sites manned by 13 part-time solid waste attendants seven days per week.
- Manage the County's recycling at the Goodson Path Site
- Ensure the closed landfill site complies with State permit requirements.
- Continue plans to convert the Dendron convenience site to a roll-off site.

Comments: This budget supports the operation of all four-convenience centers and recycling program costs. One operational change in the FY 20-21 budget is to adjust the hours each site is opened on the weekdays and week-ends by closing one hour earlier, or opening one hour later than the current schedule. This will save the County an estimated $38,000 in labor costs.

DEPARTMENT OF YOUTH AND FAMILY RESOURCES

The Surry County Department of Youth and Family Resources mission is to enhance the quality of life for Surry county youth and families by promoting positive youth development, increasing assets, and reducing risk factors. The agency addresses youth concerns, assess needs for services, increase community collaboration assists in the establishment of effective programs for youth, and provides information/referrals to other organizations. The agency has Youth Services Citizens Board (YSCB) for the purpose of engaging the community and program development and implementation.

Strategic Plan Goal(s) and Measures

Strategic Plan Goal(s)	Key Performance Metric(s)	FY19 Actual	FY20 Estimate	FY21 Target
Quality of Life; Health and Wellness	YSCB Meetings	9	10	10
	Public Awareness Projects	77	78	80
	# of volunteer hours	956	1357	1500
	# of youth 5-19 years old served	475	514	495
	# of parents/guardians attending events	130	135	130

Operational Initiative(s)

- Provide direct services/youth programs to 40% of the 5 to 19 year-old citizens of Surry County in order to increase developmental skills/assets and reduce risk factors.
- Address Youth and Family Concerns, assess needs, and provide information to County Officials and citizens in a consistent manner.
- Collaborate with public and private entities to offer opportunities for information sharing and referrals.
- Coordinate an effective volunteer program to support programs /services by the DYFR.
- Evaluate all programs for effectiveness.

Highlights & Accomplishments

- ❑ Collaborated with Local Groups for the 2019 Girls Camp with 58 participants
- ❑ Collaborated with Surry County Sheriff's Office in the award of a $4,996 state grant – Virginia Rules for the Boys for the 2019 Boys Camp
- ❑ United Methodist Services grant awarded in the amount of $7,000 to improve collaboration between community organizations
- ❑ Sponsored successful back to school program receiving donations from the community and Niagara Bottling Company

Parks & Recreation

Parks and Recreation offers programs, parks and facilities for residents and others to enjoy. Numerous programs are offered each year that provide opportunities for exercise and recreation, social interaction, learning, growth and relaxation. The sites including picnic shelters, ball fields and space for general enjoyment of the outdoors. Help us cultivate community through our volunteer, civic engagement, advertising and sponsorship programs. The Parks and Recreation Department offers sport programs as well as organized leagues for adult softball, youth basketball, cheerleading, youth and adult soccer, A.A.U. Track and Field, karate, and kickboxing. The department also offers special annual events, such as bus trips, July 4th Entertainment and summer camp programs, hosting outdoor concerts, movies and the Nottoway Tribal Pow-Pow.

The Recreation Division offers a summer enrichment program, outdoor camps and entertainment designed especially for children ages 6 to 15 throughout Surry County. Surry Senior Citizens meet daily at the Community Center where they may participate in activities such as arts and crafts, exercise programs, table games and socialization. A lunch program and transportation is also provided. **Mission: Strengthening the Community through Parks & Recreation.** www.facebook.com/Surryparksandrecreation

Strategic Plan Goal(s) and Measures

Strategic Plan Goal(s)	Key Performance Metric(s)	FY19 Actual	FY20 Estimate	FY21 Target
Exceptional Public Services; Modern and Safe Infrastructure and Facilities Quality of Life Health and Wellness	Total attendance	11,136	11,768	12,000
	Shelter Rental Income	$50	$150	$250
	Building Rental Income	$9800	$10,800	$11,800
	# of programs offered	11	13	14
	# of days per year facility is rented	131	144	160

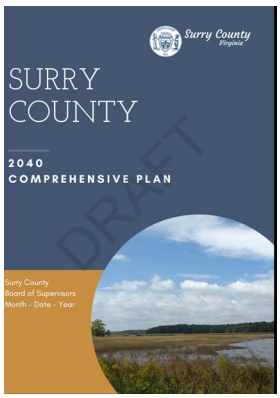
Operational Initiative(s)

- Continue to maintain national accreditation through the National Park and Recreation Agencies.
- Implement a new registration system.
- Develop new and robust programs for all ages.
- Bring back softball to the community.
- Showcase untapped recreational opportunities (i.e. fishing pier and nature trails)
- Develop a plan to improve shelters, restrooms and walking trails
- Collaborate with agencies in the development of community wide programs and activities.

Comments: Eliminated the Recreation Programs Budget and incorporated costs into the Parks and Recreation regular budget to consolidate operations. A portion of the cost was moved to VA Cooperative Extension as the lead agency for the Surry County Farmers Market. Moved the Maintenance position to the Maintenance Division to provide better operational and cross departmental support.

Highlights & Accomplishments

- ❑ New Recreational Activities (Kayaking & Rec Racing)
- ❑ Hosted successful 4th of July Activities that bring over 800 patrons to the event.
- ❑ Utilization increase for the Dendron Parks and Recreation satellite facility.



Community Development

Community Development recommends sound land use strategies and coordinates and manages growth and related development activities in a balanced manner that implements the adopted Comprehensive Planand the County's Strategic Plan. The department also collaborates with the Virginia Department of Transportation to pursue funding to implement transportation projects identified in the Comprehensive Plan. The department provides professional advice and expertise to citizens, the Planning Commission and the Board of Supervisors. Several activities include property maintenance and code enforcement slated to remove blight and improve the condition and appearance of the County. Coordination of activities is through the regional Planning District Commissions, Crater and Hampton Roads.

Planning implementation is aided by several citizen appointed boards and commissions which include The Board of Zoning Appeals, the Planning Commission, the Wetlands Board, Highway Transportation Safety Commission and the Board of Historic and Architectural Review. Further guidance is provided by the Comprehensive Plan, subdivision and site plans, and the Capital Improvement Plan.

Strategic Plan Goal(s) and Measures

Strategic Plan Goal(s)	Key Performance Metric(s)	FY19 Actual	FY20 Estimate	FY21 Target
Balanced Growth, Protection of Community Character Expanding and Diversifying Local Economy; Exceptional Public Service, Quality of Life	Zoning Applications	56	60	65
	Subdivision Applications	20	25	30
	Land Disturbance Permits	6	7	8
	Housing Unit Applications	28	32	35

Operational Initiative(s)

- Finalize the Update to the County's Comprehensive Plan.
- Improve records management and retention.
- Facilitate training and certification for staff and members of planning boards.
- Expand administrative support for the functions and public interface of the planning boards.
- Provide technical support to the broadband initiative.
- Pursue grant opportunities for transportation, bicycle and pedestrian improvements.

Highlights & Accomplishments

- ❑ Coordinated the review of two large scale utility solar generation facility applications.
- ❑ Worked with VDOT to secure a $9.6 mil Smart Scale Grant to install paved shoulders along Rte. 31.
- ❑ Employee received certification as a DEQ Erosion & Sediment Control Inspector.
- ❑ Collaborated with the Town of Surry to secure VDOT 2020 Smart Scale Funding for a sidewalk improvement project in the Town.

Comments: The FY21 and FY22 budget include a Codes Compliance/Planner position. Codes enforcement has taken a back seat due to the limited staffing since 2017 when the position became vacant. The fees paid to all boards and commissions are slated to remain the same in the proposed budget. The reduction in professional services is a result of near completion of the Comprehensive Plan.

Economic Development

The Economic Development Department provides services, programs and information to support business growth, location and development, to foster economic opportunity for business and citizens and to promote the County's blend of assets, access and environment that makes Surry County a great place to live, work and to locate and grow business.

Strategic Plan Goal(s) and Measures

Strategic Plan Goal(s)	Key Performance Metric(s)	FY19 Actual	FY20 Estimate	FY21 Target
Balanced Growth, Protection of Community Character Expanding and Diversifying Local Economy; Exceptional Public Service, Health & Wellness & Quality of Life	# of business events	2	2	4
	# of prospects seeking interest in Surry West Business Park	0	2	4
	# of potential new jobs created from new business	0	40	40

Operational Initiative(s)

- Support the strategic initiatives of the Board of Supervisors to promote growth and seek business opportunities for the community.

Highlights & Accomplishments

GRANTS RECEIVED - $114,550

Supported projects/activities in the amount of $171,784

63% Grants – 37% Local Funds

Project	Cost	Grant	Local $
Farmer's Market Pavilion	$82,684	$50,000	$32,684
Business Park Site Assessment	$6,000	$3,000	$3,000
Business Park Characterization	$58,100	$29,050	$29,050
County-wide Wellness Program	$25,000	$25,000	-0-
VCC Technical Assistance Grant	$7,500	$7,500	-0-

- ❑ Awarded $2.25 million in Commonwealth of Virginia Telecommunications Initiative (VATI) Rural Broadband Grant Funds
- ❑ Hosted a "Coffee with the Congressman" (Donald McEachin) to discuss issues facing Surry County
- ❑ Sponsored Business Appreciation Event recognizing legacy and new businesses in the County
- ❑ Sought and received designation as a HEAL Community (Health Eating Acting Living)
- ❑ Approximately 100 residents and PGEC representatives attended the first community meeting held by PGEC to discuss the Fiber to the Home Broadband Expansion Project
- ❑ Grays Creek Marina Designation in the Virginia Scenic Rivers Program
- ❑ Successful Grand opening of the Farmer's Market Pavilion

Comments: FY 20-21 budget reflects costs to support professional services as a result of the position previously supporting Economic Development being no longer available in the same capacity. The Asst. County Administrator previously supported the daily operations.

The reduction in the contribution to the Virginia Gateway Region reflects a proposal by the organization for all member localities for COVID-19 operational impacts – one-half of the current FY 19-20 contribution.

Tourism

The Surry County Tourism office markets and promote the brand of Savor the Secrets of Surry showcasing Surry as a travel destination, increasing revenue generated by the tourism industry and contributing to the economic impact of tourism. Tourism programs and events drive visitation, business support and investment in County-specific tourism venues and events.

Strategic Plan Goal(s) and Measures

Strategic Plan Goal(s)	Key Performance Metric(s)	FY19 Actual	FY20 Estimate	FY21 Target
Expanding and Diversifying Local Economy	Website Traffic users	10,834	11,160	11,495
	Site Visits	57	130	150
	# of tourism social media posts- Started 2/19	654 page views reached 13,422	850 page views reached 22,000	1,000 page views; post reach 25,000
	Visitor center	53	65	75
	Visitor Center Days Open	248	256	312
	Visitors to the Center	807	850	1,050

Operational Initiative(s)

- Promote the County as part of the destination area, including management of digital media and online marketing presence.
- Support and promote organizations and businesses, specifically new programming and events that drive tourism offerings in the County.
- Provide County-sponsored events offered to boost tourism.
- Expand event opportunities and usage through improvements at the Surry Grays Creek Restaurant and Marina and the Farmers Market Pavilion through agri-tourism opportunities.
- Start discussions on directional signage for largest attractions in the County

Highlights & Accomplishments:

- ❑ Participation in 50 Years of LOVE Campaign – 50 Things to Love in Surry
- ❑ Facebook Page views, post and post engagements significantly increased over a 30 period in the summer of 2019.
- ❑ Hosted a 2019 Land Diversification Summit with the State Secretary of Agriculture as the Moderator

Workforce Development

The Surry County Workforce and Development Office serves with the purpose of working to enhance workforce development along with continuing educational opportunities within the county. In today's economy, employers are in need of the skill sets and knowledge to support business needs. Future employees need to be equipped with skills which will make them competitive in the workplace.

Strategic Plan Goal(s) and Measures

Strategic Plan Goal(s)	Key Performance Metric(s)	FY19 Actual	FY20 Estimate	FY21 Target
Expanding and Diversifying Local Economy; Business Retention & Expansion	# of total visits to resource center	1216	1200	1200
	# of youth in summer program	20	29	35
	Outreach to businesses	10	15	10
	# of job fairs and attendance	1/25	0	2/100

Operational Initiative(s)

- Create adult volunteer program to assist with Economic Development sponsored activities
- Sponsor a local business partnership breakfast to discuss the workforce concerns facing the local business
- Create a summer youth/college internship program to be introduced to the business community

Highlights & Accomplishments:

- ❑ Established partnership with Crater Regional Youth Provider to be able to provide more paid summer employment opportunities in the county
- ❑ Obtained grants from Niagara Bottling and John Tyler Community College PEER for youth summer employment program
- ❑ New partnership with Hardhat Staffing to assist with recruiting for the Solar project
- ❑ Established partnerships with several surrounding businesses, to include Dyco's, National University, Newport News Shipbuilding
- ❑ Coordinated site visit to the Commonwealth Center for Advance Manufacturing (CCAM) for summer interns.

Virginia Cooperative Extension

Virginia Cooperative Extension helps lead the engagement mission of Virginia Tech and Virginia State University, the Commonwealth's land-grant universities. Building local relationships and collaborative partnerships, we help people put scientific knowledge to work through learning experiences that improve economic, environmental, and social well-being. https://surry.ext.vt.edu/

The Department oversees and manages the County's farmers market operations and the Community Wide Health and Wellness Initiative including operation of community gardens. Virginia Cooperative Extension is committed to providing access to unbiased, scientific information related to locally defined issues in the areas of: 4-H Youth Development, Agriculture and Natural Resource, Community Viability, and Family and Consumer Sciences. They administer a pesticide recycling program and is the lead agency for the Surry Extension Leadership Council. A host of seminars, workshops, certification courses, and newsletter communications are distribution annually. Visit the facebook page for more information.

Strategic Plan Goal(s) and Measures

Strategic Plan Goal(s)	Key Performance Metric(s)	FY19 Actual	FY20 Estimate	FY21 Target
Health & Wellness Quality of Life, Protection of Resources	# of 4H Camp participants	44	50	60
	4H Congress participants	7	9	12
	Farmers Market Vendors	8	12	15
	Farmers Market Patrons Student Participation in Programs	85 4	100 8	125 25

Operational Initiative(s)

- To expand the awareness of the County's health and wellness initiatives to include positive healthy behaviors
- Create unique opportunities for farmers and other vendors to sell produces directly to citizens; expand buy local campaign
- Provide professional, research-based education and leadership to the 4-H program

Highlights & Accomplishments

- Youth and parents gained important gardening skills that encouraged growing healthy food as well as preparing healthy foods through various methods of programming (School and Community Gardens, Teen Cuisine, Food Challenge, Food Demonstrations at the Farmers Market, Food Challenge)
- Farmers Market Vendors were provided with a rain or shine pavilion to sell produce, baked goods, and other handmade items increasing healthy food accessibility in Surry County.
- Farmers Market patrons were able to purchase fresh and locally grown beef products, pork products, fresh fruit and vegetables.
- Farmers received first time pesticide licenses or recertified licenses.
- Residents were able to participate in well-water programming to correct issues with their well water.
- Surry continues to increase summer youth programming yearly.

SECTION D

Capital Improvement Program

CAPITAL IMPROVEMENT PROGRAM

FY2020-21 BUDGET

Dendron Water System Electrical Panel

Partitions at the New EOC

Melissa D. Rollins
Acting County Administrator

Surry County Planning Commission
Eddie Brock
Thomas Hardy
William E, Seward, IV
Earl Newby
Carmen Judkins
Kevin Monahan
Theodore Lunsford
Steve Berryman
Giron R. Wooden, Jr.
Carmen D. Judkins

Judy S. Lyttle
Board of Supervisors Representative

William Saunders
Director, Planning & Community Development

Executive Summary

Overview

The County's five-year Capital Improvement Program (CIP), revised annually, is a long-term planning tool that guides the design, financing, construction, and maintenance of public infrastructure. In addition, the CIP forecasts any operating costs associated with each project. Upon adoption of the CIP, funds are appropriated for the first year of the plan in the County Administrations budget as the Capital Improvement Budget. The funds shown in years two through five of the plan are included for planning purposes and are reevaluated and appropriated with the adoption of the respective fiscal year's budget.

The County's CIP is divided into five main project categories: General Administration, Maintenance of Public Facilities, Public Safety, Parks, Recreation & Culture and Education (Schools). The general government category includes functions like technology improvements. Maintenance of Public Facilities includes all governmental facility enhancements, major equipment replacement and investments in the County's water and wastewater infrastructure, Public Safety category includes projects associated with Emergency Services and overall public safety, while the Recreation & Culture category provides details on capital investments to recreational and cultural (quality of life) amenities. The Schools section highlights projects within the Surry County Public School System.

A Look Back

Over the course of the last several CIPs, the County has progressively stepped up its funding for major initiatives as it pertains to critical water and sewer infrastructure, broadband utilities, upgrades to existing county buildings and facilities, and economic based activities slated to increase county marketability, tourism and overall quality of life improvements. **The front cover of the CIP document illustrates river-based economic improvements at Grays Creek Marina. The project will be fully completed in FY 18-19 and includes a new fishing pier, 22 boat slips, new gas pumps and a Marina bathhouse to serve transient boaters.** The new 911 Emergency Operations Center commenced construction activities in December 2018 and the Dendron Water System project in January 2019.

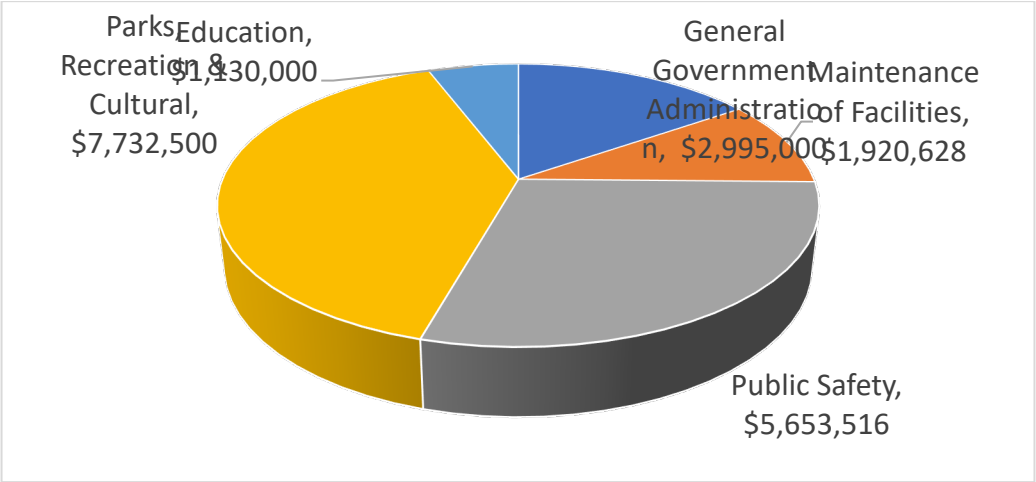
Current CIP Highlights

The FY2021-2025 CIP continues to advance the capital priorities established in recent years. The details of the plan have been refined somewhat, but, overall, the FY2021-2025 CIP retains a focus on enhancing quality of life for citizens, building improvements to existing structures and supporting key ongoing initiatives. The proposed five-year CIP is $14.80 million. The FY 19-20 proposed Capital Improvement Budget is $3.118 million.

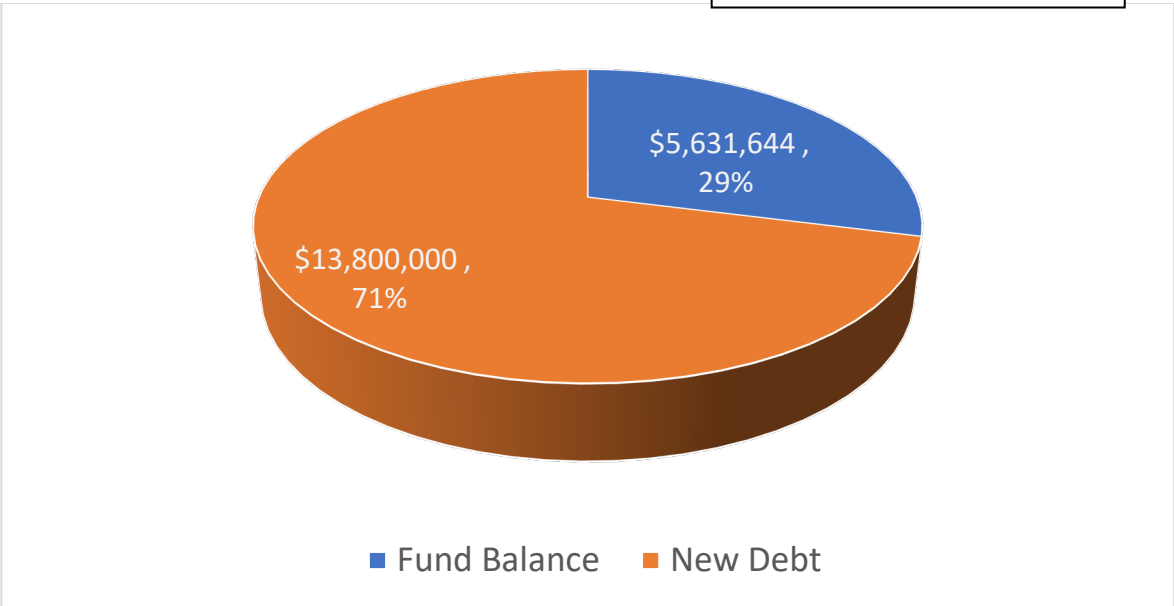
The next page shows the composition of the CIP by governmental function and the funding sources for the programmed projects.

