

A complete audio file of this meeting is available under the agenda portion of the County website.

VIRGINIA: A SCHEDULED MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS AND THE SURRY COUNTY SCHOOL BOARD HELD IN THE CULINARY ARTS ROOM OF SURRY COUNTY HIGH SCHOOL AT 5:00 P.M. ON JANUARY 30, 2020.

**BOARD OF SUPERVISORS PRESENT:**

SUPERVISOR ROBERT ELLIOTT, JR., CHAIR  
SUPERVISOR MICHAEL H. DREWRY, VICE-CHAIR  
SUPERVISOR JUDY S. LYTTLE  
SUPERVISOR KENNETH R. HOLMES

**ABSENT:** SUPERVISOR WILLIAM T. CALHOUN

**ALSO PRESENT:**

MRS. MELISSA ROLLINS, INTERIM COUNTY ADMINISTRATOR

**SCHOOL BOARD PRESENT:**

MS. LAURA RUFFIN, CHAIR  
DR. MARION WILKINS, VICE-CHAIR  
MS. ELSIE DENNIS  
MS. VALENCIA WILLIAMS  
MS. FAYE PERKINS

**ALSO PRESENT:**

MR. STANLEY JONES, ACTING SUPERINTENDENT, SCPS  
DR. SERBRENIA SIMS, ASSISTANT SUPERINTENDENT, SCPS  
MRS. MELISSA HARVEY, DIRECTOR OF FINANCE, SCPS  
MR. GIRON WOODEN, JR., PRINCIPAL, SURRY COUNTY HIGH SCHOOL

**CALL TO ORDER:**

The meeting was called to order by Ms. Laura Ruffin, Chairperson of the Surry County School Board and Supervisor Robert Elliott, Jr., Chairperson of the Surry County Board of Supervisors.

**WORK SESSION:**

Board Chair, Laura Ruffin, welcomed everyone to the meeting and led the introductions of those in attendance.

Dr. Serbrenia Sims, Assistant Superintendent, shared the purpose of the joint meeting. (see detailed meeting agenda attached)

A complete audio file of this meeting is available under the agenda portion of the County website.

Dr. Serbrenia Sims, Assistant Superintendent, presented a presentation which included Division/School Board Vision, Theme and Goals, School Division Highlights, and Accomplishments and Student Enrollment Trends.

Mrs. Melissa Harvey, Director of Finance, discussed Student Enrollment Trends, FY2020-2021 Operating Budget Planning, Overview of State Revenue Outlooks, Overview of Expenditure Considerations/Priorities, Recent and Planned Budget Reduction/Balancing Measures.

Mrs. Melissa Harvey, Director of Finance, reviewed the Five-Year Capital Improvement Plan, update on SCHS roof project, and other facility related discussions.

Mr. Stanley Jones, Acting Superintendent invited Board Members to voice their questions and comments.

Each member present for the Board of Supervisors and each member present for the School Board asked their respective questions and made individual comments in relation to the presented information.

#### **CLOSING REMARKS**

Mr. Stanley Jones, Acting Superintendent thanked members of both Boards for coming together this evening for a productive discussion. Ms. Laura Ruffin, Board Chair, SCPS, thanked the Board of Supervisors and everyone in attendance.

#### **ADJOURNMENT**

There being no further business before the Board, Ms. Laura Ruffin, Chair, Surry County Public School and Mr. Robert Elliott, Chair, Surry County Board of Supervisors adjourned the joint meeting.

**Joint Meeting**  
**Surry County School Board and the Surry County Board of Supervisors**  
**January 30, 2020**  
**5:00 p.m.**  
**Surry County High School**

**Proposed Agenda**

- I. Call to Order
  - a. Surry County School Board
  - b. Surry County Board of Supervisors
- II. Welcome & Opening Remarks
- III. Dinner & Conversation
- IV. School Division Highlights & Accomplishments
- V. Student Enrollment Trends
- VI. FY2020-2021 Operating Budget Planning
  - a. Overview of State Revenue Outlook
  - b. Overview of Expenditure Considerations/Priorities
  - c. Recent & Planned Budget Reduction/Balancing Measures
- VII. Review of Five-Year Capital Improvement Plan
  - a. Update on SCHS Roof Project
  - b. Other Facility Related Discussion
- VIII. Discussion & Questions
- IX. Next Steps...
- X. Closing Remarks
- XI. Adjournment
  - a. Surry County School Board
  - b. Surry County Board of Supervisors

