

1. 7:00 P.M. Virtual Meeting Instructions

Documents:

[INSTRUCTIONS FOR ATTENDING THE BOS VIRTUAL MEETINGS.PDF](#)

2. 7:00 P.M. Final Agenda 5-7-2020

Documents:

[BOSM AGENDA 5-7-2020 UPDATED 5-6-2020 FINAL .PDF](#)

3. 7:00 P.M. Agenda Packet 5-7-2020 Final

Documents:

[BOSM AGENDA PACKET 5-7-2020 FINAL .PDF](#)

4. 7:00 P.M. FYI: Late Item Added - Blackwater Regional Library Report
FYI: This item is informational only. Update from the Blackwater Regional Library for March 2020.

Documents:

[BLACKWATER REGIONAL LIBRARY BOARD REPORT MARCH 2020
COUNTYCITY ADMIN.PDF](#)

Instructions for attending Virtual Board of Supervisors Meetings

Surry County Public Virtual Meeting Room

Please join our meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/447043917>

You can also dial in using your phone.

United States (Toll Free): [1 877 568 4106](tel:18775684106)

United States: [+1 \(571\) 317-3129](tel:+15713173129)

Access Code: 447-043-917

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/447043917>

Please remember to mute your computer, tablet, or smartphone during the meeting. This will prevent feedback and unnecessary background noise from interrupting the meeting.

****Public Comments can be emailed to: comments@surrycountyva.gov ****

Please email your public comments to: comments@surrycountyva.gov **ONE HOUR** prior to the meeting. Comments will be compiled electronically and forwarded to all Board Members and the County Administrator.

A recording of the electronic meeting will be posted to the County website once available.



**BOARD OF SUPERVISORS VIRTUAL MEETING AGENDA
MAY 7, 2020 – 7:00 PM**

A virtual meeting of the Surry County Board of Supervisors held remotely as an effort to safely conduct county business while maintaining the order of the Governor of Virginia to adhere to safe social distancing practices.

Invocation

Call to Order / Moment of Silence / Pledge of Allegiance/ Agenda Adoption / Roll Call

Consent Items

1. Meeting Minutes: February 20, 2020; February 24, 2020; March 5, 2020 5PM; March 5, 2020 7PM
2. Resolution 2020-08: National EMS Week
3. Resolution 2020-09: Business Appreciation Month

New Business

1. COVID 19 Small Business Assistance Grant

Presentations

1. Economic Impact Analysis of Proposed Spring Grove Solar III - Solar Discussion - Urban Grid (updates to follow once provided- 5-5-2020)

Reports

1. Department Updates for May 2020 (informational only)
2. Commissioner of Revenue Update: State Income Tax Filing Date Extended

Citizens Comments

1. Email your citizen comments to comments@surrycountyva.gov and they will be compiled and distributed to all Board members after the meeting.

Board Comments

County Administrator's Report

For Your Information

1. Public Hearing Participating Instructions: Those wishing to speak during public comments at the May 15, 2020 Board Meeting should email comments@surrycountyva.gov as an RSVP prior to the meeting. In the email please include: First and Last Name, as well as your district.

Adjournment



**BOARD OF SUPERVISORS VIRTUAL MEETING AGENDA
MAY 7, 2020 – 7:00 PM**

A virtual meeting of the Surry County Board of Supervisors held remotely as an effort to safely conduct county business while maintaining the order of the Governor of Virginia to adhere to safe social distancing practices.

Instructions for attending BOS Virtual Meetings and submitting Public Comments

- 1 Virtual Meeting Instructions
Informational

Documents:

[Instructions for attending the BOS virtual meetings.pdf](#)

Invocation

Call to Order / Moment of Silence / Pledge of Allegiance/ Agenda Adoption / Roll Call

Consent Items

- 1 Meeting Minutes: February 20, 2020, February 24, 2020, March 5, 2020 5PM Work Session, March 5, 2020 7PM Regular Session
Review and Approve

Documents:

[BOS Retreat 2-20-2020 Minutes Draft.pdf](#)

Documents:

[BOS Retreat 2-24-2020 Minutes Draft .pdf](#)

Documents:

[BOSM WS 3-5-2020 Minutes Draft .pdf](#)

Documents:

[BOSM 3-5-2020 Minutes 7PM Draft .pdf](#)

- 2 Resolution 2020-08: National EMS Week
Review and Approve

Documents:

[National EMS Week May 2020 Draft 5-4-2020.pdf](#)

- Resolution 2020-09: Business Appreciation Month
Review and approve

Documents:

[Resolution 2020-09 Business Appreciation Month 5-4-2020.pdf](#)

New Business

- 1 COVID 19 Small Business Assistance Grant
Review and Approve

Documents:

[Guide to Conquering a Business Crisis.pdf](#)

Documents:

[Rivertime Seafood SBDC Article.docx](#)

Presentations

- 1 Economic Development Revenue Sharing Agreement Proposal Presentation by:
Urban Grid
Review

Reports

- 1 Department Updates (FYI only)
Review

Documents:

[Department Reports May 2020.pdf](#)

- 2 Commissioner of Revenue Update: State income tax filing date extended
Review

Documents:

[State Income Tax Filing Extension.pdf](#)

Citizens Comments *Email comments to comments@surrycountyva.gov and they will be compiled and distributed to all board members after the meeting.*

Board Comments

County Administrator's Report

For Your Information

- 1 Public Hearing Participation Instructions
Review

Documents:

[Instructions for attending the BOS virtual meetings.pdf](#)

Adjournment

Instructions for attending Virtual Board of Supervisors Meetings

Surry County Public Virtual Meeting Room

Please join our meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/447043917>

You can also dial in using your phone.

United States (Toll Free): [1 877 568 4106](tel:18775684106)

United States: [+1 \(571\)317-3129](tel:+15713173129)

Access Code: 447-043-917

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/447043917>

Please remember to mute your computer, tablet, or smartphone during the meeting. This will prevent feedback and unnecessary background noise from interrupting the meeting.

****Public Comments can be emailed to: comments@surrycountyva.gov ****

Please email your public comments to: comments@surrycountyva.gov **ONE HOUR** prior to the meeting. Comments will be compiled electronically and forwarded to all Board Members and the County Administrator.

A recording of the electronic meeting will be posted to the County website once available.

Instructions for Public Hearing Comments:

Those wishing to speak during public comments should email comments@surrycountyva.gov as an RSVP prior to the meeting. In the email please include: First & Last Name, and District.

VIRGINIA: A SCHEDULED RETREAT OF THE SURRY COUNTY BOARD OF SUPERVISORS HELD IN THE BOARDWALK CONFERENCE ROOM OF SMITHFIELD STATION LOCATED AT 415 SOUTH CHURCH STREET, SMITHFIELD, VA 23430 ON THURSDAY, FEBRUARY 20, 2020 AT 8:45 A.M.

PRESENT: SUPERVISOR ROBERT ELLIOTT, JR.
SUPERVISOR JUDY LYTTLE
SUPERVISOR KENNETH HOLMES
SUPERVISOR WILLIAM (TIM) CALHOUN

ABSENT: SUPERVISOR MICHAEL DREWRY

ALSO

PRESENT: MS. MELISSA ROLLINS, ACTING COUNTY ADMINISTRATOR

RETREAT FACILITATOR: MS. KATHLEEN GUZI, PUBLIC ENTITY SPECIALIST, VIRGINIA ASSOCIATION OF COUNTIES

WELCOME AND INTRODUCTIONS

Chairperson Elliott began the retreat with welcome and introductions. Ms. Kathleen Guzi, Public Entity Specialist, Virginia Association of Counties introduced herself and discussed the purpose, intention, and goals of the retreat.

AGENDA, AGENDA PACKET, TOPICS OF DISCUSSION, AND NOTES

The retreat agenda, agenda packet, topics of discussion, and notes are attached as an integral component of these minutes.

ADJOURNMENT

The retreat ended early due to inclement weather. The retreat on Friday, February 21, 2020 is re-scheduled to Monday, February 24, 2020 and will be held at the Dendron Parks and Recreation building located at 2850 Rolfe Highway, Dendron, Virginia 23839 from 9:00 A.M. to 5:00 P.M.



Surry COUNTY BOARD OF SUPERVISORS

2020 RETREAT AGENDA

Smithfield Station

February 20-21, 2020

Time	Item	Day 1, Thursday, February 20, 2020
8:45-9:00 AM		Welcome & Introductions, Chairman Elliott
9:00-9:15 AM		Overview of Retreat Session, Kathleen Guzi <i>Public Entity Specialist, VA Association of Counties</i>
		Setting of Goals
9:15-10:15 AM		Environmental Scan: Board Members
10:15-10:45 AM		Environmental Scan: The County`
10:50-11:00 AM		BREAK
11:00-12:15 AM		Environmental Scan: The County, continued
12:15- 1:00 PM		<i>LUNCH – (Served in the Conference Room)</i>
1:00-2:15 PM		Environmental Scans Continued
2:15-2:45 PM		Environmental Scans Wrap Up (Vision & Mission) Next Steps
2:45-3:00 PM		BREAK
3:00 -5:00 PM		Discussion Items – BOARD MEMBERS Code of Ethics Other – TBD
5:30-6:30 PM		DINNER (Will be Delivered to the Conference Room)

CONTINUE TO FEBRUARY 21, 2020

Time	Item	Day 2, Friday, February 21, 2020
9:00 AM	Welcome, Introductions, Purpose (Chairman Elliott)	
	<u>Purpose</u>	<ul style="list-style-type: none"> • Team building • Discussion of specific issues, challenges and/or highlights for each departments • To engage in dialogue between supervisors and department heads
9:15 AM	M. Rollins:	Surry County Accomplishments – 2015-2020 (15 minutes)
		Board of Supervisors & Departmental Engagement Discussions
9:30 AM	W. Saunders:	Dept. of Planning & Community Development (20 minutes)

9:50 AM C. Swindell: Mid-Year Financial Report & Financial Trends Update (20 minutes)
10:15 AM S. Williams: Building Inspections (15 minutes)
10:30 AM M. Vargo: Animal Control (15 minutes)
10:45 AM R. Phelps: Emergency Services (20 minutes)
11:10 AM 15 minute Break
11:30 AM S. Jones: Parks & Recreation (15 minutes)
11:45 AM L. Stone: Dept. of Youth & Family Resources (15 minutes)

12:15 PM: Break for Lunch – Lunch Will Be Delivered to the Conference Room

1:00 PM L. White: Virginia Cooperative Extension (15 minutes)
1:20 PM H. Slade: Dept. of Solid Waste & Recycling (15 minutes)
1:40 PM R. Woodard: Maintenance (15 minutes)
2:00 PM D. Brown: Information Technology (15 minutes)
2:15 PM 15 minute Break

2:30 – 3:45 PM. Social Services, Registrar & Constitutional Officers

3:45 PM D. Harrison: Economic Development (15 minutes)
4:00 PM Comments from the Board of Supervisors

Stable Schools: Graduation Rate, All Schools Accredited

Location: Proximity

Highways, Airports, Port, Hampton Roads

Economic Development

Western & Southern Areas: Development Potential

Access Development Potential

Water

Boat Ramp (5 years in the making)

River Based Economic Development/Tourism

Surry Seafood

Waterway - -Access business

HEAL Campaign: Healthy Eating and Active Living

Wind Turbines

Parts, Repair Business Potential

Agriculture

Changing from Large Farms to Small Farms

Niche Farming

School - specialized farming

Sweet Potatoes, Mushrooms

Winery

Berries - -Pumpkins: Adds activities for residents and tourists

Fruit Orchards – Cidery: Adds activities for residents and tourists

Trees – Lumber

Profile District

Conduct Town Hall Meetings

Inventory – Education

Regional Econ Deve

BOS

Foreign Communities

Video Businesses

Telling our Story

Additional Opportunities

Tourism
Educate - -Inform Citizens
Media
Communication
Communication with School System and Community
History
Educate - Surry
Internships with Dominion Energy
Contact?
Potential Economic Development: Mega Site in Sussex
Impact on Rt 460?

Weaknesses/Obstacles

Fiscal?? Perceived vs Reality
Road Improvements: Rt 10, Rt 31 and Rt 40
Strip Development
Transportation for Seniors
Live Alone
Hard to gain access to transportation: food
WAT: 1- 2 trips a month to get out
Challenges once you arrive
Ridership?
Cost?

Trends: Population, Financial, Community: Citizen Needs and Services, Economic Development, Land Use

Population Trends

Aging

Declining, especially school age children

Folks Coming into the County: Empty Nesters, Retirement Age

They are used to traveling outside of County for Services

Healthcare Challenges

Regionalism – Increasing

Riverside Regional Jail

Hampton Roads Solid Waste Authority

Hampton Roads Sanitary District

Towns

Building and Land Use

Utilities in Good Shape, except need Natural Gas

Historical Review Board

Recent major subdivisions did not get off the ground completely

Residential Development Clustered near Ferry, River: Water View

Expensive

Development is Near/Around Towns vs Traffic Patterns

Development is scattered around

Abandoned Homes - - Blight (weakness)

Community

Loss of Community Centers: convenience stores, basic services

What Do We Hear From Citizens, What do They Request?

Recreation: Health and Wellness, workout facility
Community Gaps: Food Access, Rx
Vacant School Building: convert to Recreation/Community Centers?
Location to Powerplant?
Emergency Operations – Volunteer Rescue Squad – 911 Call Center: new building
Needed to move out of Dominion Power’s Emergency Evacuation Zone
Ferry Transport - - Emergencies
Broadband: Last Mile, Fiber to Home: County-wide; very successful in Obtaining grant funding, matching with local funds

What Do We Want to Keep/Preserve?

Family Roots	Rural Nature
Sense of Serenity	Directed/Controlled Growth
Expand on what we have	Strong Work Ethic
HRSD: a good move	Low Crime
Sense of Security	

What Do We Want to Change/Improve upon?

Transportation
VDOT Change Rt 10
Rt 10 – Housing Only
Could be open for Development
Rt 460 - Southern
Building Issues – Swamp
Lots of Traffic
Not A Divided Highway
Opportunity: Cooperation

- Expand Rt 10 and Rt 40
- Need access to Major thoroughfares
- Property Owners may be reluctant
- Politics: Access to State \$
- Look at Prince George County: Rolls Royce and its impact
- Want a Crossroads
- Metro Areas - - Which Access Sussex – (Down Rt 10)
- Potential Economic Development: Mega Site in Sussex
 - Impact on Rt 460?

Economic Development

- Need Industry – need diversification
- Retail
- Lack of jobs
- Solar Plants: Current, Future
- How many? How much acreage?
- State taxing limits revenue benefits to County
 - How to define what we want/need
 - Comprehensive Plan
- Hog Farms: Current, Future
- Agri-Tourism
 - Outdoor, Recreation, Protecting Forests
- Finding Balance
 - Protected Land – Timber
 - Taxes: potential to increase
 - Ready for Industry

Community

- Entertainment
- 21st Century Communications
- Recent Grants
 - Health-Wellness Assessment
 - Community Partners
- Parks and Recreation – Senior Center Facility?
 - Existing Vacant School Building: within 10 miles of power plant
- Department of Social Services: does a good job with seniors

Power plant is both an opportunity and threat

Taxes

Composite Index

Future

Education:

Dual Enrollment Program

John Tyler CC

Themes Identified with Possible Next Steps

(In no particular priority order)

Community

Economic Development

Education

Fiscal Responsibility

Transportation

Community

Preserve rural nature, sense of serenity and security

Highlight family roots, strong work ethic, low crime rates

Improve Transparency

Improve Communication with Citizens: projects, programs, fiscal matters

District Profiles

Town Hall Meetings

Local Newspaper - -Highlight Recent Activities

Identify areas of service needs to focus on including:

Health and Wellness Facility

Community gaps: Food, Drug store, Community/Neighborhood Store

Identify potential uses for vacant county-ownes buidlings

Identify Additional Entertainment Opportunities

For growing aging population and to attract young people

Continue Broadband efforts

Economic Development

Continue to identify ways to assist the small farms, niche/specialized farming

Continue to identify ways to assist growing agri-tourism industry capitalizing on the natural beauty and amenities of the County

Keep lines of communication with Powerplant open concentrating on current opportunities (e.g. internships) and future activites

Review Comprehensive plan for possible changes affecting ability to locate solar farms in the County.

Work closely with Regional and State partners to identify targeted industries, including those that support County's existing partners (e.g. solar technicians etc.)

Continue Broadband efforts

Identify areas of County that are ripe for development

Education

Continue to work with the Schools to highlight successes including Graduation Rates, Accreditation, Dual Enrollment Program with John Tyler Community College

Continue to work with the Schools and Industry (especially Dominion Energy/Power) to identify internships

Continue to work with the Schools to identify voc tech skills needed by existing and targeted industries/employers

Fiscal Responsibility

Continue to keep stable tax rates while providing quality services for County's citizens

Continue to educate Board and citizens on fiscal matters

Continue to be transparent on fiscal matters

Improve Communication with Citizens on fiscal matters, especially debt

Transportation

Start dialogue on development of short and long term priority plans working with VDOT, regional partners (PDC and individual localities) and state legislators for major roads and corridors in the County including the ferry.

VIRGINIA: A CONTINUED RETREAT OF THE SURRY COUNTY BOARD OF SUPERVISORS HELD IN THE DENDRON PARKS AND RECREATION BUILDING LOCATED AT 2850 ROLFE HIGHWAY, DENDRON, VIRGINIA 23839 ON MONDAY, FEBRUARY 24, 2020 FROM 9:00 A.M. TO 5:00 P.M.

PRESENT: SUPERVISOR ROBERT ELLIOTT, JR.
SUPERVISOR JUDY LYTTLE
SUPERVISOR KENNETH HOLMES
SUPERVISOR WILLIAM (TIM) CALHOUN

ABSENT: SUPERVISOR MICHAEL DREWRY

ALSO
PRESENT: MS. MELISSA ROLLINS, ACTING COUNTY ADMINISTRATOR

WELCOME AND INTRODUCTIONS

Chairperson Elliott began the retreat with welcome and introductions. Ms. Melissa Rollins, Acting County Administrator discussed the purpose, intention, and goals of the retreat.

AGENDA, AGENDA PACKET, TOPICS OF DISCUSSION, AND NOTES

The retreat agenda, agenda packet, topics of discussion, and notes are attached as an integral component of these minutes.

ADJOURNMENT

Ms. Melissa Rollins, Acting County Administrator summarized the topics presented and highlighted future goals. Supervisor Elliott advised of the intention to schedule a future retreat for board members and staff. Supervisor Elliott made a motion to adjourn the work session and all present voted affirmatively.



**Surry COUNTY BOARD OF SUPERVISORS
2020 RETREAT AGENDA**

Smithfield Station
February 20-21, 2020

Time	Item	Day 1, Thursday, February 20, 2020
8:45-9:00 AM		Welcome & Introductions, Chairman Elliott
9:00-9:15 AM		Overview of Retreat Session, Kathleen Guzi <i>Public Entity Specialist, VA Association of Counties</i>
		Setting of Goals
9:15-10:15 AM		Environmental Scan: Board Members
10:15-10:45 AM		Environmental Scan: The County`
10:50-11:00 AM		BREAK
11:00-12:15 AM		Environmental Scan: The County, continued
12:15- 1:00 PM		LUNCH – (Served in the Conference Room)
1:00-2:15 PM		Environmental Scans Continued
2:15-2:45 PM		Environmental Scans Wrap Up (Vision & Mission) Next Steps
2:45-3:00 PM		BREAK
3:00 -5:00 PM		Discussion Items – BOARD MEMBERS Code of Ethics Other – TBD
5:30-6:30 PM		DINNER (Will be Delivered to the Conference Room)

CONTINUE TO FEBRUARY 21, 2020

Time	Item	Day 2, Friday, February 21, 2020
9:00 AM		Welcome, Introductions, Purpose (Chairman Elliott) <u>Purpose</u> <ul style="list-style-type: none"> • Team building • Discussion of specific issues, challenges and/or highlights for each departments • To engage in dialogue between supervisors and department heads
9:15 AM	M. Rollins:	Surry County Accomplishments – 2015-2020 (15 minutes) Board of Supervisors & Departmental Engagement Discussions
9:30 AM	W. Saunders:	Dept. of Planning & Community Development (20 minutes)

- 9:50 AM C. Swindell: Mid-Year Financial Report & Financial Trends Update (20 minutes)
- 10:15 AM S. Williams: Building Inspections (15 minutes)
- 10:30 AM M. Vargo: Animal Control (15 minutes)
- 10:45 AM R. Phelps: Emergency Services (20 minutes)
- 11:10 AM 15 minute Break
- 11:30 AM S. Jones: Parks & Recreation (15 minutes)
- 11:45 AM L. Stone: Dept. of Youth & Family Resources (15 minutes)

12:15 PM: Break for Lunch – Lunch Will Be Delivered to the Conference Room

- 1:00 PM L. White: Virginia Cooperative Extension (15 minutes)
- 1:20 PM H. Slade: Dept. of Solid Waste & Recycling (15 minutes)
- 1:40 PM R. Woodard: Maintenance (15 minutes)
- 2:00 PM D. Brown: Information Technology (15 minutes)