COMPOSITION – 5 YR CIP = $19,431,644

Expenditures by Function



Funding by Source



Enhancing Quality of Life

Fostering a healthy community requires a balance between taking care of existing facilities and services, planning for economic development opportunities via investment in critical infrastructure and addressing public safety and other needs associated with increasing service demands. To that end, the FY2021-2025 CIP includes funds for Phase III of the Broadband Implementation Project in support of economic and quality of life enhancement.

Supporting Key Ongoing Initiatives

The FY2021-2025 CIP provides continued support for several important ongoing initiatives as improvements to existing infrastructure, most of which is directed for emergency service-related functions in year one. First, the plan provides funding to replace the aged County-wide emergency mobile communication system to vastly improve communication between emergency services and public safety employees, as well as the Computer Aided Dispatch (CAD) and Records Maintenance System (RMS) for the E-911 Dispatch function. A medic unit is also slated for replacement. Funding is included to improve operational efficiencies and facility improvements for County buildings and gas pumps. The CIP continues the County's Broadband initiative, which is leveraged via a grant from the State. Outlying years in the CIP include improvements to the County's parks and recreation facilities, replacement of the financial system, various technology improvements and support for school projects deemed priority.

A Look Ahead

Over the course of the next couple of budgets and during the update of the Comprehensive Plan, there will need to be a dialogue about the potential projects that could be included for consideration. Development of a strategic and financially sound Capital Improvement Plan encompassing all the County's capital needs takes time to develop. Good infrastructure management investment is not only needed to ensure basic health and safety for citizens, but carefully planned investment can maximize the economic potential and visual attractiveness of the community. Consideration is also given to investments in the near term aimed to reduce future operating costs and help avoid unexpected crises in the future. Lastly, intergovernmental cooperation is a key component in a systematic approach to multi-year planning.

While the proposed CIP is inclusive of some projects that have been on the County's radar for quite some time, it is not inclusive of other projects that may be included in subsequent plans. To this point, discussion has ensued between Administration and applicable staff regarding the need to (1) upgrade the County's financial software system, which was installed in 2001, to better meet the needs of Surry County schools and government for financial applications and reporting and (2) to conduct a facility needs assessment to determine the appropriate amount of funding that is needed each year for facilities maintenance and vehicle replacement.

Impact on the Operating Budget

As projects are selected for inclusion in the CIP, they are also evaluated for impacts on the operating budget. While efforts are made to minimize the operating impacts as much as possible, some impact cannot be avoided. These future operating impacts should be weighed and considered before a capital project is recommended for funding. Expected operating costs associated with new facilities should be added to department budgets in the year the facility is projected to open. Likewise, projects that renovate an existing facility may reduce operating expenditures due to decreases in necessary maintenance or utility costs.

Capital Project Definitions

Capital Improvements Programming is a method of planning for the effective and efficient provision of public facilities, infrastructure improvements, major maintenance requirements, and acquisition of property & equipment. The first year of the *Capital Improvements Plan (CIP)* represents the County Administrator's proposal to the Board of Supervisors as the FY18 Capital Improvements Budget.

A five-year CIP allows the Board of Supervisors and citizens an opportunity to view both the five-year capital construction and infrastructure maintenance needs of the county. With the CIP the county is better able to plan a financing strategy for capital Improvements, annual operating requirements and multi-year projects.

What is a CIP?

Each locality establishes its own criteria for capital improvements projects. For Surry County, a capital improvement project generally has a cost in excess of $30,000 and a life expectancy of at least five years. Although the CIP is a means of implementing the recommendations of the County's Comprehensive Plan, proposed projects are not limited to those listed in the plan. Projects pertaining to the renovation, maintenance and/or construction of public facilities, equipment purchases and land acquisition for public use are included in the capital improvements plan. All projects included in the CIP are classified in five categories: General Government Administration, Facility Maintenance, Public Safety, Parks, Recreation & Cultural and Education.

Guiding Principles

Basic principles are used to help shape the Capital Improvements Plan. These principles include, but are not limited to, developing a balanced capital strategy to fund projects in a variety of program areas while meeting those needs with the highest priority. This ensures the CIP will be the platform for development in the county and business community while preserving the existing tax base. To further guide the CIP decision-making process, potential projects in the CIP are evaluated based on the following objectives:

- ✓ A legal obligation or federal or state mandate is met;
- ✓ Positive fiscal impact (potential to increase value of tax base, potential cost savings, potential positive economic benefits);
- ✓ Health and welfare concerns, safety or emergency needs are met;
- ✓ Results in a positive community impact and broad community support;
- ✓ Ease of Implementation considering cost, process, political environment and other factors; and
- ✓ Funding within the parameters of established financial policies

Benefits of Capital Improvements Programming

The primary benefit of Capital Improvements Plan is that it requires the county to plan for its capital needs in concert with available financing over a five-year period. This process contributes to a responsible fiscal policy. Other benefits of the CIP include:

- The fostering of a sound and stable financial program over a five-year period based on current economic trends;

- The coordination of projects that promote informed decisions and joint programs among county departments;
- The enabling of private businesses and citizens to know when certain public improvements will be undertaken, allowing more efficient and effective planning;
- The focused goals and needs of the community are met through the provision of new facilities and infrastructure Improvements;
- The annual evaluation of the infrastructure needs for the provision of services for the public health and safety of the citizens of the county; and
- The provision of a logical process for assigning priorities to projects based on their impact on the county

The County's strategic serves as a guide for all activities in which the County engages including CIP development.

CIP Development Process

Preparation of the CIP is a dynamic process that occurs over a number of months, in conjunction with the County's annual budget process; although, the CIP process usually begins a few months earlier than the development of the operating budget. Development of the five-year plan generally happens through the following processes:

- Departments submit their capital project requests;
- Finance determines the availability of CIP funds in accordance with the Board of Supervisors' established financial policies and current revenue projections;
- Budget staff compiles project requests and works with the submitting departments to verify the accuracy of project cost estimates, including operating costs; and
- Upon final analysis of projects and matching available funding with prioritized requests, staff prepares the County Administrator's Proposed CIP.

Once a consensus has been reached on a recommended list of projects, an annual schedule for the current and next four fiscal years is developed for each project along with the proposed funding sources. The Board of Supervisors conducts a public hearing where the proposed CIP is presented. After all public comments have been received and discussion satisfied, the CIP is then adopted. This is usually done in conjunction with the public hearing and adoption of the annual operating budget. The first year of the CIP is incorporated into the County Administrator's Recommended Budget as the Capital Improvements Budget for the upcoming fiscal year.

Capital Improvements Plan Timeline

Month	Task
December	Annual Budget Process Begins
March	Draft CIP Presented to Planning Commission
April	Planning Commission Reviews and Approves CIP; Recommendation sent to BOS
May or June	Public Hearing is Held on the Proposed CIP
May or June	Board of Supervisors adopts the CIP as a part of the annual financial plan.

The Board of Supervisors holds budget planning work sessions, which includes identifying capital needs in

the county. This CIP document identifies the capital improvement needs and priorities over a five-year period in conjunction with projected funding levels and the Board of Supervisor's vision & principles. Actual programming of projects is dependent upon the financial resources available. Funding constraints may preempt the actual inclusion of projects in the current CIP but may be listed as priorities for funding should resources become available. While every need is not addressed, the CIP intends to serve as a critical planning tool and foundation for future decision making.

Funding Sources

A variety of funding options exist for the County's Capital Improvement Program (CIP). Options include direct County contribution from the assigned fund balance, proceeds from the sale of bonds, contributions from outside sources, Federal and state funds, and grants. The County's established financial policies guide the amount of funding available from fund balance. Additional details on these funding sources can be found below.

- ***Proceeds from General Obligation Bonds***

The issuance of bonds is a method used by many localities to fund capital projects. Bond issuances are governed by state laws and regulations. A loan is issued to the county based on appropriate levels of debt, revenue and reserves in exchange for the promise to repay the loan with interest. The term of the bond is usually 15 to 30 years. Typically, government regulations require that the proceeds from bonds issues be expended on one-time capital projects within a certain time frame after the issuance. Bond proceeds have been used to finance school as well as general government projects. The level of debt that the County incurs is governed by Board approved financial policies.

- ***Contributions from the General Fund (Assigned Fund Balance)***

The General Fund receives taxes and fees, including real estate and personal property taxes, which are collected to support the general operation of the County. Where current financial policies do not dictate a certain percentage of use of estimated General Fund revenues each year for the Capital Budget, a certain amount of funds are allotted based on the availability of prior year reserves. In other words, funds that remain unspent from the operating budget from year to year may be used to finance certain capital projects on a pay-as-you go basis. This has enabled the County to pay for projects such as equipment, vehicles, building upgrades and technology improvements.

- ***Federal and State Government***

The federal and state governments may provide funding in the form of grants. In Surry, State and federal grant funds have been used to support the broadband initiative and a portion of the improvements at the Surry County Marina. It is important to note that funding received from these sources *may* require a local match from the County.

Financial Policies

The County's financial policies establish the framework for financial planning and management and provide guidelines against which budgetary performance can be measured and proposals for future projects can be evaluated. The policies further ensure that the County strives for excellence in governing by providing direction in the areas of revenues, operating expenditures, CIP expenditures, and debt management. Below are the financial policies and guidelines most directly tied to the development and management of the County's Capital Improvement Program:

- The provisions of the Code of Virginia shall control the preparation, consideration, adoption and execution of the County budget. The County's budget is considered balanced if estimated revenues meet planned expenditures. *Status: The FY2021-2025 CIP is balanced.*

Financial Advisor

- The Board of Supervisors retains the services of a financial advisor to work with County staff to review & make recommendations for changes in fiscal policies for the county, to develop a long-range funding plan to best systematically plan for infrastructure and other capital improvements and to help maintain the County's sound financial position.

  Meaningful data such as peer group comparison is provided. When compared to Virginia peers, the County's debt to assessed value ratio is well below the median, which indicates the tax base could potentially support future CIP funding needs. The County's is well within the established guidelines of 3.0% relative to debt capacity as a percentage of assessed value; recommended ratio for debt service as a percentage of general fund expenditures is 12.0%; the County is within this target at 8.0%.

Debt Ratio Policies

The current key debt ratios (as of June 30, 2018- Financial Advisor report) are shown in the chart below.

Ratio	Actual June 30, 2019
Debt as a Percentage of Assessed Value (1)	**2.29%**
Est. Debt per Capita (2)	**$2,556**
Debt Service as a Percentage of General Government Expenditures (3)	**7.27%**

(1) This ratio indicates the relationship between the County's tax supported debt and taxable value of property in the County. It is an important indicator of the County's ability to repay debt, because property taxes are the source of the County's revenues used to repay debt. A small ratio is an indication that the County will be better able to withstand possible future economic downturns and continue to meet its debt obligations.

(2) This ratio indicates the County's per capita tax supported debt burden and is a general indicator of the County's debt burden. A smaller ratio indicates a lighter burden.

(3) This ratio is a measure of the County's ability to repay debt without hampering other county services. A small ration indicates a lesser burden on the County's operating budget

General Government Capital Improvement Program

Capital Improvement Program Revenue

Summary

	FY 2021	FY 2022	FY 2023	FY2024	FY 2025	Total
General Fund Bal	$2,865,016	$1,706,628	$310,000	$340,000	$410,000	$5,631,644
Bond Proceeds	5,300,000	0	$3,500,000	$2,500,000	$2,500,000	$13,800,000
Total	**$8,165,016**	**$1,706,628**	**$3,810,000**	**$2,840,000**	**$2,910,000**	**$19,431,644**

Comments

There are three major funding sources for the County's Capital Budget: a contribution of recurring revenue from the General Fund, fund balances resulting from underspending in past years, and the proceeds of anticipating borrowings. As with most substantial infrastructure and construction projects, proposed financing is via long term debt. The County seeks the professional services of a financial advisor to help gauge the best and most cost-effective financial options for acquiring long term debt. Details on the County's debt service obligations can be found further into the CIP document.

Capital Improvement Program Expenditures

Summary

	FY 2021	FY 2022	FY 2023	FY2024	FY 2025	Total
General Gov't	$1,775,000	$55,000	$1,055,000	$55,000	$55,000	$2,995,000
Public Safety	$5,653,516	$0	$0	$0	$0	$5,653,516
Facility Maintenance	$236,500	$1,219,128	$155,000	$155,000	$155,000	$1,920,628
Parks & Recreation	$0	$232,500	$2,500,000	$2,500,000	$2,500,000	$7,732,500
Schools	$500,000	$200,000	$100,000	$130,000	$200,000	$1,130,000
Total	**$8,165,016**	**$1,706,628**	**$3,810,000**	**$2,840,000**	**$2,910,000**	**$19,431,644**

Comments

The next several pages include a detailed discussion of project spending in each category. Most of the spending continues the plan adopted in FY19-20 and focuses on capital improvement projects aimed to

improve the useful life of existing County buildings and to replace major equipment to continue efficient operation of services. The budget in future years, (FY22-25), is for planning purposes only. The operating impact of those projects will be reevaluated during the budget process in the year in which the project is planned for completion.

Capital Improvement Program Expenditures

General Government

	FY 2021	FY 2021	FY 2023	FY2024	FY 2025	Total
Technology Improv.	$25,000	$25,000	$25,000	$25,000	$25,000	$125,000
Document Mgmt Syst	$0	$30,000	$30,000	$30,000	$30,000	$120,000
Broadband (PGEC)	$1,750,000	$0	$0	$0	$0	$1,750,000
Total	**$1,775,000**	**$55,000**	**$55,000**	**$55,000**	**$55,000**	**$2,995,000**

RURALBAND
CONNECTING PEOPLE

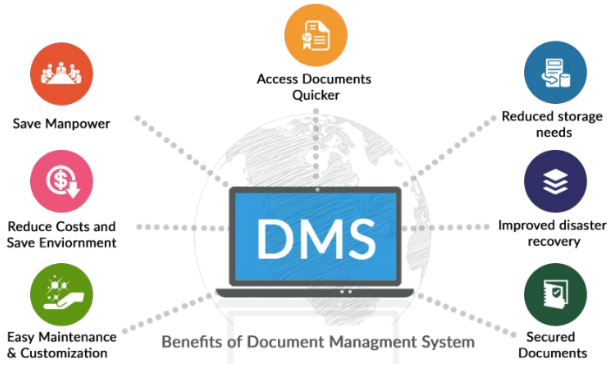
Comments

The Economic Development Authority through a capital grant from the Board of Supervisors entered into an agreement in August 2018 (FY 18-19) with Prince George Electric Cooperative Enterprises for Fiber to the Home (FTTH) broadband services. The Board of Supervisors approved Phase I and Phase II funding in the amount of $500,000 for each year based on the critical need for broadband to boost economic development. For FY2020-21, the County received $2.2250 million in competitive state grant for Broadband Implementation. The County's local match requirement is $2.2250 million.Combined with the $5.13 mil of Rural Community Connect Fund received by PGEC for Surry County (2101 homes), all of Surry will have access to reliable, high speed broadband, slated for completion by the end of November 2021.For more information on the Fiber to the Home Project, PGEC established a broadband information website: RuralBand - www.ruralband.coop Project benefits include enhanced educational opportunities, higher internet speeds for businesses, and the availability of secure, reliable, sustainable and competitive infrastructure, which are drivers for economic development.

Technology Improvements

The County has vast infrastructure used to support all County departments. As this infrastructure ages and can no longer be maintained, it needs to be replaced with newer, maintainable technology. Annual funding through the CIP will help enable IT to keep abreast of this need. Generally, the replacement of outdated technology assets should provide some relief to the operating budget by replacing infrastructure that has become maintenance intensive or inoperable as well as provide for new software and other technological upgrades to improve efficiency of operations. The completion of a county wide IT assessment in FY 17-18 is a critical component to addressing the County's IT needs in ensuing years.

Document Management System



Funding is included in FY 2022-25 to continue implementing a document management system (DMS) within the county. Currently, most County contracts and other important documents are stored in paper form. The County would like to implement a DMS in order to provide a more efficient and beneficial storage medium. The system is expected to save money over the long run and will ensure that the County is compliant with Virginia records management requirements.

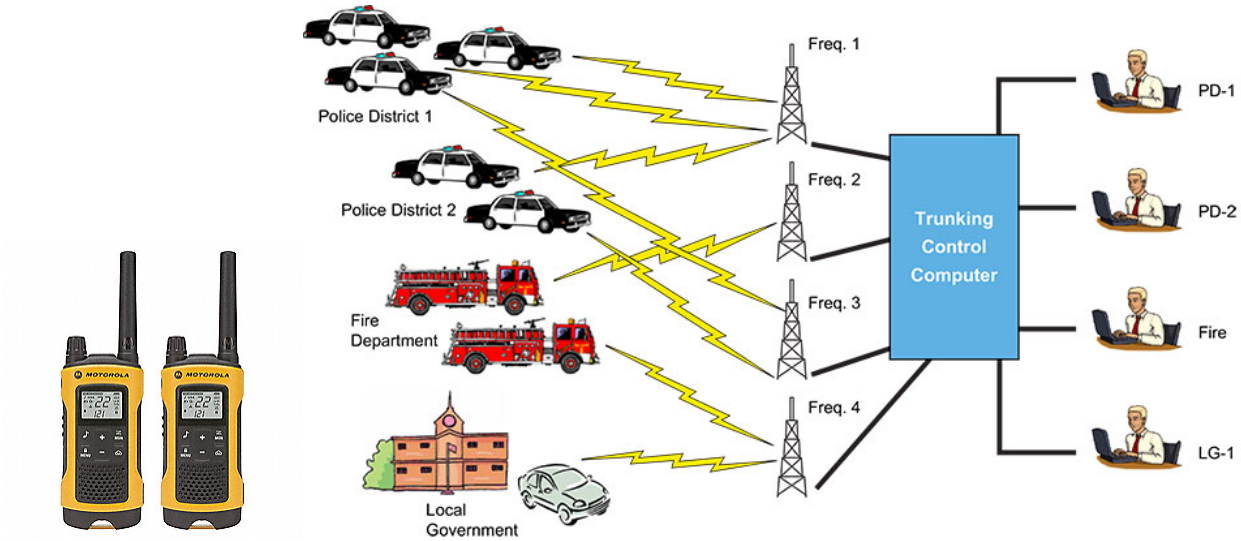
Public Safety

	FY 2021	FY 2022	FY 2023	FY2024	FY 2025	Total
Medic Unit Replacement	$260,000	$0	$0	$0	$0	$260,000
Mobile Communication System	$5,300,000	$0	$0	$0	$0	$5,300,000
CAD/RMS System	$93,516	$0	$0	$0	$0	$93,516
Total	**$5,653,516**	**$0**	**$0**	**$ 0**	**$ 0**	**$5,653,516**

Comments

Surry County Volunteer Rescue Squad provides ambulance service for County residents. Its current **Medic Unit** is over 10 years old, with over 130,000 miles of use and needs to be replaced. Funding of $260,000 is included for this purpose.

Emergency Mobile Communication System



Funding is included to replace the County's current emergency radio system and migrate to a 700/800 MHZ system that gives the County increased coverage and allows for interoperability with surrounding jurisdictions. This upgrade will provide the community with a radio system that provides industry standard 95% coverage reliability with portable radios from inside vehicles and buildings throughout the County. This high level of coverage reliability in a radio system is required for mission-critical voice communications. Currently, not all user can effectively communicate using the existing infrastructure due to large areas of marginal or no portable radio communications. The current system dates back to the late 1980's/early 1990's, has only 60% coverage and new parts are unavailable for it.

CAD/RMS System

The County's current CAD/RMS system for E-911 is outdated, no longer supported, and being phased out statewide. Therefore, it is necessary to update this system with a records management system, mobile CAD, civil process and evidence applications. Grant funding in the amount of $75,000 is supporting the total project cost.

Facility Maintenance

	FY 2021	FY 2022	FY 2023	FY2024	FY 2025	Total
Major Infrastructure Repair	$201,500	$155,000	$155,000	$155,000	$155,000	$821,500
Vehicle Acquisition	$0	$188,628	$0	$0	$0	$188,628
Wayfinding Sign	$0	$30,000	$0	$0	$0	$30,000
Gov't Center Enhancements & Billboard	$0	$53,500	$0	$0	$0	$53,500
Gov't Center Roof Repair	$0	$792,000	$0	$0	$0	$792,000
New Gas Pump System	$35,000	$0	$0	$0	$0	$35,000
Total	**$236,500**	**$1,219,128**	**$155,000**	**$155,000**	**$155,000**	**$1,920,628**

Comments

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Beginning in FY2020-21, funds for major building/infrastructure repairs that are capital in nature are included in the CIP Budget rather than the Maintenance Department operating budget. This provides better planning for and tracking of major repairs. The initial funding is $155,000 per year. Additional funds are included in FY2021 for painting of buildings.

New Gas Pump System

The County's fueling system is over 10 years old and in need of replacement. Expected repair costs exceed the cost of replacing the system, which is budgeted at $35,000.