# FY 2020-2021 Budget Planning

---

*JOINT BOARD MEETING*

**Surry County School Board  
&  
Surry County Board of Supervisors**

**January 30, 2020**

# AGENDA

---

- I. Call to Order - Surry County School Board/Surry County Board of Supervisors
- II. Welcome and Opening Remarks – School Board Chair
- III. Dinner and Conversation
- IV. Division/School Board Vision, Theme and Goals
- V. School Division Highlights and Accomplishments
- VI. Student Enrollment Trends
- VII. FY2020-2021 Operating Budget Planning
  - Overview of State Revenue Outlook
  - Overview of Expenditure Considerations/Priorities
  - Recent and Planned Budget Reduction/Balancing Measures
- VIII. Review of Five-Year Capital Improvement Plan
  - Update on SCHS Roof Project
  - Other Facility Related Discussion
- IX. Discussion and Questions
- X. Next Steps
- XI. Closing Remarks
- XII. Adjournment - Surry County School Board/Surry County Board of Supervisors

# Vision & Theme

---

## Vision

*Surry County Public Schools' vision is to provide a safe, healthy learning environment that prepares all student to be competitive and productive citizens in a highly technical and global society.*

## Theme

*Building Excellence, One Student At A Time*

# School Board Goals

---

**Goal 1:** The Board will continue to provide for and promote *high student achievement for all students* while meeting and exceeding state accreditation requirements for each school.

**Goal 2:** The Board will continue to support and maintain a *positive school climate* which provides for the safety, health, and well-being of each student.

**Goal 3:** The Board will continue to provide for and support efforts to attract, develop, and retain *highly qualified and effective employees*.

**Goal 4:** The Board will ensure that policies and practices are implemented that promote *sound fiscal stewardship and transparency*.

**Goal 5:** The Board will continue to assert its role in the community as the *educational policy leader* and govern the school division fairly and openly, while seeking the engagement of school community stakeholders in Surry County.

# School Division Highlights and Accomplishments

---

- All Surry County Schools are **Fully Accredited** for the 4<sup>th</sup> Consecutive Year
- SCHS On-time Graduation rate of **94.8% for 2019 exceeded** the statewide average rate of 91.5%.
- Surry County students **outperformed** the State on Science SOL assessments in 2018-2019.
- Surry County students **increased performance** on Writing and Math SOL assessments in 2018-2019.
- SCPS students earn **600-700 Dual Enrollment college credits** on an annual basis, representing tuition savings of approximately \$400,000.
- The SCHS Class of 2019 was awarded nearly **\$2.0 million** in scholarship offers.
- SCPS provides a **personal computing device** (iPad, Laptop or Chromebook) to every pre-kindergarten through 12th grade student.
- 98% of SCPS Kindergarteners met the Fall PALS Literacy Benchmark (2019). Making SCPS Kindergarteners No. 1 in Region 1!
- 76% of our teachers hold **advanced degrees (master's or doctoral)**.
- SCPS **partners with Head Start** to provide classroom space for pre-kindergarten at Surry Elementary School.

# Recent & Projected Student Enrollment Trends

School & Grade	Historical/Actual Enrollment @ September 30				Projected Enrollment 2020-21	1-Year Change: 2019-20 v. 2020-21		5-Year Change: 2016-17 v 2020-21	
	2016-17	2017-18	2018-19	2019-20		#	%	#	%
<b>Total - Surry Elementary</b>	276	265	262	262	245	-17	-6.49%	-31	-11.23%
<b>Total - LPJ Middle School</b>	230	222	221	209	209	0	0.00%	-21	-9.13%
<b>Total - Surry High School</b>	261	249	235	224	225	1	0.45%	-36	-13.79%
<b>Summary:</b>									
<b>Total - K through 12</b>	767	736	718	696	679	-16	-2.30%	-88	-2.09%
<b>Pre-Kindergarten</b>	59	56	39	36	36	0	0.00%	0	0.00%
<b>Total - PreK through 12</b>	826	792	757	731	715	-16	-2.19%	-88	-10.65%

