

1. Virtual Meeting Instructions

Documents:

[VIRTUAL MEETING INSTRUCTIONS.PDF](#)



## Surry County Board of Supervisors Virtual Meeting Instructions

***Please use the login instructions provided below for ALL future virtual Board meetings unless otherwise specified.***

The virtual meeting platform is: 'GoToMeeting' and can be downloaded and installed on your computer, tablet or smartphone. You can also dial in and listen to the meeting using any phone and the access code provided below.

**Join our meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/447043917>

**You can also dial in using your phone.**

United States (Toll Free): [1 877 568 4106](tel:18775684106)

United States: [+1 \(571\)317-3129](tel:+15713173129)

**Access Code:** 447-043-917

If you have never used the application 'GoToMeeting', use the link below to download the application and be ready when the first meeting starts:

<https://global.gotomeeting.com/install/447043917>

Please remember to **MUTE** your computer, tablet, or phone during the meeting. This will prevent feedback and unnecessary background noise which makes it hard to hear for participants. Also, **please turn your camera off** unless you are a Board Member or a speaker at the meeting. Doing these two things greatly helps our meeting process.

### **PUBLIC COMMENT INSTRUCTIONS:**

Please email your public comments to: [comments@surrycountyva.gov](mailto:comments@surrycountyva.gov)  
Comments will be compiled electronically and forwarded to all Board Members and the County Administrator.

### **PUBLIC HEARING COMMENT INSTRUCTIONS:**

Those wishing to speak during a Public Hearing must email [comments@surrycountyva.gov](mailto:comments@surrycountyva.gov) as an RSVP prior to the meeting. In your email please include: **First and Last Name, District** and a **summary** of your comments for record. You will have a chance read your public comment aloud during the public hearing.