Education

	FY 2021	FY 2021	FY 2023	FY2024	FY 2025	Total
High School Electrical System	$200,000	$0	$0	$0	$0	$200,000
Fire Suppression System	$300,000	$0	$0	$0	$0	$300,000
School Bus Acquisition	$0	$200,000	$100,000	$130,000	$200,000	$630,000
Total	**$500,000**	**$200,000**	**$100,000**	**$130,000**	**$200,000**	**$1,130,000**

Comments

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Project Descriptions To Be Submitted

SECTION E

Supplementary Information

Fund/Department	Current Position Title	FY 19-20	FY 20-21
Administration	Full-Time Regular		
	County Administrator	1	1
	Asst. County Administrator	1	0
	HR/Payroll Administrator	1	1
	Office Manager	1	1
	Total FT Administration	4	3
Animal Control	Full-Time Regular		
	Chief Animal Control Officer (Vacant)	1	1
	Animal Control Officer	1	1
	Animal Shelter Attendant	1	1
	Total FT Animal Control	3	3
Building	Full-Time Regular		
	Building Official	1	1
	Administrative Assistant	1	1
	Total FT Building	2	2
Clerk of Circuit Court	Full-Time Regular		
	Clerk of Court	1	1
	Deputy Clerk	1	1
	Clerk	1	1
	Total FT Clerk	3	3
	Part-Time		
	P/T Clerk	1	1
Clerk of District Court	Full-Time Regular		
	Clerk	1	1
	Total FT District Clerk	1	1
Commissioner	Full-Time Regular		
of the Revenue	Commissioner of the Revenue	1	1
	Deputy Commissioner	1	1
	Commission II	1	1
	Total FT Commissioner	3	3
	Part-Time		
	Clerk	1	1

Commonwealth Attorney	Full-Time Regular		
	Commonwealth Attorney	1	1
	Administrative Assistant	1	1
	Victim Witness Advocate (Grant Funded)	1	1
	Total FT Commonwealth Attorney	3	3
	Part-Time Hour		
	Asst. Commonwealth Attorney (FY 19-20 NEW)	1	1
		1	1
Planning and Community Development	Full-Time Regular		
	Director Of Planning & Community Development	1	1
	Planner I (Vacant)	1	1
	Plans Reviewer/ Planning Technician	1	1
	Codes Compliance Officer	0	1
	Administrative Assistant	1	1
	Total FT Planning & CD	4	5
E 9-11	Full-Time Regular		
	Emergency Communications Manager	1	1
	FT E911	1	1
	Part-Time Hours		
	Dispatcher (Move to Sheriff Budget)	4	4
Economic Dev.	Full-Time Regular		
	Economic Development Director	1	1
	Tourism Coordinator	1	1
	Workforce Coordinator	1	1
	Total FT Econ Development	3	3
	Part-Time Hours		
	Visitor Center Rep	0.5	0.5
	Office Assistant	0.5	0.5
Emergency Services	Full-Time Regular		
	Emergency Services Manager	1	1
	Executive Assistant to ES	1	1
	Total FT EMS	2	2
	Part-Time		
	Emergency Services Asst	1	0
Finance	Full-Time Regular		
	Finance Director	1	1
	Accounting Technician	1	1
	Total FT Finance	2	2

Information Technology	**Full-Time Regular**		
	Network Administrator	**1**	**1**
	Network Technician	**1**	**1**
	Total FT Information Tech	**2**	**2**
Maintenance	**Full-Time Regular**		
	Maintenance Supervisor	**1**	**1**
	Administrative Asst	**1**	**1**
	Maintenance Tech II	**3**	**4**
	Maintenance Tech III	**1**	**1**
	Total FT Maintenance	**6**	**7**
Parks & Recreation	**Full-Time Regular**		
	Director of Parks and Recreation	**1**	**1**
	Program Coordinator)MID YEAR CHANGE FY 20)	**1**	**0**
	Athletic Coordinator	**1**	**1**
	Administrative Assistant	**1**	**1**
	Maintenance Tech II (Moved to Maint. Dept)	**1**	**0**
	Total FT Parks & Recreation	**5**	**3**
Registrar	**Full-Time Regular**		
	Registrar	**1**	**1**
	Total FT Registrar	**1**	**1**
	Part-Time		
	Deputy Registrar	**1**	**1**
Sanitation	**Full-Time Regular**		
	Sanitation Supervisor	**1**	**1**
	Administrative Assistant	**1**	**1**
	Equipment Operator	**1**	**1**
	Total FT Sanitation	**3**	**3**
	Part-Time Hours		
	Landfill Attendants	**13**	**13**
Sheriff	**Full-Time Regular**		
	Sheriff	**1**	**1**
	Administrative Assistant	**1**	**1**
	Dispatchers (5 County- 4 Comp Board)	**9**	**9**
	Deputies (Comp Board Paid)	**6**	**6**
	Deputies (Local Paid)	**6**	**6**
	Deputy (School Resource Officer-Expired Grant Paid by County)	**1**	**1**
	Deputies (County Investigator) FY 19-20 NEW	**1**	**1**

	Total FT Sheriff	25	25
Treasurer	Full-Time Regular		
	Treasurer	1	1
	Chief Deputy	1	1
	Deputy Treasurer	1	1
	Total FT Treasurer	3	3
	Part-Time Hours		
	Office Assistant	1	1
Youth & Family	Full-Time Regular		
Resources	Director of Youth and Family Resources	1	1
	CSA Coordinator	1	1
	Program Coor. (FY20 mid-year change from P & Rec)	1	1
	Office Manger	1	1
	Program Coordinator	1	1
	Total FT Youth & Family Resources	5	5
	Total Full Time	81	82
	Total Part Time	23	22
	TOTAL FULL AND PT	104	104

GENERAL FUND REVENUE BY SOURCE

	2013	2014	2015	2016	2017	2018
Revenues						
General property	$ 21,012,899	$ 21,140,727	$ 21,119,861	$ 20,939,138	$ 21,692,941	$ 21,670,403
Other local taxes	742,671	755,736	644,424	706,543	610,920	780,408
Permits, privilege fees and licenses	42,017	48,034	59,555	37,354	39,843	49,723
Fines	49,350	49,826	30,963	20,043	43,375	34,210
Revenue -use of money & property	98,183	90,225	94,049	154,325	226,484	368,134
Charges for services	133,171	146,593	147,712	143,267	124,435	97,301
Miscellaneous	32,331	92,072	55,082	54,442	70,236	164,975
Recovered costs	886	229	700	29,588	20,149	95,520
Commonwealth	2,732,108	2,196,137	2,316,990	2,173,971	2,410,290	2,466,263
Federal	919,348	1,040,922	1,010,344	1,264,302	944,770	929,239
Total revenues	$ 25,762,964	$ 25,560,501	$ 25,479,680	$ 25,522,973	$ 26,183,443	$ 26,656,176

Source: FYE 6/30/19 CAFR

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Primary Taxpayers

Taxpayer	Rank	Assessed Valuation (1)	Percentage of Total Assessed Valuation
Dominion Virginia Power	1	$ 1,868,959,932	66.28%
Swann's Point Plantation LLC et al	2	26,795,900	0.95%
Beechland/Alliance Farms et al	3	11,213,400	0.40%
Wanro LLC et al	4	10,987,300	0.39%
Timbervest Partners (III) of Virginia LLC	5	8,989,700	0.32%
Prince George Electric Cooperative	6	8,658,412	0.31%
Murphy Brown LLC/Smithfield Hog Production	7	8,306,400	0.29%
Windsor Mill	8	5,736,500	0.20%
Andrew Acres LLC et al	9	4,694,800	0.17%
Brandon & Brandon LLC et al	10	4,050,000	0.14%
		$1,958,392,344.00	69.93%
Total Assessed Valuation of RE		$ 2,819,667,727	100.00%

Source: FYE 6/30/19 CAFR

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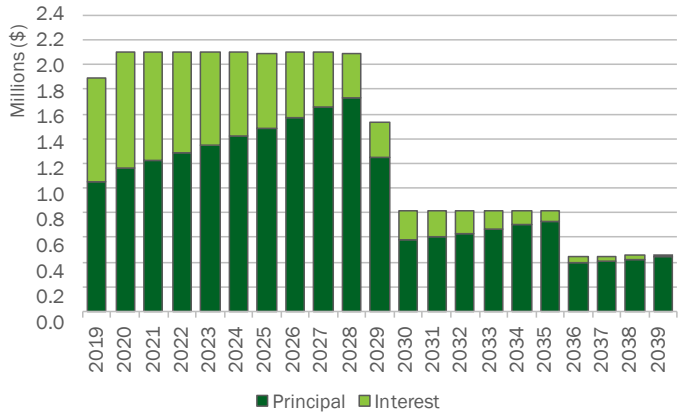
Existing Tax-Supported Debt

- The County's Existing Tax-Supported Debt Service is shown below, estimated as of 6/30/2018.



FY	Principal	Interest	Total
Total	20,770,000	8,208,926	28,978,926
2019	1,055,000	840,248	1,895,248
2020	1,165,000	933,265	2,098,265
2021	1,225,000	875,389	2,100,389
2022	1,285,000	813,822	2,098,822
2023	1,350,000	745,929	2,095,929
2024	1,425,000	674,426	2,099,426
2025	1,485,000	599,446	2,084,446
2026	1,575,000	520,601	2,095,601
2027	1,655,000	439,408	2,094,408
2028	1,735,000	356,218	2,091,218
2029	1,245,000	282,887	1,527,887
2030	575,000	239,828	814,828
2031	600,000	212,569	812,569
2032	635,000	181,797	816,797
2033	665,000	150,284	815,284
2034	700,000	117,706	817,706
2035	735,000	84,647	819,647
2036	390,000	60,431	450,431
2037	405,000	44,034	449,034
2038	425,000	26,916	451,916
2039	440,000	9,075	449,075

Source: 2018 CAFR.

SURRY COUNTY
FY19-20 PROPOSED BUDGET

	Expenditure FY/2019	FY20 Adopted Budget	FY20 Amended Budget	FY20 Projected Expenditure	FY21 Department Request	Revised @0.71 Recommended	Change $	Change %
** LEGISLATIVE **								
** BOARD OF SUPERVISORS **								
Salaries & Wages-BOS Members	25,000	31,000	31,000	28,048	31,000	31,000	-	0.0%
FICA	863	2,372	2,372	2,146	2,372	2,372	-	0.0%
Hospital/Medical Plans	35,404	36,672	36,672	30,390	26,496	26,496	(10,176)	-27.7%
Unemployment Insurance	-	-	-	-	-	-	-	#DIV/0!
Contractual Services	1,550	6,000	6,000	3,000	6,000	6,000	-	0.0%
Professional Services	27,731	11,500	11,500	22,383	11,500	8,000	(3,500)	-30.4%
Advertising	4,079	6,000	6,000	1,517	6,000	6,000	-	0.0%
Communications	2,201	2,500	2,500	2,401	2,500	2,500	-	0.0%
Public Officials Liability Ins	18,670	22,000	22,000	19,026	23,000	22,000	-	0.0%
Mileage	2,175	4,000	4,000	2,753	4,000	4,000	-	0.0%
Convention & Education	10,346	8,000	8,000	10,500	8,000	8,000	-	0.0%
Office Supplies	3,366	5,000	5,000	1,410	5,000	4,000	(1,000)	-20.0%
Contingency	748	243,000	76,531	30,000	100,000	59,465	(17,066)	-22.3%
--SUB TOTAL--						-		
--TOTAL DEPARTMENT--	132,132	378,044	211,575	153,573	225,868	179,833	(31,742)	-15.0%
- ** LEGISLATIVE **	**132,132**	**378,044**	**211,575**	**153,573**	**225,868**	**179,833**	**(31,742)**	**-15.0%**
** GENL & FINANCIAL ADMIN **			-					
** COUNTY ADMINISTRATION **			-					
Salaries & Wages - Regular	258,288	269,295	282,471	344,883	354,557	192,289	(90,182)	-31.9%
FICA	19,256	20,601	21,609	26,384	27,124	27,124	5,515	25.5%
VRS	119,968	22,558	23,677	21,572	41,378	41,378	17,701	74.8%
Hospital/Medical Plans	18,796	19,152	19,152	20,030	40,680	40,680	21,528	112.4%
Group Insurance	3,383	3,481	3,653	4,306	4,703	4,703	1,050	28.7%
VLDP	-	1,524	1,607	-	2,913	2,913	1,306	
Unemployment Insurance	230	202	202	264	252	252	50	24.8%
Workers' Compensation	248	306	321	515	404	404	83	25.9%
Contractual Services	57,500	-	-	-	-	-	-	#DIV/0!
Professional Services	28,633	3,500	3,500	14,941	3,500	3,500	-	0.0%

	Expenditure FY/2019	FY20 Adopted Budget	FY20 Amended Budget	FY20 Projected Expenditure	FY21 Department Request	Revised @0.71 Recommended	Change $	Change %
Repairs & Maintenance	-	500	500	177	500	500	-	0.0%
Maintenance Service Contracts	675	700	700	-	700	700	-	0.0%
Postal Services	2,089	2,500	2,500	2,278	2,500	2,500	-	0.0%
Communications	4,372	2,500	2,500	4,756	2,500	2,000	(500)	-20.0%
Motor Vehicle Insurance	546	600	600	515	1,200	600	-	0.0%
Mileage	860	-	-	336		-	-	#DIV/0!
Convention & Education	18,877	24,500	24,500	15,503	12,250	12,250	(12,250)	-50.0%
Dues/Association Memberships	8,061	5,500	5,500	3,992	5,500	5,500	-	0.0%
Office Supplies	8,538	9,000	9,000	10,549	9,000	7,000	(2,000)	-22.2%
Vehicle/Powered Equip Fuels	332	2,000	2,000	316	2,000	2,000	-	0.0%
Books & Subscriptions	3,093	700	700	1,408	700	700	-	0.0%
Furniture & Fixtures	1,686	1,000	1,000	1,297	1,000	1,000	-	0.0%
EDP Equipment	2,452	1,000	1,000	10,000	1,000	1,000	-	0.0%
--SUB TOTAL--								
--TOTAL DEPARTMENT--	557,882	391,119	406,692	484,023	514,361	348,993	(57,699)	-14.2%
** LEGAL SERVICES **								
Legal Services	86,932	83,589	83,589	86,932	89,540	89,540	5,951	7.1%
Special Legal Counsel		2,500	2,500	807	-	-	(2,500)	-100.0%
--SUB TOTAL--								
--TOTAL DEPARTMENT--	86,932	86,089	86,089	87,740	89,540	89,540	3,451	4.0%
** INDEPENDENT AUDITOR **								
Accounting/Auditing Services	40,785	47,895	47,895	47,895	49,232	49,232	1,337	2.8%
--SUB TOTAL--								
--TOTAL DEPARTMENT--	40,785	47,895	47,895	47,895	49,232	49,232	1,337	2.8%
** COMMISSIONER OF REVENUE **								
Salaries & Wages - Regular	139,618	141,786	144,679	142,691	141,296	141,296	(3,383)	-2.3%
P/T Salaries & Wages-Regular	5,228	5,519	5,685	5,685	5,685	5,685	-	0.0%
FICA	10,553	11,269	11,503	11,269	11,244	11,244	(259)	-2.3%
VRS	11,305	12,038	12,283	12,283	16,658	16,658	4,375	35.6%
Hospital/Medical Plans	23,003	23,292	23,292	20,108	18,360	18,360	(4,932)	-21.2%

SURRY COUNTY
FY19-20 PROPOSED BUDGET

	Expenditure FY/2019	FY20 Adopted Budget	FY20 Amended Budget	FY20 Projected Expenditure	FY21 Department Request	Revised @0.71 Recommended	Change $	Change %
Group Insurance	2,624	1,857	1,895	1,895	1,893	1,893	(2)	-0.1%
VLDP		221	229	229	589	589	360	157.2%
Unemployment Insurance	130	136	137	137	137	137	-	0.0%
Workers' Compensation	144	169	172	172	169	169	(3)	-1.7%
Professional Services	6,401	6,400	6,400	6,400	6,800	6,800	400	6.3%
Maintenance Service Contracts	14,335	15,300	15,300	15,300	15,300	15,300	-	0.0%
Printing & Binding	1,960	2,800	2,800	2,800	2,500	2,500	(300)	-10.7%
Advertising	119	200	200	200	200	200	-	0.0%
Postal Services	3,604	3,900	3,900	3,900	3,900	3,900	-	0.0%
Communications	791	1,100	1,100	1,100	1,200	1,200	100	9.1%
Mileage	153	50	335	335	600	600	265	79.3%
Convention & Education	2,899	2,700	2,700	2,700	2,800	2,800	100	3.7%
Dues/Association Memberships	855	1,000	1,000	1,000	1,000	1,000	-	0.0%
Office Supplies	1,713	2,000	2,000	2,000	2,200	2,200	200	10.0%
Vehicle/Powered Equip Fuels	24	300	15	15	-	-	(15)	-100.0%
Books & Subscriptions	1,079	1,400	1,400	1,400	1,400	1,400	-	0.0%
Furniture and Fixtures		2,250	2,250	2,250	2,000	-	(2,250)	-100.0%
--SUB TOTAL--								
--TOTAL DEPARTMENT--	226,538	235,687	239,275	233,869	235,931	233,931	(5,344)	-2.2%
** BOARD OF EQUALIZATION **								
Salaries & Wages-BOE Members		-	-	-	-	-	-	
P/T Salaries & Wages-Support		-	-	-	-	-	-	
--SUB TOTAL--			-	-		-	-	
135-0 P/T Salaries & Wages - Support		-	-	-	-	-	-	
--SUB TOTAL--			-	-		-	-	
FICA		-	-	-	-	-	-	
** BOARD OF EQUALIZATION **			-	-		-	-	
--TOTAL DEPARTMENT--		-	-	-	-	-	-	
** TREASURER **								
Salaries & Wages - Regular	181,515	183,565	190,143	190,143	185,253	162,025	(28,118)	-14.8%

	Expenditure FY/2019	FY20 Adopted Budget	FY20 Amended Budget	FY20 Projected Expenditure	FY21 Department Request	Revised @0.71 Recommended	Change $	Change %
P/T Salaries & Wages-Regular	6,510	15,000	17,874	17,874	17,353	17,353	(521)	-2.9%
FICA	13,225	15,190	15,913	15,913	15,499	15,499	(414)	-2.6%
VRS	14,717	15,585	16,143	16,143	21,842	21,842	5,699	35.3%
Hospital/Medical Plans	24,371	25,284	25,284	25,284	26,496	26,496	1,212	4.8%
Group Insurance	3,288	2,405	2,490	2,490	2,482	2,482	(8)	-0.3%
VLDP	-	216	225	225	261	261	36	16.0%
Unemployment Insurance	187	202	202	202	202	202	(0)	-0.2%
Workers' Compensation	193	228	240	240	233	233	(7)	-2.9%
Maintenance Service Contracts	2,680	2,930	2,930	2,814	3,180	3,180	250	8.5%
Printing & Binding	-	100	100	100	100	100	-	0.0%
Advertising	192	200	200	100	300	300	100	50.0%
Postal Services	5,362	8,700	8,700	8,700	8,700	8,700	-	0.0%
Communications	696	700	700	700	700	700	-	0.0%
Mileage	144	200	200	200	200	200	-	0.0%
Convention & Education	1,537	3,200	3,200	3,200	3,400	3,400	200	6.3%
Credit Card Fees	2,798	3,000	3,000	3,000	3,000	3,000	-	0.0%
Dues/Association Memberships	675	800	800	800	800	800	-	0.0%
Bank Charges	2,445	1,700	1,700	1,700	1,700	1,700	-	0.0%
Office Supplies	11,018	8,200	8,200	8,200	8,200	8,200	-	0.0%
Vehicle/Powered Equip Fuels	25	100	100	100	100	100	-	0.0%
Books & Subscriptions	25	100	100	100	100	100	-	0.0%
Merchandise for Resale	1,565	825	825	825	825	825	-	0.0%
Furniture & Fixtures	-	3,000	3,000	3,000	5,500	-	(3,000)	-100.0%
EDP Equipment	-	500	500	500	1,500	1,500	1,000	200.0%
--SUB TOTAL--								
--TOTAL DEPARTMENT--	273,167	291,930	302,769	302,553	307,926	279,198	(23,571)	-7.8%
** FINANCE DEPARTMENT **								
Salaries & Wages - Regular	46,000	139,600	143,788	48,150	145,209	112,770	(31,018)	-21.6%
P/T Salaries & Wages-Regular	-	1,000	1,030	-	1,030	(86)	(1,116)	-108.3%
FICA	3,395	10,756	11,079	3,547	11,187	11,187	108	1.0%