# FY 2020-2021 Budget Planning

---

## Budget Priorities

- Provide full-time, contracted staff with a competitive salary increase
- Reduce impact of potential health insurance premium increase on employees
- Provides additional support in facilities maintenance department
- Fund increase in Appomattox Regional Governors School Tuition
- Identify opportunities to realign staffing levels with recent and projected enrollment changes

# FY 2020-2021 Budget Planning

---

**Surry County Public Schools:**

*A Proven Return on the Community's Investment*

# FY 2020-2021 Budget Planning

## FY2019-2020 Approved Budget

### Revenues

Local	\$ 12,440,000.00
State	2,493,309.00
Federal (Including Grants)	724,864.00
Food Services	518,500.00
Other	114,132.00
<b>Total Operating Revenue</b>	<b>\$ 16,290,805.00</b>

### Expenditures

Instruction	\$ 11,008,188.00
Administration and Health	1,014,353.00
Pupil Transportation	1,031,538.00
Operations and Maintenance	2,015,447.00
Technology	702,779.00
Food Services	518,500.00
<b>Total Operating Expenditures</b>	<b>\$ 16,290,805.00</b>

# FY 2020 – 2021 Budget Planning

---

**Update on Governor Northam's Introduced  
Budget**

**2020-2022 Biennium Budget**

# Governor's Introduced Budget

---

- Governor Northam presented his proposed 2020-2022 biennial budget to the Finance committees of the Senate and House of Delegates on December 17, 2019.
- The Governor's introduced budget was considered at the 2020 Session of the General Assembly, which convened on January 8, 2020.
- The Governor's introduced budget for the 2020-2022 biennium covers fiscal year 2021 (July 1, 2020-June 30, 2021) and fiscal year 2022 (July 1, 2021-June 30, 2022).
- The introduced budget bill containing Governor Northam's budget recommendations is House Bill 30/Senate Bill 30.

# Governor's Introduced Budget

---

## **Key Recommendations Impacting Public Education:**

- Amendments to Direct Aid accounts for re-benchmarking updates to the Standards Of Quality (SOQ), Incentive, Categorical, and Lottery-funded accounts for salary, prevailing support costs, enrollment projections and other technical updates and various proposed policy changes.
- Updated Sales Tax and Lottery revenue estimates for fiscal years 2021 and 2022.
- Revised employer rates for fringe benefit contributions paid to the Virginia Retirement System, which resulted in an increase in contributions from 15.68% to 16.62%, a rate change from 1.20% to 1.21% for the Retiree Health Care Credit and a rate change from .52% to .54% for Group Life Insurance.
- Recomputed the Composite Indices for the 2020-2022 biennium. Surry County Public School's Composite Index remains at .80.

# FY 2020 – 2021 Budget Planning

---

- Provides additional funding for the Virginia Preschool Initiative and early childhood education, school counselors, English Language Learners, educationally at-risk students, FY2021 and FY2022. These additional funds do not have any impact on Surry County Public School staffing levels for the FY 2021 budget.
- Provides support to help eliminate the reduced price breakfast and lunch category in FY 2021 and 2022.
- Provides funding for a new “Game of Skill” per pupil funding allocation. The fund source for this proposal is contingent upon the passage of legislation by the 2020 General Assembly. School divisions are permitted to spend these funds on both recurring and non-recurring expenditures. In addition, these funds do not require local match.