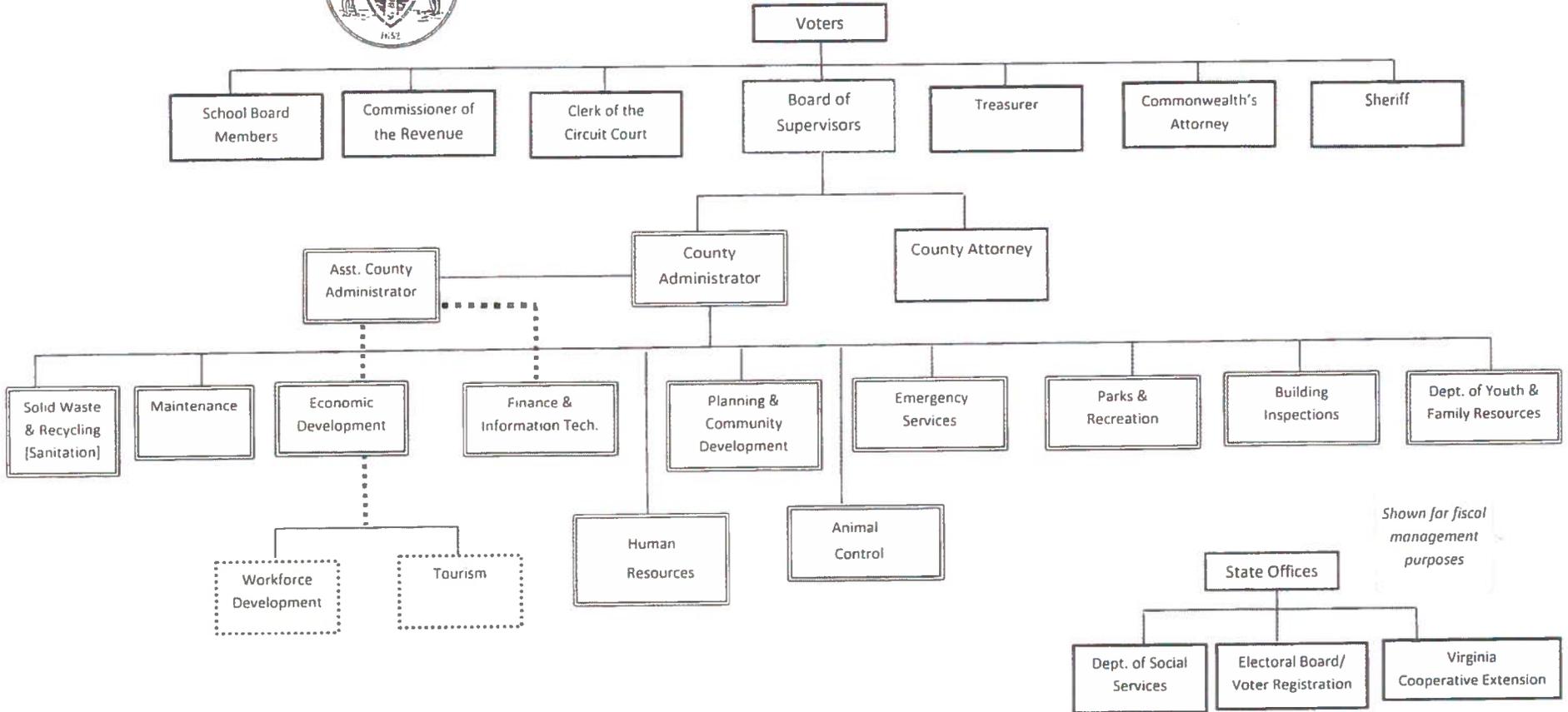
2:15 PM 15 minute Break

2:30 – 3:45 PM. Social Services, Registrar & Constitutional Officers

- 3:45 PM D. Harrison: Economic Development (15 minutes)
- 4:00 PM Comments from the Board of Supervisors



Surry County, Virginia Organization Chart



Adopted July 11, 2019

CODE OF ETHICS

Preamble

The citizens and businesses of Surry County are entitled to have fair, ethical, and accountable local government, which has earned the public's full confidence for integrity. The effective functioning of democratic government requires that public officials, both elected and appointed, comply with both the letter and spirit of the laws and policies affecting the operations of government; that public officials be independent, impartial and fair in their judgment and actions; that public office be used for the public good, not for personal gain; and that public deliberations and processes be conducted openly, unless legally confidential, in an atmosphere of respect and civility.

To this end, the Surry County Board of Supervisors has adopted this Code of Ethics for members of the Board of Supervisors and of Surry County's boards, commissions, and committees, to assure public confidence in the integrity of local government and its effective and fair operation.

1. Act in the Public Interest

Recognizing that stewardship of the public interest must be their primary concern, members will work for the common good of the people of Surry County and not for any private or personal interest, and they will assure fair and equitable treatment of all persons, claims, and transactions coming before the Surry County Board of Supervisors, boards, commissions, and committees.

2. Comply with the Law

Members shall comply with the laws of the nation, the Commonwealth of Virginia, and the laws of Surry County in the performance of their public duties. These laws include, but are not limited to: the United States and Virginia constitutions; the Code of the County of Surry; laws pertaining to conflicts of interest, election campaigns, financial disclosures, employer responsibilities, and open processes of government; and County ordinances and policies.

3. Conduct of Members

The professional and personal conduct of members must be above reproach and avoid even the appearance of impropriety. Members shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of the public, other members of the Board of Supervisors, boards, commissions, committees, or County staff.

4. Respect for Process

Members shall perform their duties in accordance with the processes and rules of order established by the Board of Supervisors, boards, commissions, and committees governing the deliberation of public policy issues, meaningful involvement of the public, and implementation of policy decisions of the Board of Supervisors by County staff.

5. Conduct of Public Meetings

Members shall prepare themselves for public issues; listen courteously and attentively to all public discussions before the body; and focus on the business at hand. They shall refrain from interrupting other speakers; making personal comments not germane to the business of the body; or otherwise interfering with the orderly conduct of meetings.

6. Decisions Based on Merit

Members shall base their decisions on the merits and substance of the matter at hand, rather than on unrelated considerations.

7. Communication

Members shall publicly and promptly share substantive information that is relevant to a matter under consideration by the Board of Supervisors or boards, commissions, and committees, which they may have received from sources outside of the public decision-making process.

8. Conflict of Interest

In order to assure their independence and impartiality on behalf of the common good, members shall not use their official positions to influence government decisions in which they have a material financial interest and shall disclose any substantial organizational responsibility or personal or business relationship to the parties in any matter coming before them. This paragraph is not intended to unduly restrict members who have minor business or professional dealings with clients whose matters come before them.

In accordance with the law, members shall disclose investments, interests in real property, sources of income, and gifts; and they shall abstain from participating in deliberations and decision-making where conflicts may exist.

9. Gifts and Favors

A member shall not accept for himself or herself or for family members, favors or benefits under circumstances which might be construed by reasonable persons as influencing the performance of governmental duties.

10. Confidential Information

Members shall respect the confidentiality of information concerning the property, personnel, or affairs of the County. They shall neither disclose confidential information without proper legal authorization, nor use such information to advance their personal, financial, or other private interests.

11. Use of Public Resources

Members shall not use public resources that are not available to the public in general, such as County staff time, equipment, supplies or facilities, for private gain or personal purposes.

12. Representation of Private Interests

In keeping with their role as stewards of the public interest, members of the Board of Supervisors shall not appear on behalf of the private interests of third parties before the Board of Supervisors or any board, commission, committee, or proceeding involving the County, nor shall members of boards, commissions, or committees appear before their own bodies or before the Board of Supervisors on behalf of the private interests of third parties, except that members of the Board of Supervisors, boards, commissions, and committees may appear before other public bodies, including the Board of Supervisors, to advocate for a particular application or other matter of public business related to their role as a public official.

13. Advocacy

Members shall represent the official policies or positions of the Board of Supervisors, boards, commissions, or committees to the best of their ability when designated as delegates for this purpose. When representing their individual opinions and positions, members shall explicitly state they do not represent their body or Surry County, nor will they allow the inference that they do.

14. Policy Role of Members

The Board of Supervisors determines the policies of the County with the advice, information, and analysis provided by the public, boards, commissions, and committees, and County staff. The Board of Supervisors delegates authority for the administration of the County to the County Administrator with the advice and consent of the Board of Supervisors.

Members, therefore, shall not interfere with the administrative functions of the County or the professional duties of Surry County staff; nor shall they impair the ability of staff to implement the Board of Supervisors policy decisions. Inquiries to staff shall be made through the County Administrator or the appropriate department manager or director.

15. Independence of the Board of Supervisors and Commissions

Because of the value of the independent advice of the Board of Supervisors, board, commissions, and committees to the public decision-making process, members of the Board of Supervisors shall refrain from using their positions to unduly influence the deliberations or outcomes of board, commission, or committee proceedings.

16. Positive Work Place Environment

Members shall support the maintenance of a positive and constructive workplace environment for Surry County employees and for citizens and businesses dealing with the County. Members shall recognize their special role in dealings with County employees and in no way create the perception of inappropriate direction to staff.

17. Implementation

As an expression of the standards of conduct for members expected by the County, the Surry County Code of Ethics is intended to be self-enforcing. It therefore becomes most effective when members are thoroughly familiar with and embrace its provisions.

For this reason, ethical standards shall be included in the regular orientations for candidates for the Board of Supervisors, applicants to the board, commissions, committees, and newly elected and appointed officials. In addition, the Board of Supervisors, boards, commissions, and committees shall biennially review the Code of Ethics and the Board of Supervisors shall consider recommendations from, commissions, and committees to update it as necessary.

18. Compliance and Enforcement

The Surry County Code of Ethics expresses standards of ethical conduct expected of members of the Surry County Board of Supervisors, boards, commissions, and committees. Members themselves have the primary responsibility to assure that ethical standards are understood and met, and that the public can continue to have full confidence in the integrity of government.

The chairs of the Board of Supervisors, boards, commissions, and committees and the Chairman of the Board have the additional responsibility to intervene when actions of members that appear to be in violation of the Code of Ethics are brought to their attention.

The Board of Supervisors may impose sanctions on members whose conduct does not comply with the Board's ethical standards, such as public or private reprimand or formal censure. Where allowed by law, the Board also may remove members of the Board of Supervisors-appointed boards, and committees from office.

A violation of this Code of Ethics shall not be considered a basis for challenging the validity of the Board of Supervisors, boards, commission, or committee decision.

**SURRY COUNTY BOARD OF SUPERVISORS,
COMMITTEES, AND COMMISSIONS
MEMBER STATEMENT**

As a member of the Surry County Board of Supervisors, or of a board, commission, or committee, I agree to uphold the Code of Ethics for elected and appointed officials adopted by the Surry County Board of Supervisors and conduct myself by the following model of excellence. I will:

- Recognize the worth of individual members and appreciate their individual talents, perspectives, and contributions;
- Help create an atmosphere of respect and civility where individual members, Surry County Board of Supervisors, Surry County staff, and the public are free to express their ideas and work to their full potential;
- Conduct my personal and public affairs with honesty, integrity, fairness, and respect for others;
- Respect the dignity and privacy of individuals and organizations;
- Keep the common good as my highest purpose and focus on achieving constructive solutions for the public benefit;
- Avoid and discourage conduct which is divisive or harmful to the best interests of Surry County and the Surry County Board of Supervisors;
- Treat all people with whom I interact in the manner I wish to be treated.

I affirm that I have read and understand the Surry County Board of Supervisors Code of Ethics.

Signature: _____

Date: _____

Name (printed): _____

Office(s) held:

SOLAR DEVELOPMENT IN VIRGINIA ANSWERS TO FREQUENTLY ASKED QUESTIONS



MDV-SEIA

Technology

Q. What kind of technology do solar projects use?

A. Solar projects use conventional solar panels just like those installed on the roofs of homes and businesses. The technology has been around for decades.

Q. How do solar panels make electricity?

A. When sunlight hits a solar panel, the electrons in the solar panel's semi-conducting material become energized and create an electric current.

Q. Who uses the electricity from solar projects?

A. Unlike solar panels on the roofs of buildings, which power those buildings, solar projects deliver power to the high-voltage electrical grid that supplies power to everyone.

Local Economy

Q. Do solar projects require any community services?

A. Solar projects require no water service, no sewer service and no other taxpayer-supported services.

Q. Do solar projects pay taxes?

A. Yes, in fact, solar projects generally pay significantly more taxes than the taxes paid by farms. The taxes that solar projects pay fall into two buckets: i) increase in real property taxes and ii) taxes paid on the equipment that's installed on the farmland. Although each local tax regime is different, a review of the proposed solar projects across VA shows that converting farmland from agricultural production to solar production results in ~10x* more taxes for the local county.

*In certain jurisdictions, the multiple is much greater than 10x.

Q. How many jobs do solar projects create?

A. Depending on its size, a solar project will create 100-300 jobs during construction. Although operations require fewer workers, a solar project does create a handful of very good, long-term jobs.

Q. Are there other economic benefits?

A. Construction of solar projects increases local spending at hotels, restaurants and gas stations. Land rent payments to participating land owners also provides them a stable long-term source of income.

Cost

Q. Isn't solar too expensive?

A. Innovation and competition have dramatically reduced the cost of solar in recent years. In many areas, solar now costs about the same or less than traditional sources.

Q. Will a solar project near me increase my power prices?

A. No. Not only are solar projects cost-effective, but they supply wholesale power, which don't directly affect your retail rates.

Q. Doesn't solar receive federal subsidies?

A. Like all forms of power generation, solar receiving certain federal policy incentives. The benefits of these are passed along to consumers.

Pollution & Natural Resources

Q. Do solar projects produce any pollution?

A. No. Solar projects cause no air pollution, no water pollution and generate no hazardous waste.

Q. Do solar projects require any pipelines?

A. No. The fuel for solar projects is sunlight. It is infinite, free and, over long periods of time, highly predictable.

Q. Do solar projects use water?

A. Little to none. In this part of the country, rain and other precipitation is usually enough to clean the panels of accumulated dirt and dust, but occasionally they may be manually cleaned with water.



Risks

Q. Are there any risks or dangers living near a solar project?

A. No. Solar panels are one of the least intrusive and cleanest forms of power generation available. Access to solar project equipment will be restricted to maintenance personnel.

Q. What are solar panels made of?

A. Solar panels are mostly glass, aluminum, silicon (refined sand) and semi-conducting material. The glass is designed to withstand hail and is tempered, like the windshields of cars, and so resistant to breakage.

Q. What about chemicals?

A. Solar panels contain very small amounts of some chemicals, but they are encased within the panel. Most solar panels can be disposed of in regular landfills just like household garbage.

Q. Do solar projects create electromagnetic fields or EMF?

A. All electric lines and equipment, including the lines to homes and businesses and home appliances, create EMF. Research to date has not found any link between EMF and health problems.

Land Use & Farming

Q. What impact do solar projects have on the land?

A. Very little. In flat areas, little earth-moving is needed for solar projects as the piles for the panels are installed directly through the top soil.

Q. Do solar projects have foundations?

A. Almost none. Piles for panels generally have no foundations and most other equipment is installed on gravel pads, prefabricated concrete, or metal skids. Fence posts usually have small foundations.

Q. How much of the land in a solar project is occupied by equipment?

A. Much less than half. Solar panels are spaced apart to prevent shading and allow room for inspections and maintenance of equipment and maintenance of the grounds.

Q. How is storm run-off controlled?

A. Solar projects are required to implement erosion and sediment controls during construction and prior to operation obtain a stormwater management permit that implements an approved Stormwater Pollution Prevention Plan.

Q. Can fields used for a solar project be returned to farming?

A. Yes. A study by N.C. State University found that solar has only short-term impacts on productivity and is a "viable way to preserve land for potential future farming."

Q. What happens to drain tile on farm fields?

A. Drain tile would be located and preserved during construction to the extent possible. When a solar project is decommissioned, any affected drain tile systems would be restored.



Appearance

Q. What does a solar project look like?

A. Solar projects have very low profiles, follow the natural contour of the land, and can be effectively screened with rows of trees and large shrubs, especially in flat areas.

Q. How tall are solar panels?

A. The "high end" of solar panels usually are 8-12 feet from the ground and are surrounded by a fence at least 6 feet tall.

Q. Can trees and shrubs outside of the fence enhance the appearance?

A. Yes. In flat areas, preserving any existing vegetation and planting a row of evergreen trees and large shrubs can greatly enhance the views near neighbors' homes and along busy roads.



Impacts to Neighbors

Q. Do solar projects makes any noise?

A. With few moving parts, solar projects come close to operating silently. Some of the equipment makes small sounds but cannot be heard by neighbors.

Q. Do solar projects have any permanent lighting?

A. Virtually none. Motion-activated and down-ward facing lights are located only at gates and at some equipment.

Q. Do solar panels reflect sunlight?

A. Solar panels are designed to absorb, not reflect, sunlight and reflect less light than glass or water. All but about 2% of the sunlight is absorbed and converted to electricity.

Q. Do solar projects create any traffic?

A. Virtually none. A few workers in pick-up trucks will inspect and maintain the equipment, maintain vegetation, and occasionally may clean the panels with water.

Q. Do solar projects create any odor or dust?

A. No.

Construction & Decommissioning

Q. How long does it take to build a solar project?

A. Construction of most solar projects takes from 6 to 12 months, much faster than a traditional source of electric power generation.

Q. What happens at the end of the useful life of the solar panels?

A. After the productive life of the panels, which is 35-40 years, the solar project will be "decommissioned" and the land returned to its current condition.

Q. What if the owner of a solar project goes bankrupt?

A. If an owner went bankrupt, it is very likely that a new owner would take over. Solar projects are expensive to build, but reliable and inexpensive to operate, so there are strong incentives to continue operations.

Q. What assurance is there that the owner will carry out the decommissioning?

A. A financial security, such as a bond, is required to ensure funds are always available for decommissioning and restoration of the land.





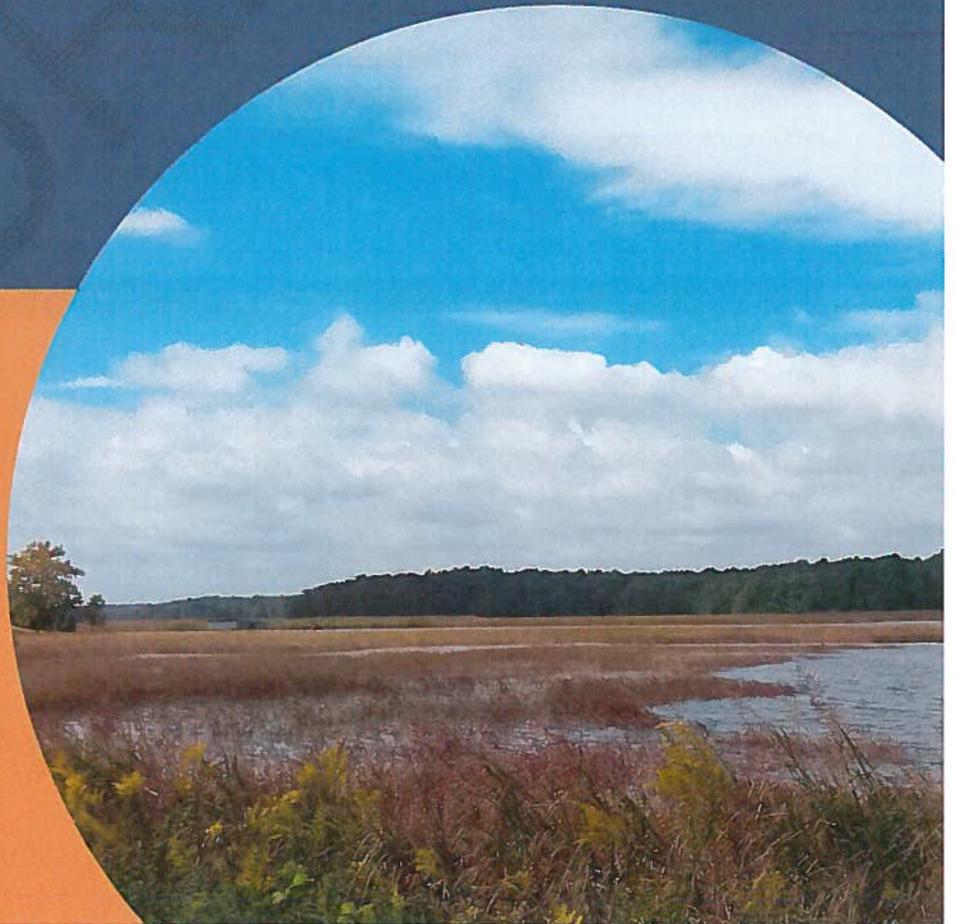
*Surry County
Virginia*

SURRY COUNTY

2040

COMPREHENSIVE PLAN

Surry County
Board of Supervisors
Month - Date - Year



About the Comprehensive Plan

"The best way to predict your future is to create it."

- Abraham Lincoln

Plan Purpose

Surry County's Comprehensive Plan is a "blueprint" that provides guidance about how the community will move into the future. The Plan incorporates the visions of residents, businesses, and local officials. Surry County faces many choices about the community it wants to become. The Plan provides direction for making these decisions in a way that will allow the County to continue transforming itself into a community that is consistent with its vision and goals.

The Plan addresses four main questions in setting the course for the physical, social, and economic development of the County:

- What is the current status of the County?
- What do trends indicate about the County's future?
- What are the County's goals for the future?
- How can it achieve those goals?

The Plan is also a legal document. The Commonwealth of Virginia requires that localities prepare and adopt a comprehensive plan for the physical development of the land within its jurisdiction under Section 15.2-2223 of the Code of Virginia. The Plan must include assessments of existing conditions, growth trends, and future needs for the order, convenience, prosperity and general welfare of the County's inhabitants. The Code of Virginia also requires the Plan to include transportation, land use, affordable housing, and coastal resources management components. The Plan may also consider future needs regarding public facilities such as parks, schools, waterworks, sewage disposal, historical areas, and environmental preservation.

Planning Process

Plan Leadership

The Plan was developed under the leadership of the Surry County Planning Commission, which also served as the steering committee for plan development. This committee was considered the most appropriate body to incorporate the diversity of interests in the community including: business, agriculture, education, tourism, environment, recreation, transportation, history, and culture.

Plan Outline

Community Vision

Surry residents embrace living in a “connected community”. They are deeply connected to their community’s heritage, land, and natural resources. They also prize physical and digital connections that allow them to pursue opportunities available only to those who choose Surry’s unique mix of rural and modern life. This idea of community connectivity is embodied in a vision for the future of Surry County based on the concepts of balance, choice, and opportunity.

- Balance
 - Surry County will plan for change while respecting the past and present.
- Choice
 - Surry County will strive to be a community of choice for residents and businesses.
- Opportunity
 - Surry County will proactively and continually seek opportunities to improve the community.