SURRY COUNTY
FY19-20 PROPOSED BUDGET

	Expenditure FY/2019	FY20 Adopted Budget	FY20 Amended Budget	FY20 Projected Expenditure	FY21 Department Request	Revised @0.71 Recommended	Change $	Change %
VRS	3,905	11,852	12,208	4,038	17,121	17,120	4,912	40.2%
Hospital/Medical Plans	7,478	15,528	15,528	7,764	16,272	16,272	744	4.8%
Group Insurance	603	1,829	1,884	623	1,946	1,946	62	3.3%
VLDP		674	694	-	800	800	106	15.3%
Unemployment Insurance	49	107	107	68	107	107	-	0.0%
Workers' Compensation	133	162	167	167	168	168	1	0.6%
Professional Services	52,426	-	-	60,000		-	-	#DIV/0!
Maintenance Service Contracts	2,680	2,760	2,760	2,814	2,898	2,898	138	5.0%
Printing & Binding	696					-		
Postage	44	150	150	-	150	150	-	0.0%
Communications	363	700	700	521	700	700	-	0.0%
Mileage	100	50	50	-	50	50	-	0.0%
Convention & Education	309	3,000	3,000	-	3,000	2,000	(1,000)	-33.3%
Dues/Association Memberships	-	2,500	2,500	133	2,500	2,500	-	0.0%
Office Supplies	156	800	800	1,030	800	800	-	0.0%
Vehicle/Powered Equip Fuels	300	100	100	-	100	100	-	0.0%
Books & Subscriptions	312	200	200	690	200	200	-	0.0%
Furniture & Fixtures	-	500	500	-	500	500	-	0.0%
EDP Equipment		1,000	1,000	2,000	1,000	1,000	-	0.0%
--SUB TOTAL--							-	#DIV/0!
--TOTAL DEPARTMENT--	118,949	193,268	198,245	131,545	205,738	171,182	(27,063)	-13.7%
** COMPUTER/NETWORK SERVICES *							-	#DIV/0!
Salaries & Wages - Regular	59,634	106,804	110,540	113,548	114,005	114,005	3,465	3.1%
FICA	4,361	8,170	8,456	8,484	8,721	8,721	265	3.1%
VRS	4,985	9,068	9,385	9,660	13,441	13,441	4,056	43.2%
Hospital/Medical Plans	7,478	15,528	15,528	7,764	8,136	8,136	(7,392)	-47.6%
Group Insurance	826	1,399	1,448	1,839	1,493	1,493	45	3.1%
VLDP		412	426	-	519	519	93	21.7%
Unemployment Insurance	98	101	101	137	101	101	(0)	-0.2%
Workers' Compensation	103	123	128	233	131	131	3	2.4%

SURRY COUNTY
FY19-20 PROPOSED BUDGET

	Expenditure FY/2019	FY20 Adopted Budget	FY20 Amended Budget	FY20 Projected Expenditure	FY21 Department Request	Revised @0.71 Recommended	Change $	Change %
Professional Services	1,018	41,000	41,000	26,340	41,000	40,000	(1,000)	-2.4%
Repairs & Maintenance	9,835	42,000	42,000	3,701	42,000	10,000	(32,000)	-76.2%
Maintenance Service Contracts	97,068	73,645	73,645	101,930	84,500	84,500	10,855	14.7%
Postal Services	-	200	200	-	200	200	-	0.0%
Communications	55,593	52,000	52,000	60,638	57,000	57,000	5,000	9.6%
Lease/Rent of Equipment	4,875	3,500	3,500	5,344	3,500	3,500	-	0.0%
Convention & Education	699	500	500	1,505	3,500	3,500	3,000	600.0%
Dues/Association Memberships	179	-	-	72		-	-	#DIV/0!
Office Supplies	2,647	1,700	1,700	2,825	1,700	1,700	-	0.0%
Vehicle/Powered Equip Fuels	526	-	-	10			-	#DIV/0!
Books & Subscriptions	-	-	-	690			-	#DIV/0!
Furniture & Fixtures	160	500	500	-	1,000	1,000	500	100.0%
EDP Equipment	12,700	3,000	3,000	3,909	3,000	3,000	-	0.0%
--SUB TOTAL--								
--TOTAL DEPARTMENT--	262,786	359,650	364,057	348,626	383,947	350,947	(13,110)	-3.6%
- ** GENL & FINANCIAL ADMIN **	**1,567,038**	**1,605,638**	**1,645,022**	**1,636,250**	**1,786,675**	**1,523,023**	**(121,999)**	**-7.4%**
**REGISTRAR & ELECTORAL BOARD*							-	#DIV/0!
Salaries & Wages - Regular	47,719	48,791	49,256	49,256	49,256	49,256	-	0.0%
Sal. & Wages-Electoral Board	2,867	4,386	4,386	6,581	4,389	4,389	3	0.1%
P/T Salaries & Wages-Regular	20,591	20,774	21,397	22,479	21,397	21,397	-	0.0%
FICA	5,034	5,322	5,405	5,488	5,405	5,405	-	0.0%
VRS	3,945	4,142	4,181	4,182	5,807	5,807	1,626	38.9%
Hospital/Medical Plans	8,472	7,764	7,764	9,756	10,224	10,224	2,460	31.7%
Group Insurance	776	639	645	923	660	660	15	2.3%
VLDP		351	354	-	409	409	55	15.5%
Unemployment Insurance	194	111	111	115	122	122	11	9.9%
Workers' Compensation	67	80	81	127	81	81	-	0.0%
Officers of Elections								
Professional Services	13,456	22,000	22,000	19,804	22,000	22,000	-	0.0%
Printing & Binding	1,629	4,000	4,000	2,998	4,000	4,000	-	0.0%

SURRY COUNTY
FY19-20 PROPOSED BUDGET

	Expenditure FY/2019	FY20 Adopted Budget	FY20 Amended Budget	FY20 Projected Expenditure	FY21 Department Request	Revised @0.71 Recommended	Change $	Change %
Advertising	242	800	800	219	800	800	-	0.0%
Postal Services	1,304	900	900	769	900	900	-	0.0%
Communications	696	700	700	521	700	700	-	0.0%
Lease/Rent of Building	300	300	300	450	300	300	-	0.0%
Mileage	384	700	700	-	700	700	-	0.0%
Convention & Education	539	4,000	4,000	283	4,000	2,500	(1,500)	-37.5%
Dues/Association Memberships	350	350	350	328	350	350	-	0.0%
Office Supplies	2,327	3,500	3,500	1,515	3,500	3,000	(500)	-14.3%
Vehicle/Powered Equip Puels	183	150	150	-	150	150	-	0.0%
Books & Subscriptions	3,027	150	150	174	150	150	-	0.0%
Furniture & Fixtures	1,737	2,000	2,000	-	2,000	-	(2,000)	-100.0%
EDP Equipment								
--SUB TOTAL--								
--TOTAL DEPARTMENT--	115,837	131,910	133,130	125,968	137,300	133,300	170	0.1%
- **REGISTRAR & ELECTORAL BOARD*	**115,837**	**131,910**	**133,130**	**125,968**	**137,300**	**133,300**	**170**	**0.1%**
GENERAL GOVERNMENT ADMINISTRATION	**1,815,007**	**2,115,592**	**1,989,727**	**1,915,791**	**2,149,843**	**1,836,156**	**(153,571)**	**-7.7%**
** JUDICIAL ADMINISTRATION **			-					
** CIRCUIT COURT **			-					
Court Admin Services	9,583	6,000	6,000	7,176	6,000	6,000	-	0.0%
Payment to Jurors	1,410	3,000	3,000	-	3,000	3,000	-	0.0%
Judge's Office Expense	4,200	10,000	10,000	11,250	10,000	10,000	-	0.0%
--SUB TOTAL--							-	#DIV/0!
--TOTAL DEPARTMENT--	15,193	19,000	19,000	18,426	19,000	19,000	-	0.0%
** DISTRICT COURT **								
Salaries & Wages - Regular	20,384	24,960	25,709	25,709	25,709	25,709	-	0.0%
P/T Salaries & Wages-Regular	3,416	-	-	-	-	-	-	#DIV/0!
FICA	1,755	1,909	1,966	1,883	1,967	1,967	1	0.1%
VRS	1,766	2,119	2,183	2,191	3,032	3,032	849	38.9%
Hospital/Medical Plans	6,236	7,764	7,764	7,764	8,136	8,136	372	4.8%
Group Insurance	362	327	337	482	344	344	7	2.1%

SURRY COUNTY
FY19-20 PROPOSED BUDGET

	Expenditure FY/2019	FY20 Adopted Budget	FY20 Amended Budget	FY20 Projected Expenditure	FY21 Department Request	Revised @0.71 Recommended	Change $	Change %
VLDP	-	180	185	-	213	213	28	15.1%
Unemployment Insurance	120	50	50	37	50	50	-	0.0%
Workers' Compensation	25	29	30	30	30	30	-	0.0%
Legal Services	2,220	3,000	3,000	2,160	3,000	3,000	-	0.0%
Repairs & Maintenance	2,235	2,200	2,200	-	2,200	500	(1,700)	-77.3%
Maintenance Service Contracts	1,611	2,600	2,600	1,466	2,600	2,000	(600)	-23.1%
Postal Services	118	100	100	-	100	100	-	0.0%
Communications	696	700	700	521	545	545	(155)	-22.1%
Mileage	-	200	200	-	200	200	-	0.0%
Convention & Education	1,378	1,500	1,500	-	3,000	1,500	-	0.0%
Dues/Association Memberships	75	75	75	113	75	75	-	0.0%
Office Supplies	1,761	800	800	717	800	800	-	0.0%
Vehicle/Powered Equip Fuels	34	-	-	-		-	-	#DIV/0!
Books & Subscriptions		50	50	51	50	50	-	0.0%
--SUB TOTAL--							-	#DIV/0!
--TOTAL DEPARTMENT--	44,193	48,563	49,449	17,414	52,051	48,251	(1,198)	-2.4%
** MAGISTRATE **							-	#DIV/0!
Communications		600	600	-	600	-	(600)	-100.0%
Dues/Association Memberships		25	25	-	25	-	(25)	-100.0%
Office Supplies		100	100	-	100	-	(100)	-100.0%
--SUB TOTAL--							-	#DIV/0!
--TOTAL DEPARTMENT--	-	725	725	-	725	-	(725)	-100.0%
** CLERK OF CIRCUIT COURT **								
Salaries & Wages - Regular	169,966	172,677	175,862	175,728	176,528	176,528	666	0.4%
P/T Salaries & Wages-Regular	9,537	13,250	13,648	8,908	13,648	13,648	-	0.0%
FICA	13,312	14,223	14,497	13,690	14,548	14,548	51	0.4%
VRS	14,430	14,660	14,930	14,919	20,814	20,814	5,884	39.4%
Hospital/Medical Plans	22,434	23,292	23,292	23,292	24,408	24,408	1,116	4.8%
Group Insurance	2,227	2,262	2,303	2,302	2,365	2,365	62	2.7%
Unemployment Insurance	149	151	151	159	151	151	-	0.0%

SURRY COUNTY
FY19-20 PROPOSED BUDGET

	Expenditure FY/2019	FY20 Adopted Budget	FY20 Amended Budget	FY20 Projected Expenditure	FY21 Department Request	Revised @0.71 Recommended	Change $	Change %
Workers' Compensation	181	214	218	393	219	219	1	0.5%
Contractual Services	6,000	-	-	4,500	2,000	2,000	2,000	#DIV/0!
Auditing Services	2,034	2,950	2,950	-	3,750	3,750	800	27.1%
Professional Services	1,400	7,500	7,500	-	7,500	7,500	-	0.0%
Deed Indexing & Microfilming	17,792	18,500	18,500	15,144	18,500	18,500	-	0.0%
Repairs & Maintenance	1,999	2,100	2,100	1,714	2,100	2,100	-	0.0%
Prinitng & Binding	245	500	500	411	500	500	-	0.0%
Postal Services	1,286	1,750	1,750	790	1,750	1,750	-	0.0%
Communications	1,876	3,000	3,000	1,193	3,000	3,000	-	0.0%
Mileage	92	500	500	167	500	500	-	0.0%
Convention & Education	(154)	2,000	2,000	1,432	2,000	2,000	-	0.0%
Dues/Association Memberships	464	500	500	149	500	500	-	0.0%
Office Supplies	6,243	5,600	5,600	5,084	5,700	5,600	-	0.0%
Vehicle/Powered Equip Fuels	24	200	200	111	-	-	(200)	-100.0%
Books & Subscriptions	34	-	-	1,493	200	200	200	#DIV/0!
--SUB TOTAL--								
--TOTAL DEPARTMENT--	271,569	285,829	290,001	271,580	300,681	300,581	10,580	3.6%
VICTIM/WITNESS PROGRAM								
Salaries & Wages - Regular	52,315	52,315	52,315	53,950	52,315	52,315	-	0.0%
FICA	3,924	4,002	4,002	4,049	4,002	4,002	-	0.0%
VRS	4,441	4,442	4,442	4,580	6,168	6,168	1,726	38.9%
Group Insurance	685	685	685	707	701	701	16	2.3%
Unemployment Insurance	49	328	328	68	50	50	(278)	-84.8%
Workers' Compensation	46	60	60	112	60	60	-	0.0%
Printing & Binding		225	125	-	-	-		
Advertising	211	600	300	-	100	100	(200)	-66.7%
Postal Services	150	-	-	-	100	100	100	#DIV/0!
Dues/Association Memberships	-	-	-	-	250	250		
Communications	241	378	386	579	390	390	4	1.1%
Lease/Rent of Buildings	1,800	1,800	1,800	1,125	1,800	1,800	-	0.0%

	Expenditure FY/2019	FY20 Adopted Budget	FY20 Amended Budget	FY20 Projected Expenditure	FY21 Department Request	Revised @0.71 Recommended	Change $	Change %
Mileage		-	100	212	-	-	(100)	-100.0%
Convention & Education	1,076	3,297	3,597	3,597	2,964	2,964	(633)	-17.6%
Dues/Associated Memberships	145	-	-	375		-		
Office Supplies	2,533	1,868	1,860	720	1,100	1,100	(760)	-40.9%
Vehicle/Powered Equip Fuels		-	-	59		-	-	#DIV/0!
Furniture & Fixtures		-	-	-	-	-	-	#DIV/0!
--SUB TOTAL--							-	#DIV/0!
--TOTAL DEPARTMENT--	67,615	70,000	70,000	70,134	70,000	70,000	-	0.0%
** VJCCCA **								
Salaries & Wages - Regular	18,229	18,230	18,777	3,922	8,400	8,400	(10,377)	-55.3%
P/T Salaries & Wages-Regular	15,438	16,499	2,372	3,510	-	-	(2,372)	-100.0%
FICA	2,584	2,657	1,618	554	643	643	(975)	-60.3%
VRS	1,457	1,548	1,594	313	990	990	(604)	-37.9%
Group Insurance	461	239	246	99	113	113	(133)	-54.1%
VLDP		131	135	-	70	70	(65)	-48.1%
Unemployment Insurance	137	115	65	1	50	50	(15)	-23.1%
Workers' Compensation	87	100	87	104	10	10	(77)	-88.5%
Office on Youth Programs	1,452	1,200	1,200	-	1,200	1,200	-	0.0%
Supervised Plan Services	9,372	1,500	1,500	-	1,500	1,500	-	0.0%
Office Supplies		-	-	-	-	-	-	#DIV/0!
--SUB TOTAL--							-	#DIV/0!
--TOTAL DEPARTMENT--	49,217	42,219	27,594	8,503	12,976	12,976	(14,618)	-53.0%
- ** CIRCUIT COURT **	**447,788**	**466,336**	**456,769**	**386,058**	**455,433**	**450,808**	**(5,961)**	**-1.3%**
COMMONWEALTH'S ATTORNEY								
Salaries & Wages - Regular	158,840	164,512	165,867	165,841	166,001	166,001	134	0.1%
P/T Salaries & Wages-Regular		28,000	28,000	-	28,000	28,000	-	0.0%
FICA	10,493	14,727	14,831	11,316	14,841	14,841	10	0.1%
VRS	13,088	13,967	14,083	13,073	19,572	19,572	5,489	39.0%
Hospital/Medical Plans	21,783	22,776	22,776	21,144	34,104	34,104	11,328	49.7%
Group Insurance	3,598	2,155	2,173	4,115	2,212	2,212	39	1.8%

SURRY COUNTY
FY19-20 PROPOSED BUDGET

	Expenditure FY/2019	FY20 Adopted Budget	FY20 Amended Budget	FY20 Projected Expenditure	FY21 Department Request	Revised @0.71 Recommended	Change $	Change %
VLDP		1,184	1,194	-	1,378	1,378	184	15.4%
Unemployment Insurance	49	101	101	58	101	101	(0)	-0.2%
Workers' Compensation	156	221	222	368	245	245	23	10.5%
Advertising	-	-	-	-	-	-	-	#DIV/0!
Utilities	2,134	3,220	3,220	1,900	3,000	3,000	(220)	-6.8%
Postal Services	248	300	300	295	400	400	100	33.3%
Communications	2,021	2,250	2,250	1,599	2,650	2,650	400	17.8%
Lease/Rent of Equipment	-	-	-	-	-	-	-	#DIV/0!
Lease/Rent of Buildings	10,452	10,452	10,452	10,452	10,800	10,800	348	3.3%
Mileage	106	150	150	-	400	400	250	166.7%
Convention & Education	1,165	1,300	1,300	1,675	2,600	2,000	700	53.8%
Dues/Association Memberships	350	905	905	1,065	950	950	45	5.0%
Office Supplies	1,479	1,500	1,500	1,896	2,000	2,000	500	33.3%
Books & Subscriptions	1,030	2,400	2,400	2,400	2,400	2,400	-	0.0%
EDP Equipment	-	2,500	2,500	2,500	2,500	2,500	-	0.0%
--SUB TOTAL--								
--TOTAL DEPARTMENT--	226,990	272,620	274,224	239,698	294,154	293,554	19,330	7.0%
- **COMMONWEALTH'S ATTORNEY**	**226,990**	**272,620**	**274,224**	**239,698**	**294,154**	**293,554**	**19,330**	**7.0%**
TOTAL JUDICIAL ADMINSTRATION	**674,778**	**738,956**	**730,993**	**625,755**	**749,587**	**744,362**	**13,369**	**1.8%**
** PUBLIC SAFETY **								
** SHERIFF'S OFFICE **								
Salaries & Wages - Local	464,410	521,723	559,177	509,715	544,363	544,363	(14,814)	-2.6%
Salaries & Wages-Comp Board	531,233	549,944	549,944	538,331	567,727	567,727	17,783	3.2%
Salaries & Wages - Overtime	30,889	25,000	25,750	32,954	26,780	26,780	1,030	4.0%
P/T Salaries & Wages-Regular	37,981	30,160	31,065	38,524	51,065	51,065	20,000	64.4%
Salaries & Wages - LLEBG		-	-	-	-	-	-	#DIV/0!
P/T Salaries & Wages-DMV Grant		-	-	-	-	-	-	#DIV/0!
FICA	75,644	86,202	89,193	79,718	91,030	91,030	1,837	2.1%
VRS	82,453	90,985	94,165	87,333	131,115	131,115	36,950	39.2%
Hospital/Medical Plans	149,408	162,888	162,888	152,517	170,544	170,544	7,656	4.7%

SURRY COUNTY
FY19-20 PROPOSED BUDGET

	Expenditure FY/2019	FY20 Adopted Budget	FY20 Amended Budget	FY20 Projected Expenditure	FY21 Department Request	Revised @0.71 Recommended	Change $	Change %
Group Insurance	13,296	14,039	14,530	14,319	14,889	14,889	359	2.5%
VLDP	-	1,063	1,100	-	2,195	2,195	1,095	99.6%
Unemployment Insurance	1,333	1,557	1,567	1,724	1,624	1,624	57	3.7%
Workers' Compensation	18,471	21,693	22,396	36,113	21,986	21,986	(410)	-1.8%
Line of Duty Act	3,750	3,800	3,800	4,275	4,000	4,000	200	5.3%
Professional Services	806	500	500	723	500	500	-	0.0%
Medical Services	360	550	550	395	550	550	-	0.0%
Repairs & Maintenance	30,332	19,250	20,931	22,743	20,931	19,250	(1,681)	-8.0%
Maintenance Service Contracts	51,916	40,500	40,500	12,579	40,500	30,000	(10,500)	-25.9%
Printing & Binding	1,054	1,000	1,000	602	1,000	1,000	-	0.0%
Advertising	1,310	800	800	471	800	800	-	0.0%
Crater Crim Justice Academy	12,052	12,891	12,891	12,891	13,282	13,282	391	3.0%
Postal Services	806	700	700	802	800	700	-	0.0%
Communications	3,323	5,000	5,000	2,010	5,000	4,000	(1,000)	-20.0%
Motor Vehicle Insurance	10,944	12,000	12,000	10,298	12,000	12,000	-	0.0%
Mileage	76	100	100	-	100	100	-	0.0%
Convention & Education	4,421	4,000	4,000	4,502	7,000	4,000	-	0.0%
National Night Out Funds	1,727	500	500	703	500	500	-	0.0%
Project Life Saver Funds	1,004	-	-	-	-	-	-	#DIV/0!
Dues/Association Memberships	2,581	2,600	2,600	3,912	2,600	2,600	-	0.0%
Special Activities	499	-	-	2,069		-	-	#DIV/0!
Office Supplies	4,820	4,700	4,700	2,747	4,700	4,700	-	0.0%
Medical & Lab Supplies		-	-	-	-	-	-	#DIV/0!
Linen Supplies		250	250	-	250	250	-	0.0%
Vehicle/Powered Equip Fuels	33,288	35,000	28,100	30,376	35,000	32,000	3,900	13.9%
Vehicle/Powered Equip Supplies	4,222	5,000	5,000	4,679	5,000	5,000	-	0.0%
Police Supplies	20,138	5,000	5,000	1,738	5,000	5,000	-	0.0%
Uniforms & Wearing Apparel	6,980	8,000	8,000	9,755	8,000	8,000	-	0.0%
Books & Subscriptions	92	1,300	1,300	102	1,300	1,300	-	0.0%
Furniture & Fixtures	923	1,500	1,500	-	1,500	1,500	-	0.0%