***DOES NOT include funding for a salary increase in FY 2021, however, does support a 3% increase in FY2022 for SOQ funded positions.***

# Governor's Introduced Budget

---

## Major Variables Impacting State Funding for SCPS

Loss of Funding due to Student Enrollment Decline which results in a decrease of \$11,698.00 in Virginia Preschool Initiative (VPI) although this is a budget funding priority for the Governor

An increase in "Add-On" (At Risk), Basic Aid, and Special Education funding for a total of \$196,622.00 in additional funds

Elimination of State's Share of a Salary Increase for FY 2021 which results in a decrease of \$47,459.00

*Note: The impact of these variables and others on the FY 2021-22 budget is currently being analyzed. More detailed impact statements will be provided during the formal presentation of the Superintendent's Proposed Budget.*

Subject to Change  
Feb 20/2020

# FY 2020 – 2021 Budget Planning

## Summary of Estimated State Revenue:

FY 2020-21

*The Bottom Line ...*

<b>Description</b>	<b>FY2019-20 Approved</b>	<b>FY2020-21 Governor's Proposed (December 2019)</b>	<b>Change (\$)</b>	<b>Change (%)</b>
Standards of Quality (SOQ)	\$ 2,061,482	\$ 2,262,036	\$ 200,554	9.73%
Incentive & Categorical	176,786	141,544	(35,242)	-19.93%
Lottery-Funded Programs	255,041	268,125	13,084	5.13%
<b>Total - State Revenue</b>	<b>\$ 2,493,309</b>	<b>\$ 2,671,705</b>	<b>\$ 178,396</b>	<b>7.15%</b>

# FY 2020 – 2021 Budget Planning

---

## Expenditure Considerations:

- Estimated Cost of a 2.5% Salary Increase for all staff: \$265,000.00
- Estimated cost of absorbing an increase in Employee Health Insurance Rates: TBD
- Possible re-allocation/re-programming of existing resources (*Fiscal & Human*)
- Adjustment of existing staffing levels in response to enrollment decline
- Ongoing Facility Maintenance and Repair, and the addition of a position to assist with aging facilities
- Ongoing Capital Improvement needs

**\*The actual amount of the increase in health insurance premium costs to be absorbed by the school division is to be determined.**

# FY 2020 – 2021 Budget Planning

---

*Recent Budget Reduction Measures Taken in Response to Enrollment and Revenue Decline*

## **FY 2018-19 Budget Reduction Measures: \$378,035**

- Eliminated five (5) positions valued at \$245,000
- Turnover/Attritions savings of \$84,740
- VRS costs savings of \$48,295

## **FY 2019-20 Budget Reduction Measures: \$632,128**

- Eliminated six (6) positions valued at \$539,585
- Turnover/Attrition savings of \$17,543
- Eliminated E-rate funded Expenditures of \$75,000

## **FY 2020-21 Budget Reduction Measures: \$TBD**

**Under Dr. Thornton's leadership, total cost reduction strategies over the last two years exceeds \$1,000,000.00**

# Capital/Facility Improvement update on SCHS roof



**The roofing project finished under budget by \$54,382.00 and on time!!** 18

# Recently Completed Capital/Facility Projects

Description	Project Type	Location/Site	Amount	Year Completed	Funding Source
Roof Resurfacing	Roofing	SCHS	\$ 1,430,617.75	2019-20	County CIP
<b>Subtotal- Roof Resurfacing</b>			<b>1,430,618</b>		
Replaced HVAC Chiller at LPJMS	HVAC	LPJMS	\$ 278,000	2016-17	Prior Year (FY16) Carryover
<b>Subtotal - HVAC Replacement</b>			<b>278,000</b>		
Repaved and resealed school parking lots	Parking Lots	SES, LPJMS, SCHS	138,800	2017-18	Prior Year (FY17) Carryover
<b>Subtotal - Parking Lot Improvements</b>			<b>138,800</b>		
Replaced Four (4) HVAC Roof Top AHU at SCHS	HVAC	SCHS	287,000	2017-18	Prior Year (FY17) Carryover
<b>Subtotal - HVAC Replacement</b>			<b>287,000</b>		
HVAC Replace, Repair & Maintenance	HVAC	SES	96,000	2017-18	FY18 Operating Budget
HVAC Preventive Maintenance Agreement	HVAC	LPJMS & SCHS	20,584	2017-18	FY18 & FY 19 Operating Budget
HVAC Preventive Maintenance Agreement	HVAC	SES	11,112	2017-18	FY18 & FY 19 Operating Budget
HVAC Replace, Repair & Maintenance	HVAC	LPJMS & SCHS	31,094	2017-18	FY18 Operating Budget
<b>Subtotal - HVAC Repair &amp; Maintenance</b>			<b>158,790</b>		
School Bus Replacement	Transportation	Division	100,000	2017-18	County CIP
School Bus Replacement	Transportation	Division	100,000	2018-19	County CIP
School Bus Replacement	Transportation	Division	159,996	2019-20	County CIP
<b>Subtotal - School Bus Replacement</b>			<b>359,996</b>		
<b>Total</b>			<b>\$ 2,653,204</b>		