Planning Framework



The Plan’s framework is hierarchical. Its overall direction is based around the community’s vision for the future and themes that establish planning priorities.

The Plan then identifies goals, objectives, and strategies to improve the community. Goals set the course for achieving the community vision. Objectives provide policy direction for addressing the Plan’s goals. Strategies are specific actions that will be undertaken.

Plan Themes

The Plan is structured around three key themes that were identified early in the planning process. These themes provide the foundation on top of which the plan is built. The elements of the plan are designed to further outcomes related to these themes.

- Preserve Surry's Character
- Grow Surry's Economy
- Enhance Quality of Life for All Residents

Plan Elements

The Plan contains four elements which provide recommendations to address the key themes identified by stakeholders. The plan elements are supported by data and analysis in the *Planning Influences and Opportunities Report*.

- **Element 1: Enhancing Quality of Life for Surry Residents**
 - Improving the quality of life of Surry residents is the Plan's highest purpose. Surry residents identified two factors that fundamentally influence quality of life in the County. These are preserving community institutions, connections, and character, and expanding opportunities for Surry residents.

- **Element 2: Surry County Future Land Use**
 - Surry's future land use planning reflects a two-part strategy to promote development primarily in and around the Town of Surry and along the Rt. 31 corridor, while maintaining the rural character of the rest of the County.

- **Element 3: Transportation - More Than Roadways**

- Surry's transportation planning prioritizes investments that provide multiple benefits to the County and its residents. The Plan's three transportation planning priorities are facilitating convenient interregional connections, ensuring safe travel, and using investments in the transportation system to further land use, placemaking, and economic development goals.

- **Element 4: Economic Growth and Diversification**

- Surry's economic development goals focus on both growing and diversifying its economy. The Plan makes recommendations based on local and regional assets and the needs of the community. Recommendations are intended to:
 - Build Surry's local economy by cultivating businesses that improve quality of life, attracting retirees to Surry County, and supporting entrepreneurs and small businesses.
 - Maintain Surry's heritage economy based on agricultural and forest lands.
 - Grow Surry's economic base by designing an effective economic development strategy and focusing investment in priority industry sectors such as advanced manufacturing, distribution³, and tourism and recreation.

³ Surry's opportunity in the distribution sector most likely lies in a partnership with neighboring counties positioned directly on the U.S. 460 corridor.



"The Countrie it selfe, I must confesse is a very pleasant land, rich in commodities; and fertile in soyle..."

Samuel Argall, ca. 1609

Surry County
 County Administrator's Office
 P. O. Box 65
 45 School Street
 Surry, Virginia 23883

Mr. Ray Phelps
 Chief of Emergency Management
 Telephone: (757) 294-5205
 Fax: (757) 294-5204
 Email: rphelps@surrycountyva.gov

February 19, 2020

Surry County Board of Supervisor Members,

Welcome to your first BOS Retreat as a new Board and I want to thank you for the opportunity to provide you with a quick synopsis of the future direction of Surry County Emergency Management. I just wanted to touch on a few items that we are diligently working on; I have provided supporting documentation that may answer some questions that may arise.

Our Mission Statement precedes the EMS, Fire Services and Emergency Communication Study which is the framework for the direction Surry County Emergency Services is heading. The time constraints of today's retreat prevents us from getting to far into the weeds; however, I hope your review of this document will shed some light on who, what, when and why we are making positive changes in our County.

One of the most time sensitive issues involves the transition of the Dispatch Center from the Sheriff's Office to the County. I was tasked with this project the very first week I started working for Surry County back in February 2017 and have been carefully laying the foundation to make this transition seamless as possible. Judson Smith, the E911 Communications Manager, has been the missing link and has been a tremendous asset to the County and the future of the Dispatch Center.

We will be creating an environment where the dispatchers are led to be the best they can so they take pride in the services they provide the citizens of Surry County. This transition by all means will not shut the Sheriff out and will not lessen the services he and his Deputies receive. The transition will involve training, policies, protocols and more and will create accountability for the services they provide.

We welcome input from the Sheriff and his Deputies just as we have from the beginning of this project. Should the Sheriff have any concerns about the dispatchers a simple phone call or email will result in a resolution to any issue. Judson plans to raise the bar in such a way that our Dispatchers will strive to be the best they can, promote teamwork and invite suggestions from the staff that perform those duties; doing this creates a sense of ownership which in turn will create a better service for all.

Sincerely,


 Ray Phelps



Surry County Department of Emergency Services

Mission Statement:

Our Mission is to be prepared to provide the Citizens of Surry County and its visitors with a comprehensive and cohesive coordinated system of volunteer and professional resources to protect lives and property during unforeseen man-made and natural disasters

Surry County Parks and Recreation

*Strengthening Our Community Through
Parks and Recreation*

Where we are now...where we are going

Highlights of 2019–2020

- ▶ Repurposed an area in the Rec Center to be used as a cyber center.
- ▶ A raised Senior/Community garden was built on the Rec Center grounds.
- ▶ Applying for national recognition award through NRPA.
- ▶ Rec Racing program started which will involved people from 12 and up to participate in fun adult tricycle races. Not only will they engage in healthy activities, but it also promotes family and community togetherness.
- ▶ Kickboxing classes–Monday, Wednesday and Saturday.
- ▶ Martial Arts classes–Monday and Wednesday at the Rec Center. We currently have 12 students enrolled.
- ▶ Zumba classes–Tuesday and Saturday.
- ▶ Began the process to bring youth baseball and adult softball back to the recreation department.
- ▶ Open gym opportunities are now back on a regular schedule.

Upgrades/Repairs to the building

- ▶ Interior painting
- ▶ Repairs to ceiling throughout the building
- ▶ Resurfacing of the parking lot
- ▶ Security system upgrade
- ▶ Digital sign out front
- ▶ More space for exercise classes

Current and New Programs

- ▶ Our focus remains to sponsor and provide events and activities which are all inclusive in terms of being family oriented and bringing the community together as a whole. These events include:
 - Annual BBQ Cook-Off
 - Annual Community 4th of July event
 - Annual Father's Day Weekend Fishing Tournament
 - Annual Kite Festival
 - Movie on the Lawn (Friday's during the summer)
 - Memorial Day 5K Run/Walk
 - Annual Music Festival
 - Community Water Balloon Battle and Cookout

HAVE A WONDERFUL NEW YEAR

DYFR NEWS UPDATE - DECEMBER EDITION



STEP OUT TO DIABETES 2019

Surry, VA – Community Health and Wellness is a factor that Surry is putting more effort into for encouraging youth and adults to strive for a healthier community. Although, many are buying fresh fruits and vegetables, exercise is a must to maintain a healthier life style. What better time to exercise that for a cause. American Diabetes was the focal point of a day from 10:00AM to 2:00PM on Saturday, October 5, 2019.

Dr. Clifford Morris from Morris Cardiovascular & Risk Reduction Center gave tips on healthy living. One catchy phrase that he used is "Put the fork down". This concept says that you should put your fork down between eating and chewing. For most of the time many continue to eat without pausing, which can cause one to eat more. Another tip was to stop eating when you are 80% full. Dr. Morris spoke boldly as he taught to know your purpose. When you know your purpose, you wake up knowing that your day will be great. Dr. Mor-

ris had many other tips for the crowd of 109 walkers, zumba participants and healthy food tasters, but we are coerced to move on to The Blue Zone 9 Project that Mr. Morris introduced to the participants. This program consist of the following: Purpose, 80% Rule, Family First, Belonging, The Right Tribe, Wine at Five (based on beliefs), Plant Slant (eat more vegetables), Move Naturally and Down Shift. There are five areas in the world where people live 100 plus years because of their lifestyle. They are Nicoya Costa Rica, Sardinia Italy, Loma Linda California, Okinawa Japan and Icaria Greece.

The vendors that supported the event were Boar's Head, Virginia Cooperative Extension, Ameriprise Financial, Horizon Healthcare, CAAN-DUU Coalition, RAW Affects, Yvette's Prepared Foods, Thelma's Retail Therapy and United to Empower. DJ Stanley Holloman provide music, DC's, DJ and More LLC provide a bounce house for the kids. YMCA ZUMBA Instructor Regina Jen-



Dr. Clifford Morris Morris Cardiovascular & Risk Reduction Center Speaker at Diabetes Walk

kins and Rhesa Weatherspoon from RAW Affects instructed classes on how to exercise while sitting in a chair and performed zumba workout.

"Building Teams Against Diabetes" was the theme of the event. Businesses and the faith-based community represented in their organization's t-shirts and participated in the parade walk around the town of Surry. The event was held at Surry's Community Farmer's Market. It was the first event after the ribbon cutting ceremony of the new pavilion leading Surry County to be H.E.A.L'ed (Healthy Eating and Living).

Lock Boxes were given out in our locality which are a part of District 19 Community Service Board's efforts to keep youth safe from harmful drugs.

Inside this issue:

Step Out to Diabetes 2019	1
Bully Free Zone	1
Bully Free Zone Cont.	2
Youth Empowerment Event	2
CSA Steering Committee	2
Open Table Movement	3
Youth Focused Partner's	3
Spotlight on Staff	4

Special points of interest:

The collective work of the Alliance called America's Promise involves keeping Five Promises to children and youth that form the conditions they need to achieve adult success. The Five Promises are:
Caring Adults,
Safe Places,
A Healthy Start,
Effective Education,
Opportunities to Help Others.

BULLY FREE ZONE
"DANCING FOR KINDNESS"

cont. on Pg. 2

The 21st Century Community Learning Center and The Surry County Department of Youth and Family Resources (DYFR) sponsored a dance to help others. Youth brought non-perishable food items to the event at LPJ Middle School on November 22, 2019.

Sheriff Carlos Turner gave tips on bullying. The kids were offered a question and answer segment to give them a voice in learn-

ing more about bullying. Tips were given on what to do if they are bullied and who they can seek for assistance.

The Precious Jewels and Boys 2 Men after school program participants enjoyed dancing and socialization. DYFR thanks all who participated in any way.

If you would like more tips on bullying, please contact the Department of Youth & Family Resources at 757-294-5278.



Precious Jewels



Precious Jewels & Boys 2 Men

BULLY FREE ZONE—CONTINUATION HOMECOMING PARADE

Our Youth are on fire for claiming their school to be a bully free zone. As they passed out goodie bags with candy and drug free risk bands at the Homecoming parade in October, they chanted out boldly No bullying. Also, they shared bookmarks with information on them of no bullying representing a drug free life. The youth wore red caps and red shirts to show unity of "No Drugs and No Bullying". This awareness effort was sponsored by the DYFR with collaboration with the Surry County School System.

In a bully free zone there has to be talk about respecting others, following rules, and protecting yourself and others. That's where GUIDE— Guiding Underage Individuals in Diverse Educational Program comes in the picture. Dur-

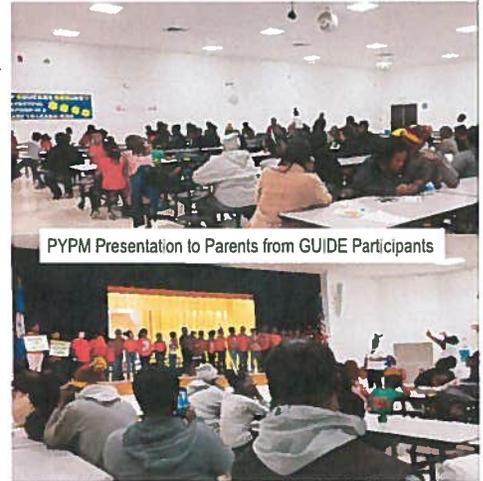


Homecoming Parade—October 25, 2019

ing sessions at Surry Elementary School, youth learn more about self esteem, character building and goal setting in the GUIDE Program. Youth at this age, 1st—4th grade, are continuing to figure out their emotions. Youth are given some techniques to over come some challenging behaviors. As the DYFR program coordinators (*Paquita Spratley and Glenn Lytle - along with volunteers*) facilitate the youth, they find fun ways to interact to various personalities and strengths of the youth. During GUIDE, youth interact in a positive safe environment while learning more about social skills and all of the dynamics that go along with learning to get along with others.

Protecting You and Protecting Me (PYPM) is an evidence based curriculum that has been utilized in Surry School's for over 8 years through the DYFR. The DYFR incorporates lessons through various after school programs consistently to instill positive habits. Students enjoy sessions and are very receptive to the activities.

PYPM's curriculum teaches Respect , Order, and Protection to youth. The outcome areas of this program are to have healthy and safe youth and some of the indicators are youth who are not using alcohol, tobacco or illegal drugs. This curriculum focuses on keeping youth safe even if they have to ride with individuals who may have been drinking.



PYPM Presentation to Parents from GUIDE Participants

PYPM is a classroom-based alcohol-prevention curriculum designed to reduce alcohol-related injury and death among elementary students in grades 1 to 5 ... The program, also, includes lessons for parents to use with children at home.
www.promisingpractices.net/program.asp?programid=234

YOUTH EMPOWERMENT EVENT



In October, the youth had a wonderful and powerful youth motivator , Ms Holly Flood from the John Maxwell team, to empower them with tools to show the power of a Positive Self- Image. In her session, the youth completed The Youth Exploratory Report, a preliminary DISC profile assessment for youth. They discovered their own personality style, whether Dominant, Inspirational, Steady or Competent. Ms. Flood discussed possible career paths where their personality type shines. Also, they talked about what career they would like to explore after

high school and how they can use the strengths of their personality style to excel in that career path. Lastly, youth looked at strengths and areas for growth for their personality type. Youth talked about their strengths and how much they matter. The session's topics built participant's confidence .

By participating, youth were part of a Global Youth Initiative with a goal to reach 500,000 youth around the world in October.

CSA STEERING COMMITTEE MEETING

Children's Service Act (CSA) Steering Committee Meetings are held quarterly to discuss topics that deal with the CSA and the System of Care Expansion. Meetings consist of topics that deal with best practices in localities, High Fidelity Wrap Around Services, residential placements, private day placements, Family Support Partners, ICC— Intensive Care Coordination, Open Table, Youth Move, budget review of capacity funding, Suicide Prevention, State Legislature decision planning and much more.

The November 21, 2019 Steering Committee was held at the DYFR. Members were greeted with a welcome banner, upbeat music, and warm smiles by staff. As the members danced their way in from the Crater Region; *Hopewell, Prince George, Dinwiddie, Petersburg, and Surry County*, they settled down to discuss plans for ICC, the UMFS —United Methodist Family Services-capacity building plan, sustainability, training opportunities, and what's next after the community Convening training.

Welcome to Surry County !



Steering Committee 2019— This is How We Do It!

OPEN TABLE MOVEMENT

The Open Table Movement is right here in Surry County. Tables are formed in communities to render support to an individual or a family in need of achieving goals to reach their hopes and dreams.

Each table formed consists of 6 to 10 participants that will assist someone for a year—*meeting them every week for a year*. The individual/ family will develop a “Life Plan” and people in the community will assist them to reach their goals. Tables consist of individuals who can get in contact with people who can assist with areas such as: transportation, health, finances, education, spiritual life, housing and just be a supporter.

Open Table is a part of the Systems of Care Values and Principles using evidence based practices. The Open Table model began in 2006 when the founder Jon Katov realized that people who live in poverty needed more than food and clothing to succeed, he realized they needed relationships. These networks of relationships are through businesses, government, faith

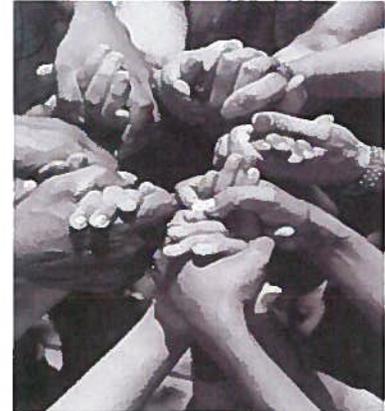
based and individuals that are interested in helping their community. Meetings have been held in Surry County and Dendron to plan for this exciting movement. The village is right here.

So, what about Surry County? Yes, presently, a table is underway. The first interest meeting was held on August 1, 2019 at the Parks and Recreation Center in Dendron, VA. There are 2 mission leaders, Velma Shaw and Constance Howard. At the present time, a total of about 6 members are interested; yet, there is a need to have more volunteers in this area. But, remember this position calls for very dedicated members.

The mission leaders are planning to have another meeting in the near future to organize and recruit more volunteers.

If you would like to know more about Open Table contact Velma Shaw at vel4866@aol.com or text Constance Howard at 757-272-4682.

Also, you may call the DYFR for assistance and ask for Spencer Logan.



Each Table is hosted by a congregation or organization. The team of volunteers varies with 10-12 people serving a family and 6-8 serving a young adult. Tables meet once a week and socialize outside the meetings. A volunteer Mission Leader Team is trained in each faith community or community organization to lead the model and launch Tables.

From Open Table Brochure—

https://drive.google.com/file/d/0B7Ano_ir9SB5WFdaa0k3R0VVYm8/view

YOUTH FOCUSED PARTNERS' MEETING

Surry County's Youth Focused Partners' Meeting is one of the most powerful meetings for community outreach and information referrals. Agencies from the private and public sector come together quarterly to learn more about their community and how they can be more involved.

Mrs. LaJeune Stone grasped the idea from UMFS, United Methodist Family Services as the county embarked on a grant for the System of Care about 3 years ago. UMFS spoke about a group called Open Table and the idea of having a community to become a village for our youth. Although the concept of Open Table is different, the idea of taking care of our youth stroke a cord in a different way. Stone felt that it was important to reach out to all sectors to get involved with building solid foundations by speaking the same language throughout the community. “Why not have everyone talk the same talk, so we can learn together to face challenges that may arise. Let's learn about Trauma, Mental Health issues, those topics that we may not be quite ready to dive into, in totality.”

In October 2019- Mr. Spencer Logan, our new CSA Coordinator, organized the agenda to include Mental Health Awareness; in which staff, Benita Veiga, Glenn Lyttle and LaJeune Stone facilitated a session to the youth focused partners. The fore-mentioned staff members received their certification for 3 years in Youth Mental Health First Aid USA on September 20, 2019.

Mr. Doug Lewis, Career Coach for P.O.W.E.R. Program, presented to the group on the what's, when, and how they

can assist our youth through their program to receive work experience and opportunities for employment.

*Next Meeting Scheduled for January 28, 2020 at 9AM. Call the DYFR for more information.

Community comes together for the greater good of youth and families. Participants say, “What can I do to Help?” “I want to learn more about our youth.”



Top: Constance Howard, Sarah Mayo, Doug Lewis, Joan Richardson, faces hidden; Velma Shaw, Kelly King, Jeanette Shaw Right: Dr. Reginald Freeman, Reuben Montgomery, Pearlina Montgomery, Honorable Judy Lyttle & Spencer Logan



Spotlight on Staff Appreciation—Staff in Action



County Christmas Event 2016



Youth Focused Partners' Meeting-2019 Staff Sharing Mental Health Initiative Information

Precious Jewels & Boys 2 Men 2019



DEC 19TH CHILD MENTORING



Youth Services Citizen Board & Staff 2019



Mental Health Initiative First Aid 2019

Benita Veiga—DYFR-Administrative Assistant 20 years & 9 months Office Manager, 4 months *Training—Advancing Youth Development (AYD) Best, Youth Mental Health First Aid USA, Volunteer Training, Emergency Services Training, Active Attacks Training, CPR First Aid, Crucial Conversation. **Spencer Logan**— Program Coordinator 9 years & 7 months CSA Coordinator 4 months * Training—AYD Best, Protecting You Protecting Me, Trauma, Youth Mental Health First Aid, Volunteer Training, CSA New Coordinators Training, High Fidelity Wrap Around, Active Attacks Training, Crucial Conversation, System of Care, CPR First Aid.

Paquita Spratley— DYFR— Program Coordinator 3 years. *Training—Autism, Adverse Childhood Experience, Volunteer Training, Active Attacks Training, System of Care, High Fidelity Wrap Around, CANS, Crucial Conversation, CPR First Aid.

Glenn Lyttle— Health & Well Being Director at YMCA 8 years, Youth Programs-Program Coordinator 1 year & DYFR Program Coordinator 4mths.

*Training- Trauma, Youth Mental Health First Aid, Crucial Conversation, Active Attacks Training, CPR First Aid.

LaJeune Stone— DYFR-Program Coordinator 12 years, CSA Coordinator 6 years , Director 4 months.

*Training— AYD Best, Protecting You Protecting Me, Trauma, Youth Mental Health First Aid, Grief Counseling, Youth Counseling, CSA New Coordinators Training, High Fidelity Wrap Around, Open Table, Youth Move, Autism, Emergency Services Training, Cultural Identity, Active Attacks Training, Domestic and Sexual Violence, Crucial Conversation, System of Care, CPR First Aid, CANS.

Note: Only a minimum of trainings appear in listings.



Foster Care Event 2017



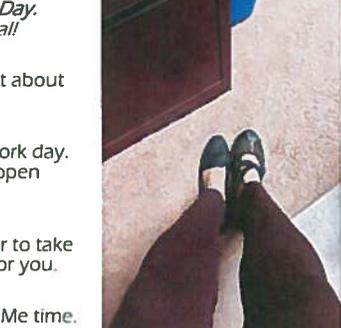
Precious Jewels & Boys 2 Men 2019



2009 GUIDE



AYD Best 2008



Humor for the Day. Self-Care is Real!

What's different about this picture?

Not a typical work day. But , things happen sometimes!

- Remember to take time out for you.
- Get some Me time.

If you would like more information on any of our special projects please contact the Department of Youth and Family Resources at 757-294-5278 or beveiga@surrycountyva.gov. Also, If you would like to be included on our email list for newsletters please contact our office to leave your email address for group email mailings. - DYFR Staff

News Feed



You & 18K People
Like Comment Share

Mental Health Initiative First Aid 2019

SURRY COUNTY DYFR PROGRAMS AT A GLANCE

COUNTY WIDE VISION STATEMENT

"Surry County strives to improve the quality of life of our youth and families by encouraging economic growth, improving its citizens' health, and achieving educational excellence."