	Expenditure FY/2019	FY20 Adopted Budget	FY20 Amended Budget	FY20 Projected Expenditure	FY21 Department Request	Revised @0.71 Recommended	Change $	Change %
Communications Equipment	3,997	4,000	4,000	-	4,000	4,000	-	0.0%
Motor Vehicles & Equipment	-	-	-	-	-	-	-	#DIV/0!
EDP Equipment	1,683	4,200	4,200	4,045	4,200	4,200	-	0.0%
--SUB TOTAL--								
--TOTAL DEPARTMENT--	1,608,221	1,678,395	1,719,697	1,623,663	1,801,831	1,782,550	62,854	3.7%
DMV GRANT								
Salaries & Wages - Overtime		-	-	-		-	-	
P/T Salaries & Wages-DMV Grant	10,028	-	10,500	8,374		-	(10,500)	-100.0%
FICA	767	-	-	641		-	-	#DIV/0!
Unemployment Insurance		-	-	11		-		
Convention & Education		-	2,000	-		-	(2,000)	-100.0%
Police Supplies		-	-	-		-	-	#DIV/0!
	10,795	-	12,500	9,026	-	-	(12,500)	-100.0%
JAG GRANT								
Police Supplies		-	3,706			-		
		-	3,706	-	-	-	(3,706)	-100.0%
POLICING IN THE 21ST CENT GRANT								
Salaries & Wages - Overtime	15,842	-	-	-		-	-	#DIV/0!
P/T Salaries & Wages-Grant	1,212	-	-	16,891		-	-	#DIV/0!
FICA	26	-	-	1,292		-	-	#DIV/0!
Unemployment Insurance		-	-	28		-		
Convention & Education		-	-	-		-	-	#DIV/0!
Police Supplies		-	-	-		-	-	#DIV/0!
	17,080	-	-	18,211	-	-		
** E911 COMMUNICATIONS **								
P/T Salaries & Wages-Regular	14,969	27,290	28,109	22,678	-	-	(28,109)	-100.0%
P/T Salaries & Wages-OT	-	1,000	1,030	-	-	-	(1,030)	-100.0%
FICA	1,145	2,164	2,229	1,735	-	-	(2,229)	-100.0%

SURRY COUNTY
FY19-20 PROPOSED BUDGET

	Expenditure FY/2019	FY20 Adopted Budget	FY20 Amended Budget	FY20 Projected Expenditure	FY21 Department Request	Revised @0.71 Recommended	Change $	Change %
Unemployment Insurance	93	57	57	97	-	-	(57)	-100.0%
Workers' Compensation	37	33	34	32	-	-	(34)	-100.0%
Contractual Services	1,854	20,000	20,000	3,356	19,000	19,000	(1,000)	-5.0%
Repairs & Maintenance	2,218	5,000	5,000	-	10,000	5,000	-	0.0%
Maintenance Service Contracts	39,192	45,000	45,000	7,704	40,400	40,400	(4,600)	-10.2%
Printing & Binding	975	1,000	1,000	974	2,650	2,650	1,650	165.0%
Advertising	245	-	-	-	-	-	-	#DIV/0!
Communications	8,937	7,000	7,000	11,567	10,000	10,000	3,000	42.9%
Lease/Rent of Equipment	(107)	1,000	1,000	-	500	500	(500)	-50.0%
Convention & Education	278	1,000	1,000	1,555	10,000	4,000	3,000	300.0%
Dues & Association Memberships	948	1,000	1,000	1,373	1,000	1,000	-	0.0%
Office Supplies	1,778	1,500	1,500	248	1,640	1,640	140	9.3%
Vehicle/Powered Equip Fuels		800	800	342	2,500	1,000	200	25.0%
Uniforms & Wearing Apparel		-	-	-	800	800	800	#DIV/0!
Books & Subscriptions	200					-		
Furniture & Fixtures		-	-	-	3,000	3,000	3,000	#DIV/0!
Communications Equipment		1,000	1,000	1,342	3,000	2,500	1,500	150.0%
--SUB TOTAL--								
--TOTAL DEPARTMENT--	72,761	114,844	115,759	53,002	104,490	91,490	(24,269)	-21.0%
- ** SHERIFF'S OFFICE **	**1,708,857**	**1,793,239**	**1,851,662**	**1,703,902**	**1,906,321**	**1,874,040**	**22,379**	**1.2%**
** FIRE & RESCUE SERVICES **								
Volunteer Fire Departments								
Claremont Fire Department	49,749	50,000	50,000	52,263	63,600	50,000	-	0.0%
Dendron Fire Department	55,853	60,000	60,000	52,400	63,600	60,000	-	0.0%
Surry Fire Department	52,630	55,000	55,000	56,500	63,000	55,000	-	0.0%
--SUB TOTAL--								
--TOTAL DEPARTMENT--	158,232	165,000	165,000	161,163	190,200	165,000	-	0.0%
Ambulance & Rescue Services								
Contracted Medical Transport	447,568	360,000	360,000	483,983	490,600	490,600	130,600	36.3%
Surry Rescue Squad	72,000	75,000	75,000	80,000	84,800	75,000	-	0.0%

SURRY COUNTY
FY19-20 PROPOSED BUDGET

	Expenditure FY/2019	FY20 Adopted Budget	FY20 Amended Budget	FY20 Projected Expenditure	FY21 Department Request	Revised @0.71 Recommended	Change $	Change %
Surry Rescue Squad - Ambulance Billing	18,348	20,000	20,000	12,038	20,000	17,000	(3,000)	-15.0%
Four for Life - SVRS	8,123	8,125	8,125	-	8,125	8,125	-	0.0%
--SUB TOTAL--								
--TOTAL DEPARTMENT--	546,039	463,125	463,125	576,021	603,525	590,725	127,600	27.6%
Other Fire & Rescue Services							-	#DIV/0!
Line of Duty Act	4,160	11,000	11,000	3,421	11,000	11,000	-	0.0%
Department of Forestry	12,557	12,978	12,978	12,557	12,978	12,978	-	0.0%
Chesterfield Co. Med Flight	300	200	200	200	100	100	(100)	-50.0%
--SUB TOTAL--								
--TOTAL DEPARTMENT--	17,017	24,178	24,178	16,178	24,078	24,078	(100)	-0.4%
- ** FIRE & RESCUE SERVICES **	**721,288**	**652,303**	**652,303**	**753,362**	**817,803**	**779,803**	**127,500**	**19.5%**
CORRECTION & DETENTION								
Adult Incarceration	184,892	200,012	200,012	176,363	218,868	218,868	18,856	9.4%
Juvenile Detention	44,254	44,253	44,253	48,592	43,484	43,484	(769)	-1.7%
Riverside Crim Justice Agency	12,734	9,230	9,230	9,230	7,681	7,681	(1,549)	-16.8%
--SUB TOTAL--							-	#DIV/0!
--TOTAL DEPARTMENT--	241,880	253,495	253,495	234,185	270,033	270,033	16,538	6.5%
- **CORRECTION & DETENTION**	**241,880**	**253,495**	**253,495**	**234,185**	**270,033**	**270,033**	**16,538**	**6.5%**
** BUILDING INSPECTIONS **			-					
Salaries & Wages - Regular	86,355	86,355	91,720	91,324	93,702	93,702	1,982	2.2%
P/T Salaries & Wages - Regular	-	2,000	2,000	-	1,000	(236)	(2,236)	-111.8%
FICA	6,064	6,759	7,169	6,435	7,321	7,278	109	1.5%
VRS	7,332	7,332	7,788	7,753	11,047	11,047	3,259	41.9%
Hospital/Medical Plans	14,956	15,528	15,528	15,528	16,272	16,272	744	4.8%
Group Insurance	1,131	1,131	1,201	1,196	1,256	1,256	55	4.5%
Unemployment Insurance	98	113	113	120	113	113	-	0.0%
Workers' Compensation	1,381	1,639	1,746	1,746	2,146	2,146	400	22.9%
Repairs & Maintenance	672	1,000	1,000	248	1,000	1,000	-	0.0%
Advertising	-	100	100	-	-	-	(100)	-100.0%
Postage	80	200	200	190	200	200	-	0.0%

SURRY COUNTY
FY19-20 PROPOSED BUDGET

	Expenditure FY/2019	FY20 Adopted Budget	FY20 Amended Budget	FY20 Projected Expenditure	FY21 Department Request	Revised @0.71 Recommended	Change $	Change %
Communications	1,608	1,600	1,600	1,249	1,600	1,600	-	0.0%
Motor Vehicle Insurance	547	550	550	772	550	550	-	0.0%
Convention & Education	1,013	1,250	1,250	1,524	1,250	1,250	-	0.0%
Dues/Association Memberships	298	300	300	185	300	300	-	0.0%
Office Supplies	2,401	1,600	1,600	851	1,600	1,600	-	0.0%
Vehicle/Powered Equip Fuels	1,344	1,800	1,800	1,008	1,800	1,800	-	0.0%
Uniforms & Wearing Apparel	307	150	150	156	150	150	-	0.0%
Books & Subscriptions	536	1,250	1,250	237	1,250	1,250	-	0.0%
--SUB TOTAL--							-	#DIV/0!
--TOTAL DEPARTMENT--	126,122	130,657	137,065	130,522	142,557	141,278	4,213	3.1%
INSPECTIONS ENFORCEMENT							-	#DIV/0!
Professional Services	-	25,000	25,000	-	25,000	25,000	-	0.0%
--SUB TOTAL--							-	#DIV/0!
--TOTAL DEPARTMENT--	-	25,000	25,000	-	25,000	25,000	-	0.0%
- ** BUILDING INSPECTIONS **	**126,122**	**155,657**	**162,065**	**130,522**	**167,557**	**166,278**	**4,213**	**2.6%**
** Other Protection **								
** ANIMAL CONTROL **								
Salaries & Wages - Regular	96,953	105,812	109,501	111,523	111,523	111,523	2,022	1.8%
P/T Salarier & Wages - Regular		-	-	-	-	-	-	#DIV/0!
FICA	7,295	8,095	8,377	8,531	8,531	8,531	154	1.8%
VRS	8,157	8,983	9,297	13,149	13,148	13,148	3,851	41.4%
Hospital/Medical Plans	5,968	17,520	17,520	26,028	26,028	26,028	8,508	48.6%
Group Insurance	1,286	1,386	1,435	1,494	1,494	1,494	59	4.1%
VLDP	-	191	201	580	580	580	379	
Unemployment Insurance	206	151	151	202	202	202	51	33.8%
Workers' Compensation	1,320	1,558	1,612	1,834	1,834	1,834	222	13.8%
Professional Services	3,214	5,000	5,000	342	5,000	5,000	-	0.0%
Medical/Hospital Services	13,352	15,000	15,000	16,172	15,000	15,000	-	0.0%
Repairs & Maintenance	7,855	7,000	7,000	4,830	7,000	3,000	(4,000)	-57.1%
Printing & Binding	163	1,000	1,000	18	1,000	1,000	-	0.0%

SURRY COUNTY
FY19-20 PROPOSED BUDGET

	Expenditure FY/2019	FY20 Adopted Budget	FY20 Amended Budget	FY20 Projected Expenditure	FY21 Department Request	Revised @0.71 Recommended	Change $	Change %
Advertising	781	750	750	-	750	750	-	0.0%
Postal Services	-	100	100	17	100	100	-	0.0%
Communications	3,331	3,000	3,000	2,885	3,000	3,000	-	0.0%
Motor Vehicle Insurance	1,094	1,320	1,320	1,545	1,622	1,622	302	22.9%
Convention & Education	1,620	2,000	2,000	600	2,000	2,000	-	0.0%
Dues/Association Memberships	-	-	-			-		
Claims & Bounties	-	200	200	-	200	-	(200)	-100.0%
Office Supplies	2,834	4,000	4,000	3,973	4,000	2,000	(2,000)	-50.0%
Food Supplies & Food Service	2,859	7,500	7,500	4,354	7,500	7,500	-	0.0%
Medical & Laboratory Supplies	2,536	7,500	7,500	-	7,500	7,500	-	0.0%
Repair/Maintenance Supplies	8,032	7,000	7,000	39,804	7,000	10,000	3,000	42.9%
Vehicle/Powered Equip Fuels	6,025	6,000	6,000	2,706	6,000	5,000	(1,000)	-16.7%
Police Supplies	-	2,000	2,000	-	2,000	-	(2,000)	-100.0%
Uniforms & Wearing Apparel	2,258	3,200	3,200	1,202	3,200	2,000	(1,200)	-37.5%
Books & Subscriptions	60	60	60	94	60	60	-	0.0%
Furniture & Fixtures	2,056	2,000	2,000	1,396	2,000	-	(2,000)	-100.0%
EDP Equipment	414	2,000	2,000	-	2,000	2,000	-	0.0%
--SUB TOTAL--							-	#DIV/0!
--TOTAL DEPARTMENT--	179,668	220,326	224,724	243,277	240,272	230,872	6,148	2.7%
** EMERGENCY SERVICES **								
Salaries & Wages - Regular	162,928	179,348	185,006	181,662	187,088	187,088	2,082	1.1%
Salaries & Wages - Overtime	25,728	500	515	-	515	515	-	0.0%
P/T Salaries & Wages-Regular	7,490	7,490	7,715	7,715	7,715	(647)	(8,362)	-108.4%
FICA	14,416	14,331	14,782	13,876	14,942	14,942	160	1.1%
VRS	13,930	15,227	15,708	15,129	22,059	22,059	6,351	40.4%
Hospital/Medical Plans	9,415	9,756	9,756	9,756	10,224	10,224	468	4.8%
Group Insurance	2,665	2,349	2,423	3,074	2,507	2,507	84	3.5%
VLDP	-	574	591	-	1,171	1,171	580	98.1%
Unemployment Insurance	196	202	204	310	203	203	(1)	-0.5%
Workers' Compensation	167	215	222	408	225	225	3	1.4%

SURRY COUNTY
FY19-20 PROPOSED BUDGET

	Expenditure FY/2019	FY20 Adopted Budget	FY20 Amended Budget	FY20 Projected Expenditure	FY21 Department Request	Revised @0.71 Recommended	Change $	Change %
Contractual Services	58,748	55,000	55,000	37,302	55,000	55,000	-	0.0%
Professional Services	-	-	-	-	-	-	-	#DIV/0!
Repairs & Maintenance	2,696	9,000	9,000	6,115	109,000	9,000	-	0.0%
Maintenance Service Contracts	-	1,000	1,000	-	1,000	1,000	-	0.0%
Postal Services	2	200	200	-	200	200	-	0.0%
Communications	5,151	6,000	6,000	5,111	6,000	6,000	-	0.0%
Motor Vehicle Insurance	7,684	8,000	8,000	7,102	8,000	8,000	-	0.0%
Mileage	-	400	400	74	400	400	-	0.0%
Convention & Education	865	4,000	4,000	1,954	4,000	2,500	(1,500)	-37.5%
In-Service Training	307	2,500	2,500	476	2,500	2,500	-	0.0%
HRPDC-HRMMRS	1,335	1,335	1,335	1,976	1,317	1,317	(18)	-1.3%
HRTACRAN Maintenance	-	5,000	5,000	-	5,000	-	(5,000)	-100.0%
ODEMSA	814	850	850	1,335	1,335	808	(42)	-4.9%
Dues & Association Memberships	200	500	500	58	500	500	-	0.0%
FY11 Radiological Prep Grant				-	-	-	-	#DIV/0!
FY12 Radiological Prep Grant				-	-	-	-	#DIV/0!
FY13 Radiological Prep Grant				-	-	-	-	#DIV/0!
FY14 Radiological Prep Grant				-	-	-	-	#DIV/0!
FY15 Radiological Prep Grant	12,197	-	3,401	5,004	-	-	(3,401)	-100.0%
FY16 Radiological Prep Grant	-	-	5,000	7,500	-	-	(5,000)	-100.0%
FY17 Radiological Prep Grant	-	-	5,000	-	-	-	(5,000)	-100.0%
FY18 Radiological Prep Grant	-	-	5,000	-	-	-	(5,000)	-100.0%
FY19 Radiological Prep Grant	-	-	30,000	-	-	-	(30,000)	-100.0%
FY20 Radiological Prep Grant		30,000	30,000	-	-	-	(30,000)	-100.0%
FY21 Radiological Prep Grant		-	-	-	30,000	30,000		
Fire Programs	20,607	20,607	20,607	43,785	21,335	21,335	728	3.5%
Disaster Supplies/Materials	817	2,000	2,000	-	2,000	2,000	-	0.0%
Office Supplies	1,210	1,500	1,500	1,803	2,000	1,500	-	0.0%
Medical & Laboratory Supplies	1,330	1,000	1,000	-	3,000	1,000	-	0.0%
Vehicle/Powered Equip Fuels	2,505	1,500	1,500	1,145	2,500	1,500	-	0.0%

SURRY COUNTY
FY19-20 PROPOSED BUDGET

	Expenditure FY/2019	FY20 Adopted Budget	FY20 Amended Budget	FY20 Projected Expenditure	FY21 Department Request	Revised @0.71 Recommended	Change $	Change %
Uniforms & Wearing Apparel	687	1,000	1,000	412	1,000	1,000	-	0.0%
Public Community Services	498	2,000	2,000	2,793	4,000	2,000	-	0.0%
Removal of SBA Tower	16,696	-	-	-	-	-	-	#DIV/0!
--SUB TOTAL--								
--TOTAL DEPARTMENT--	371,282	383,384	438,715	355,876	506,736	385,847	(52,869)	-12.1%
- ** Other Protection **	**550,950**	**603,710**	**663,439**	**599,153**	**747,008**	**616,719**	**(46,721)**	**-7.0%**
TOTAL PUBLIC SAFETY	**3,349,097**	**3,458,404**	**3,582,964**	**3,421,124**	**3,908,722**	**3,706,873**	**123,909**	**3.5%**
** PUBLIC WORKS **								
** SANITATION DEPARTMENT **								
Salaries & Wages - Regular	156,587	181,160	188,841	149,968	196,431	196,431	7,590	4.0%
Salaries & Wages - Overtime	14,813	1,000	1,030	22,195	1,030	1,030	-	0.0%
P/T Salaries & Wages-Regular	143,535	204,627	203,115	154,473	203,115	164,814	(38,301)	-18.9%
FICA	23,172	28,633	30,064	23,869	30,644	30,644	580	1.9%
VRS	13,497	15,380	16,032	12,272	23,160	23,160	7,128	44.5%
Hospital/Medical Plans	31,849	40,320	40,320	29,166	42,768	42,768	2,448	6.1%
Group Insurance	2,638	2,373	2,473	2,238	2,632	2,632	159	6.4%
VLDP	-	733	759	-	902	902	143	18.8%
Unemployment Insurance	867	957	958	776	258	258	(700)	-73.1%
Workers' Compensation	18,336	22,005	23,122	25,203	12,015	12,015	(11,107)	-48.0%
Professional Services	77,960	75,000	75,000	47,358	75,000	75,000	-	0.0%
Disposal Services	111,616	113,928	113,928	155,674	115,000	115,000	1,072	0.9%
Permit Fee #SWP274	1,122	1,200	1,200	1,724	1,200	1,200	-	0.0%
Repairs & Maintenance	36,210	60,000	60,000	52,569	60,000	60,000	-	0.0%
Advertising		400	400	470	400	400	-	0.0%
Electrical Services		-	-	-	-	-	-	#DIV/0!
Postal Services		-	-	-		-	-	#DIV/0!
Communications	3,253	3,500	3,500	3,104	3,500	3,500	-	0.0%
Motor Vehicle Insurance	2,189	3,000	3,000	2,079	3,500	3,500	500	16.7%
Convention & Education	889	750	750	694	750	750	-	0.0%
Dues & Association Memberships		100	100	-	100	100	-	0.0%

SURRY COUNTY
FY19-20 PROPOSED BUDGET

	Expenditure FY/2019	FY20 Adopted Budget	FY20 Amended Budget	FY20 Projected Expenditure	FY21 Department Request	Revised @0.71 Recommended	Change $	Change %
Office Supplies	2,255	8,600	8,600	2,350	8,600	2,500	(6,100)	-70.9%
Vehicle/Powered Equip Fuels	18,926	25,000	25,000	14,279	25,000	20,000	(5,000)	-20.0%
Vehicle/Powered Equip Supplies	11,045	10,000	10,000	9,895	10,000	10,000	-	0.0%
Uniforms & Wearing Apparel	207	3,500	3,500	-	2,000	2,000	(1,500)	-42.9%
Books & Subscriptions	108	100	100	-	100	100	-	0.0%
Motor Vehicles & Equipment	-	-	-	-	-	-	-	#DIV/0!
EDP Equipment	110	3,200	3,200	-	2,300	2,300	(900)	-28.1%
--SUB TOTAL--								
--TOTAL DEPARTMENT--	671,185	805,466	814,992	710,354	820,405	771,004	(43,988)	-5.4%
** LITTER PREVENTION **							-	#DIV/0!
P/T Salaries & Wages-Regular	2,390	2,868	2,973	2,973	2,868	2,868	(105)	-3.5%
FICA		219	228	228	219	219	(9)	-3.8%
VRS		243	252	252	338	338	86	34.2%
Hospital/Medical Insurance		-	-	-	-	-	-	#DIV/0!
Group Insurance		38	39	39	38	38	(1)	-2.6%
Unemployment Insurance		18	19	19	18	18	(1)	-5.3%
Workers' Compensation	3	3	3	3	3	3	-	0.0%
Contractual Services	744	1,213	1,213	1,213	300	300	(913)	-75.3%
Advertising		400	400	400	-	-	(400)	-100.0%
Convention & Education		-	-	-		-		
Hampton Roads Clean	438	500	500	500	462	462	(38)	-7.6%
Office Supplies	1,179	1,000	1,000	1,000	637	637	(363)	-36.3%
--SUB TOTAL--							-	#DIV/0!
--TOTAL DEPARTMENT--	4,753	6,502	6,627	6,627	4,883	4,883	(1,744)	-26.3%
- ** PUBLIC WORKS **	**675,938**	**811,968**	**821,619**	**716,981**	**825,288**	**775,887**	**(45,732)**	**-5.6%**
** MAINTENANCE DEPARTMENT **			-					
Salaries & Wages - Regular	173,637	178,116	222,142	190,838	247,761	247,761	25,619	11.5%
P/T Salaries & Wages-Regular	1,888	-	-	-	-	-	-	#DIV/0!
Salaries & Wages - Overtime	15,826	2,000	2,060	18,757	2,060	2,060	-	0.0%
FICA	13,770	13,779	17,152	15,129	19,111	19,111	1,959	11.4%

