



BOARD OF SUPERVISORS MEETING AGENDA
MAY 6, 2021 - 7:00 PM

A meeting held in person and remotely by the Board of Supervisors as an effort to safely conduct business while maintaining the order of the Governor of Virginia to adhere to safe social distancing practices.

VIRGINIA: A REGULAR MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS HELD THURSDAY, MAY 6, 2021 AT 7:00 P.M. IN THE GENERAL DISTRICT COURTROOM OF THE SURRY COUNTY GOVERNMENT CENTER AND BROADCAST LIVE FOR THE PUBLIC THROUGH THE SURRY COUNTY GOVERNMENT YOUTUBE CHANNEL: <https://www.youtube.com/channel/UCIOVrElxI8ebLzSsYmHxhg>

PRESENT: SUPERVISOR ROBERT ELLIOTT, JR.
SUPERVISOR MICHAEL DREWRY
SUPERVISOR JUDY LYTTLE
SUPERVISOR WILLIAM (TIM) CALHOUN
SUPERVISOR RONALD HOWELL, JR.

ALSO

PRESENT: MRS. MELISSA ROLLINS, COUNTY ADMINISTRATOR
MR. DAVID HARRISON, DEPUTY COUNTY ADMINISTRATOR
MS. DANIELLE POWELL, COUNTY ATTORNEY
MRS. LAUREN CHAPMAN, COUNTY ADMINISTRATION
MR. DELON BROWN, INFORMATION TECHNOLOGY DIRECTOR
SHERIFF CARLOS TURNER
MR. STACEY WILLIAMS, PROJECT MANAGER
MR. RAY PHELPS, EMERGENCY SERVICES DIRECTOR

Invocation

This evening's invocation was given by Chairman Elliott.

Call to Order / Moment of Silence / Pledge of Allegiance/ Agenda Adoption / Roll Call

The meeting was called to order at 7:01 P.M. by Chairman Elliott followed by a moment of silence. Chairman Elliott invited all Board members and those present to stand and recite the Pledge of Allegiance.

No changes were proposed to the agenda and Chairman Elliott requested a motion to adopt the working agenda for the May 6, 2021, Board of Supervisors meeting as presented. Supervisor Howell made a motion to approve the agenda as presented. Supervisor Calhoun seconded the motion. All present voted affirmatively.

Consent Items

1. Approval of Draft Meeting Minutes: April 1, 2021
2. Approval of Accounts Payable for the Month of March, 2021 in the amount of \$645,029.24
3. Resolution 2021-07: Designation of Gray's Creek Marina and Gray's Creek Trail as a Recreational Area for Surry County Citizens & Visitors
4. Request to Merge Voting Precincts – Public Hearing
5. Appointment of Professional Assessor required for FY2022 General Reassessment - Wingate Appraisal Service
6. Resolution 2021-08: Business Appreciation Month – MAY 2021
7. Resolution 2021-09: National Tourism Week Proclamation

After a review of all consent items listed, Chairman Elliott entertained a motion to adopt the consent items as enumerated. Supervisor Lyttle made the motion to adopt the consent items as enumerated. Supervisor Howell seconded the motion. All present voted affirmatively.

New Business

1. Six Year Secondary Road Improvement Plan - VDOT - Mr. Glenn Brooks and Ms. Frances Bailey
 2. Electronic Summons System - Public Hearing Request - Surry County Sheriff's Department
 3. Tax Exemption Request - C. Scott Logging - For Board Discussion
 4. Bay Disposal Contract and Solid Waste Operations - Board Discussion
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1. *Supervisor Calhoun made a motion to approve the Public Hearing request for the VDOT Six Year Secondary Road Improvement Plan as presented. Supervisor Howell seconded the motion. All present voted affirmatively. The Public Hearing will be held on June 3, 2021 at 7:00 PM.*
 2. *Supervisor Howell made a motion to approve the request to hold a Public Hearing made by the Surry County Sheriff's Department for the Electronic Summons System as presented. Supervisor Lyttle seconded the motion. All present voted affirmatively. The Public Hearing will be held on June 3, 2021 at 7:00 PM.*
 3. *Board Discussion: The Tax Exemption Request by C. Scott Logging was tabled at this time and will be discussed at the May 13, 2021 Board of Supervisors Meeting. No action was taken.*
 4. *Board Discussion: The Bay Disposal Contract and Solid Waste Operations was reviewed by Board Members and a discussion was held with Mrs. Melissa Rollins, Surry County Administrator. Board Members requested this item be tabled at this time pending further information provided by Mrs. Rollins and staff.*

Unfinished Business

1. Presentation of Plaque and Official Resolution in honor of Mr. Kenneth Holmes
2. Tabled Item from BOSM 4-1-2021 - Decision on Cavalier Solar
3. Surry Marketplace LLC Performance Agreement

1. *Supervisor Lyttle presented a plaque in honor of the late Mr. Kenneth Holmes. Supervisor Lyttle read the prepared resolution in memory of Mr. Holmes. Supervisor Elliott requested a moment of silence be observed in honor of Mr. Holmes.*
2. *TABLED ITEM: Decision on Cavalier Solar previously discussed at the April 1, 2021 Board of Supervisors Meeting. Mr. Ben Saunders from Cavalier Solar was in attendance to answer any questions Board Members may have.*

A. Comp Plan Map Amendment No 2021-01:

Supervisor Drewry made a motion to approve the Comp Plan Map Amendment as presented. Supervisor Lyttle seconded the motion. Supervisor Calhoun abstained from voting due to a conflict of interest with his employer. Supervisors Elliott, Drewry, Lyttle and Howell voted affirmatively.