The Surry County Department of Youth and Families Resources mission is to enhance the quality of life for Surry County youth and families by promoting positive youth development, increasing assets, and reducing risk factors.

The agency addresses youth concerns, assesses needs for services, increase community collaboration, assists in the establishment of effective programs for youth, and provides information/referrals to other organizations.

Our Staff

LaJeune Stone	Director
Benita Veiga	Office Manager
Spencer Logan	CSA Coordinator
Paquita Spratley	Program Coordinator
Glenn Lyttle, Jr.	Program Coordinator

Training for Youth Workers

Advancing Youth Development

Advancing Youth Development is a training that enhances the capacity within organizations to provide their staff and volunteers with the youth development knowledge and training needed to be successful. Trainings are held and facilitated upon request to build the capacity of the organization and community to work more effectively with youth.

CHARACTER COUNTS! (CCI)



Character Counts is a national K-12 character development program based on universal core ethical values known as the Six Pillars of Character: trustworthiness, respect, responsibility, fairness, caring, and citizenship. Through professional development, CCI works toward the goal of changing school climate by teaching educators to comprehensively integrate the Six Pillars into standards-based curriculum, discipline referrals, student recognition, parent involvement, and every aspect of school community.

Choose Respect & Safe Dates

Choose Respect is a local and national initiative that helps teens form healthy relationships to prevent dating violence before it starts. The program helps parents, caregivers, older teens, educators, and other caring adults motivate teens to challenge harmful beliefs about dating violence and take steps to form healthy and respectful relationships. *Safe Dates* is the only evidence-based curriculum that prevents dating abuse: a factor often linked to alcohol and other drug use. Highly engaging and interactive, *Safe Dates* helps teens recognize the difference between caring, supportive relationships and controlling, manipulative, or abusive dating relationships. Sessions are offered independently or simultaneously with other programs.



Children Services Act (CSA) Program

This mandated program, inclusive of the Community Policy and Management Team (CPMT) and Family Assessment and Planning Team (FAPT), is committed to providing child centered, family-focused, community-based services from children in the least restrictive environment. The teams serve and advocate for intensive treatment services through a comprehensive, collaborative system of care. The DYFR provides monitoring, oversight, and coordination of the program. Special eligibility requirements apply and services are based upon individual needs.

Guiding Good Choices (GGC)

The goals of this program are to reduce substance abuse and behavioral problems by increasing involvement and interaction between parents and children. The program reduces family conflict and increases the promotion of good behavior through more consistent family management/engagement. This program is designed for **parents and caregivers of 9-14 year olds**. Sessions are held March through April.

Guiding Underage Individuals Through Diverse Educational Programs (G.U.I.D.E.)



G.U.I.D.E. mission is to foster the development of caring relationships between caring adults or teen leaders with elementary age youth. The program aims to promote positive youth development that will help young children to: refrain from bullying and other negative behaviors, make healthier and safer choices that will protect them at home, school and community. Sessions are held afterschool.

Law Related Education

Office on Youth staff and partner organizations use Virginia Rules. *Virginia Rules* is Virginia's state-specific law-related education program for middle and high school students. The purpose of *Virginia Rules* is to educate young Virginians about Virginia laws and help them develop skills needed to make sound decisions, to avoid breaking laws, and to become active citizens of their schools and communities. This program provides services for juveniles who have come before the court, at intake/diversion, or are on probation.

Lunch Buddy

Lunch Buddy is a mentoring program offered in partnership with Surry Elementary School that serves students in grades 1st through 4th. The program focuses on helping to improve student's social skills and encourages academic achievement by reinforcing positive behavior for students experiencing learning difficulties, classroom management problems, or family issues. Volunteers meet with students during the lunch period in engaging sessions. Sessions are held in the fall and spring that last from 8 to 12 weeks each. Students are referred by the teacher, school administrator or parents/guardians.

Mentoring Programs (Precious Jewels, Boyz to Men, YLOV, and YMOV)

These programs serve middle and high school age students. Each program provides caring role models who engage students, through group sessions, in an array of social and educational activities that promote positive behavior, healthy self images/self esteem, prevent early sexual behaviors and prevent school dropout. Trained volunteers and contractual service providers are utilized to serve students during afterschool and weekend activities. Referrals are accepted by parents and school staff. Evidenced based curriculums are used.

Protecting You Protecting Me (PYPM)

The PYPM curriculum teaches elementary children "safety skills," including how to refuse a ride from an unsafe driver and how to reduce the risks associated with riding with a driver who is not alcohol free. Sessions are taught during school hours.

Too Good for Drugs (TGFD)

This program is a school-based drug prevention program designed to reduce students' intention to use alcohol, tobacco, and illegal drugs, while promoting pro-social attitudes, skills and behaviors. The curriculum is used with other programs or as a stand alone.

Youth Council

Members consist of youth in the middle and high School who are citizens of the county. The purpose of the council is to help build leadership skills, strengthen communication between youth and adults, and assist in planning/implementing youth related activities in the county. Members are involved with civic engagement, summer camps, and volunteer projects throughout the year. Meetings are held twice per month. Annually, members have an opportunity to attend YADAPP. YADAPP is for high school students (rising grades 9-12) who are leaders in their school or community and are interested in preventing substance use among their peers. Participants attend YADAPP as a group of four students plus an Adult Sponsor.

Youth Workforce & Career Connections (Y*W*C*C*)

YWCC is a year round program which youth and young adults explore various career clusters through after sessions, occupational training opportunities, and special events. The program offers extra support to help students achieve their work and educational goals. **High school students** who successfully complete the program requirements are given the opportunity to apply for summer employment with the **Summer Work Readiness Student Trainee Program** as funding permits. **Older age individuals**, 18 to 25 years, are given an opportunity to work in **intern positions** while they seek to earn a certificate or college degree.

SERVING OUR COUNTY'S YOUTH AND THEIR FAMILIES!!!!

YOUTH SERVICES CITIZEN BOARD

The mission of the Youth Services Citizen Board is to advocate for the youth of Surry County.



GENERAL INFORMATION

The Surry County Youth Services Citizen Board is responsible for acting in an advisory capacity to the Board of Supervisors, Town Councils, and the Department of Youth & Family Services on matters related to youth. The Board invites all interested to attend its monthly meeting held on the second Monday, at 6:00 p.m. at the Surry Department of Youth & Family Services.

Members 2019-2020

Mr. George Fautleroy, Sr.	Chair, Surry
Mr. James D. Charity, Jr.	Vice-Chair, Bacons Castle
Mr. Anthony Washington, Sr.	Claremont
Ms. Vanessa Scott	Carsley
Mr. Kenneth Bell	Dendron
Mr. Breyon Pierce	At-Large
Miss Destiny Jones	At-Large
Miss Bre'cha Byrd	Surry Co. High School
Miss Amiya Shears	L. P. J. Middle School



We would love to PARTNER with your Organization!

Staff is available upon request to assist schools, organizations, and agencies with special presentations.

PRESENTATION TOPICS INCLUDE

- Youth Advocacy & Advancement
- Bullying
- Character Education
- Drugs and Alcohol Prevention
- Abstinence & Teen Pregnancy Prevention
- Work Readiness/Career Guidance/Goal Setting
- Parenting Trainings
- Male Responsibility
- Choose Respect (Healthy Relationships)
- Dating Violence and Abuse

RESOURCES AVAILABLE

- Youth Data & Statistics
- Teen Resource Directory
- Youth Services Resource Directory
- Lending Library Video & Book Collection
- Services for Juveniles before Court
- Career Development & Job Seeking Information
- Youth Driver Packets

FORUMS/SESSIONS/EVENTS

- Back to School Supply Drives/Block Party
- Caregiver Support Programs
- Character Development & Leadership Summits
- Civic Engagement Opportunities
- College Tours
- Youth Recognition Programs
- Family/Community Days
- Youth Needs Symposiums/Forums
- Fatherhood Workshops/Father-Child Events
- Let's Talk "Communication" Forums

Collaborative Campaign Efforts

- Autism Awareness Campaign
- Bully Prevention
- Child Abuse Prevention Campaign
- CAAN-DUU (Coalition Against Alcohol Nicotine & Drug Underage Use)
- Domestic Violence & Sexual Assault Prevention & Awareness
- Mental Health Awareness
- Teen Dating Violence Awareness
- Red Ribbon Campaign for Substance Abuse Prevention



Volunteers are always NEEDED!

Our trained team of caring adults serve as facilitators, mentors, coaches, and support young people with everything from homework to planning fun activities in safe environments.

Volunteers have an enormous impact on the health and well-being of youth. They engage in educational and recreational activities on a regular basis and are constantly advocating for programs to promote positive youth development. To ensure the safety of our young people, background checks are **required for volunteers engaging in direct contact** with youth.



For more information about the programs or services provided, please contact the:

Surry County Department of Youth & Family Resources

11 Lebanon Road
P.O. Box 65
Surry, Virginia 23883

Ph: (757) 294-5278 Fax: (757) 294-3079

website: www.surrycountyva.gov



Surry County Department of Youth & Family Resources



<https://www.facebook.com/SurryCountyYouth>

Relevance

Surry County is a rural community within a food desert lacking places for children to play and adults to exercise using fitness equipment. Virginia has the 29th highest obesity rate in the nation according to *The State of Obesity: Better Policies for a Healthier America* released August 2017. Virginia's adult obesity rate is currently 29%, up from 18.7 percent in 2000 and from 11.3 percent in 1990. A 2005 Center for Disease Control and Prevention survey revealed that 28% adults do not engage in any type of physical activity or exercise. Decreased physical activity and lack of exercise results in increased body mass index, cholesterol, and blood sugar levels. The 2018 OBICI Health Assessment reveals that 25.2% of our residents have fair/poor health which supersedes the surrounding counties by at least 5-10 percentage points. The nearest grocery store and fitness facility is at least a thirty-minute drive, which could discourage residents from making the decision to take the extra time and drive to the YMCA or the nearest grocery store. Surry County VCE would like to continue focusing on improving health and wellness with gradual changes resulting in keeping one's body in good condition and making gradual improvements in health choices. The target audience will youth age 5-seniors.

Response**4-H Youth Development**

- The 4-H Youth Development agent will teach sessions to youth group's food preservation (freezing and canning).
- Surry 4-H Youth Development Extension Agent will offer seminars on weekly lunch prep where youth will learn the importance of packing a balanced lunch for school in 5 Sessions at Luther Porter Jackson Middle School.
- The 4-H Youth Development Agent will offer Teen Cuisine Sessions and Health Rocks for youth ages 9-19 during club meetings and/or Health and Physical Education Classes.
- Surry Unit Coordinator will collaborate with the Director of Surry Parks and Recreation to incorporate a walking trail.
- Surry County VCE Unit Coordinator will work with Surry Parks and Recreation, Surry County Department of Social Services, Surry County Department of Youth and Family Services, Surry County Public Schools, and Surry County Economic Development to put on a mini-fair. Activities will include;
 - Food Challenge Competitions
 - Agricultural Educational Displays and Demonstrations/Exhibits
 - Wellness Walk/Marathon
 - Livestock show

Family and Consumer Science

- Surry County VCE will offer the Family Nutrition program, which meets once a month and focus on preparing easy and healthy balanced meals with the entire family.
- The Surry FCS agent will offer walking food demonstrations sharing healthy recipes with those working in the Surry Government Center and the seniors that attend the Surry Senior Citizens Program.
- Walking teams will continue where teams walk either during lunchtime or after work where colleagues can encourage and challenge one another.

SURRY UNIT PLAN OF WORK: IMPROVING HEALTH AND WELLNESS WITH GRADUAL CHANGES

- Fit-ex will start in January with challenges and incentives for those reporting that they increased fruit and vegetable intake, physical activity increases, and increasing water intake. Incentives will be awarded (water bottles, headphones, planners).
- Surry FCS Extension Agent will offer the LYFT program focusing on increasing physical activity for the Surry Senior Citizens including sixteen workout sessions and assessments.
- Surry FCS agent will provide 4-H yoga to which helps youth to build concentration, breathing, and stretching techniques which increases confidence, improves behavior and adds to a positive self-image.

Agriculture and Natural Resources

ANR Agent will conduct educational workshops to empower citizens with the skills, confidence and knowledge to plan, plant and preserve a personal, family or community garden. The ANR Agent will collaborate with the Surry Parks and Recreation Department to offer workshops at the departments two community gardening locations. The ANR Agent's workshops will cover the following topics:

- **Soil Fertility** - (Information on the proper ways to collect a soil sample and interpret soil test data, applying nutrients and compost).
- **Garden management** – (Information on the different types of gardening systems and planning and crafting each gardening system. Hands on demonstrations will also take place at the Surry Parks and recreation community gardens).
- **Plant Science**- (Information on planting dates, crop rotations, harvest dates, how to harvest, how to plant and growing conditions crops prefer).
- **Integrated Pest Management**- (Information on identifying pest, identifying plant disease, managing pest and diseases based on thresholds, crop rations for IPM, and homeowner pest management guide as a resource for recommendation and pest control).

Agriculture and Natural Resources Program Assistant

The ANR Program assistant will assist ANR Extension Agent during programming and programs. ANR agent will assist with planning stages of the Farmer's Market by: contacting and recruiting vendors, assist in vendor training and facilitate scales certification events. The ANR Program assistant will conduct well water testing and pesticide recertification workshops.

Unit Administrative Assistant

The Unit Administrative Assistant will assist with marketing programs by creating brochures and handling registration for workshops and programs. Unit Administrative will order items needed for program success and assist with set up and take down of event spaces.

Results

Those participating in Surry VCE's "Improving Health and Wellness with Gradual Changes" programs will enjoy positive health benefits and increase self-esteem. Expected short-term outcomes of participation in this program will be youth expanding their knowledge in nutritional planning and trying new and healthy foods and snacks. Additionally, expected long-term outcomes of this program is for all participants preparing and planning meals; increasing parent interaction positively by participating in mealtimes together; increasing responsibility in making positive decisions in regards to healthy food selections; increasing physical activity and developing healthy habits that can last a lifetime. Those increasing physical activity will be able to better to control weight, improve mood and energy, and promote better sleep.

Unit Coordinator duties and roles in Unit Plan of Work

Surry County Virginia Cooperative Extension Unit Coordinator will search and apply for grants to support this Unit Plan of Work. Equipment and supplies needed will be purchased with those grant funds to support this work. Unit Coordinator will partner with Surry Tourism and Economic Development to continue planning to enhance the new Farmer's Market Pavilion. Surry VCE is currently working with Joe Andrews, consultant, Surry Parks and Recreation and other departments to submit a proposal to support Healthy Community Implementation Grant that if the grant proposal is accepted, will benefit the county for three years, \$100,000 per year. The Surry County Unit Coordinator will market programs within the community to ensure desirable participation. The Surry Unit Coordinator will collaborate with other agencies and community groups to reach a larger audience. The Surry Unit Coordinator will continue FCS programming in the absence of and agent. The Surry Unit Coordinator will register and train volunteers on program implementation and Civil Rights.

Evaluation

Pre and post evaluations will be collected for each program offered to be able to access the success and impact of our efforts.



Due Date: January 24, 2020

**BUDGET HIGHLIGHTS
FY 2020-21**

DEPARTMENT: Virginia Cooperative Extension

Full Name Ms. LaSonya White
Position Professional Lecturer
Department Surry Coop Extension Service
Started 14 January 2020 14:55:05
Updated 22 January 2020 16:07:14

Contents Lock

Status In progress

Current Stage EFARS Creation, Editing and Acknowledgment

Next Year's Objectives In 2020, I will recruit and train volunteers to lead 4-H after school clubs, summer school enrichment programs, residential camps, special interest clubs, and day camps. I will offer in school programming for Health Rocks, embryology, and healthy weights/healthy kids, Teen Cuisine, financial literacy, the Reality Store, and support the Introduction to Agriculture High School Course. I will market 4-H programs to schools, churches, libraries to reach a wider audience. I will market youth development opportunities through social media, newsletters, and the local newspaper. I will utilize Surry 4-H All-stars and alumni for support and volunteering. I will participate in professional development sessions on delivery of new curriculum, and train volunteers to ensure delivery is consistent. I will ensure that VCE policy and civil rights guidelines are followed by all employees and volunteers. I will apply for grants and other funding opportunities to support 4-H programming in Surry County. I will partner with local community groups, school, and churches to support programming focusing on Youth Development in Surry County. I will oversee Farmers market operations and ensure that vendors have resources needed. I will ensure that Surry residents are able to use SNAP and WIC benefits at the local Farmers market. I will work with the Diversity Fellows to continue to train new employees

Your Job Responsibilities

and volunteers on topics supporting our indicia statement.

My responsibilities are to provide professional, research-based education and leadership to the local 4-H program. I support the mission of 4-H by developing youth and adults working with those youth, to realize their full potential by becoming effective, contributing citizens through participation in 4-H programming. I will provide research-based, non-formal, hands-on educational experiences by developing and delivering objective and research-based educational programs to meet the needs of diverse audiences as determined by the Surry County Extension Leadership Council. I am responsible for specifying program goals, objectives, and identifying the resources needed based on the Situation Analysis that I authored, and evaluating the impact of each program. I am responsible for recruiting, training, and supporting youth and adult volunteers to implement and carry out 4-H programming in Surry County. I manage day to day operations and maintain records for federal reporting and civil rights.

Your Achievements for the past year

I promoted 4-H, recruited and trained volunteers for six clubs and administered 4-H Programming by way of in-school programming, after school programming and special events programming. Ten adult volunteers led clubs and taught educational activities to include Health Rocks, My Financial Future College and Career programming, herb gardens, raised bed gardens, the Gardening and Farmers market Special Interest Club and high tunnel activities. Surry County now has 4-H has six clubs: Cloverbuds, Jumping Juniors, Shining Stars Horse and Pony Club, 4-H Gardening and Farmer's Market Club, 4-H Science club, and the Teen Club. Surry County has ninety-eight youth participating in clubs. Each club focuses on individual projects and the club leaders plan events and activities. For added support, I hired two interns to assist with programming, camp, and Congress supervision.

4-H Camp (42 participants, 4 adults) decreased by 2 participants

Increased Participation

- 4H Congress (9 participants) increased by 2 participants, 1 participant joined the Air National Guard as a result of attending the Career Fair, 2 are interested in applying to be District ambassadors and 4-H all-stars
- 4-H Food Challenge (15 participants, 5 adult volunteers) local
- Pork challenge (3 teen participants, 1 adult volunteer) 1st time entry
- Teen cuisine (75 youth participants, 4 adult volunteers)
- Embryology (183 students, 6 adult volunteers) 1 youth participant has a chicken coup and is sharing fresh eggs for her family and friends
- Health rocks (466 students, 7 adult volunteers) assisted Petersburg w/Jaelyn

Munson

- Stem (110 students, 3 adult volunteers) new coding programming offered by Ericka Bonnet and Robbie Morrison
- My financial future (30 students, 2 adult volunteers)
- Beyond the High School Years (48 youth, 22 adult volunteers)

- State Fair Competition participants (8 teens, 2 adult volunteers, 6th place winner in the haybale competition) 1st year competing
- Counselors and CIT's and Camp Volunteers (12 teens, 4 adult volunteers)
- 1 student and 1 adult tapped into the 4-H All-Stars

Community Initiatives

- Community Garden Expansion Project- expanded gardens by dimension, recruited volunteers that would allow us to plant crops on their land. Recruited volunteers to care for gardens.
- PIO-passed VOPEX drill with excellent ratings and 0 findings of errors
- Agriculture and Natural Resources programming (water testing, pesticide recertifications, Diversified land-use summit, VDACS pesticide container recycling program)
- Senior Citizen Programming (LIFT, healthy eating, gardening)
- Surry Live Well/Farmers Market Pavilion – I assisted the county with the grand opening of The Surry Farmers Market Pavilion and kick-off was a success with over 200 participants and 12 vendors. Surry Live Well was a planning grant in the amount of \$25,000 and I was the grant coordinator of the pilot activity portion and approving purchases aligned with the grant. During Summer months, one intern created a Surry Live Well Social Media page and she marketed any health and wellness activities going on in Surry County by any of the grant partners.
- Holiday Farmers Market prior to Thanksgiving and Winter Break attracted a crowd over 125 each market which is proof of growth, community support and belonging, as well as supporting growth of economic development
- Led community wellness challenges (Walking Wednesdays, Fit-ex, Maintain Don't Gain, and Surry Live Well, Water Challenge)
- Family and Consumer Sciences- offered Servsafe in Sussex and Surry County for groups, churches, and businesses.