SURRY COUNTY
FY19-20 PROPOSED BUDGET

	Expenditure FY/2019	FY20 Adopted Budget	FY20 Amended Budget	FY20 Projected Expenditure	FY21 Department Request	Revised @0.71 Recommended	Change $	Change %
VRS	14,210	15,122	18,861	15,420	29,210	29,210	10,349	54.9%
Hospital/Medical Plans	30,581	33,048	40,812	27,225	42,768	42,768	1,956	4.8%
Group Insurance	3,482	2,333	2,910	4,024	3,320	3,320	410	14.1%
VLDP	-	680	703	-	1,071	1,071	368	52.3%
Unemployment Insurance	297	265	315	307	366	366	51	16.2%
Workers' Compensation	2,485	2,916	4,045	5,664	4,853	4,853	808	20.0%
Contractual Services	71,075	94,500	94,500	43,769	115,000	87,435	(7,065)	-7.5%
Professional Services	1,309	1,000	1,000	1,719	5,000	1,200	200	20.0%
Repairs & Maintenance	21,675	30,000	25,000	24,270	40,000	30,000	5,000	20.0%
Electrical Services	155,202	160,000	160,000	140,379	175,000	165,000	5,000	3.1%
Heating Services	2,955	12,000	12,000	6,416	12,000	10,000	(2,000)	-16.7%
Water & Sewer	12,582	15,000	15,000	20,368	20,000	20,000	5,000	33.3%
Postal Services	-	-	-	-		-	-	#DIV/0!
Communications	2,921	4,000	4,000	4,002	7,500	7,500	3,500	87.5%
Other Property Insurance	19,917	20,000	20,000	17,896	20,000	20,000	-	0.0%
Motor Vehicle Insurance	2,736	3,300	3,300	2,575	3,300	3,300	-	0.0%
Mileage		-	-	-		-	-	#DIV/0!
Convention & Education	1,280	2,200	2,200	1,068	3,000	2,000	(200)	-9.1%
Building Repairs	89,153	75,000	100,000	141,439	95,000	50,000	(50,000)	-50.0%
Building Repairs/Courthouse	79,399	25,000	20,000	17,113	25,000	-	(20,000)	-100.0%
Building Repairs/Parks & Rec	34,622	35,000	25,000	3,276	35,000	-	(25,000)	-100.0%
Building Repairs/Health Dept.	7,851	10,000	10,000	1,329	10,000	-	(10,000)	-100.0%
Building Repairs/Library	3,493	10,000	10,000	-	10,000	-	(10,000)	-100.0%
Building Repairs - Animal Poun	11,228	12,000	12,000	6,702	12,000	-	(12,000)	-100.0%
Building Repairs/Youth Services	18,556	18,000	13,000	13,043	18,000	-	(13,000)	-100.0%
Building Repairs/Seafood Restaurant	11,446	-	-	6,996		-	-	#DIV/0!
Office Supplies	4,712	4,000	4,000	7,469	5,000	3,500	(500)	-12.5%
Laundry/Janitorial Supplies	12,023	15,000	15,000	13,727	15,000	15,000	-	0.0%
Repair/Maintenance Supplies	16,543	20,000	20,000	13,795	25,000	25,000	5,000	25.0%
Vehicle/Powered Equip Fuels	37,113	17,000	17,000	35,640	17,000	17,000	-	0.0%

	Expenditure FY/2019	FY20 Adopted Budget	FY20 Amended Budget	FY20 Projected Expenditure	FY21 Department Request	Revised @0.71 Recommended	Change $	Change %
Uniforms & Wearing Apparel	2,451	2,500	2,500	1,689	2,500	2,500	-	0.0%
Books & Subscriptions	150	50	50	58	50	50	-	0.0%
Machinery & Equipment		13,000	13,000	1,032	13,000	-	(13,000)	-100.0%
Furniture & Fixtures	565	500	500	8,178	2,500	2,500	2,000	400.0%
EDP Equipment	1,027	1,000	1,000	1,500	1,000	1,000	-	0.0%
--SUB TOTAL--								
--TOTAL DEPARTMENT--	878,159	848,309	909,050	812,808	1,037,370	813,505	(95,545)	-10.5%
- ** MAINTENANCE DEPARTMENT **	**878,159**	**848,309**	**909,050**	**812,808**	**1,037,370**	**813,505**	**(95,545)**	**-10.5%**
TOTAL PUBLIC WORKS	**1,554,097**	**1,660,277**	**1,730,669**	**1,529,790**	**1,862,658**	**1,589,392**	**(141,277)**	**-8.2%**
** HEALTH & WELFARE **								
** HEALTH DEPARTMENT **								
Surry Health Department	209,664	209,664	209,664	209,664	209,664	209,664	-	0.0%
--SUB TOTAL--								
--TOTAL DEPARTMENT--	209,664	209,664	209,664	209,664	209,664	209,664	-	0.0%
** MEDICAL CLINICS **								
Surry Free Clinic	8,000	8,000	8,000	-	-	-	(8,000)	-100.0%
Horizon Health Services, Inc.		-	-	-	-	-	-	#DIV/0!
--SUB TOTAL--								
--TOTAL DEPARTMENT--	8,000	8,000	8,000	-	-	-	(8,000)	-100.0%
- ** HEALTH DEPARTMENT **	**217,664**	**217,664**	**217,664**	**209,664**	**209,664**	**209,664**	**(8,000)**	**-3.7%**
** MENTAL HEALTH **								
ADULT ACTIVITY SERVICES								
COMMUNITY SERVICES BOARD								
District 19 CSB	64,127	66,051	66,051	66,051	70,120	62,748	(3,303)	-5.0%
--SUB TOTAL--								
--TOTAL DEPARTMENT--	64,127	66,051	66,051	66,051	70,120	62,748	(3,303)	-5.0%
- ** MENTAL HEALTH **	**64,127**	**66,051**	**66,051**	**66,051**	**70,120**	**62,748**	**(3,303)**	**-5.0%**
** WELFARE/SOCIAL SERVICES **								
AREA AGENCY ON AGING								
Area Agency on Aging	-	4,000	4,000	4,000	10,000	-	(4,000)	-100.0%

SURRY COUNTY
FY19-20 PROPOSED BUDGET

	Expenditure FY/2019	FY20 Adopted Budget	FY20 Amended Budget	FY20 Projected Expenditure	FY21 Department Request	Revised @0.71 Recommended	Change $	Change %
--SUB TOTAL--								
--TOTAL DEPARTMENT--	-	4,000	4,000	4,000	10,000	-	(4,000)	-100.0%
HEAD START PROGRAM								
The Improvement Association	44,604	44,604	44,604	44,604	44,604	42,378	(2,226)	-5.0%
--SUB TOTAL--								
--TOTAL DEPARTMENT--	44,604	44,604	44,604	44,604	44,604	42,378	(2,226)	-5.0%
** LEGAL SERVICES **								
Legal Aid Justice Center	-	-	-	-	-	-	-	#DIV/0!
--SUB TOTAL--								
--TOTAL DEPARTMENT--	-	-	-	-	-	-	-	#DIV/0!
** SHELTERS **								
Genieve Shelter	-	-	-	-	-	-	-	#DIV/0!
--SUB TOTAL--								
--TOTAL DEPARTMENT--	-	-	-	-	-	-	-	#DIV/0!
- ** WELFARE/SOCIAL SERVICES **	**44,604**	**48,604**	**48,604**	**48,604**	**54,604**	**42,378**	**(6,226)**	**-12.8%**
COLLEGES & UNIVERSITES								
John Tyler Community College	1,360	1,313	1,313	1,313	1,299	1,299	(14)	-1.1%
Virginia State University	2,500	2,500	2,500	2,500	2,500	1,500	(1,000)	-40.0%
--SUB TOTAL--								
--TOTAL DEPARTMENT--	3,860	3,813	3,813	3,813	3,799	2,799	(1,014)	-26.6%
- **COLLEGES & UNIVERSITES**	**3,860**	**3,813**	**3,813**	**3,813**	**3,799**	**2,799**	**(1,014)**	**-26.6%**
TOTAL OTHER AGENCIES	**330,255**	**336,132**	**336,132**	**328,132**	**338,187**	**317,589**	**(18,543)**	**-5.5%**
PARKS RECREATION & CULTURAL								
**PARKS & REC ADMINISTRATION*								
Salaries & Wages - Regular	237,747	239,078	169,446	180,461	170,356	170,356	910	0.5%
Recreation Board Members	325	1,000	1,000	188	1,000	1,000	-	0.0%
Salaries & Wages - Overtime	-	1,000	1,030	-	1,030	1,030	-	0.0%
P/T Salaries & Wages-Regular	43,236	52,902	68,121	51,623	61,042	61,042	(7,079)	-10.4%
FICA	19,625	22,413	18,252	16,071	15,376	15,376	(2,876)	-15.8%
VRS	20,967	20,213	14,300	15,679	16,260	16,260	1,960	13.7%

SURRY COUNTY
FY19-20 PROPOSED BUDGET

	Expenditure FY/2019	FY20 Adopted Budget	FY20 Amended Budget	FY20 Projected Expenditure	FY21 Department Request	Revised @0.71 Recommended	Change $	Change %
Hospital/Medical Plans	42,178	52,200	36,672	30,364	22,164	22,164	(14,508)	-39.6%
Group Insurance	3,018	3,119	2,208	2,042	1,848	1,848	(360)	-16.3%
VLDP		789	526	-	609	609	83	15.7%
Unemployment Insurance	602	573	523	534	507	507	(16)	-3.1%
Workers' Compensation	6,117	7,165	5,263	8,673	4,659	4,659	(604)	-11.5%
Contractual Services	1,305	3,000	3,000	423	3,000	3,000	-	0.0%
Professional Services					20,000	20,000		
Repairs & Maintenance	3,948	5,000	5,000	572	5,000	5,000	-	0.0%
Printing & Binding	-	500	500	-	1,000	1,000	500	100.0%
Advertising	986	800	800	-	1,000	1,000	200	25.0%
Postal Services	183	500	500	237	500	500	-	0.0%
Communications	1,874	3,000	3,000	1,755	2,000	2,000	(1,000)	-33.3%
Motor Vehicle Insurance	1,104	1,700	1,700	2,317	1,700	1,700	-	0.0%
General Liability Insurance	-	800	800	-	800	800	-	0.0%
Lease/Rent of Equipment	-	-	-	-	-	-	-	#DIV/0!
Mileage	469	100	100	-	100	100	-	0.0%
Convention & Education	5,156	4,500	4,500	4,765	5,300	5,300	800	17.8%
Dues/Association Memberships	425	500	500	688	500	500	-	0.0%
Cultural Enhancement	2,945	8,000	8,000	6,866	8,000	8,000	-	0.0%
Special Activities	11,600	15,000	15,000	18,935	11,800	11,800	(3,200)	-21.3%
Office Supplies	2,064	3,000	3,000	1,381	2,800	2,800	(200)	-6.7%
Food Supplies & Food Service	5,828	6,000	6,000	8,118	6,000	6,000	-	0.0%
Agricultural Supplies	1,191	2,000	2,000	817	2,000	2,000	-	0.0%
Laundry/Janitorial Supplies	4,640	6,000	6,000	4,911	5,500	5,500	(500)	-8.3%
Vehicle/Powered Equip Fuels	4,843	7,000	7,000	5,241	7,000	7,000	-	0.0%
Vehicle/Powered Equip Supplies		700	700	-	-	-	(700)	-100.0%
Uniforms & Wearing Apparel	2,487	3,000	3,000	3,603	6,000	6,000	3,000	100.0%
Recreational Supplies	6,103	10,000	10,000	3,862	10,000	10,000	-	0.0%
Furniture & Fixtures	4,138	-	-	1,807	-	-	-	#DIV/0!
EDP Equipment		-	-	-		-	-	#DIV/0!

SURRY COUNTY
FY19-20 PROPOSED BUDGET

	Expenditure FY/2019	FY20 Adopted Budget	FY20 Amended Budget	FY20 Projected Expenditure	FY21 Department Request	Revised @0.71 Recommended	Change $	Change %
--SUB TOTAL--								
--TOTAL DEPARTMENT--	435,105	481,552	398,441	371,933	394,851	394,851	(3,590)	-0.9%
** RECREATION PROGRAMS **								
P/T Salaries & Wages-Regular	11,473	13,420	13,420	26,675		-	(13,420)	-100.0%
FICA	876	1,027	1,027	2,041		-	(1,027)	-100.0%
Unemployment Insurance	52	85	85	102		-	(85)	-100.0%
Workers' Compensation	308	368	368	358		-	(368)	-100.0%
Professional Services	8,806	23,000	23,000	1,688		-	(23,000)	-100.0%
Office Supplies	240	400	400	-	-	-	(400)	-100.0%
Uniforms & Wearing Apparel	1,863	3,000	3,000	973	-	-	(3,000)	-100.0%
--SUB TOTAL--								
--TOTAL DEPARTMENT--	23,618	41,300	41,300	31,836	-	-	(41,300)	-100.0%
**MARINA OPERATIONS*								
Contractual Services	26,550	45,000	45,000	8,750	45,000	45,000	-	0.0%
Repairs & Maintenance	30,091	50,000	50,000	20,034	50,000	50,000	-	0.0%
Electrical Services		-	-	452	500	500		
Water & Sewer				-	-	-	-	#DIV/0!
Marina Fuel	6,884	20,000	20,000	20,483	20,000	20,000	-	0.0%
--SUB TOTAL--								
--TOTAL DEPARTMENT--	63,525	115,000	115,000		115,500	115,500	500	0.4%
****PARKS & REC ADMINISTRATION***	**522,248**	**637,852**	**554,741**	**403,769**	**510,351**	**510,351**	**(44,390)**	**-8.0%**
CULTURAL ENRICHMENT								
CULTURAL ENRICHMENT	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**#DIV/0!**
** REGIONAL LIBRARY **								
Mileage	285	500	500	220	500	500	-	0.0%
Blackwater Regional Library	130,045	149,654	149,654	149,654	173,695	142,646	(7,008)	-4.7%
--SUB TOTAL--								
--TOTAL DEPARTMENT--	130,330	150,154	150,154	149,874	174,195	143,146	(7,008)	-4.7%
- ** REGIONAL LIBRARY **	**130,330**	**150,154**	**150,154**	**149,874**	**174,195**	**143,146**	**(7,008)**	**-4.7%**
TOTAL PARKS, REC & CULTURAL	**652,578**	**788,006**	**704,895**	**553,643**	**684,546**	**653,497**	**(51,398)**	**-7.3%**

SURRY COUNTY
FY19-20 PROPOSED BUDGET

	Expenditure FY/2019	FY20 Adopted Budget	FY20 Amended Budget	FY20 Projected Expenditure	FY21 Department Request	Revised @0.71 Recommended	Change $	Change %
COMMUNITY DEVELOPMENT								
PLANNING DEPARTMENT								
Salaries & Wages - Regular	191,963	213,093	219,996	200,682	261,678	261,678	41,682	18.9%
FICA	13,135	16,302	16,830	13,949	20,018	20,018	3,188	18.9%
VRS	15,126	18,092	18,678	16,805	30,853	30,853	12,175	65.2%
Hospital/Medical Plans	30,646	33,048	33,048	31,801	40,680	40,680	7,632	23.1%
Group Insurance	2,509	2,792	2,882	2,942	3,506	3,506	624	21.7%
VLDP	-	607	625	-	1,036	1,036	411	65.8%
Unemployment Insurance	293	202	202	238	252	252	50	24.8%
Workers' Compensation	4,247	4,000	4,135	4,092	6,462	6,462	2,327	56.3%
Contractual Services	46,485	10,000	10,000	16,958	20,000	20,000	10,000	100.0%
Professional Services	24,183	30,000	30,000	758	15,000	15,000	(15,000)	-50.0%
Repairs & Maintenance	70	200	200	158	200	200	-	0.0%
Printing & Binding	94	1,500	1,500	-	1,500	1,500	-	0.0%
Advertising	2,213	2,000	2,000	1,394	2,000	2,000	-	0.0%
Postal Services	748	1,000	1,000	234	1,000	1,000	-	0.0%
Communications	1,799	1,500	1,500	2,631	2,000	2,000	500	33.3%
Motor Vehicle Insurance	547	600	600	772	1,200	1,200	600	100.0%
Mileage	12	500	500	-	200	200	(300)	-60.0%
Convention & Education	2,882	4,000	4,000	1,946	5,000	5,000	1,000	25.0%
Crater PDC	5,717	6,000	6,000	6,432	5,717	5,717	(283)	-4.7%
Hampton Roads PDC	8,884	10,000	10,000	14,545	9,363	9,363	(637)	-6.4%
Chowan River Basin	7,630	7,630	7,630	-	8,767	-	(7,630)	-100.0%
Dues/Association Memberships	180	500	500	1,325	1,200	1,200	700	140.0%
Office Supplies	4,254	5,000	5,000	1,660	5,000	5,000	-	0.0%
Vehicle/Powered Equip Fuels	573	800	800	458	1,000	1,000	200	25.0%
Uniforms & Wearing Apparel	-	200	200	-	200	200	-	0.0%
Books & Subscriptions	434	500	500	250	500	500	-	0.0%
Furniture & Fixtures	321	500	500	661	500	500	-	0.0%
EDP Equipment	1,465	-	-	3,280	8,000	8,000	8,000	#DIV/0!

SURRY COUNTY
FY19-20 PROPOSED BUDGET

	Expenditure FY/2019	FY20 Adopted Budget	FY20 Amended Budget	FY20 Projected Expenditure	FY21 Department Request	Revised @0.71 Recommended	Change $	Change %
--SUB TOTAL--								
--TOTAL DEPARTMENT--	366,412	370,566	378,826	323,973	452,832	444,065	65,239	17.2%
REDEVELOPMENT & HOUSING							-	
Sussex Housing Programs	2,000	2,000	2,000	2,000	10,000	-	(2,000)	-100.0%
--SUB TOTAL--							-	#DIV/0!
--TOTAL DEPARTMENT--	2,000	2,000	2,000	2,000	10,000	-	(2,000)	-100.0%
BOARD OF ZONING APPEALS							-	#DIV/0!
P/T Salaries & Wages - Regular	75	1,000	1,000	413	1,000	1,000	-	0.0%
FICA	6	77	77	32	77	77	-	0.0%
Unemployment Insurance		6	6	2	6	6	-	0.0%
Advertising		1,000	1,000	689	1,200	1,200	200	20.0%
Mileage		-	-	-	150	150	150	#DIV/0!
Convention & Education		-	-	-	1,100	1,100	1,100	#DIV/0!
--SUB TOTAL--							-	#DIV/0!
--TOTAL DEPARTMENT--	81	2,083	2,083	1,136	3,533	3,533	1,450	69.6%
** ECONOMIC DEVELOPMENT **								
Salaries & Wages - Regular	95,330	124,080	128,749	163,909	129,425	129,425	676	0.5%
P/T Salaries & Wages - Regular	17,077	-	-	15,664	-	-	-	#DIV/0!
FICA	8,459	9,492	9,849	13,493	9,901	9,901	52	0.5%
VRS	8,199	10,534	10,931	13,916	15,259	15,259	4,328	39.6%
Hospital/Medical Plans	6,169	7,764	7,764	14,558	8,136	8,136	372	4.8%
Group Insurance	1,265	1,625	1,686	2,147	1,734	1,734	48	2.9%
VLDP	-	504	526	-	612	612	86	16.3%
Unemployment Insurance	133	101	101	165	101	101	(0)	-0.2%
Workers' Compensation	490	2,107	2,197	3,854	2,658	2,658	461	21.0%
Professional Services	31,456	40,000	40,000	6,581	55,000	55,000	15,000	37.5%
Professional Services - IDA	-	1,000	1,000	376	-	-	(1,000)	-100.0%
Repairs & Maintenance	-	-	-	-	-	-	-	#DIV/0!
Printing & Binding	1,547	10,000	10,000	759	1,000	1,000	(9,000)	-90.0%
Advertising	26,023	250	250	-	20,000	20,000	19,750	7900.0%

