

Board of Supervisors  
January 3, 2019 Meeting

**AGENDA NOTE**

**Agenda Item: Contract Extension – Berkley Group, LLC**

The attached draft contract extension with the Berkley Group, LLC will extend the service of Mr. Sanford B. Wanner as Interim County Administrator until March 31, 2019.

**RECOMMENDED ACTION:**

Authorization for the execution of a contract extension with the Berkley Group, LLC for continued services provided by Mr. Sanford B. Wanner, Interim County Administrator.

**AMENDMENT TO AGREEMENT BETWEEN THE BERKLEY GROUP  
AND SURRY COUNTY FOR NONPROFESSIONAL SERVICES**

**THIS AMENDMENT** is entered into this 3<sup>rd</sup> day of January, 2019 by and between The Berkley Group, LLC, and Surry County, Virginia.

**WHEREAS**, the parties entered into an agreement dated September 6, 2018 (the "Agreement") which provided for the services of an acting county administrator, specifically Sanford B. Wanner, during the period the Surry County Board of Supervisors was recruiting and hiring a new county administrator: and

**WHEREAS**, the term of the Agreement was for four months starting October 1, 2018 and ending January 31, 2019, with the understanding that it could be extended by mutual agreement of the parties; and

**WHEREAS**, the parties desire to extend the term of the Agreement under the same terms for an additional two months, or until March 31, 2019.

**NOW THEREFORE, IT IS AGREED** by the parties that the term of the Agreement is hereby extended, under the same terms, for an additional two months, or until March 31, 2019.

**IN WITNESS WHEREOF**, the parties hereto have caused this Amendment to be executed the date and year first hereinabove written.

**SURRY COUNTY, VIRGINIA**

By: \_\_\_\_\_  
**John M. Seward, Chair**

**THE BERKLEY GROUP, LLC**

By: \_\_\_\_\_  
**Darren K. Coffey, Chief Executive Officer**

By: \_\_\_\_\_  
**Andrew D. Williams, Chief Operating Officer**

Approved as to form: \_\_\_\_\_  
William H. Hefty, County Attorney

DRAFT