Instances of Behavior Change

- Wellness participants are maintaining progress and are not regaining their poor health habits
- Recycling participants are still dropping off recycling although the project was complete three years ago
- Youth nutrition participants are packing their own healthy lunches daily using the lunch boxes that were used during programming several years ago (I notice them during school visits)
- Balanced Living With Diabetes participants are reporting that they are no longer taking medications to control their A1C
- Farmers are consistently sampling their soil to maintain proper soil health for the crop they plan to raise
- Seniors are maintaining their raised beds and sharing their produce with family and friends

- Residents are correcting issues found in well-water due to well-water testing clinics

Unit Coordinator

- Supervised the Unit Administrative Assistant and provided leadership for the overall office
- Monitored office financial business; submitted budgets according to needs
- Applied and received grant funding to support programming
- Hired and managed summer interns
- Created new partnerships for programming
- Held monthly staff meeting; quarterly Extension Leadership Council meetings
- Compiled data to submit unit Situation Analysis Reports
- Approached Board of Supervisors when necessary

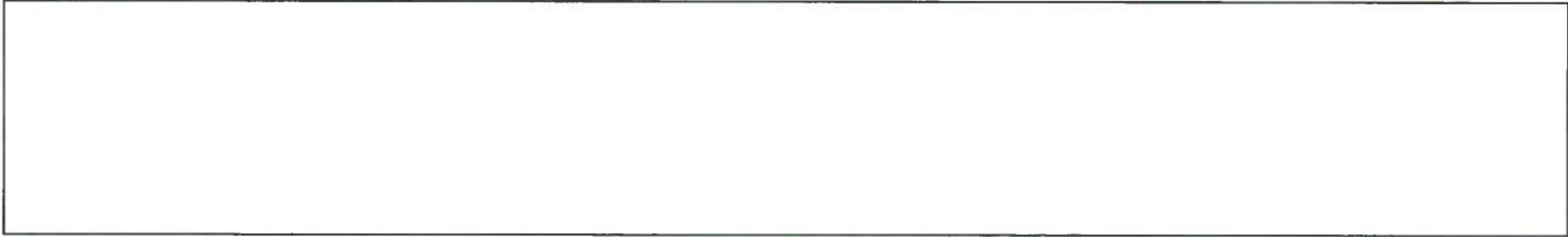
Diversity and Inclusion Fellow

- Researching and advising on diversity and inclusion issues and creating training and values around these issues
- Supporting and guiding the recruitment team to help create a brand that appeals to diverse applicants and removes bias
- Identifying external trends and recognizing best practices which will increase diversity among the workforce
- Preparing and building relationships among colleagues through diversity and inclusion training

Next year staffing goals:

Hire an Agriculture and Natural Resources Extension Agent – position will post in February.

Hire a Family and Consumer Sciences Agent- position has been on hold by Virginia Tech



This information is used to prepare the FY 2020-21 Budget Document and the
FYE 6/30/2020 Comprehensive Annual Financial Report- **UPDATE AND RESUBMIT AS NECESSARY**

VIRGINIA: A SCHEDULED WORK SESSION OF THE SURRY COUNTY BOARD OF SUPERVISORS HELD IN THE COUNTY ADMINISTRATION CONFERENCE ROOM OF THE SURRY COUNTY GOVERNMENT CENTER ON THURSDAY, MARCH 5, 2020 AT 5:00P.M.

PRESENT: SUPERVISOR ROBERT ELLIOTT, JR.
SUPERVISOR JUDY LYTTLE
SUPERVISOR KENNETH HOLMES
SUPERVISOR WILLIAM (TIM) CALHOUN

ABSENT: SUPERVISOR MICHAEL DREWRY

ALSO

PRESENT: MS. DANIELLE POWELL, COUNTY ATTORNEY
MS. MELISSA ROLLINS, ACTING COUNTY ADMINISTRATOR
MR. RAY PHELPS, EMERGENCY SERVICES
MR. DAVID HARRISON, ECONOMIC DEVELOPMENT
MR. WILLIAMS SAUNDERS, BUILDING AND PLANNING
MS. PAT BERNSHAUSEN, TOURISM

CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

The meeting was called to order by Chairperson Elliott who then asked for a moment of silence. Following the moment of silence, he asked those present to stand and say the pledge of allegiance.

WORK SESSION DISCUSSION

- 1. Board of Supervisors Retreat Recap**
(Supporting Documentation attached as an integral component of these minutes)
- 2. Utility-Scale Solar Presentation**
(Supporting Documentation attached as an integral component of these minutes)
- 3. Dispatcher Transition to the Emergency Operations Center and Management of Dispatch Operations**
Ms. Melissa Rollins, Acting County Administrator, passed out a handout to each Board member regarding dispatcher transition and a Memorandum of Understanding between the Surry County Sheriff's

A complete audio file of this meeting is available under the agenda portion of the County website.

Department and the County. Ms. Rollins advised of a joint discussion between Surry County Sheriff and Emergency Services. Emergency Services Communication manger was hired as advised and the position is under the control of Chief of Emergency Management. Two options are presented to the Board in terms of the organizational chart. Option 2 is the recommendation to the Board, having the Chief of Emergency Management under the County Administrator. No action is requested tonight, this is informational only and presented as an option to review at this time. Dispatch operations would be under the County and the Sheriff would work in cooperation with the County. A MOU is being considered between the County and Sheriff as well.

4. County Administration Pending Action Items

1. Finance Director, Director of Human Resources – key positions that need to be filled
2. Request for Proposal for Financial Services
3. Fleet Maintenance Program Implementation
4. Animal Shelter Renovation Project Status
5. County Surplus Policy
6. Board and Commissions Fees

FOR YOUR INFORMATION

1. Proposal to Board regarding Bike Trail

(Supporting Documentation attached as an integral component of these minutes)

2. Draft EDA Proposal

(Supporting Documentation attached as an integral component of these minutes)

AGENDA ITEM ADDED: Supervisor Elliott advised an agenda item would be added to the 7:00 PM meeting immediately following this meeting. The item will be added as 'New Business' and it will be regarding the addition of an invocation to future meetings.

ADJOURNMENT

Supervisor Lyttle made a motion that the Board continues their meeting to the Regular Meeting of the Board to be held in the General District Courtroom of the Surry County Government Center at 7:00 P.M. tonight, Thursday, March 5, 2020. Supervisor Holmes seconded the motion. All present voted affirmatively.

Meeting Adjourned at 6:44 P.M.

Notes from Surry County Board of Supervisors 2020 Retreat

February 20, 2020

Environmental Scan: Board Members

Introductions and background information, what you want other BOS Members to know about you.

Getting to Know each other and our Values

Passion:

Community

People

Faith

Environmental Scan: The Board and the County

Why did you run for the Board of Supervisors? Did you make any promises?
What are people saying about the County?

1. Getting educated about the District, the County
Listen to people
Trash Issues
Broadband
Schools
2. Stable Gov't
History
Jobs
Businesses – decrease population
Property Rights - Restrictions
Environment
Housing
3. Major Employers: Schools, Local Gov't, Dominion Power
Change – Restricting
Jobs
Area Comparison with PDC
Need a Voice – Changes
Infrastructure
Nothing Here to Keep People Here
Need Development
Va Gateway
Radical
Citizens are Ready for Change

Stable Schools: Graduation Rate, All Schools Accredited
Location: Proximity
 Highways, Airports, Port, Hampton Roads
Economic Development
 Western & Southern Areas: Development Potential
Access Development Potential
Water
Boat Ramp (5 years in the making)
River Based Economic Development/Tourism
Surry Seafood
 Waterway - -Access business
HEAL Campaign: Healthy Eating and Active Living
Wind Turbines
 Parts, Repair Business Potential
Agriculture
 Changing from Large Farms to Small Farms
 Niche Farming
School - specialized farming
 Sweet Potatoes, Mushrooms
Winery
Berries - -Pumpkins: Adds activities for residents and tourists
Fruit Orchards – Cidery: Adds activities for residents and tourists
Trees – Lumber
Profile District
 Conduct Town Hall Meetings
Inventory – Education
Regional Econ Deve
 BOS
 Foreign Communities
 Video Businesses
Telling our Story

Additional Opportunities

Tourism

Educate - -Inform Citizens

Media

Communication

Communication with School System and Community

History

Educate - Surry

Internships with Dominion Energy

Contact?

Potential Economic Development: Mega Site in Sussex

Impact on Rt 460?

Weaknesses/Obstacles

Fiscal?? Perceived vs Reality

Road Improvements: Rt 10, Rt 31 and Rt 40

Strip Development

Transportation for Seniors

Live Alone

Hard to gain access to transportation: food

WAT: 1- 2 trips a month to get out

Challenges once you arrive

Ridership?

Cost?

Trends: Population, Financial, Community: Citizen Needs and Services, Economic Development, Land Use

Population Trends

Aging

Declining, especially school age children

Folks Coming into the County: Empty Nesters, Retirement Age

They are used to traveling outside of County for Services

Healthcare Challenges

Regionalism – Increasing

Riverside Regional Jail

Hampton Roads Solid Waste Authority

Hampton Roads Sanitary District

Towns

Building and Land Use

Utilities in Good Shape, except need Natural Gas

Historical Review Board

Recent major subdivisions did not get off the ground completely

Residential Development Clustered near Ferry, River: Water View

Expensive

Development is Near/Around Towns vs Traffic Patterns

Development is scattered around

Abandoned Homes - - Blight (weakness)

Community

Loss of Community Centers: convenience stores, basic services

What Do We Hear From Citizens, What do They Request?

- Recreation: Health and Wellness, workout facility
- Community Gaps: Food Access, Rx
- Vacant School Building: convert to Recreation/Community Centers?
Location to Powerplant?
- Emergency Operations – Volunteer Rescue Squad – 911 Call Center: new building
Needed to move out of Dominion Power's Emergency Evacuation Zone
- Ferry Transport - - Emergencies
- Broadband: Last Mile, Fiber to Home: County-wide; very successful in
Obtaining grant funding, matching with local funds

What Do We Want to Keep/Preserve?

- | | |
|------------------------|----------------------------|
| Family Roots | Rural Nature |
| Sense of Serenity | Directed/Controlled Growth |
| Expand on what we have | Strong Work Ethic |
| HRSD: a good move | Low Crime |
| Sense of Security | |

What Do We Want to Change/Improve upon?

- Transportation
 - VDOT Change Rt 10
 - Rt 10 – Housing Only
 - Could be open for Development
 - Rt 460 - Southern
 - Building Issues – Swamp
 - Lots of Traffic
 - Not A Divided Highway
 - Opportunity: Cooperation

- Expand Rt 10 and Rt 40
- Need access to Major thoroughfares
- Property Owners may be reluctant
- Politics: Access to State \$
- Look at Prince George County: Rolls Royce and its impact
- Want a Crossroads
- Metro Areas - - Which Access Sussex – (Down Rt 10)
- Potential Economic Development: Mega Site in Sussex
 - Impact on Rt 460?

Economic Development

- Need Industry – need diversification
- Retail
- Lack of jobs
- Solar Plants: Current, Future
- How many? How much acreage?
- State taxing limits revenue benefits to County
 - How to define what we want/need
 - Comprehensive Plan
- Hog Farms: Current, Future
- Agri-Tourism
 - Outdoor, Recreation, Protecting Forests
- Finding Balance
 - Protected Land – Timber
 - Taxes: potential to increase
 - Ready for Industry

Community

- Entertainment
- 21st Century Communications
- Recent Grants
 - Health-Wellness Assessment
 - Community Partners
- Parks and Recreation – Senior Center Facility?
 - Existing Vacant School Building: within 10 miles of power plant
- Department of Social Services: does a good job with seniors

Power plant is both an opportunity and threat

Taxes

Composite Index

Future

Education:

Dual Enrollment Program

John Tyler CC

Themes Identified with Possible Next Steps (In no particular priority order)

Community
Economic Development
Education
Fiscal Responsibility
Transportation

Community

Preserve rural nature, sense of serenity and security
Highlight family roots, strong work ethic, low crime rates
Improve Transparency
Improve Communication with Citizens: projects, programs, fiscal matters
 District Profiles
 Town Hall Meetings
 Local Newspaper - -Highlight Recent Activities
Identify areas of service needs to focus on including:
 Health and Wellness Facility
 Community gaps: Food, Drug store, Community/Neighborhood Store
Identify potential uses for vacant county-ownes buidlings
Identify Additional Entertainment Opportunities
 For growing aging population and to attract young people
Continue Broadband efforts

Economic Development

Continue to identify ways to assist the small farms, niche/specialized farming
Continue to identify ways to assist growing agri-tourism industry capitalizing on the natural beauty and amenities of the County
Keep lines of communication with Powerplant open concentrating on current opportunities (e.g. internships) and future activites
Review Comprehensive plan for possible changes affecting ability to locate solar farms in the County.

Work closely with Regional and State partners to identify targeted industries, including those that support County's existing partners (e.g. solar technicians etc.)

Continue Broadband efforts

Identify areas of County that are ripe for development

Education

Continue to work with the Schools to highlight successes including Graduation Rates, Accreditation, Dual Enrollment Program with John Tyler Community College

Continue to work with the Schools and Industry (especially Dominion Energy/Power) to identify internships

Continue to work with the Schools to identify voc tech skills needed by existing and targeted industries/employers

Fiscal Responsibility

Continue to keep stable tax rates while providing quality services for County's citizens

Continue to educate Board and citizens on fiscal matters

Continue to be transparent on fiscal matters

Improve Communication with Citizens on fiscal matters, especially debt

Transportation

Start dialogue on development of short and long term priority plans working with VDOT, regional partners (PDC and individual localities) and state legislators for major roads and corridors in the County including the ferry.

2/24/20
BOS Retreat

TEAM SURRY

Take-Aways-

- Communication
 - Collaboration & Partnerships
 - Feedback from Governing Body
 - Relationship-Building
 - Strengthening the County
 - Health & Wellness
 - Being Visible
 - Areas of Improvement
 - Create Win-Wins
 - Prioritization
 - Continuity of Operations
 - Create
- Timely ←
- Solution-oriented
 - Better Informed
 - Community Engagement
 - Unity

Feedback: Request for Annual Retreat of Depts.

Utility Scale Solar Overview

Surry County Board of Supervisors
Work Session - March 5, 2020



Solar Emergence

- Utility scale solar costs decreased 66% since 2010; expected to decrease 3.6% per year through 2040.
- Tax incentives at federal, state and local levels.
- The growing technology sector requires massive amounts of electricity.
- Approximately 48% of Fortune 500 companies have sustainability and renewable energy commitments.



Solar Emergence in VA

- Loudon County's data centers alone use as much electricity as 25% of homes in Virginia.
- 2018 General Assembly set a goal for investor-owned utilities (IOUs) to construct (or purchase) up to 5,000 MW of solar capacity by 2028.
- Governor Northam issues E.O. 43 in 2019 with a target of 3,000 MW of solar under development by 2022.
- General Assembly mandate of Machinery and Tools Tax exemption.

Solar Emergence in VA

- Three elements to M&T Tax exemption.
 - Requires real estate tax rate rather than M&T tax rate
 - Rate of \$0.71 rather than \$1 per \$100 in Surry.
 - Follows SCC depreciation schedule
 - Years 1 - 5 the taxable FMV is 90% of original capitalized costs;
 - Declines steadily until a floor of 10% in year 24 and beyond.
 - Provides 80% reduction in calculated taxes
 - Projects greater than 20MW (interconnection filed before 7-1-2018);
 - 20 MW – 150 MW (interconnection request was filed after 7-1-2018);
 - Local option for 150 MW or greater.
 - Exemption slated to sunset January 1, 2024.

Solar Emergence in Surry

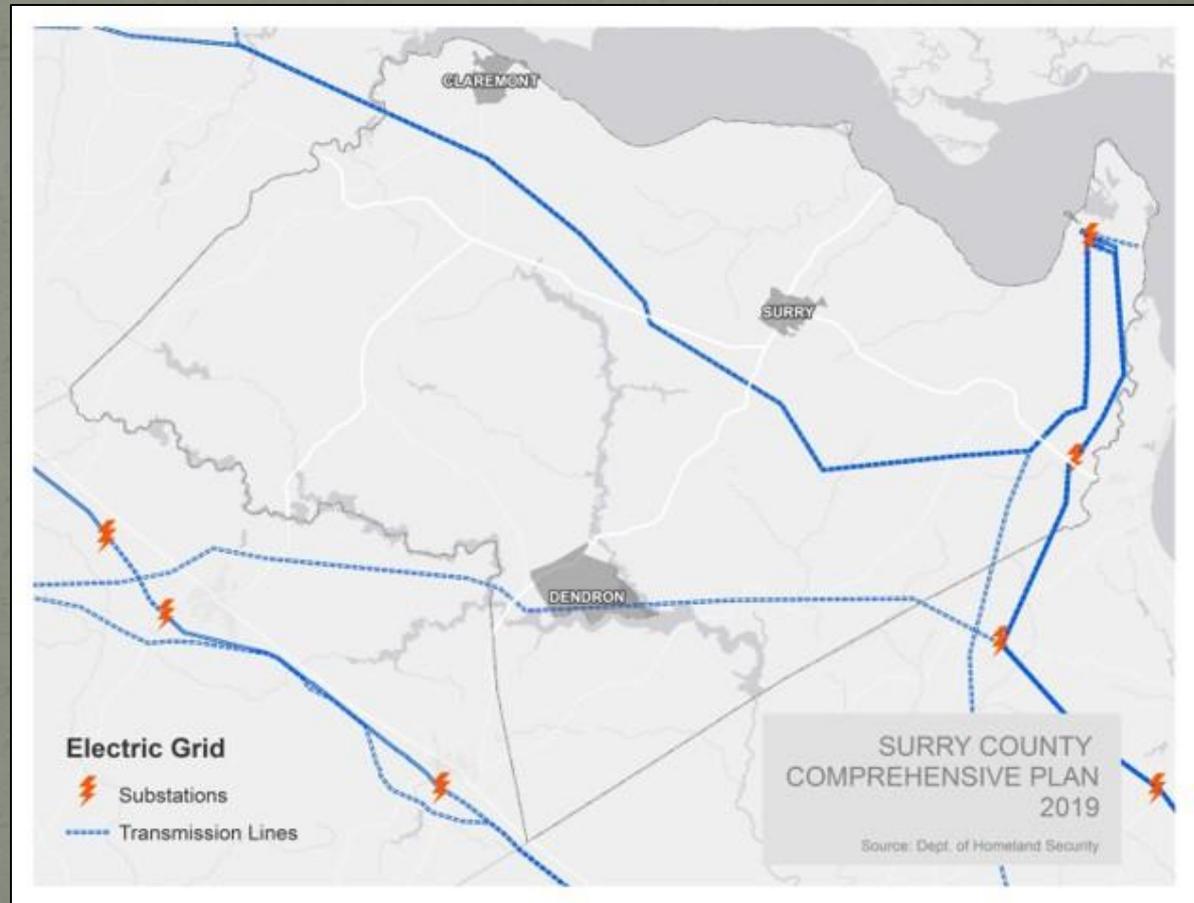
- County's rural nature, not intensively developed
- Abundant land in agricultural and silvicultural use



https://www.google.com/url?sa=i&url=https%3A%2F%2Fwww.tripadvisor.com%2FLocationPhotoDirectLink-g58227-d108619-i276889568-Chippokes_Plantation_State_Park-Surry_Virginia.html&psig=AOvVaw3iS99NL_GAik7GZbBEw2wz&ust=1582046377100000&source=images&cd=vfe&ved=oCAIQjRxqFwoTCICagcCM2ecCFQAAAAAdAAAAABBR

Solar Emergence in Surry

- Transmission lines abundant due to nuclear plant
- Dominion Energy presence



Approval Process

- PJM Queue
 - Application to connect to regional electric grid
 - 1.5 - 2 years prior to local application submittals
- County Land Use Approval
 - 'Substantially in Accord' with Comprehensive Plan
 - Consistent with local land use and zoning
- DEQ Permit By Rule
 - State review of 'smaller' projects
- SCC Approval
 - State review of 'larger' projects



Southampton County, 06/27/19

County Approval

per Solar Ordinance adopted Dec. 2018

- Comprehensive Plan Amendment
- Rezoning
- § 15.2-2232 Legal status of plan
- Conditional Use Permit

County Approval

per Solar Ordinance adopted Dec. 2018

- Comprehensive Plan Amendment
 - Compatible with land use goals?
 - Rural atmosphere / conservation
 - Economic development
 - Consistent with Development Plan Map?
 - Majority of county Agriculture/Silviculture

County Approval

per Solar Ordinance adopted Dec. 2018

- Rezoning
 - Consistent with Comprehensive Plan?
 - M-1 or M-2 Industrial zoning required.
 - Conditional Zoning?
 - Proffers?

County Approval

per Solar Ordinance adopted Dec. 2018

- § 15.2-2232 Legal status of plan
 - ‘Substantially in Accord’ with Comp Plan?
 - Consistent with local land use and zoning?
 - Determined by Planning Commission

County Approval

per Solar Ordinance adopted Dec. 2018

- Conditional Use Permit
 - Provides a vehicle by which to require additional regulations (Conditions).
 - Recommendation by Planning Commission.
 - Granted by Board of Supervisors.

County Approval

Potential CUP conditions could relate to:

- Landscape buffers
- Fencing
- Lighting
- Setbacks
- Road impacts
- Transportation impacts
- Equipment height
- Capacity limitation
- Third party inspections
- Third Party plan review
- Soils testing
- Water source
- Native / pollinator-friendly plantings
- Wildlife Corridors
- Decommissioning Plan
- Decommissioning bond
- Revenue minimums
- Construction hours
- Emergency response plan
- Conformity w/exhibits
- Sunset clauses

Permit By Rule - DEQ

- Allows Utility Scale Solar Projects up to 150 MW to bypass State Corporation Commission (SCC) approval.
- Application serves as permit if approved by DEQ.
- Utilities and electric cooperatives can participate.
- Review for impacts to:
 - Wildlife Resources
 - Historical Resources
 - Architectural Resources
 - Archaeological Resources
 - Natural Resources



SCC Approval

- Utility Scale Solar Projects larger than 150 MW require full State Corporation Commission (SCC) approval, the same as other large electricity generating facilities.



County Review/Approval

- Plan review
 - Site Plan
 - Erosion & Sediment Control Plan
 - Stormwater Plan (DEQ)
 - Landscape Plan
 - Transportation Plan
 - Chesapeake Bay and/or Wetlands Permit
 - Decommissioning Plan

Questions?



February 16, 2020

At this critical juncture in the SmartScale grant implementation process, respectfully request Surry County Board of Supervisor consideration of the following proposal as a comprehensive approach to address safety concerns; accommodate multi-use trail as a way of bringing economic development opportunity and healthy, recreational activity to the County; and to reverse the population flow (in particular our youth) from this County.