	Expenditure FY/2019	FY20 Adopted Budget	FY20 Amended Budget	FY20 Projected Expenditure	FY21 Department Request	Revised @0.71 Recommended	Change $	Change %
Postal Services	143	1,300	1,300	1,129	250	250	(1,050)	-80.8%
Communications	1,419	-	-	772	1,000	775	775	#DIV/0!
Mileage	220	300	300	-	300	300	-	0.0%
Convention & Education	5,492	7,000	7,000	2,936	6,500	6,500	(500)	-7.1%
Longwood Univ. Small Bus. Dev.	2,500	2,500	2,500	3,750	2,700	1,250	(1,250)	-50.0%
Virginia Gateway Region	36,229	36,229	36,229	41,229	41,229	31,229	(5,000)	-13.8%
Obici Wellness Grant	998	-	-	8,223	-	-	-	#DIV/0!
Dues & Association Memberships	700	950	950	1,370	690	690	(260)	-27.4%
Office Supplies	2,526	750	750	435	2,500	1,000	250	33.3%
Vehicle/Powered Equip Fuels	32	100	100	-	1,250	1,250	1,150	1150.0%
Books & Subscriptions	-	-	-	283	1,500	250	250	#DIV/0!
Promotional Materials	1,919	1,500	1,500	1,845	-	3,500	2,000	133.3%
Furniture & Fixtures	1,092	500	500	399	1,500	-	(500)	-100.0%
EDP Equipment	2,955	-	-	160	-	-	-	#DIV/0!
--SUB TOTAL--								
--TOTAL DEPARTMENT--	252,373	258,586	264,182	134,043	303,245	290,820	26,638	10.1%
** TOURISM **								
Salaries & Wages - Regular		46,800	48,332	6,053	48,420	48,420	88	0.2%
P/T Salaries & Wages - Regular		18,928	19,496	-	22,620	19,238	(258)	-1.3%
FICA		5,028	5,189	444	5,435	5,435	246	4.7%
VRS		3,973	4,104	514	5,708	5,708	1,604	39.1%
Hospital/Medical Plans		7,764	7,764	971	8,136	8,136	372	4.8%
Group Insurance		613	633	79	649	649	16	2.5%
VLDP		-	-	-	-	-	-	#DIV/0!
Unemployment Insurance		101	101	34	101	101	-	0.0%
Workers' Compensation		76	78	74	82	82	4	5.1%
Professional Services		6,100	6,100	8,656	7,800	6,000	(100)	-1.6%
Printing & Binding		2,000	2,000	-	2,500	2,500	500	25.0%
Advertising		33,930	33,930	25,713	35,700	30,000	(3,930)	-11.6%
Postal Services		200	200	124	200	200	-	0.0%

	Expenditure FY/2019	FY20 Adopted Budget	FY20 Amended Budget	FY20 Projected Expenditure	FY21 Department Request	Revised @0.71 Recommended	Change $	Change %
Communications		-	-	609	650	650	650	#DIV/0!
Mileage		-	-	-	500	500	500	#DIV/0!
Convention & Education		2,250	2,250	950	2,450	2,450	200	8.9%
Dues & Association Memberships		1,800	1,800	-	2,420	2,420	620	34.4%
Office Supplies		400	400	480	400	400	-	0.0%
Books & Subscriptions		50	50	-	60	60	10	20.0%
Promotional Materials		500	500	631	1,600	1,600	1,100	220.0%
FAM Tour Expenses		2,000	2,000	150	2,500	2,500	500	25.0%
Furniture & Fixtures		500	500	-	2,500	2,500	2,000	400.0%
EDP Equipment		-	-	-	1,200	1,200	1,200	#DIV/0!
--SUB TOTAL--								
--TOTAL DEPARTMENT--		133,013	135,427	45,480	151,631	140,749	5,322	3.9%
** FARMERS MARKET **								
P/T Salaries & Wages - Regular					26,299	26,299	26,299	#DIV/0!
FICA					2,012	2,012	2,012	#DIV/0!
Unemployment Insurance					87	87	87	#DIV/0!
Workers' Compensation					925	925	925	#DIV/0!
Professional Services					1,400	1,400	1,400	#DIV/0!
Advertising						-	-	#DIV/0!
Postal Services					1,000	1,000	1,000	#DIV/0!
Communications					1,000	1,000	1,000	#DIV/0!
Convention & Education					1,000	1,000	1,000	#DIV/0!
Dues & Association Memberships					300	300	300	#DIV/0!
Office Supplies					3,000	3,000	3,000	#DIV/0!
Vehicle/Powered Equip Fuels					100	100	100	#DIV/0!
Furniture & Fixtures					500	500	500	#DIV/0!
EDP Equipment					500	500	500	#DIV/0!
--SUB TOTAL--								

	Expenditure FY/2019	FY20 Adopted Budget	FY20 Amended Budget	FY20 Projected Expenditure	FY21 Department Request	Revised @0.71 Recommended	Change $	Change %
--TOTAL DEPARTMENT--	-	-	-	-	38,123	38,123	38,123	#DIV/0!
** WETLANDS BOARD **								
Wetlands Board	50	100	100	113	250	250	150	150.0%
FICA	4	8	8	9	19	19	11	139.1%
Unemployment Insurance		1	1	1	3	3	2	200.0%
Advertising		200	200	216	300	300	100	50.0%
Mileage		-	-	-		-	-	#DIV/0!
--SUB TOTAL--							-	#DIV/0!
--TOTAL DEPARTMENT--	54	309	309	338	572	572	263	85.2%
** PLANNING COMMISSION **							-	#DIV/0!
Planning Commission	4,500	5,000	5,000	3,150	5,000	5,000	-	0.0%
FICA	344	383	383	241	383	383	-	0.0%
Unemployment Insurance	28	40	40	19	40	40	-	0.0%
Mileage		-	-	-	150	150	150	#DIV/0!
Convention & Education		-	-	-	1,100	1,100	1,100	#DIV/0!
--SUB TOTAL--						-	-	#DIV/0!
--TOTAL DEPARTMENT--	4,872	5,423	5,423	3,410	6,673	6,673	1,250	23.0%
HIGHWAY TRANS SAFETY COMM						-	-	#DIV/0!
Trans Safety Commission	375	250	250	-	250	250	-	0.0%
FICA	29	19	19	-	19	19	-	0.0%
Unemployment Insurance	2	2	2	-	2	2	-	0.0%
--SUB TOTAL--						-	-	#DIV/0!
--TOTAL DEPARTMENT--	406	271	271	-	271	271	-	0.0%
** HISTORICAL/ARCH REVIEW **				-		-	-	#DIV/0!
BHAR Members		250	250	-	250	250	-	0.0%
FICA		19	19	-	19	19	-	0.0%
Unemployment Insurance		2	2	-	2	2	-	0.0%
Office Supplies		-	-	-		-	-	#DIV/0!
--SUB TOTAL--						-	-	#DIV/0!
--TOTAL DEPARTMENT--		271	271	-	271	271	-	0.0%

SURRY COUNTY
FY19-20 PROPOSED BUDGET

	Expenditure FY/2019	FY20 Adopted Budget	FY20 Amended Budget	FY20 Projected Expenditure	FY21 Department Request	Revised @0.71 Recommended	Change $	Change %
PUBLIC TRANSPORTATION							-	#DIV/0!
Williamsburg Area Transit	40,000	40,000	40,000	40,000	40,000	-	(40,000)	-100.0%
--SUB TOTAL--							-	#DIV/0!
--TOTAL DEPARTMENT--	40,000	40,000	40,000	40,000	40,000	-	(40,000)	-100.0%
- **PLANNING DEPARTMENT**	**666,197**	**812,522**	**828,792**	**550,380**	**1,007,151**	**925,077**	**96,285**	**11.6%**
** ENVIRONMENTAL MANAGEMENT SO								
Peanut, Soil & Water	11,000	11,000	11,000	12,000	12,000	-	(11,000)	-100.0%
--SUB TOTAL--							-	#DIV/0!
--TOTAL DEPARTMENT--	11,000	11,000	11,000	12,000	12,000	-	(11,000)	-100.0%
- ** ENVIRONMENTAL MANAGEMENT SO	**11,000**	**11,000**	**11,000**	**12,000**	**12,000**	**-**	**(11,000)**	**-100.0%**
** COOPERATIVE EXTENSION **			-					
Salaries & Wages - Regular	45,838	69,000	69,000	41,263	77,214	77,214	8,214	11.9%
Employee Benefits	3,028	15,503	15,503	-	21,497	21,497	5,994	38.7%
Postal Services	-	180	180	-	205	205	25	13.9%
Communications	696	1,800	1,800	521	1,425	1,425	(375)	-20.8%
Convention & Education	5,295	3,500	3,500	4,186	3,500	3,500	-	0.0%
Dues & Association Memberships	130	800	800	348	550	550	(250)	-31.3%
Office Supplies	2,200	3,500	3,500	1,852	3,500	3,500	-	0.0%
Vehicle/Powered Equip Fuels	720	1,500	1,500	789	800	800	(700)	-46.7%
Books and Subscriptions	34	-	-	-	100	100	100	#DIV/0!
Furniture & Fintures	2,179	500	500	-	500	500	-	0.0%
EDP Equipment	489	1,000	1,000	-	1,000	1,000	-	0.0%
--SUB TOTAL--								
--TOTAL DEPARTMENT--	60,609	97,283	97,283	48,960	110,291	110,291	13,008	13.4%
**- ** COOPERATIVE EXTENSION **	**60,609**	**97,283**	**97,283**	**48,960**	**110,291**	**110,291**	**13,008**	**13.4%**
** OFFICE ON YOUTH **								
Salaries & Wages - Regular	138,173	139,373	173,539	210,804	193,603	193,603	20,064	11.6%
Youth Services Board	1,050	-	-	638	-	-	-	#DIV/0!
P/T Salaries & Wages-Niagara Grant	8,035	-	-	-	-	-	-	#DIV/0!
P/T Salaries & Wages-Tyler Grant	2,234	-	-	-	-	-	-	#DIV/0!

SURRY COUNTY
FY19-20 PROPOSED BUDGET

	Expenditure FY/2019	FY20 Adopted Budget	FY20 Amended Budget	FY20 Projected Expenditure	FY21 Department Request	Revised @0.71 Recommended	Change $	Change %
FICA	10,686	10,662	14,116	15,330	14,811	14,811	695	4.9%
VRS	11,731	11,731	15,565	17,107	22,684	22,684	7,119	45.7%
Hospital/Medical Plans	22,488	23,333	31,097	24,555	26,496	26,496	(4,601)	-14.8%
Group Insurance	1,810	1,810	2,401	3,333	2,578	2,578	177	7.4%
VLDP		-	296	-	715	715		
Unemployment Insurance	210	159	209	296	260	260	51	24.2%
Workers' Compensation	135	160	1,286	368	1,231	1,231	(55)	-4.3%
Professional Services	-	5,000	5,000	5,003	5,000	-	(5,000)	-100.0%
Repairs & Maintenance	725	1,500	1,500	-	1,500	750	(750)	-50.0%
Printing & Binding	1,325	2,000	2,000	858	2,000	1,500	(500)	-25.0%
Advertising	416	1,000	1,000	150	1,000	1,000	-	0.0%
Postal Services	287	500	500	367	500	500	-	0.0%
Communications	2,104	2,500	2,500	2,462	2,500	2,500	-	0.0%
Motor Vehicle Insurance	547	575	575	515	600	575	-	0.0%
Mileage	11	100	100	-	100	100	-	0.0%
Convention & Education	1,024	1,800	1,800	2,004	2,500	1,800	-	0.0%
Dues/Association Memberships	118	120	120	125	120	120	-	0.0%
Other Exp - Tyler Grant	-	-	-	-	-	-	-	#DIV/0!
Other Exp - VA Rules Grant	-	-	-	7,495	-	-	-	#DIV/0!
Youth Development	3,550	3,500	3,500	3,573	3,500	3,500	-	0.0%
Promise Grants	-	-	-	-	-	-	-	#DIV/0!
Proud Fathers Program		-	-	-	-	-	-	#DIV/0!
Youth Forums	2,120	2,500	2,500	3,620	3,000	3,000	500	20.0%
Parenting Programs	549	800	800	508	1,100	1,100	300	37.5%
Youth Programs-CBN	497	600	600	90	600	600	-	0.0%
Niagara Grant		-	5,947	-		-	(5,947)	-100.0%
Special Programs/Donations	704	-	-	-	1,000	1,000	1,000	#DIV/0!
Office Supplies	3,232	3,500	3,500	2,148	3,500	3,500	-	0.0%
Vehicle/Powered Equip Fuels	1,017	1,500	1,500	627	1,500	1,250	(250)	-16.7%
Books & Subscriptions	83	10	10	55	30	30	20	200.0%

SURRY COUNTY
FY19-20 PROPOSED BUDGET

	Expenditure FY/2019	FY20 Adopted Budget	FY20 Amended Budget	FY20 Projected Expenditure	FY21 Department Request	Revised @0.71 Recommended	Change $	Change %
Furniture & Fixtures	2,363	1,500	1,500	1,501	1,500	1,000	(500)	-33.3%
EDP Equipment	428	1,500	1,500	61	1,500	1,500	-	0.0%
--SUB TOTAL--							-	#DIV/0!
--TOTAL DEPARTMENT--	217,651	217,733	274,961	303,593	295,428	287,703	12,742	4.6%
** WORKFORCE DEVELOPMENT **								
Salaries & Wages - Regular	54,361	54,361	56,319	40,102	36,873	36,873	(19,446)	-34.5%
P/T Salaries & Wages - Regular	4,150	-	12,875	11,178	14,935	12,702	(173)	-1.3%
Part-Time Wages POWER		-	-	28,872		-	-	#DIV/0!
P/T Wages-Niagara	4,223	-	7,947	5,446	-	-	(7,947)	-100.0%
P/T Wages-Tyler Grant		-	-	5,151	-	-	-	#DIV/0!
FICA	4,527	4,159	5,295	6,714	3,963	3,963	(1,332)	-25.2%
VRS	3,964	4,025	4,174	3,316	4,347	4,347	173	4.2%
Group Insurance	769	621	644	546	494	494	(150)	-23.3%
VLDP		88	91	-	-	-	(91)	-100.0%
Unemployment Insurance	163	145	196	349	101	101	(95)	-48.6%
Workers' Compensation	17	63	79	64	60	60	(19)	-24.1%
Contractual Services				-		-	-	#DIV/0!
Tutoring				-		-	-	#DIV/0!
Advertising		-	500	-	750	500	-	0.0%
Postal Services	11	-	300	23	300	300	-	0.0%
Travel	60	-	400	11	400	250	(150)	-37.5%
Transportation	301	-	300	-	300	300	-	0.0%
Convention and Education		-	1,500		2,000	1,500	-	0.0%
Dues/Association Memberships		-	300		300	300	-	0.0%
Other Exp - John Tyler Grant		-	-			-	-	#DIV/0!
Work Experience		-	-	-	5,000	2,500	2,500	#DIV/0!
Participent Incentives		-	-	-		-	-	#DIV/0!
Support Services		-	-	-		-	-	#DIV/0!
Youth Development & Leadership	219	-	800	637	800	800	-	0.0%
Occupational Skills	234	-	1,000	-	1,000	1,000	-	0.0%

	Expenditure FY/2019	FY20 Adopted Budget	FY20 Amended Budget	FY20 Projected Expenditure	FY21 Department Request	Revised @0.71 Recommended	Change $	Change %
Summer Employment		-	-	-		-	-	#DIV/0!
Follow-Up Services		-	-	-		-	-	#DIV/0!
1 Work Experience (Local)		-	-	-		-	-	#DIV/0!
1 Participant Incentives (Local)		-	-	-		-	-	#DIV/0!
1 Summer Employment (Local)		-	-	-		-	-	#DIV/0!
1 Adult Mentoring (Local)		-	-	-		-	-	#DIV/0!
Niagara Grant	2,388					-	-	#DIV/0!
Office Supplies	547	-	1,600	2,481	2,600	2,000	400	25.0%
Vehicle/Powered Equip Fuels	90	-	-	211	300	200	200	#DIV/0!
Furniture & Fixtures	1,262	-	2,300	1,840	500	500	(1,800)	-78.3%
EDP Equipment		-	400		400	400	-	0.0%
--SUB TOTAL--								
--TOTAL DEPARTMENT--	77,289	63,462	97,020	106,939	75,423	69,090	(27,930)	-28.8%
EMPLOYMENT RESOURCE CENTER								
Salaries & Wages - Regular		7,200	-	-	-	-	-	#DIV/0!
P/T Salaries & Wages-Regular	7,593	-	-	-	-	-	-	#DIV/0!
FICA	494	551	-	-	-	-	-	#DIV/0!
VRS	-	-	-	-	-	-	-	#DIV/0!
Hospital/Medical Plans	-	-	-	-	-	-	-	#DIV/0!
Group Insurance	-	-	-	-	-	-	-	#DIV/0!
Unemployment Insurance	10	45	-	-	-	-	-	#DIV/0!
Workers' Compensation	7	8	-	-	-	-	-	#DIV/0!
Advertising		500	-	-	-	-	-	#DIV/0!
Postal Services		200	-	-	-	-	-	#DIV/0!
Travel		300	-	-	-	-	-	#DIV/0!
Convention & Education	2,167	1,500	-	-	-	-	-	#DIV/0!
Dues/Associated Memberships	95	300	-	-	-	-	-	#DIV/0!
Other Exp - John Tyler Grant	468	-	-	-	-	-	-	#DIV/0!
Youth Development & Leadership		-	-	-	-	-	-	#DIV/0!
Office Supplies	857	800	-	-	-	-	-	#DIV/0!

SURRY COUNTY
FY19-20 PROPOSED BUDGET

	Expenditure FY/2019	FY20 Adopted Budget	FY20 Amended Budget	FY20 Projected Expenditure	FY21 Department Request	Revised @0.71 Recommended	Change $	Change %
Furniture & Fixtures	218	300	-	-	-	-	-	#DIV/0!
EDP Equipment		400	-	-	-	-	-	#DIV/0!
--SUB TOTAL--								
--TOTAL DEPARTMENT--	11,910	12,104	-	-	-	-	-	#DIV/0!
- ** OFFICE ON YOUTH **	**306,849**	**293,299**	**371,981**	**410,532**	**370,851**	**356,793**	**(15,187)**	**-4.1%**
** CAPITAL PROJECTS **								
Subdivision Ord Amendments		-	-	-	-	-	-	#DIV/0!
Comprehensive Plan Update		-	-	-	-	-	-	#DIV/0!
--SUB TOTAL--						-	-	#DIV/0!
--TOTAL DEPARTMENT--		-	-	-	-	-	-	#DIV/0!
NONDEPARTMENTAL								
Other	23,976	-	-	-		-		
--SUB TOTAL--						-	-	#DIV/0!
--TOTAL DEPARTMENT--	23,976	-	-	-	-	-	-	#DIV/0!
- ** CAPITAL PROJECTS **	**23,976**	**-**	**-**	**-**	**-**	**-**	**-**	**#DIV/0!**
TOTAL PLANNING & COMM DEV	**1,068,631**	**1,214,104**	**1,309,056**	**1,021,871**	**1,500,293**	**1,392,161**	**83,105**	**6.3%**
** TRANSFERS TO OTHER FUNDS **								
Transfer to Capital Fund	1,410,945	3,118,000	2,665,100	2,665,100	2,865,016	2,865,016	199,916	7.5%
Transfer to VPA Fund	387,602	575,000	575,000	575,000	776,229	475,000	(100,000)	-17.4%
Transfer to CSA Fund	87,839	70,000	70,317	165,000	187,282	152,282	81,965	116.6%
Transfer to School Fund	12,134,545	12,440,000	12,509,218	12,509,218	12,692,985	12,342,985	(166,233)	-1.3%
Transfer to Cafeteria Fund	-	-	-	-	-	-	-	#DIV/0!
Transfer to Economic Dev. Fund	80,000	80,000	80,000	80,000	80,000	80,000	-	0.0%
Transfer To Debt Service Fund	1,905,724	2,103,742	2,103,742	2,103,742	2,102,879	2,102,879	(863)	0.0%
Transfer to Water/Sewer Fund	83,190	90,910	90,910	100,000	110,850	110,850	19,940	21.9%
--SUB TOTAL--								
--TOTAL DEPARTMENT--	16,089,845	18,477,652	18,094,287	18,198,060	18,815,241	18,129,012	34,725	0.2%
- ** TRANSFERS TO OTHER FUNDS **	**16,089,845**	**18,477,652**	**18,094,287**	**18,198,060**	**18,815,241**	**18,129,012**	**34,725**	**0.2%**
TOTAL TRANSFERS TO OTHER FUNDS	**16,089,845**	**18,477,652**	**18,094,287**	**18,198,060**	**18,815,241**	**18,129,012**	**34,725**	**0.2%**
GENERAL FUND	**25,534,288**	**28,789,123**	**28,478,723**	**27,594,166**	**30,009,077**	**28,369,042**	**(109,681)**	**-0.4%**