B. Rezoning Application No 2021-01:

Supervisor Drewry made a motion to approve the Rezoning Application as presented. Supervisor Howell seconded the motion. Supervisor Calhoun abstained from voting due to a conflict of interest with his employer. Supervisors Elliott, Drewry, Lyttle and Howell voted affirmatively.

C. Conditional Use Permit No 2021-01:

Supervisor Drewry made a motion to approve the Conditional Use Permit as presented. Supervisor Lyttle seconded the motion. Supervisor Calhoun abstained from voting due to a conflict of interest with his employer. Supervisors Elliott, Drewry, Lyttle and Howell voted affirmatively.

D. Substantially in Accord Determination:

Supervisor Drewry made a motion to approve the Substantially in Accord Determination as presented. Supervisor Lyttle seconded the motion. Supervisor

Calhoun abstained from voting due to a conflict of interest with his employer. Supervisors Elliott, Drewry, Lyttle and Howell voted affirmatively.

E. Approval of Siting Agreement:

Supervisor Drewry made a motion to approve the Siting Agreement as presented. Supervisor Lyttle seconded the motion. Supervisor Calhoun abstained from voting due to a conflict of interest with his employer. Supervisors Elliott, Drewry, Lyttle and Howell voted affirmatively.

- 3. Supervisor Drewry made a motion to approve the Surry Marketplace LLC Performance Agreement as presented. Supervisor Howell seconded the motion. All present voted affirmatively.*

Presentations

1. Surry County Finance Quarterly Report - Mrs. Carol Swindell
 2. District 19 Community Services Board Presentation - Mrs. Jennifer Tunstall
 3. Economic Development Update - Mr. Yoti Jabri (verbal report)
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- 1. Mrs. Carol Swindell, Interim Finance Director was present virtually to give the Surry County Finance Quarterly Report. No action was requested or taken.*
 - 2. Mrs. Jennifer Tunstall, District 19 Community Services Board attended virtually to present the District 19 Community Services Board Presentation.*
 - 3. Mr. Yoti Jabri, Economic Development Director attended virtually to provide the Board with a Economic Development Update.*

Public Comments – Please email all public comments to: comments@surrycountyva.gov and include your name, district, and a summary of your comment.

Board Comments

Reports

1. VDOT Quarterly Report - Mr. Glenn Brooks (Report to be given during Mr. Brooks presentation of New Business Item #1)
 2. LGIP Investment Letter March 2021
 3. Blackwater Regional Library - Directors Report - April 2021 (FYI only, no action necessary)
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1. *Mr. Glenn Brooks from VDOT was present to give a VDOT Quarterly Report. (FYI only, no action requested or taken at this time) (This item was moved up to Presentations and was given before item #3 Economic Development Update.)*
 2. *Mrs. Melissa Rollins, Surry County Administrator read the LGIP Investment Letter from March 2021 provided by the Surry County Treasurer. (FYI only, no action requested or taken at this time)*
 3. *Blackwater Regional Library provided a Directors Report for Board information and review. (FYI only, no action requested or taken at this time)*

Appointments

1. Boards and Commissions 2021 - Necessary Appointments
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1. *Board Members were informed of necessary upcoming appointments for various Boards and Commissions. (FYI only, no action requested or taken at this time)*

County Administrators Report

Mrs. Melissa Rollins, Surry County Administrator, provided a County Administrators Report for Board review. (FYI only, no action requested or taken at this time)

For Your Information

1. HRPDC Legislation Priorities
2. CTB Letter
3. Governor Northam Declares May 3-7th 2021 as "Teacher Appreciation Week" - Thank A Teacher Campaign
4. April 2021 Surry County Employee Litter Clean Up

Closed Session

Supervisor Elliott advised the need for a closed session. Ms. Danielle Powell, County Attorney addressed the Board and those present to advise a closed session was called for the purpose of Code Section: 2.23711-A1; Discussion and consideration for prospective candidates for employment to fill the position of Planning Director. Supervisor Drewry made a motion to approve the closed session for the purpose of discussion and consideration for prospective candidates to fill the vacate position of Planning Director. Supervisor Lyttle seconded the motion. All present voted affirmatively. The Board entered into closed session.

Ms. Danielle Powell, County Attorney advised the Board has returned from Closed Session and will now go back into Open Session. Ms. Powell asks that the Board Members certify by roll call vote that no business was discussed other than the requested Closed Session topic: Code Section: 2.23711-A1; Discussion and consideration for prospective candidates for employment to fill the position of Planning Director. Supervisor Lyttle makes a motion to return to open session and certifies that no business was discussed other than the requested Closed Session topic: Code Section: 2.23711-A1; Discussion and consideration for prospective candidates for employment to fill the position of Planning Director. Supervisor Howell seconded the motion. All present voted affirmatively. The Board then returned to Open Session.

Adjournment

There being no further business before the Board, Chairman Elliott entertained a motion for adjournment. Supervisor Howell made a motion to adjourn the meeting until the next scheduled meeting which is to be held on May 13, 2021. Supervisor Drewry seconded the motion. All present voted affirmatively. The meeting is adjourned until May 13, 2021.