Proposal:

- **Feasibility Review:** Immediately form a collaborative work team to consider the feasibility of expanding the already funded SmartScale road widening initiative to include the County's defined separate multi-use trail for this section of Rt. 31.
- **Work Team Members:** Chairman - Surry County's Economic Development Director in coordination with the Planning Director. Team members include VDOT, Dominion Energy, Department of Conservation and Recreation, Preservation Virginia, the Tidewater Trails Alliance-East Coast Greenway Alliance (ECG), and three citizens of Surry County.
- **Feasibility Review Products:**
 - Define expanded proposal for comprehensive plan
 - Appeal to Dominion Energy to self-fund the costs of utility relocation/burying
 - Appeal to HRSD, Sentara, the solar farm companies, individuals with financial means and State Government entities for additional funding to construct a multi-use trail on the west side of Rolfe Highway
- **SmartScale Activities:** Proceed with current SmartScale near-term plans for road widening initiative.

Advantages of Expanded Proposal:

- Offers a strategic approach saving Virginia taxpayer funding by combining the current road widening project with a true multi-modal accommodation project, addressing utility relocation and construction costs for both projects all at once.
- Presents the opportunity for significant economic, health, safety, mobility and tourism benefits meant to transform this economically-depressed County, reverses the flow of population (taxpayer) loss, and attracts business and permanent resident (taxpayer) interest.
- Lowers the cost requirement for the current road widening project and allows those funds to be applied to the construction of a multi-use trail.
- Avoids constructing a future multi-use trail in a location that will be much more expensive and bypasses the Town of Surry; therefore, missing the potential for increased revenue.
- Showcases entrance into the County along with the designation of Gray's Creek into DCR's Scenic Rivers (Waterways) Program, serving as a parallel tourism initiative.
- Promotes an increased customer base for the Surry County Marina and Restaurant.
- Serves as a critical regional and national link to connecting the Birthplace of America Trail and the Historic Coastal Route of the East Coast Greenway with other locations.

1. Purpose

This operating agreement (“Agreement”) establishes a framework for a collaborative working relationship between Surry County (“County”) and the Economic Development Authority of Surry County (“Authority”) to enhance the economic development of Surry County in support of the County citizens. This Agreement covers, but is not limited to, using the powers granted to each to incentivize commercial investment for business development, job creation, property acquisition/leasing and improving community well-being for the benefit of its citizens, businesses and public organizations based on the County’s Comprehensive Plan (“CP”) approved by the Board of Supervisors (“BOS”).

2. Economic Development Overarching Guidelines

- A. The County’s Comprehensive Plan is the guiding document utilized by both the County and the Authority for economic development within the County.
- B. Both the County and the Authority will use the authorities and powers granted them by the Code of Virginia to work together for the economic development of Surry County in support of its citizens, businesses and public organizations.
- C. The County has established an Office of Economic Development (“OED” and aka: “EDO”) to focus on economic development within the County. Pursuant to developing a cohesive working relationship, the Authority shall designate a representative to work with the OED to receive, develop, and review opportunities and coordinate efforts between the County and the Authority to capture opportunities that provide growth and jobs for the County.
- D. Both the County and the Authority shall have representatives assigned to the various economic development Boards and Commissions established by County.
- E. Also, the Authority shall designate a representative to work with the Planning Commission and provide input to the developing CP.

3. Roles and Responsibilities

A. Roles

- i. The citizens of the county develop a CP to be used as a guideline for future County development and economic development is one of the components of this document. Once the CP is approved by the BOS, it becomes the guiding document for County development.
 - ii. Both the County and the Authority are granted similar yet different powers to ensure economic development occurs within the County for the betterment of its citizens, businesses and public organizations and, as such, both are responsible for:
 - identifying economic development opportunities
 - working collaboratively to accomplish the economic development goals and objectives within the CP
 - spearheading projects as deemed appropriate by the BOS
 - iii. The OED is designated by the County to actively seek, and ferret out, potential economic development opportunities and to coordinate the development of the opportunities identified with the Authority so that both can bring their resources together to ensure they are maximized for County benefit.

- iv. All economic development projects brought before the BOS for approval must be jointly reviewed by the OED and EDA to ensure they meet the intent of the authorized CP.

v.

B. Meetings

- i. The Authority shall meet monthly, or as necessary, in accordance with the EDA By Laws.
- ii. The Chair of Authority shall meet with the Board of Supervisors (“BOS”) at least quarterly or more frequently as needed to provide the BOS updates on the Authority activities, recommendations and needs.
- iii. The County Administrator and the Authorities’ Executive Committee shall meet monthly at a mutually convenient day and time to review the ongoing development opportunities, prospective opportunities and the progress of economic development in support of the approved CP and developing needs of the County.
- iv. The County’s OED (aka EDO) and the Authority’s representative to the OED shall meet at least monthly, and more frequently as necessary, to identify and propose economic development opportunities to the BOS and to monitor the progress of County approved projects being spearheaded by either the OED or the Authority.

C. Staff

- i. Currently neither the County BOS nor the Authority have a support staff. Both rely on County Staff and contracted support. The OED office has a Director but also relies on other County staff and contracted support.
- ii. The Authority will operate in the same way and will also rely on County staff working with both the OED and Authority. The OED and other County staff will work with the Authority on an “as needed” and project-specific basis to ensure opportunities are captured.
- iii. If the Authority has insufficient staff support for its operation, the Authority has the power to employ and/or contract others (i.e. agents, attorneys, bond counsel, consultants, real estate brokers, etc.) as the Authority deems necessary and payment for such is within its budgeted funds.

D. Budgets

- i. The Authority’s primary sources of funds are the County, bond issuance/refinancing fees, specifically allocated financed project revenues, state and federal grants and loan funds.
- ii. At this point in the Authority’s history, the Authority is not receiving any fees, grants, loans, or substantial revenue from the development of owned/leased properties. The Authority is receiving some income (less than \$10,000) from a previously refinanced bond, but this is insufficient for operations, and therefore will submit its financial requirements for operation to the BOS.
- iii. The Authority will develop an operating budget for submittal to the BOS for funding.

- iv. Since the County Administration’s annual budget submission to the BOS includes the OED economic development funds request, the Authority and the OED will collaborate to avoid any duplicate budget requests and ensure synergistic use of the funds requested by both.
- v. The County will provide the Authority with the budget development schedule and the Authority will provide its budget request to be included in the County’s total budget. Both budget requests (County Administration and EDA) are subject to BOS approval.

4. Applicable Law

This agreement is not intended to limit the powers granted to either the County or the Authority as provided under local, state, or federal law.

5. Changes to the agreement:

The County and the Authority may modify this Agreement by mutual agreement, in writing.

6. Execution:

By their respective signatures affixed below, each representative of the County and the Authority to this agreement represents that they are authorized to execute this Agreement on behalf of their respective organizations.

7. Effective Date:

This agreement shall be in effect as of the latest signature date below and shall continue, without renewal, until cancelled or terminated by mutual agreement in writing.

COUNTY OF SURRY, VIRGINIA

By: _____
County Administrator, Clerk of the Board of Supervisors

Date: _____

ECONOMIC DEVELOPMENT AUTHORITY OF SURRY COUNTY

By: _____
Char, Economic Development Authority of Surry County

Date: _____

VIRGINIA: A SCHEDULED MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE SURRY COUNTY GOVERNMENT CENTER ON THURSDAY, MARCH 5, 2020 AT 7:00 P.M.

PRESENT: SUPERVISOR ROBERT ELLIOTT, JR.
SUPERVISOR MICHAEL DREWRY
SUPERVISOR JUDY LYTTLE
SUPERVISOR KENNETH HOLMES
SUPERVISOR WILLIAM (TIM) CALHOUN

ALSO

PRESENT: MS. DANIELLE POWELL, COUNTY ATTORNEY
MS. MELISSA ROLLINS, ACTING COUNTY ADMINISTRATOR
SHERIFF CARLOS TURNER, SHERIFFS DEPARTMENT
MR. RAY PHELPS, EMERGENCY SERVICES
MR. DAVID HARRISON, ECONOMIC DEVELOPMENT
MR. WILLIAMS SAUNDERS, BUILDING AND PLANNING
MS. LASONYA WHITE, COOPERATIVE EXTENSION
MS. LINDA GHOLSTON, WORKFORCE DEVELOPMENT
MR. JONATHAN JUDKINS, COMMISSIONER OF REVENUE
MS. PAT BERNSHAUSEN, TOURISM
MR. DELON BROWN, NETWORK ADMINISTRATOR
MS. LAJEUNE STONE, YOUTH AND FAMILY RESOURCES

CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE/ADOPT AGENDA

The meeting was called to order by Chairperson Elliott who then asked for a moment of silence. Following the moment of silence, he asked those present to stand and say the pledge of allegiance. Chairperson Elliott advised of a change to the agenda, adding the discussion of an invocation at future meetings and an amendment to the board's bylaws. The working agenda with the aforementioned addition was adopted by roll call vote.

SUPERVISOR ROBERT ELLIOTT, JR.	AYE
SUPERVISOR MICHAEL DREWRY	AYE
SUPERVISOR JUDY S. LYTTLE	AYE
SUPERVISOR KENNETH R. HOLMES	AYE
SUPERVISOR WILLIAM CALHOUN	AYE

CONSENT ITEMS

1. Certification of BPOL Tax Refund
2. Data Center Modernization Refresh
3. Conveyance of County Property (49-1-79B) to HRSD
4. Resolution 2020-04: Surry County Clean-up Month April 2020
5. Approval of Minutes: January 23, 2020 – Work Session and Regular Session, February 6, 2020 – Work Session and Regular Session

Supervisor Elliot read the above items listed and asked board members for any questions or concerns. There being no further questions, Supervisor Holmes made a motion to approve the consent items as enumerated. Supervisor Drewry seconded the motion. Supervisors Elliott, Drewry, Lyttle, Holmes, and Calhoun voted affirmatively. **(Approved)**

UNFINISHED BUSINESS

1. Board of Supervisors Code of Ethics
Supervisor Drewry made a motion to adopt the Code of Ethics for boards and commissions as presented. Supervisor Calhoun seconded the motion. Supervisors Elliott, Drewry, Lyttle, Holmes, and Calhoun voted affirmatively. **(Approved)**

PRESENTATIONS

1. Update on County Broadband Project provided by Ms. Renee Chaplin, Vice-President of Communication and Government Affairs, Prince George Electric Cooperative (PGEC)
Ms. Chaplin advised of the ongoing efforts being taken regarding the Surry County Broadband Project. Ms. Chaplin advised caution when citizens contact their current providers for upgrades. This could potentially result in a contract extension. Citizens are encouraged to go online and check ruralband.coop to see if their zone is open. **(A copy of Ms. Chaplin's presentation is included in the audio file attachment; a written presentation was not provided)**
2. VDOT Quarterly Report, presented by Mr. Rossi Carroll
Mr. Rossi Carroll, VDOT, presented a quarterly update report. **(A copy of Mr. Carroll's presentation is attached as an integral component of these minutes.)**

3. Surry County 2020 Census Update, presented by Mr. David Harrison, Economic Director

Mr. Harrison introduced Ms. Bridgette Gilliam and Ms. Eunice Gay, members of the Surry County Complete County Committee. The importance of participating in the 2020 Census was relayed as well as initiatives taken by the Committee.

Video included: <https://youtu.be/oXZAe8XYeNQ> (Census 2020 Video)

PUBLIC HEARING

1. Strata Solar Land Purchase in Surry County Industrial Park, Presented by Mr. David Harrison, Economic Development Director.
Resolution 2020-05: Sale of Property in Industrial Park

Supervisor Elliott opened the floor for public comments. Mr. Harold Jones, Surry District, spoke in support of the sale. Public Comments closed. Supervisor Elliott asked board members for a motion. Supervisor Lyttle made a motion to approve the sale of land in the Surry County Industrial Park. Supervisor Holmes seconded the motion. Supervisors Elliott, Drewry, Lyttle, Holmes, and Calhoun voted affirmatively to approve the sale of 3.1 acres in the Surry County Industrial Park to Strata Solar in the amount of \$19,000. **(Approved)**

Supervisor Lyttle made a motion to adopt Resolution 2020-05: Sale of Property in Industrial Park. Supervisor Holmes seconded the motion. Supervisors Elliott, Drewry, Lyttle, Holmes, and Calhoun voted affirmatively to adopt Resolution 2020-05: Sale of Property in Industrial Park. **(Approved)**

INVOCATION *(item added to agenda and revised agenda adopted by roll call vote)*

Supervisor Elliott advised of an amendment to the Board of Supervisors bylaws to include an invocation at the start of each board meeting. Supervisor Lyttle made a motion to approve the addition of an invocation to the bylaws as suggested. Supervisor Holmes seconded the motion. Supervisors Elliott, Drewry, Lyttle, Holmes, and Calhoun voted affirmatively to approve the motion. **(Approved)**

REPORTS *(informational only – no action requested)*

1. Surry County Treasurer's investment letter was read by Ms. Rollins, Acting County Administrator.
2. January 2020 Budget to Actual Expenditure Report

CITIZEN COMMENTS

Citizen Comments can be heard in the corresponding audio file link available on the County Website.

BOARD COMMENTS

Board Comments can be heard in the corresponding audio file link available on the County Website.

COUNTY ADMINISTRATORS REPORT

1. Successful Board Retreat
2. Virginia Agriculture Magazine, Mr. Clifton Slade on cover
3. Edwards VA Smokehouse award winner
4. Budget Discussions continuing with Department Heads
5. Crater Planning District Commission meeting last Thursday – Mr. John Seward recognized for his years of service to the Commission.
6. Corona Virus: www.vdh.virginia.gov/coronavirus - hot topic among communities, Public Information Officer will post information and updates
7. Broadband Publicity – Press Release – Dominion Energy and PG&E
8. Congratulations to Surry County Lady Cougars for Regional Championship, headed to State Championship

CLOSED SESSION

Ms. Danielle Powell, County Attorney, advised the need to convene into closed session as permitted by Virginia Code: § 2.2-3711(A)(6): Investment of public funds. Discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected as it relates to the grocery store.

Supervisor Lyttle made a motion to convene into closed session. The motion was seconded by Supervisor Drewry and unanimously approved. Board members convened into closed session.

Board Members returned from closed session at 8:58P.M. Supervisor Drewry made a motion to return to open session. Supervisor Lyttle seconded the motions. The Board returns to open session and certifies by roll call vote that in the closed session just concluded nothing was discussed except the matter or matters specifically identified in the

motion to convene in closed session and lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information Act cited in the motion. All present voted affirmatively.

SUPERVISOR ROBERT ELLIOTT, JR.	AYE
SUPERVISOR MICHAEL DREWRY	AYE
SUPERVISOR JUDY S. LYTTLE	AYE
SUPERVISOR WILLIAM CALHOUN	AYE
SUPERVISOR KENNETH R. HOLMES	AYE

ADJOURNMENT

There being no further business before the Board, Supervisor Drewry made a motion that the Board continues their meeting to Thursday, April 2, 2020 at 7:00 P.M. held in the General District Courtroom of the Surry County Government Center. The motion was seconded by Supervisor Lyttle and unanimously approved.

Meeting Adjourned at 9:00P.M.

Robert Elliott, Chairperson	Claremont District
Michael H. Drewry, Vice-Chair	Dendron District
Kenneth R. Holmes	Carsley District
Timothy Calhoun	Surry District
Judy S. Lyttle	Bacon's Castle District
Melissa Rollins	Acting County Administrator

Maintenance Accomplishments for Quarter and County Requests

Dec to Feb 24 2020

We completed 216 of 225 maintenance work orders this past quarter with 9 outstanding (96% complete).

Roadway/Other	5
Drainage	4

Residency Direct Line **757-253-5138** / VDOT's Customer Service Center **1-800-FOR-ROAD (1-800-367-7623)**

A few highlights of the accomplishments are:

Crossover pipe replacement Rt.605

Ditching on Routes 605, 615, 616, 617, and 618 (12,600 ft)

Cleaned curb and gutter on Route 31 (2165 ft)

Cross drain replacement on Rte 612 Otterdam Road.

Graded Rte 647 for 1.5 miles of unpaved road (150 tons CR26 stone)

Shoulder repairs on Rte 40 and 626 (20 tons CR26 stone)

VDOT mowing of primary and select secondary routes starts in May 2020

Current Projects

Plant Mix (Full Depth Reclamation) – (UPC 112247 - 2019)

Rte 602 Laurel Springs Rd from Rte 608 Oak Hill Rd to 1.7 Mi East of Rte 601 Laurel Dr – Projected started in Fall 2019 and Work is project to restart in Spring 2020 and be completed late Spring.

Plant Mix – (UPC 114786 – 2020) Advertised

Rte 10 from Chippokes Farm Rd to West of Bacon's Castle Trail, Rte. 617

UPC 107852 Replace Bridge over Lower Chippokes Creek on Rte. 634

Replace the existing bridge with a box culvert on Highgate Road. VDOT is currently working the placement of the culvert with completion in May 2020.

Upcoming Projects

Smart Scale

SMART18 - Intersection of Colonial Trail East and Route 617 – (UPC 111789) realign the intersection of Route 10 East (Colonial Trail) at Route 617 (Bacon's Castle Trail/White Marsh Rd); install a left-turn lane for eastbound traffic on Rte 10; install a left-turn lane for westbound traffic on Rte 10; install a right turn lane at Bacon's Castle Trail, and slight realignment of Rte 10 to the west of the current location. There are significant cultural resources in the area which must be handled carefully. Preliminary Engineering started in Aug 2019 with Right of Way starting in 2021 and Construction start in 2023.

SMART 20 – Rte 31 Shoulder Widening – (UPC115511) bicycle accommodation of 5 foot shoulder widening from Town of Surry to Pleasant Point Rd. Preliminary Engineering started in Sep 2019 with Right of Way starting in 2022 and Construction start in 2023.

Emergency Response

Responded to 2 in snow event Feb 20-21.

This concludes my Quarterly Transportation report for the County of Surry. Are there any concerns or questions that I can address during this time?



Resolution 2020-08

AT A VIRTUAL MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS HELD ONLINE
ON THURSDAY, MAY 7, 2020 AT 7:00 P.M.

PRESENT:

The Honorable Robert Elliott Jr., Chair
The Honorable Michael Drewry, Vice Chair
The Honorable Judy Lyttle
The Honorable Kenneth R. Holmes
The Honorable Tim Calhoun

VOTE:

A Resolution to designate the week of May 17-23, 2020 as Emergency Medical Services Week

WHEREAS, Emergency Medical Services is a vital public service; and

WHEREAS, the members of Emergency Medical Services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, Emergency Medical Services has grown to fill a gap by providing important, out of hospital care, including preventive medicine, follow-up care, and access to telemedicine; and

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and

WHEREAS, the members of Emergency Medical Services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of Emergency Medical Services providers by designating **Emergency Medical Services Week**

NOW, THEREFORE, BE IT RESOLVED, that the members of the Surry County Board of Supervisors do hereby proclaim May 17-23, 2020 as **EMERGENCY SERVICES WEEK** in the County of Surry, and call these observances to the attention of all citizens

Adopted this 7th day of May, 2020

ATTEST:

Melissa D. Rollins, Acting County Administrator/Clerk,



Resolution 2020-09
AT A VIRTUAL MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS HELD ONLINE
MAY 7, 2020 AT 7:00 P.M.

Present:

The Honorable Robert Elliott Jr., Chair
The Honorable Michael Drewry, Vice Chair
The Honorable Judy Lyttle
The Honorable Kenneth R. Holmes
The Honorable Tim Calhoun

Vote:

WHEREAS, the Governor of Virginia has proclaimed the Month of *May* as Business Appreciation Month in the Commonwealth of Virginia; and

WHEREAS, Virginia businesses play a pivotal role in strengthening our Commonwealth by embracing job creation, innovative technologies, and employing a diverse workforce to preserve the economic well-being of all our citizens; and

WHEREAS, Virginia businesses operate in diverse industries, including advanced manufacturing, energy, life sciences, tourism, agribusiness and information technology; and

WHEREAS, The Board of Supervisors is dedicated to improving the quality of life throughout Surry County by encouraging positive economic growth that creates meaningful career opportunities, expands the tax base to support the delivery of vital public services, and promotes our quality of life; and

WHEREAS, The Board of Supervisors recognizes the accomplishments of Surry entrepreneurs, small and medium size businesses, and major employers that contribute to building and sustaining Surry's economy; and

WHEREAS, It is fitting to offer the citizens of Surry County a unique opportunity to recognize our existing businesses for the essential role they play in driving the new Virginia economy and for contributing to the economy and culture of the County;

NOW, THEREFORE, BE IT RESOLVED, By the Board of Supervisors of Surry County, Virginia that the Board of Supervisors recognizes MAY 2020 as BUSINESS APPRECIATION MONTH in Surry County and encourages all citizens to recognize the businesses in Surry that make our community a great place to work, live and play.

ATTEST:

Melissa D. Rollins, Acting County Administrator/
Clerk, Board of Supervisors



GUIDE TO CONQUERING A BUSINESS CRISIS



- Cash Management
- Pricing and Cost Containment
- Supply Chain Management
- Marketing



www.VirginiaSBDC.org

The Virginia SBDC Network is a partnership program with the U.S. Small Business Administration, George Mason University, and local host institutions.

CASH MANAGEMENT

- Prioritize who to pay first.
- Have conversations with vendors to ask for longer payment terms or partial payment.
- Have financial records in one, easily accessible place and review them daily.
- Review financial information and forecast cash needed to operate the business. Know your financial data well. Don't rely on your CPA to tell you how the business is going.
- Address problem areas where costs are out of line.
- Regularly review customer accounts and have solid credit policies in place.
- Place slow pay customers on COD or pre-payment.
- Require cash payment at time of sale.
- Talk to lenders about renegotiating existing loan terms and interest-only payments for a while.
- Keep payment promises (Don't make promises you can't keep).
- Work with federal and state government agencies about payment of past due and coming due taxes.
- Don't ignore collection letters from federal and state government agencies. They can freeze your bank accounts, cutting off access to cash.
- Have a line of credit in place, review it annually and adjust as needed.
- Sell unproductive assets now. Don't wait until a crisis.
- Consider business credit cards, but understand the risk.
- While no one enjoys laying people off, have a plan to reduce labor if needed. Check with the Virginia Department of Labor about unemployment programs available to business owners in distressing economic times.
- Reduce embezzlement opportunities by limiting check signing to the owner or requiring two check signers. Examine payroll records for accuracy and reconcile bank statements and credit card registers daily.