General Fund Revenues **

DESCRIPTION	Total Received FY 2019	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2020 Thru 3/20	FY 2020 Projected	Projected FY 21	Budget Change $	%
Current Taxes	6,266,980.39	6,300,000	6,300,000	6,299,217.99	6,362,846	6,365,000	65,000	1.0%
Delinquent Taxes	298,497.85	250,000	250,000	173,967.51	248,525	250,000	-	0.0%
** REAL PROPERTY TAXES **	6,565,478.24	6,550,000	6,550,000	6,473,185.50	6,611,371	6,615,000	65,000	1.0%
Current Taxes on Real Property	13,459,697.33	13,949,589.00	13,949,589.00	13,757,889.23	13,757,889	13,818,838	(130,751)	-0.9%
** PUBLIC SERVICE PP & RE **	13,459,697.33	13,949,589	13,949,589	13,757,889.23	13,757,889	13,818,838	(130,751)	-0.9%
Current Taxes	1,405,486.34	1,360,000.00	1,360,000.00	1,420,719.14	1,503,406	1,486,801	126,801	9.3%
Delinquent Taxes	80,406.87	75,000.00	75,000.00	57,399.60	62,391	75,000	-	0.0%
Delinquent Prior Personal Prop Tax	2,556.81	2,000.00	2,000.00	-	-	1,000	(1,000)	-50.0%
** PERSONAL PROPETY TAXES **	1,488,450.02	1,437,000	1,437,000	1,478,118.74	1,565,797	1,562,801	125,801	8.8%
Penalties All Property Taxes	44,877.06	45,000.00	45,000.00	38,926.07	48,658	45,000	-	0.0%
Interest All Property Taxes	75,339.23	70,000.00	70,000.00	40,124.56	57,321	70,000	-	0.0%
** PENALITIES AND INTEREST **	120,216.29	115,000	115,000	79,050.63	105,978	115,000	-	0.0%
**** GENERAL PROPERTY TAXES **	**21,633,841.88**	**22,051,589**	**22,051,589**	**21,788,244.10**	**22,041,036**	**22,111,639**	**60,050**	**0.3%**
Town of Claremont				1,046.44				
Town of Dendron				728.15				
Town of Surry				1,325.49				
Surry County	502,908.63	400,000.00	400,000.00	441,632.79	566,196	450,000	50,000	12.5%
* LOCAL SALES AND USE TAX *	502,908.63	400,000	400,000	444,732.87	566,196	450,000	50,000	12.5%
Tax on Recordation & Wills	71,985.88	60,000.00	60,000.00	43,294.88	60,000	60,000	-	0.0%
RECORDATION & WILLS TAXES	71,985.88	60,000	60,000	43,294.88	60,000	60,000	-	0.0%
2017 Business Licenses		0	0	43.46	43	-	-	
2018 Business Licenses	14,089.72	0	0	39.96	40	-	-	
2019 Business Licenses	381,689.85	0	0	10,903.49	10,903	-	-	
2020 Business Licenses		95,000.00	95,000.00	256,845.61	256,846	95,000	-	
2021 Business Licenses								
** BUSINESS LICENSE TAXES **	395,779.57	95,000	95,000	267,832.52	267,833	95,000	-	0.0%
Utility Consumption Ta	20,040.77	20,000.00	20,000.00	14,720.92	20,166	20,000	-	0.0%
** FRANCHISE LICENSE TAXES **	20,040.77	20,000	20,000	14,720.92	20,166	20,000	-	0.0%
Vehicle Licenses	135,484.28	135,000.00	135,000.00	119,554.84	131,379	135,000	-	0.0%
** MOTOR VEHICLE LICENSES **	135,484.28	135,000	135,000	119,554.84	131,379	135,000	-	0.0%

General Fund Revenues **

DESCRIPTION	Total Received FY 2019	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2020 Thru 3/20	FY 2020 Projected	Projected FY 21	Budget Change $	Budget Change %
Meals Tax		0.00	0.00	0.00	-	80,000		
MEALS TAX		-	-	-	-	80,000	80,000	#DIV/0!
**** OTHER LOCAL TAXES **	**1,126,199.13**	**710,000**	**710,000**	**890,136**	**1,045,573**	**840,000**	**130,000**	**18.3%**
Dog License Fees	3,820.00	3,400.00	3,400.00	3,350.00	3,602	3,400	-	0.0%
* ANIMAL LICENSE *	3,820.00	3,400	3,400	3,350.00	3,602	3,400	-	0.0%
Zoning Advertisment Fee (Planning)		0	0	150.00	150			
Zoning and Subdivision Permits	3,150.00	1,500.00	1,500.00	2,900.00	3,867	1,500	-	0.0%
Building Permits	26,400.86	15,000.00	15,000.00	9,673.92	12,899	15,000	-	0.0%
Electrical Permits	8,177.58	4,000.00	4,000.00	3,384.44	4,513	4,000	-	0.0%
Plumbing Permits	1,812.37	1,000.00	1,000.00	1,409.75	1,880	1,000	-	0.0%
Wetlands Application Fees	300			0.00	-		-	#DIV/0!
BZA Fees	800	500	500	600.00	800	500	-	0.0%
Mechanical Permits	7,229.53	3,000.00	3,000.00	2,617.76	3,490	3,000	-	0.0%
Conditional Use Permits	350	-	-	0.00	-	-	-	#DIV/0!
Planning Dept County Land Ordinanc	275	-	-	0.00	-	-	-	#DIV/0!
Rezoning Request Fee	850	700	700	1,300.00	1,733	700	-	0.0%
Demolition Building Inspector	0	-	-	0.00	-	-	-	#DIV/0!
Building Permit 1% Surcharge	-871.11	-700	-700	-385.82	(514)	(700)	-	0.0%
Planning Dept Map Zoning	510	700	700	190.00	253	700	-	0.0%
Zoning and Building Application	1,960.00	2,100.00	2,100.00	1,960.00	2,613	2,100	-	0.0%
Site Plan Review	1,235.00	1,000.00	1,000.00	600.00	800	1,000	-	0.0%
Land Disturbance Permit	300	300	300	1,500.00	2,000	300	-	0.0%
E-911 Address	0	-	-	0.00	-	-	-	#DIV/0!
Grass Cutting	211.2	-	-	0.00	-	-	-	#DIV/0!
Building Inspection-Reinspected	0	100	100	25.00	33	100	-	0.0%
Building Permits Renewal Fee	280	100	100	40.00	53	100	-	0.0%
Building Permit Penalty	1,100.00	100	100	1,100.00	1,467	100	-	0.0%
** PERMITS AND OTHER LICENCES **	54,070.43	29,400.00	29,400.00	27,065.05	36,036.73	29,400.00	-	0.0%
**** PERMITS PRIV FEES & REG LIC *	**57,890.43**	**32,800**	**32,800**	**30,415.05**	**39,639**	**32,800**	**-**	**0.0%**
Court Fines & Forfeitures								

General Fund Revenues **

DESCRIPTION	Total Received FY 2019	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2020 Thru 3/20	FY 2020 Projected	Projected FY 21	Budget Change $	%
Court Fines & Forfeitures	59,254.37	45,000.00	45,000.00	27,208.40	36,278	40,000	(5,000)	-11.1%
Court Fines & Forfeitures	59,254.37	45,000	45,000	27,208.40	36,278	40,000	(5,000)	-11.1%
Court Fines & Forfeitures	**59,254.37**	**45,000**	**45,000**	**27,208.40**	**36,278**	**40,000**	**(5,000)**	**-11.1%**
EVB Bank,Surry	423,395.86	400,000.00	400,000.00	158,987.72	227,125	125,000	(275,000)	-68.8%
* REVENEUE FROM USE OF MONEY *	423,395.86	400,000	400,000	158,987.72	227,125	125,000	(275,000)	-68.8%
VPA Rent	21,112.00	19,488.00	19,488.00	12,992.00	19,488	19,488	-	0.0%
SSGIA Rent	-	-	-	-	-	-	-	#DIV/0!
District 19 Rent	14,340.00	14,340.00	14,340.00	10,755.00	14,340	14,340	-	0.0%
Use of other county property	2,550.00	0	0	2,450.00	2,450	-	-	#DIV/0!
Health Department Rent-State	28,797.96	28,798.00	28,798.00	21,598.47	28,798	28,798	-	0.0%
Tower Lease Revenue		15,900.00	15,900.00	-				
** Revenue From Use of Property	66,799.96	78,526.00	78,526.00	47,795.47	65,075.96	62,626.00	(15,900)	-20.2%
**** REV FROM USE OF MONEY & PROP**	**490,195.82**	**478,526**	**478,526**	**206,783.19**	**292,201**	**187,626**	**(290,900)**	**-60.8%**
** CHARGES FOR SERVICES **								
** COURT COSTS **								
Commonwealth's Attorney Fees	1,798.61	1,000.00	1,000.00	782.68	1,044	1,000	-	0.0%
Sheriff's Fees	491.17	150	150	299.17	399	150	-	0.0%
Transfer Fees	323.77	300	300	251.77	336	300	-	0.0%
Grantor Tax	13,074.84	13,000.00	13,000.00	14,979.54	19,973	15,000	2,000	15.4%
CH Maintenance Fees-CC	129.85	200	200	93.58	125	200	-	0.0%
Local Costs	2,812.00	2,500.00	2,500.00	2,650.50	3,534	2,500	-	0.0%
Local Interest	675.75	500	500	465.24	620	500	-	0.0%
CH Security Fees	14,754.14	10,000.00	10,000.00	6,581.17	8,775	10,000	-	0.0%
DNA Fee - Circuit Court	57	0	0	62.45	83	-	-	#DIV/0!
Gen Dist. CH Blood Test/DNA Fee	15	0	0	25.00	33			
Administrative/Warrant Fee	119	200	200	-	-	-	(200)	-100.0%
Set Off Debt ADM FEE	144.8	500	500	44.93	60	-	(500)	-100.0%
Clerk Surplus from sale of prope	10,127.46	-	-	0.00	-	-	-	#DIV/0!
CC Clerk Copies	3,426.62	4,200.00	4,200.00	3,185.33	4,247	4,200	-	0.0%

General Fund Revenues **

DESCRIPTION	Total Received FY 2019	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2020 Thru 3/20	FY 2020 Projected	Projected FY 21	Budget Change $	%
GDC Jail Admission Fees	175	100	100	176.28	235	100	-	0.0%
CH Maintenance Fees-GDC	3,142.72	2,500.00	2,500.00	1,548.05	2,064	2,500	-	0.0%
DMV Admin Fee	19,638.15	14,500.00	14,500.00	8,463.45	11,285	14,500	-	0.0%
Clerk of Court Jail Admission Fee	0	-	-	0.00	-	-	-	#DIV/0!
Clerk of Circuit Crt Wills & Admin	3.8	0	0	5.70	8	-	-	#DIV/0!
** COURT COSTS **	70,909.68	49,650	49,650	39,614.84	52,820	50,950	1,300	2.6%
Trash Removal Services	15,834.13	-	-	-	-	-	-	#DIV/0!
Recycling Proceeds	10,073.45	0	0	5,893.10	7,857	6,000	6,000	#DIV/0!
** CHARGES FOR SANITATION/WASTE	25,907.58	-	-	5,893.10	7,857	6,000	6,000	#DIV/0!
Sales	-	-	-	-	-	-	-	#DIV/0!
Vendor Fees	750.00	500	500	25.00	500	500	-	0.0%
CHARGES - FARMERS MARKET	750.00	500	500	25.00	500	500	-	0.0%
Parks and Recreation Rent	16,682.00	15,000.00	15,000.00	11,597.00	15,463	16,000	1,000	6.7%
Parks and Recreation Fees	4,550.00	4,000.00	4,000.00	5,190.00	6,920	4,000	-	0.0%
Parks and Recreation Donations	-	-	-	-	-	-	-	#DIV/0!
Parks & Recreation Trip	695	5,000.00	5,000.00	585.00	780	1,000	(4,000)	-80.0%
** CHARGES FOR PARKS & REC **	21,927.00	24,000	24,000	17,372.00	23,163	21,000	(3,000)	-12.5%
**** CHARGES FOR SERVICES **	**119,494.26**	**74,150**	**74,150**	**62,904.94**	**84,340**	**78,450**	**4,300**	**5.8%**
Community Wellness Program (Obic	25,000.00							
Xerox Copies	343.91	350	350	60.25	80	100	(250)	-71.4%
Insurance Refunds	9,900.40	0	1,680.50	31,317.70	31,318	-	(1,681)	-100.0%
OOY-Donation/G#179-Workforce/Car	-			21,252.00	21,252		-	#DIV/0!
Sheriff's Department Donations	3,347.00			3,707.78	3,708		-	#DIV/0!
IRS Sale Proceeds	-	-	-	-	-	-	-	#DIV/0!
Office on Youth Misc. Funds		-	-		-	-	-	#DIV/0!
Niagara Grant	-			10,000.00	10,000		-	#DIV/0!
John Tyler Mini Grant	3,973.37			-	-		-	#DIV/0!
Vending Machine Sales	794.50	850	850	1,109.00	1,479	850	-	0.0%
Ambulance Billing	193,470.62	190,000.00	190,000.00	119,161.89	172,698	198,000	8,000	4.2%
Marina Revenue	48,000.00	48,000.00	48,000.00	37,000.00	52,000	52,000	4,000	8.3%
Marina Fuel Sales	6,255.80	4,000.00	4,000.00	15,805.39	21,074	20,000	16,000	400.0%

General Fund Revenues **

DESCRIPTION	Total Received FY 2019	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2020 Thru 3/20	FY 2020 Projected	Projected FY 21	Budget Change $	%
Marina Boat Slip Payments	1,324.91	1,000.00	1,000.00	1,789.14	2,386	2,500	1,500	150.0%
EZ Pass Transponder Sales	1,120.00	825	825	805.00	1,073	500	(325)	-39.4%
Credit Card Fees	3,075.31	3,000.00	3,000.00	3,348.07	4,464	3,500	500	16.7%
Tax Pyr Over/Shorts	32.76	0	0	22.55	30	-	-	
Judgement Filing Fee Gen Dist Cour	-			-	-		-	
Miscellaneous Revenue	5,216.67	1,000.00	1,000.00	4,359.90	5,813	1,000	-	0.0%
** MISCELLANEOUS REVENUE **	301,855.25	249,025	250,706	249,738.67	327,375	278,450	27,745	11.1%
**** MISCELLANEOUS REVENUE **	**301,855.25**	**249,025**	**250,706**	**249,738.67**	**327,375**	**278,450**	**27,745**	**11.1%**
Dept of Health Yr End Settlement-S				-	-		-	
Health Insurance Premiums	12,123.66	0	0	7,331.10	9,775	-	-	
Care of Animals	1,154.70	200	200	1,722.00	2,296	1,000	800	400.0%
Recovered Cost - Miscellaneous	3,700.95	0	0	30,209.48	30,209	-	-	
Court Ordered Restitution	105	0	0	40.00	53	-	-	
** RECOVERED COSTS **	17,084.31	200	200	39,302.58	42,334	1,000	800	400.0%
**** Recovered Costs **	**17,084.31**	**200**	**200**	**39,302.58**	**42,334**	**1,000**	**800**	**400.0%**
Payment in lieu of taxes	360.00	300	300	-	360	360	60	20.0%
** PAYMENT IN LIEU OF TAXES **	360.00	300	300	-	360	360	60	20.0%
**** PAYMENT IN LIEU OF TAXES **	**360.00**	**300**	**300**	**-**	**360**	**360**	**60**	**20.0%**
LOCAL REVENUE SOURCES	**23,806,175.45**	**23,641,590**	**23,643,271**	**23,294,732.96**	**23,909,136**	**23,570,325**	**(72,946)**	**-0.3%**
State ABC Profits		-	-		-	-	-	
Tax on Deeds	-	-	-	-	-	-	-	
Rolling Stock	95.13	-	-	31.10	31	-	-	
Mobile Home Titling	19,228.80	10,000.00	10,000.00	16,959.24	16,959	10,000	-	0.0%
Recordation Taxes	22,834.89	20,000.00	20,000.00	11,249.43	20,000	15,000	(5,000)	-25.0%
Auto Rental Tax	139.24	0	0	546.48				
PPTRA	677,907.13	677,907.00	677,907.00	644,011.78	677,907	677,907	-	0.0%
Communication Sales & Use Tax	43,587.53	45,000.00	45,000.00	31,917.09	42,000	40,000	(5,000)	-11.1%
DMV Animal Friendly Plates	259.54	-	-	93.02	93	-	-	
FEMA Reimbursement -- Irene	0	-	-	-	-	-	-	

General Fund Revenues **

DESCRIPTION	Total Received FY 2019	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2020 Thru 3/20	FY 2020 Projected	Projected FY 21	Budget Change $	%
ABC, Wine, Rolling Stock, etc	764,052	752,907	752,907	704,808.14	756,990	742,907	(10,000)	-1.3%
**** NON-CATEGORICAL AID ****	**764,052.26**	**752,907**	**752,907**	**704,808.14**	**756,990**	**742,907**	**(10,000)**	**-1.3%**
Commonwealth Atty St Reimbursement	166,987.06	172,187.00	172,187.00	128,477.07	172,187	172,187	-	0.0%
** COMMONWEALTH'S ATTORNEY **	166,987.06	172,187	172,187	128,477.07	172,187	172,187	-	0.0%
Sheriff Dept State Reimbursement	475,056.98	490,876.00	490,876.00	346,915.74	490,876	490,876	-	0.0%
** SHERIFF **	475,056.98	490,876	490,876	346,915.74	490,876	490,876	-	0.0%
Office Equipment St Reimb Commiss	75,873.78	78,653.00	78,653.00	57,051.73	78,653	78,653	-	0.0%
** COMMISSIONER OF REVENUE **	75,873.78	78,653	78,653	57,051.73	78,653	78,653	-	0.0%
Treasurer State Reimbursement	65,042.40	67,301.00	67,301.00	52,829.30	67,301	67,301	-	0.0%
** TREASURER **	65,042.40	67,301	67,301	52,829.30	67,301	67,301	-	0.0%
SBE Reimbursement	35,755.00	37,663.00	37,663.00	-	37,663	37,663	-	0.0%
** REGISTRAR/ELECTORIAL BOARDS *	35,755.00	37,663	37,663	-	37,663	37,663	-	0.0%
Clerk of Court State Reimbursement	178,861.89	162,071.00	162,071.00	125,234.35	162,071	162,071	-	0.0%
Tech Service Inv EDI					-		-	
					-			
** CLERK OF CIRCUIT COURT **	178,861.89	162,071	162,071	125,234.35	162,071	162,071	-	0.0%
****** SHARED EXPENSES ******	**997,577.11**	**1,008,751**	**1,008,751**	**710,508.19**	**1,008,751**	**1,008,751**	**-**	**0.0%**
State and Local Hospitalization					-		-	
Bullet Proof Vest Grant					-		-	
DMV Selective Enforcement Grant					-		-	
** WELFARE **	-			-	-		-	
DCJS Victim/Witness Grant	16,148.07	70,000.00	70,000.00	15,326.47	70,000	70,000	-	0.0%
Fire Programs Fund	21,335.00	20,607.00	20,607.00	22,450.00	22,450	22,450	1,843	8.9%
Radiological Emerg Prep Funds	30,000.00	30,000.00	30,000.00	30,000.00	30,000	30,000	-	0.0%
Sheriff Dept DMV Grant	0.00	0	12,500.00	7,602.82	7,603			
Litter Control	6,207.00	6,038.00	6,038.00	4,883.00	4,883	4,883	(1,155)	-19.1%
VJCCCA	6,585.00	6,585.00	6,585.00	4,938.00	6,585	6,585	-	0.0%
Dept Crim Jus-Loc Law Enforce BGrn	0.00	-	-	-	-	-	-	
4 for Life	16,319.68	8,125.00	8,125.00	-	-	8,125	-	0.0%
Va Bus Ready Sites Prog Grant	0	-	-	-	-	-	-	

General Fund Revenues **

DESCRIPTION	Total Received FY 2019	FY 2020 Adopted Budget	FY 2020 Amended Budget	FY 2020 Thru 3/20	FY 2020 Projected	Projected FY 21	Budget Change $	%
E-911 Wireless Funds	41,121.07	45,000.00	45,000.00	31,904.16	40,000	40,000	(5,000)	-11.1%
VBRSP Grant	0.00							
Virginia Rules Camp	4,681.02	0	0	4,996.34	4,996			
Disaster Relief Funds	-			-	-		-	
** Other Categorical Aid **	142,396.84	186,355	198,855	122,100.79	186,517.16	182,043.00	(4,312.00)	-2.2%
Records Presevation Grant (CCC)	12,945.00	-	-	12,693.50	12,694	-	-	
Records Presevation Grant (CCC)	12,945.00	-	-	12,693.50	12,694	-	-	
** CATEGORICAL AID **	-			-	-		-	
**** CATEGORICAL AID ****	**155,341.84**	**186,355**	**198,855**	**134,794.29**	**199,210.66**	**182,043.00**	**(4,312.00)**	**-2.2%**
STATE REVENUE SOURCES	**1,916,971.21**	**1,948,013**	**1,960,513**	**1,550,110.62**	**1,964,952**	**1,933,701**	**(26,812)**	**-1.4%**
DCJS Victim/Witness Grant	48,446.17	-	-	-	-	-	-	
DEQ Grant BMP Database	-	-	-	-	-	-	-	
Bullet Proof Vest Grant	-	-	-	-	-	-	-	
Fed Emerg Managemnt Disaster Isabe	12,292.82	-	-	-	-	-	-	
Summer Nutrition Program		4,000.00	4,000.00	-	-	-	(4,000)	-100.0%
DCJS LLEBG		0	3,706.00	-	-	-	(3,706)	-100.0%
Policing in 21st Cent Grant				-	-			
** PUBLIC SAFETY **	60,738.99	4,000	7,706	-	-	-	(7,706)	-100.0%
**** CATEGORICAL AID ****	**60,738.99**	**4,000**	**7,706**	**-**	**-**	**-**	**(7,706)**	**-100.0%**
FEDERAL REVENUE SOURCES	**60,738.99**	**4,000**	**7,706**	**-**	**-**	**-**	**(7,706)**	**-100.0%**
Fund Balance		3,195,520.00	2,772,815.22	-	2,772,815	2,865,016	92,201	3.3%
--FUND TOTAL--	**25,783,885.65**	**28,789,123**	**28,384,305**	**24,844,843.58**	**$ 28,646,903**	**$ 28,369,042**	**$ (15,263)**	**-0.1%**