# Five-Year Capital Improvement Plan

*Summary of All Projects by Fiscal Year*

	FY2019-20	FY2020-21	FY2021-22	FY2022-23	FY2023-24	Total
Total of All Projects by Year	\$ 2,319,996	\$ 675,000	\$ 1,585,000	\$ 400,000	\$ 100,000	\$ 5,079,996

*Summary of All Projects by Location*

Location	FY2019-20	FY2020-21	FY2021-22	FY2022-23	FY2023-24	Total
Surry Elementary School	\$ -	\$ 290,000	\$ 1,150,000	\$ 300,000	\$ -	\$ 1,740,000
Luther Porter Jackson Middle	350,000	35,000	-	-	-	385,000
Surry County High School	1,810,000	200,000	235,000	-	-	2,245,000
Transportation & Maintenance	159,996	150,000	200,000	100,000	100,000	709,996
<b>Total Projects by Location</b>	<b>\$ 2,319,996</b>	<b>\$ 675,000</b>	<b>\$ 1,585,000</b>	<b>\$ 400,000</b>	<b>\$ 100,000</b>	<b>\$ 5,079,996</b>

*Summary by Project Type and Fiscal Year*

Project Type	FY2019-20	FY2020-21	FY2021-22	FY2022-23	FY2023-24	Total
HVAC Replacement	\$ -	\$ 345,000	\$ 650,000	\$ -	\$ -	\$ 995,000
Roof Replacement	1,485,000	-	500,000	-	-	1,985,000
Electrical System Upgrades	225,000	70,000	-	-	-	295,000
Plumbing	-	50,000	-	50,000	-	100,000
Fire Suppression System	300,000	35,000	-	-	-	335,000
Interior Reimbursements	50,000	-	-	250,000	-	300,000
Security	100,000	-	-	-	-	100,000
Athletics	-	25,000	235,000	-	-	260,000
Transportation & Maintenance	159,996	150,000	200,000	100,000	100,000	709,996
<b>Total by Project Type &amp; Year</b>	<b>\$ 2,319,996</b>	<b>\$ 675,000</b>	<b>\$ 1,585,000</b>	<b>\$ 400,000</b>	<b>\$ 100,000</b>	<b>\$ 5,079,996</b>

# FIVE YEAR CAPITAL IMPROVEMENT PLAN PRIORITY

---

- WATER TANK AT  
LPJMS



- ELECTRICAL  
SYSTEM AT SCHS



# FY 2020 – 2021 Budget Planning

---

## *What's Next ...*

- Superintendent's Proposed Budget Presentation– Feb. 11th
- Public Hearing on Proposed Budget – Feb. 18<sup>th</sup>
- General Assembly Scheduled Adjournment – Feb. 23rd
- School Board Budget Work Session – March 3rd
- School Board Approval of Proposed Budget – March 10<sup>th</sup>
- School Board's Proposed Budget Submitted to County Administrator – March 13h
- School Board's proposed budget presented to County Board of Supervisors- March 20th
- County Administrator presents FY 2020-2021 Proposed Budget to County Board of Supervisors - April 2nd
- Surry County Board of Supervisors public hearing on proposed budget- May 7th
- County Board of Supervisors adopt FY 2020-21 Budget, 2020 Tax rates and budget Adoption/Amendment of Final School Board Budget with revisions as required- May 19th

# FY 2020-2021 Budget Planning

---

*Questions & Discussion*