PRICING & COST CONTAINMENT

- Reduce unnecessary expenses like travel, entertainment and other areas that do not contribute to revenue generation.
- Review personnel requirements. Are vacant positions are really needed? Can duties of vacant positions be divided among other employees or performed by part-time workers or temporary workers? A lean workforce before a crisis, will help you survive.
- Eliminate discounts and giveaways.
- Review pricing and value. Don't cut prices in panic mode.
- Discuss rent reduction with your landlord.
- Consider renting unused space to other business owners.
- Negotiate discounts with vendors, when possible. Remember, trying times impact them too. They may be willing to offer short-term discounts they otherwise wouldn't.

Contact your local Virginia SBDC office for assistance with any of the items in this guide. With 27 offices across Virginia, there is an office near you. A complete list of offices is available at the end of this document.

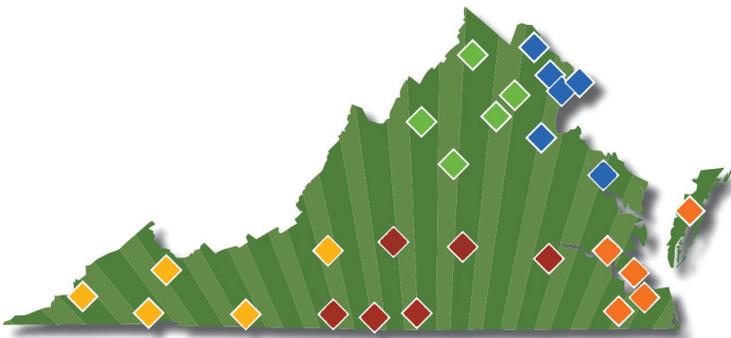
SUPPLY CHAIN MANAGEMENT

- Review inventory levels regularly. Conduct inventory at least monthly.
- If your POS system has an inventory management feature, enter products as they come in. Your POS system will provide daily inventory information.
- Eliminate slow sellers when reordering and liquidate products that have been in inventory beyond 90 days.
- Consider adding items with faster turn times.
- Look for vendors that provide a just-in-time option for ordering products.
- Stay engaged with your suppliers. Don't wait until a crisis.
- Assess operations and capacity. Adjust as needed.

MARKETING

- Identify key target customers and consider a “niche focus.”
 - Reassess your marketing strategy.
 - Consider redistribution of marketing expenditures.
 - Communicate regularly with customers to keep relationships:
 - Customer support, business hours, services, special order needs, promotions
 - Strengthen digital communications and online presence.
- Use multi-channels to reach your audience: social media, email, website, text, etc.
 - Develop/update online profiles
 - Update your website
 - Use Technology to expand services:
 - Facebook Live, video, e-commerce sites, payment and services apps, video conferencing, chat box, networking, etc.
 - Watch for new trends and look for opportunities to provide solutions.

Contact the Virginia SBDC



POTOMAC

- Alexandria SBDC - 703.778.1292
- Loudoun SBDC - 703.430.7222
- Mason SBDC (Arlington, Fairfax and Prince William) - 703.277.7747
- SBDC at Community Business Partnership - 703.768.1440
- University of Mary Washington SBDC-Fredericksburg - 540.654.1383
- University of Mary Washington SBDC-Warsaw - 804.333.0286

CENTRAL

- Central Virginia SBDC (Charlottesville area) - 434.295.8198
- Lord Fairfax SBDC at Middletown - 540.868.7093
- Lord Fairfax SBDC at Culpeper - 540.727.0638
- Lord Fairfax SBDC at Fauquier in Warrenton - 540.868.7094
- Shenandoah Valley SBDC - 540.568.3227

HAMPTON ROADS

- Hampton Roads SBDC - Eastern Shore - 757.789.3418
- Hampton Roads SBDC - Hampton - 757.825.4078
- Hampton Roads SBDC - Norfolk - 757.664.2592
- Hampton Roads SBDC - Suffolk - 757.825.4078
- Hampton Roads SBDC - Williamsburg - 757.565.4373

SOUTHERN

- Crater SBDC of Longwood University (Eastern) - 804.518.2003
- Longwood SBDC - Farmville (Central) - 434.395.2086
- Longwood SBDC - Danville (Western) - 434.797.8482
- Longwood SBDC - Martinsville (Western) - 276.656.5475
- Longwood SBDC - South Boston (Western) - 434.572.5444
- SBDC – Lynchburg Region - 434.845.5966

SOUTHWEST

- Blue Ridge Crossroads SBDC - 276.601.7727
- Mountain Empire SBDC - 276.523.6529
- Roanoke Region SBDC - 540-632-1174
- Southwest Virginia SBDC - 276.964.7345
- Virginia Highlands SBDC - 276.739.2474

Home > Rivertime Seafood Market & Deli

Seafood market brings new life to Surry

Alert - Operations Status: The Virginia SBDC staff will be working remotely during this period of reduced operations. Advising will be available by phone, email and/or by web conferencing only. In person events have been cancelled through April 11. Relevant webinars may be offered. All will be announced by email, social media and on our website. Contact your local Virginia SBDC Network location to make an appointment by going here: <https://www.vsbdc.org/locations/> . Or send us an email.

[Contact Us](#)



With a \$260,000 equity investment, Rivertime Seafood Market & Deli created 2 jobs.

there's no grocery store at all now. When I heard folks say they had to drive all the way to Smithfield to buy an onion, I knew I had to do something."

Ellen Templeton, Director of the Longwood SBDC - Eastern Region, heard about Everett's project and went to see him. "Ellen sat right here in what was then a trashed building and explained what the SBDC could do to help me," he relates. "I'd never heard of the SBDC," he says. "Someone at the U.S. Department of Agriculture (USDA) recommended I contact her. She helped me with my business plan and gave me information on what's available through the SBDC."

Everett's first step was renovation, followed by a soft opening for his Rivertime Seafood Market & Deli in October 2018. Funny enough, he initially didn't know much about seafood. "We started with oysters — now we're certified as a shucker/packer, so we can box, ship, and sell oysters," he says with a note of pride. "It's on-the-job training in its truest form."

Everett is glad to have the SBDC standing by to help as his business grows. "It helps to know there's somebody I can talk to," he adds. "Ellen's been very supportive — that's helped a lot." The SBDC seminars on financial statements, funding, and dealing with the

IRS were also a boon. "I'm a process guy," he adds. "I want to make sure I'm good with the housekeeping stuff."

While Everett has yet to put a permanent sign out front (it's on his final "to do" list), customers have already found him. "Right now it's word-of-mouth," he says. "All we did was turn on the 'open' sign and unlock the door. Now people come in every day to buy seafood. They really want us to succeed."

Future plans include tapping into the local tourist market. Everett knows the SBDC is ready and willing to help make that happen. "It's good to know I can pick up the phone and talk to Ellen," he said. "She always comes through."

"Bringing this community back has to start somewhere," he concludes. "We want to be a part of that."

Surry County Tourism Monthly Report - April, 2020

With the advent of COVID-19 restrictions, unlike most areas of government, our mission has not simply changed or become more relevant – it has completely taken a U-turn! Rather than promote visitation to the County, our message has evolved from “Come and experience” to “Stay home, stay safe” to “These businesses are still open – here are things you can still do safely” to “When the time is right – we’ll be waiting for you”.

Studies show that the travel and tourism industry has been one the most negatively affected – with losses in revenue state-wide exceeding %519B – and yet, studies show that it may be the fastest road to recovery when restrictions are lifted. Adequate investment now could boost the health of small communities in the coming 12 – 18 months.

**NOTE: While working from home, I am utilizing my personal internet wireless device which has limited data and sometimes runs very slowly – thus limiting my ability to get things done.*

Below is a list of activities that I have been engaged in during the month of April, 2020:

- Notifications sent out to cancel all scheduled tourism activities which had been originally scheduled to take place through the end of May, 2020
- Joined COVID-19 Industry Support Groups for DMO's
- Attended 17 webinars/industry conference calls
- 132 email communications with stakeholders, County staff, vendors, and guests
- 57 telephone contacts with stakeholders, County staff, vendors, and potential guests
- 31 articles/research read and information disseminated to stakeholders
- 7 low/no-contact site visits to stakeholders
- Maintaining social media presence, although NOT spending on social media advertising at this time, per the advice of Economic Development Director; created slideshow presentation on facebook; total of 60 posts to social media
- Posting Weekly Update to Tourism Website and Tourism Facebook page (every Tuesday)
- Monitoring support group channels to stay abreast of industry changes due to COVID-19
- Maintained contact with local newspaper to provide information on local businesses and tourism initiatives – several news articles have resulted from this effort bringing much needed attention to local businesses

Surry County Tourism Monthly Report - April, 2020

- Began collaborative effort with Mrs. Gholston, Workforce Development, to implement a volunteer program to assist with personnel needs in both areas not being met due to “hiring freeze”
- Regularly submitted invoices to Finance Department for payment
- Virginia Living Magazine will publish, in their May/June publication, a special photo essay focusing on “scenic rivers”. Photos of the James River will be included and may spark interest in regional travel.
- Advocated for modest increase in funding to Advertising and Professional Services lines of FY21 Proposed Consolidated Budget to adequately address changes in marketing needs/target audiences for COVID-19 recovery efforts
- Submitted tourism brochure for printing to Liskey Printing (under \$2,000 budgeted expense - previously approved) and arranged delivery of finished product
- Posted notification to Surry County Chamber of Commerce facebook page to gather information on non-tourism businesses that remain open to serve the community

Projects:

- Major effort currently is to keep stakeholders informed and supplied with resources designed to help them continue to operate and/or recover from COVID-19 period
- Ongoing collaboration with stakeholders for production of “virtual experiences” to be offered during COVID-19
- Scheduled social media campaigns for 2020 have been postponed, or are being revised for launch later in the year. Currently working on “We’ll be waiting for you” social media campaign in cooperation with Virginia Tourism Corporation.

Events:

- Surry County FAM Tour, originally scheduled for May 6, 2020, was cancelled
- All events previously scheduled to take place in April/May have been cancelled – both Tourism sponsored events and stakeholder events.
- National Travel and Tourism Week – May 3, 2020 through May 9, 2020 – a resolution requesting the BOS to designate this week in May was submitted for consideration by the BOS at their April 2020 meeting. The item never appeared on the agenda for BOS meeting in April.

Respectfully submitted 5/1/20 by
Pat Bernshausen, DMO
Tourism Coordinator

Department of Youth and Family Resources' Calendar

Special Events in Green for Youth and Families

- February 25, 2020 – 4th Tuesday Guiding Good Choices 6-8pm Location: LPJ Middle School -Completed
- March 24, 2020- 4th Tuesday Guiding Good Choices 6-8pm Location: LPJ Middle School CANCELLED
- April 2020 - Autism Awareness, Child Abuse Prevention, and Alcohol Prevention Projects - FACEBOOK
- April 28, 2020 – 4th Tuesday Guiding Good Choices 6-8pm Location: LPJ Middle School CANCELLED
- April 28, 2020- Tuesday-Youth Focused Partners 9-12pm -Location: DYFR-REVAMPED TO PLANS OF SENDING WEBINAR RECORDING WITH PRE AND POST QUESTIONS.
- April 13 & 14, 2020- Monday & Tuesday during Spring Break -College Tour or Special Youth Session- Location: DYFR or Traveling CANCELLED
- April 15, Leadership Training for YLOV, YMOV POSTPONED
- April 22, 2020- Clean Up day

UPCOMING PLANNED EVENTS OR CANCELLATIONS

- May 5, 2020- 2nd Tuesday Guiding Good Choices 6-8pm- Location: LPJ Middle School CANCELLED
- May 2020- Mental Health Awareness Month- FACEBOOK Page, Emails, and Texts
- June Honorable Judy Lyttle Achievement Awards- United to Empower Collaboration Event-TBA- CANCELLED
- July 28, 2020- Youth Focused Partners 9-12pm
- August 5- 8, 2020-Wednesday- Saturday-Boys' Camp-Location: The Edge
- August 13-15,2020 – Thursday- Saturday-Girls' Camp – Location: The Redemption Center
- August 21, 2020 – Friday-Back to School Event - Location: DYFR REVAMPED BOOKBAGS AND SUPPLIES STILL PURCHASED FOR YOUTH FOR WHENEVER THEY GO BACK TO SCHOOL
- Lunch Buddy, GUIDE, and Boys to Men-----Canceled at schools. Virtual, Mail, and Telephone check - ins are in process.
- Law Related Education- Postponed until later date TBA

ONGOING EVENTS

- January 29, 2020 – 4th Wednesday Surry Juvenile Community Crime Control Team Mtg. 10:00am: DYFR QUARTERLY -JANUARY, APRIL, JULY, OCTOBER- VIRTUAL BLUEJEANS MEETING TEMPORARILY
- QUARTERLY NEWSLETTERS
- FAPT- VIRTUAL BLUEJEANS MEETING- (MONTHLY-EVERY 2ND FRIDAY- EXCEPT JULY & AUGUST)
- CPMT- VIRTUAL BLUEJEANS MEETING –(MONTHLY-EVERY 3RD WEDNESDAY - EXCEPT JULY & AUGUST) ONGOING
- SURRY COUNTY JUVENILE COMMUNITY CRIME CONTROL MEETING-
- April 13, 2020- Youth Service Citizens Board- Tele Conference –MONTHLY-Every 2nd Monday -EXCEPT JULY & AUGUST-
- YADAPP TBA- CANCELLED BY LONGWOOD UNIVERSITY
- Youth Council-TBA- High School -CANCELED
- Safe Dates- TBA- High School- CANCELLED
- YLOV & YMOV plans for March-May 2020- High School-CANCELED

NOTE-----CANCELLATIONS Due to COVID-19

Birthdays and Work Anniversaries



LaJeune Stone

- *Birthday- March 4, 1962*
- *April 2001 Program Coordinator PT, about a year later I became full time.*
- *2013 – CSA Coordinator*
- *August 5, 2019- Director*

Benita Veiga

- *Birthday is January 7,1967*
- *Work Dates*
- *December 1998 Secretary II*
- *August 5, 2019-Office Manager*

Spencer Logan

- *Birthday is November 10, 1961*
- *Work Dates*
- *September 2007 - 2008 Part-time with Social Services "S.T.E.P." Program-Program Coordinator*
- *November 2, 2009 - June 2014 Part-time with Office on Youth (DYFR) Program Coordinator*
- *July 1, 2014 - Present, Fulltime, Department of Youth and Family Resources-Program Coordinator*
- *August 5, 2019- CSA Coordinator*

Paquita Spratley

- *Birthday October 16, 1979*
- *September 20, 2016-PT Program Coordinator*
- *August 5, 2019- Full Time Program Coordinator*

Glenn Lyttle

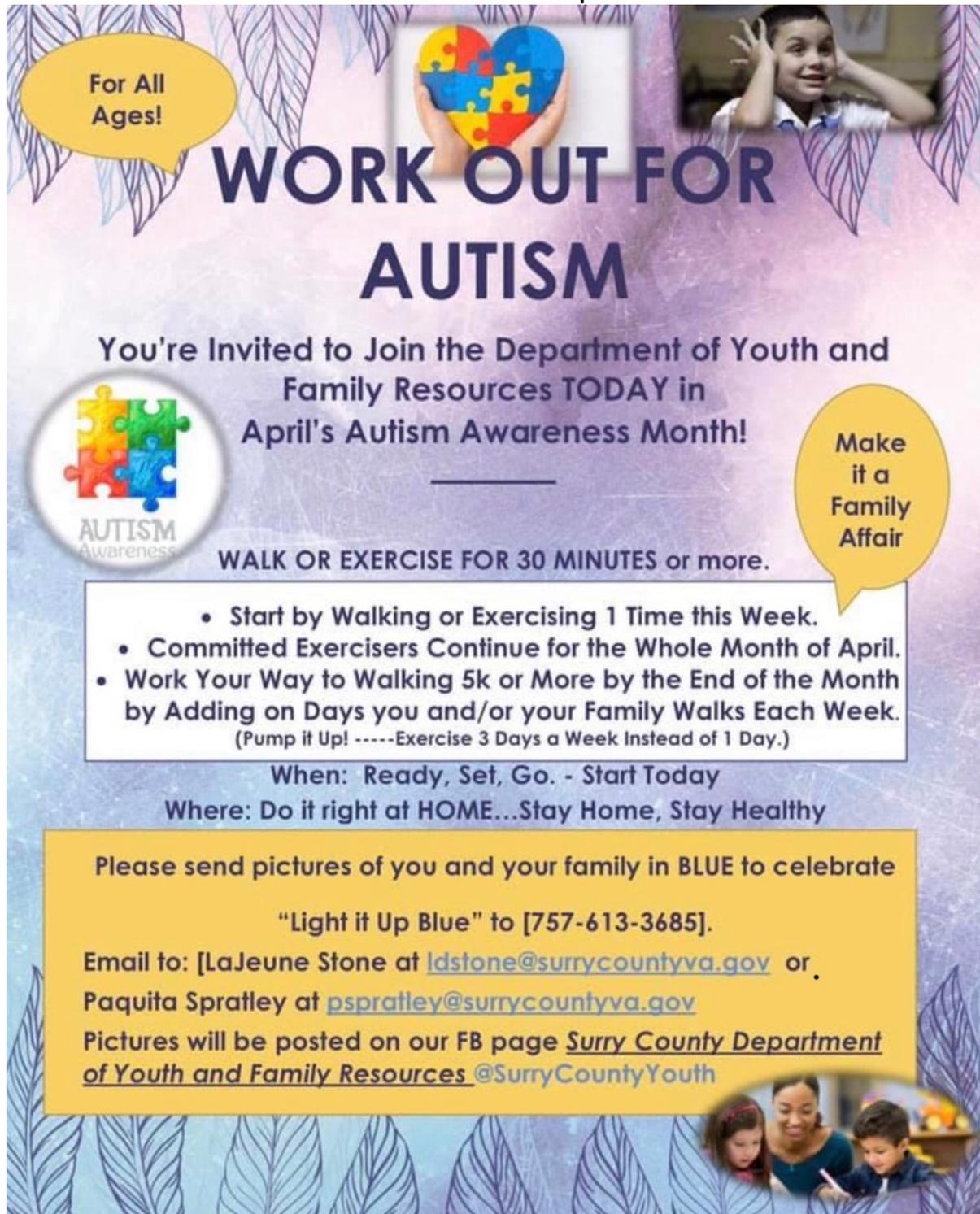
- *Birthday-September 9, 1988*
- *Work Dates*
- *2018-2019- Parks and Recreation*
- *August 5, 2019- Full Time DYFR*

Accomplishments

Mental Health Initiative First Aid 20193-year Certification 3 Staff and 1 Volunteer

Closer Look at Accomplishments

April was Autism Awareness and the flyer below was posted on the Department of Youth and Family Resources Facebook page. DYFR received pictures from citizens who celebrated the awareness. Government Agencies that participated included: Victim Witness, Voter Registration, the Department of Social Services and the Department of Youth and Family Resources. There were 1,865 viewers and was a huge success. The purpose was to promote awareness and almost 2,000 views shows that many know more about Autism Awareness due to the post.



The flyer features a light purple and blue background with a pattern of stylized leaves. At the top, there are two images: one of hands holding a heart made of colorful puzzle pieces, and another of a young boy smiling with his hands near his face. A yellow speech bubble on the left says "For All Ages!". The main title "WORK OUT FOR AUTISM" is in large, bold, dark blue letters. Below the title, it says "You're Invited to Join the Department of Youth and Family Resources TODAY in April's Autism Awareness Month!". To the left of this text is a circular logo with puzzle pieces and the words "AUTISM Awareness". To the right is another yellow speech bubble that says "Make it a Family Affair". Below the invitation, it says "WALK OR EXERCISE FOR 30 MINUTES or more." and lists three bullet points: "Start by Walking or Exercising 1 Time this Week.", "Committed Exercisers Continue for the Whole Month of April.", and "Work Your Way to Walking 5k or More by the End of the Month by Adding on Days you and/or your Family Walks Each Week." with a sub-note "(Pump it Up! -----Exercise 3 Days a Week Instead of 1 Day.)". It then specifies "When: Ready, Set, Go. - Start Today" and "Where: Do it right at HOME...Stay Home, Stay Healthy". At the bottom, a yellow box contains contact information: "Please send pictures of you and your family in BLUE to celebrate 'Light it Up Blue' to [757-613-3685]. Email to: [LaJeune Stone at ldstone@surrycountyva.gov or Paquita Spratley at pspratley@surrycountyva.gov Pictures will be posted on our FB page Surry County Department of Youth and Family Resources @SurryCountyYouth". At the bottom right, there is a small image of a woman and two children looking at a laptop.

For All Ages!

WORK OUT FOR AUTISM

You're Invited to Join the Department of Youth and Family Resources TODAY in April's Autism Awareness Month!

WALK OR EXERCISE FOR 30 MINUTES or more.

- Start by Walking or Exercising 1 Time this Week.
- Committed Exercisers Continue for the Whole Month of April.
- Work Your Way to Walking 5k or More by the End of the Month by Adding on Days you and/or your Family Walks Each Week.
(Pump it Up! -----Exercise 3 Days a Week Instead of 1 Day.)

When: Ready, Set, Go. - Start Today
Where: Do it right at HOME...Stay Home, Stay Healthy

Please send pictures of you and your family in BLUE to celebrate "Light it Up Blue" to [757-613-3685].
Email to: [LaJeune Stone at ldstone@surrycountyva.gov or Paquita Spratley at pspratley@surrycountyva.gov
Pictures will be posted on our FB page Surry County Department of Youth and Family Resources @SurryCountyYouth

Make it a Family Affair

Reach one Teach one Masks for the community. Precious Gems participant decided she wanted to learn how to make masks for the community. So the Department of Youth and Family Resources took the challenge to teach one as we could reach one to learn new sewing skills. Destiny Walker said she had never sown before and has remained dedicated to making the masks. She stated that she was not going to charge front liners, but she was encouraged by customers to accept donations of at least \$2- \$5 to take care of her supplies.

Destiny works from 9am, takes a short lunch and goes back to work until 5pm. On two days thus far she has worked until 9pm and 10:00pm. Her dedication is very touching. DYFR is proud of her. This is an ongoing project for youth who are in our program. Any youth interested in learning are welcomed.



Child Abuse Prevention Awareness

The DYFR posted awareness on our Facebook page about child abuse prevention. The department planted pinwheels at the DYFR building. The picture below shows the department's Program Coordinator, Paquita Spratley and her daughter, Emani , planting pinwheels that were provided by DYFR at Jerusalem Baptist Church.



Mr. Spencer Logan and Mrs. Lajeune Stone participated and collected trash on Hwy. 617 on April 22, 2020 on Earth Day with Virginia Cooperative Extension.



Reading to our younger Youth. DYFR Director, Lajeune Stone posted Story Time on Facebook with a challenge to the DYFR staff, Precious Jewels, and Gems to read to someone. There is a post on DYFR Facebook of the Director of DYFR reading to a silent audience as she reads to any viewers that will listen. There are 260 viewers so far after about 4 days. Hopefully, youth will take time out to listen to Albert and Sarah Jane by Malichy Doyles. It is a wonderful book about friendship and developmental relationships.



Children's Services Act (CSA Coordinator, Spencer Logan)

Accomplishments:

- Glenn Lyttle- CANS Certification -April 2020
- Supplement Submitted – April 2020

VJCCCA

- Workplan submitted to state.

For More information: Phone #: 757-294-5278 Cell #:750-605-8414

Office Manager, Benita Veiga beveiga@surrycountyva.gov

Director, LaJeune Stone ldstone@surrycountyva.gov

Department of Youth and Family Resources Facebook: @SurryCountyYouth

Commonwealth Attorney & Victim Witness Report for the Board of Supervisors

May 1, 2020

The Virginia Supreme Court has issued an Order Declaring a Judicial Emergency in Response to COVID 19, mandating that all non-emergency cases be continued. That order is currently in effect until May 17, 2020. We are still conducting bond and advisement hearings by video. We currently have 176 misdemeanor and felony cases pending in our office and much of our time right now is being spent working to coordinate with officers, attorneys, victims, and witnesses to continue these court dates. We have been using this time of limited Court to take advantage of a number of training opportunities as well, which include attending multiple webinars hosted by the Commonwealth’s Attorneys Services Council. We are still meeting in person with some victims and witnesses in an effort to ensure them that even though their case may be delayed, they are still being represented. We have temporarily suspended our local jail diversion programs such as the Litter Reduction Program and the Law Related Education program for Juveniles. We have also temporarily suspended all weekend and work release jail sentences in an effort to avoid transferring COVID-19 into the jails. Below are the Surry Criminal Court dates scheduled for the month of May. In addition to these dockets, I have been appointed to serve as a special prosecutor on cases in Sussex, Prince George, and Isle of Wight in the upcoming month.

General District Court	Juvenile Court	Circuit Court
May 4,11,18	May 1, 15	May 6, 26

I have heard a number of concerns in regards the Virginia Parole Board releasing offenders without notifying the Commonwealth’s Attorney or the victims as required by the Virginia Code. We are diligently working to make sure we have updated contact information for our victims so that we can assist in proper notification of release if necessary. If you were a victim of crime in Surry County and you are concerned about early release of an offender from the Department of Corrections without notice, please contact my office and we will review your case specifically to determine if there has been an early release related to COVID-19.

On top on regularly providing services to our victims, the Victim-Witness Director submitted quarterly progress reports to DCJS on April 15, 2020. She attended The John Tyler ASAP Board meeting on April 21, 2020 to discuss employees being furloughed and attended the Regional Crisis responder Meeting on April 23, 2020. The Victim-Witness Director also conducted a teleconference with our Department of Criminal Justice Services Grant Monitor on April 28, 2020, to discuss compliance requirements during a Pandemic.

Surry General and Juvenile and Domestic Relations District Combined Courts

6th Judicial District of Virginia

General District Courts Informational Pamphlet

Juvenile and Domestic Relations District Courts Informational Pamphlet

Clerk

Ms Janeen L Jackson
email: JJackson@vacourts.gov

Clerk's Office Hours

8:00 AM - 4:00 PM

Phone/Fax

Phone: (757) 294-5201
Fax: (757) 294-0312

Address

P. O. Box 332
Surry Government Center
45 School Street
Surry, VA 23883-0332

General District Judges

- Hon. Bruce A. Clark Jr., Presiding Judge, Chief Judge
- Hon. Elbert D. Mumphery, Presiding Judge
- Hon. Churchill Ridley Bain
- Hon. Lynda P. Ramsey
- Hon. Harold Lee Townsend III

Juvenile and Domestic Relations Judges

- Hon. Jacqueline R. Waymack, Presiding Judge, Chief Judge
- Hon. Christopher B. Ackerman, Presiding Judge
- Hon. Wallace W. Brittle Jr., Presiding Judge

Court Schedule

General District

Traffic - Mondays

8:30 a.m., Arraignments/Bond Hearings
9:00 a.m., State Trooper (1st & 3rd Tues.)
9:00 a.m., County Sheriff (2nd & 4th Tues.)

Criminal - Mondays

8:30 a.m., Arraignments/Bond Hearings
10:00 a.m., Trials
10:30 a.m., Video Advisements

Civil - Mondays

11:00 a.m., General Docket
11:30 a.m., Contested Cases

Juvenile and Domestic Relations

1st & 3rd Fridays

Traffic and Criminal

9:00 a.m., Driver's License Issued
9:00 a.m., Arraignments & Bond Hearings
9:30 a.m., Juvenile Traffic & Juvenile/Adult
Criminal

2nd Wednesday

Civil - Support

10:00 a.m., Arraignments & Bond Hearings
10:00 a.m., DCSE Civil Support
10:30 a.m., Non DCSE Support
11:00 a.m., Contested Custody/Visitation
1:00 p.m., Contested Custody/Visitation

4th Wednesday

Civil - Custody/Visitation

9:00 a.m., Arraignments & Bond Hearings
10:00 a.m., Custody/Visitation
11:00 a.m., Contested Custody/Visitation
1:00 p.m., Contested Custody/Visitation

May Update for Board Packet: Surry County Parks and Recreation

Spring and Summer are typically very busy times at Surry County Parks and Recreation, but COVID -19 has challenged us to embrace our new normal. We encourage community members to find fun ways to stay physically and mentally healthy by sharing information on our FaceBook page, www.facebook.com/Surryparksandrecreation.

- Revitalizing the walking trail is an ongoing project.
- Recently, we had the opportunity to exercise social distancing while engaging a few of the Martial Arts students in physical activity.
- The additional office space for an Athletic Coordinator, that includes additional conference room space was completed as well the Cyber Area.
- Staff actively participated in the April Foodbank food distribution.
- Staff completed Food Handler's Certification in preparation for future summer camp sessions.
- Staff are finding opportunities to participate in webinars that assist in how we will move forward in the world of parks and recreation, in our new normal. Mr. Jones had the opportunity to be a speaker during a recent Farmers' Market Webinar.
- Mr. Jones and Mr. Rawlings are keeping the grass maintained at Parks and Recreation.





Surry County
Department of Planning & Community Development
Monthly Report - May 1, 2020

Continuity of Service Under Indefinite Vacation of Government Center

The primary services provided by the department are being maintained through a hybrid mix of remote, digital means and periodic access to the government center.

Meetings

All planning-related board meetings were suspended through March and April; however, an electronic Planning Commission meeting has been scheduled for May 18th to conduct time-sensitive business.

Staffing

We are still accepting applications for our open Planner position.

Transportation

The update of the Secondary Road Six Year Plan has been put on hold by VDOT until further notification.

A Smart Scale grant application for a Town of Surry sidewalk project was completed and submitted on April 16th.

Utilities

Plans for the various phases of the HRSD Force Main and Pump Station projects are under review by the department.



Surry County, Virginia

COMMISSIONER OF THE REVENUE
POST OFFICE BOX 35
SURRY, VA 23883
757-294-5225 · FAX 757-294-5228

JONATHAN F. JUDKINS
Commissioner

May 1, 2020

Department of Taxation Update

The link below provides updates from the Department of Taxation regarding the extension of filing Virginia State Income Tax. There are various links on this website and the tax bulletins regarding the changes. A synopsis from the website is provided below:

<https://www.tax.virginia.gov/news/coronavirus-updates>

Relief for Taxpayers Affected by Ongoing Coronavirus Pandemic

Governor Northam has outlined several steps to provide tax relief to citizens during this time.

Additional time to pay your income tax

Individual and corporate income tax payments are now due **June 1, 2020**.

- Applies to payments originally due between April 1 and June 1, 2020.
 - Individual and corporate taxable year (TY) 2019 tax due payments
 - Individual and corporate extension payments for TY 2019
 - First estimated income tax payments for TY 2020
- No penalties, interest, or addition to tax will be charged if payments are made by June 1, 2020.

Virginia has an [automatic 6-month extension to file](#) your income tax (7 months for certain corporations). If you file during the extension period, make sure you still pay any taxes owed by June 1, 2020 to avoid penalties.

All income tax filing deadlines remain the same, including the May 1, 2020 individual income tax filing due date. However, Virginia does already have an [automatic, 6-month extension to file](#) (7 months for certain corporations). If you file during the extension period, make sure you still pay any taxes owed by June 1, 2020 to avoid penalties.



Surry County, Virginia
COMMISSIONER OF THE REVENUE
POST OFFICE BOX 35
SURREY, VA 23883
757-294-5225 · FAX 757-294-5228

JONATHAN F. JUDKINS
Commissioner

May 1, 2020

Department of Taxation Update

The link below provides updates from the Department of Taxation regarding the extension of filing Virginia State Income Tax. There are various links on this website and the tax bulletins regarding the changes. A synopsis from the website is provided below:

<https://www.tax.virginia.gov/news/coronavirus-updates>

Relief for Taxpayers Affected by Ongoing Coronavirus Pandemic

Governor Northam has outlined several steps to provide tax relief to citizens during this time.

Additional time to pay your income tax

Individual and corporate income tax payments are now due **June 1, 2020**.

- Applies to payments originally due between April 1 and June 1, 2020.
 - Individual and corporate taxable year (TY) 2019 tax due payments
 - Individual and corporate extension payments for TY 2019
 - First estimated income tax payments for TY 2020
- No penalties, interest, or addition to tax will be charged if payments are made by June 1, 2020.

Virginia has an [automatic 6-month extension to file](#) your income tax (7 months for certain corporations). If you file during the extension period, make sure you still pay any taxes owed by June 1, 2020 to avoid penalties.

All income tax filing deadlines remain the same, including the May 1, 2020 individual income tax filing due date. However, Virginia does already have an [automatic, 6-month extension to file](#) (7 months for certain corporations). If you file during the extension period, make sure you still pay any taxes owed by June 1, 2020 to avoid penalties.

Instructions for attending Virtual Board of Supervisors Meetings

Surry County Public Virtual Meeting Room

Please join our meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/447043917>

You can also dial in using your phone.

United States (Toll Free): [1 877 568 4106](tel:18775684106)

United States: [+1 \(571\)317-3129](tel:+15713173129)

Access Code: 447-043-917

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/447043917>

Please remember to mute your computer, tablet, or smartphone during the meeting. This will prevent feedback and unnecessary background noise from interrupting the meeting.

****Public Comments can be emailed to: comments@surrycountyva.gov ****

Please email your public comments to: comments@surrycountyva.gov **ONE HOUR** prior to the meeting. Comments will be compiled electronically and forwarded to all Board Members and the County Administrator.

A recording of the electronic meeting will be posted to the County website once available.

Instructions for Public Hearing Comments:

Those wishing to speak during public comments should email comments@surrycountyva.gov as an RSVP prior to the meeting. In the email please include: First & Last Name, and District.

Library Director's Report

March 18, 2020

Staff Updates:

Franklin:

- Vacancy – PT Library Assistant

Central:

- Vacancy - Library Director

Workshop and Training Reports:

2/4/20 – Get Out to Get Them In: Marketing Outside the Library – Finding the most creative ways to get the word out that public libraries have a lot to offer!

- Demetrice Urquhart- Bookmobile

Current Events in Administration:

During the month of February, Bonnie Lauver and Debbie Carter met with Surry County's Acting County Administrator, Melissa Rollins, and Isle of Wight County Administrator Randy Keaton. Both Administrators were given 2018-2019 annual statistics, 2018-2019 wireless usage, Blackwater Regional Library's Long-Range 2018-2019 Annual Report, the updated 2020-2025 Long-Range Plan, and a PowerPoint with a sampling of the wonderful programs/events sponsored by each branch, as well as, partnerships within the community. In addition, Ms. Rollins was given a copy of Blackwater Regional Library's contract to assist her in understanding the responsibilities of the localities. Both Administrators were very receptive to the information and thanked us for our presentation. Ms. Rollins later emailed to ask for a copy of the PowerPoint to share with the Board of Supervisors, and to share with citizens as they wait for monthly Board of Supervisor meetings to begin. The IOW County presentation was forwarded to Mr. Keaton as well to use as needed.

Bonnie L. also met with members of the Isle of Wight County Workforce Development Group to discuss employment opportunities in Isle of Wight. There was a presentation by Toi Hunter, Virginia Economic Development Partnership, to share ways they may assist Virginia businesses. Each representative attending the meeting shared ways they are assisting the community in locating jobs, the application and interview process, and available training opportunities for new employees. Several branches of BRL offer "Job Search and Career Coaching" by appointment through the Career Access Network.

Donations of discarded and deleted books, gathered by the Bookmobile, Courtland, Franklin, Surry, Wakefield, Waverly, and Windsor Branches, was picked up by Bonnie L. to deliver to the Waverly Branch for Ms. Johnson, Sussex I & II Prison, to pick-up. Ms. Johnson was extremely grateful for the donation!

March Madness is here! This is a new event at Blackwater and has been a big project to set up. Amy Fisk and Elizabeth Qualls worked together to create an amazing March Madness book campaign to have patrons vote from a selection of Blackwater Regional Library's most circulated books of 2019 to obtain a champion. Those wanting to participate have the opportunity to vote weekly in a branch or through an online survey. As stated, voting will continue weekly as we march toward the championship! To assist

patrons in learning more about the books, Hillary White, Bookmobile Manager, created a descriptive pamphlet of the 64 titles, and Molly Lombard created an infographic to explain how to vote. Amy and Elizabeth will work together weekly to tally results and post the next week's survey. Lastly, those voting may also enter a drawing to win a Kindle Fire, donated by a BRL vendor, and other assorted prizes. We are happy to announce 200 surveys were filled out in the first two weeks!!

Elizabeth Qualls hosted a local book club at the Courtland Branch where members enjoyed a book discussion, refreshments and a tour of the library. A second book club, "*Words, Women and Wine*", contacted Elizabeth to visit their book club as well. There she took a sampling of book club kits for members to view and ask questions about. They were excited about the book club offerings and have checked out a kit to read in the coming month!

Branch Activity in February:

The **Bookmobile's** regular stops were scheduled through the month of February. However, due to inclement weather and illness at various locations, some stops were cancelled. The Bookmobile did not have any special programs or events to attend during the month of February.

Carrollton Branch programs in February included: Saturday Explorers, Winter Sky Night, AARP Tax Aide, DIY Craft, Medicare Benefits Counseling, a Closing Reception for the Elizabeth River Artists Art Show, Stretch & Tone, Book Club, Romance Book Club, Story Time, Mother Goose Time, and Coffee and Crafting.

Participants in February's DIY Class created Beauty and the Beast Enchanted Roses, Solar System Ambassador Angela Gibson and Back Bay Astronomers visited for Winter Sky Night to present a program and answer questions, and Youth Programmer, Terry Andrews, visited Carrollton Elementary School's Second Graders to read about the Solar System and offer a Solar System project.

The Carrollton Branch is ready for March Madness with their giant bracket on display! It has already started many great discussions about the participating books!

****Carrollton Friends will host a book sale April 24 & 25, 2020**



In the **Claremont Branch**, adults created paper hearts for Valentine's Day and storytime continues to be a hit with caregivers and little ones alike.



The **Courtland Branch** had quite a few interesting and fun programs during the month of February! Program offerings included: weekly storytime, monthly movie afternoon, adult Paper Craft Valentine Cards, a Black History Month program presented by Inga Francis - *"Voting Rights and Black Disenfranchisement in the Commonwealth"*, local author Micah Dillon shared her book and music CD *"My Mended Heart"*, (22) East Pavilion residents enjoyed an afternoon reading of *"Harry and Bella visit Vancouver, Canada"*, and patrons were encouraged to enter a Valentine's Candy Kisses Guessing Contest!



The **Franklin Branch** had quite a few in-house programs in February to include: Lego afternoon, storytime, Creative Crafters, Mah Jongg, Knitters Anonymous, Happy Scrappers, Job Search and Career Coaching, and Medicare Counseling. Staff took the month of February to promote music through an eye catching display. This sparked many conversations, between staff and patrons!

**Franklin Friends will host a book sale May 1 & 2, 2020.



In the **Smithfield Branch**, there were 63 attendees at a youth puppet show to highlight Black History and the Tuskegee Airmen. Other ongoing programs included: Storytime, Mother Goose Storytime, LEGO Club, Masterpiece Makers, Pizza Pages Book Club, Building STEAM, Book Club discussion “The Dutch House”, Stretch and Tone, and a DIY Craft program (Feb. – Bath Salts) for adults and teens.

February 24, Dr. Joey Bickers, Phoenix Rehabilitation and Health Services, visited to discuss falls and fall prevention with the Stretch and Tone group.

**The Smithfield Friends will host a book sale March 25 – 28, 2020



The **Surry Branch** has collaborated with Surry Public Schools elementary/middle school art teacher to display student artwork on a rotating basis, (3) children completed their 1000 Books Before Kindergarten challenge, STEAM programming included – LEGOs and a visit from Chippokes State Park Ranger Kevin to share information about Bald Eagles, and the addition of a gaming station in the teen area to engage teens and encourage them to find their place at the library.

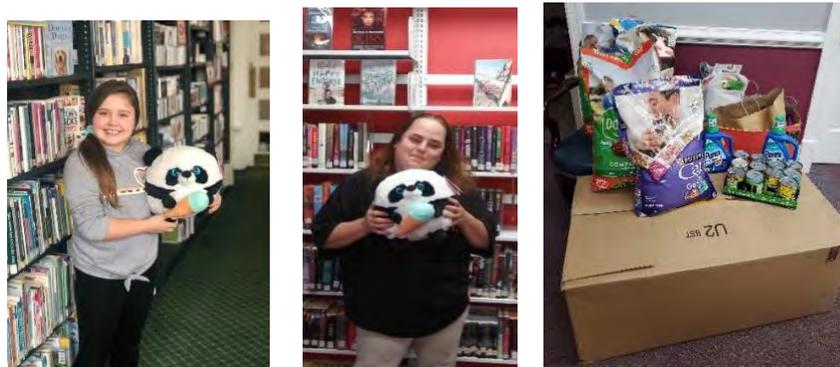




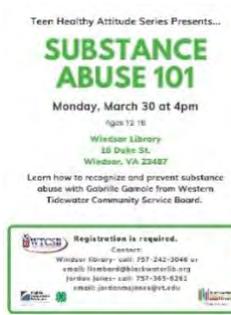
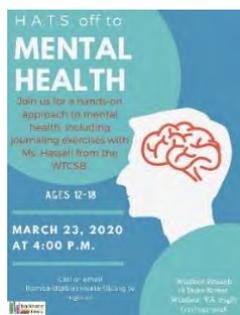
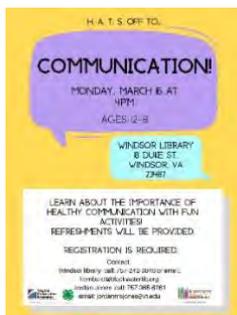
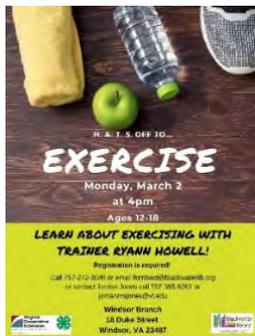
Adults in the Surry Branch also enjoyed learning screen printing techniques during the monthly DIY program!



The **Wakefield and Waverly Branches** celebrated February with the annual Valentine's Donation Drive for Sussex County Animal Services. Patrons were very generous this year, bringing in food, blankets, towels, cleaning supplies and much more! Patrons entered a drawing in February for a stuffed Valentine Panda at each branch. Entries were available when patrons checked out items or donated to the shelter drive. Twenty storytimes were provided to 237 students at Waverly Headstart, Wakefield Methodist Pre-school, Sussex Central Elementary Pre-K and Tidewater Academy's Pre-K, 3rd and 5th grades. Black History Month was highlighted with displays of books on all reading levels, as well as movies and music. Activity sheets and biographical bookmarks were also available.



The Windsor Branch held its usual ongoing programs in February to include: storytime, PAWS to Read, classroom visits complete with deposit collections, as well as, Dungeons & Dragons for teens, Knitting, Coloring Club, Book Club and computer help. March will kick-off a Healthy Attitudes Teen Series provided by the Virginia Extension Office. Topics will include: healthy eating, exercise, communication, mental illness, and substance abuse.



The Windsor Friends art sale is ongoing and receiving new art all the time! Proceeds from the art sale help fund Windsor's Summer Reading Program.



The Windsor Branch is still in need of a bi-lingual volunteer to assist with the ESL program they hope to begin on Saturdays. Contact Lauren Lombard if you are able to assist 757-242-3046 or llombard@blackwaterlib.org

Wireless Usage:

Carrollton – 230

Claremont – N/A

Courtland – 339

Franklin – 564

Smithfield – 490

Surry - 448

Wakefield – 273

Waverly – 101

Windsor – 370