

A complete audio file of this meeting is available under the agenda portion of the County website.

VIRGINIA: A SCHEDULED MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE SURRY COUNTY GOVERNMENT CENTER ON THURSDAY, MARCH 5, 2020 AT 7:00 P.M.

PRESENT: SUPERVISOR ROBERT ELLIOTT, JR.  
SUPERVISOR MICHAEL DREWRY  
SUPERVISOR JUDY LYTTLE  
SUPERVISOR KENNETH HOLMES  
SUPERVISOR WILLIAM (TIM) CALHOUN

ALSO

PRESENT: MS. DANIELLE POWELL, COUNTY ATTORNEY  
MS. MELISSA ROLLINS, ACTING COUNTY ADMINISTRATOR  
SHERIFF CARLOS TURNER, SHERIFFS DEPARTMENT  
MR. RAY PHELPS, EMERGENCY SERVICES  
MR. DAVID HARRISON, ECONOMIC DEVELOPMENT  
MR. WILLIAMS SAUNDERS, BUILDING AND PLANNING  
MS. LASONYA WHITE, COOPERATIVE EXTENSION  
MS. LINDA GHOLSTON, WORKFORCE DEVELOPMENT  
MR. JONATHAN JUDKINS, COMMISSIONER OF REVENUE  
MS. PAT BERNSHAUSEN, TOURISM  
MR. DELON BROWN, NETWORK ADMINISTRATOR  
MS. LAJEUNE STONE, YOUTH AND FAMILY RESOURCES

#### **CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE/ADOPT AGENDA**

The meeting was called to order by Chairperson Elliott who then asked for a moment of silence. Following the moment of silence, he asked those present to stand and say the pledge of allegiance. Chairperson Elliott advised of a change to the agenda, adding the discussion of an invocation at future meetings and an amendment to the board's bylaws. The working agenda with the aforementioned addition was adopted by roll call vote.

<b>SUPERVISOR ROBERT ELLIOTT, JR.</b>	<b>AYE</b>
<b>SUPERVISOR MICHAEL DREWRY</b>	<b>AYE</b>
<b>SUPERVISOR JUDY S. LYTTLE</b>	<b>AYE</b>
<b>SUPERVISOR KENNETH R. HOLMES</b>	<b>AYE</b>
<b>SUPERVISOR WILLIAM CALHOUN</b>	<b>AYE</b>

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### CONSENT ITEMS

1. Certification of BPOL Tax Refund
2. Data Center Modernization Refresh
3. Conveyance of County Property (49-1-79B) to HRSD
4. Resolution 2020-04: Surry County Clean-up Month April 2020
5. Approval of Minutes: January 23, 2020 – Work Session and Regular Session, February 6, 2020 – Work Session and Regular Session

Supervisor Elliot read the above items listed and asked board members for any questions or concerns. There being no further questions, Supervisor Holmes made a motion to approve the consent items as enumerated. Supervisor Drewry seconded the motion. Supervisors Elliott, Drewry, Lyttle, Holmes, and Calhoun voted affirmatively. **(Approved)**

### UNFINISHED BUSINESS

1. Board of Supervisors Code of Ethics  
Supervisor Drewry made a motion to adopt the Code of Ethics for boards and commissions as presented. Supervisor Calhoun seconded the motion. Supervisors Elliott, Drewry, Lyttle, Holmes, and Calhoun voted affirmatively. **(Approved)**

### PRESENTATIONS

1. Update on County Broadband Project provided by Ms. Renee Chaplin, Vice-President of Communication and Government Affairs, Prince George Electric Cooperative (PGECC)  
Ms. Chaplin advised of the ongoing efforts being taken regarding the Surry County Broadband Project. Ms. Chaplin advised caution when citizens contact their current providers for upgrades. This could potentially result in a contract extension. Citizens are encouraged to go online and check ruralband.coop to see if their zone is open. **(A copy of Ms. Chaplin's presentation is included in the audio file attachment; a written presentation was not provided)**
2. VDOT Quarterly Report, presented by Mr. Rossi Carroll  
Mr. Rossi Carroll, VDOT, presented a quarterly update report. **(A copy of Mr. Carroll's presentation is attached as an integral component of these minutes.)**

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3. Surry County 2020 Census Update, presented by Mr. David Harrison, Economic Director

Mr. Harrison introduced Ms. Bridgette Gilliam and Ms. Eunice Gay, members of the Surry County Complete County Committee. The importance of participating in the 2020 Census was relayed as well as initiatives taken by the Committee.

**Video included:** <https://youtu.be/oXZAe8XYeNQ> (Census 2020 Video)

## **PUBLIC HEARING**

1. Strata Solar Land Purchase in Surry County Industrial Park, Presented by Mr. David Harrison, Economic Development Director.

Resolution 2020-05: Sale of Property in Industrial Park

Supervisor Elliott opened the floor for public comments. Mr. Harold Jones, Surry District, spoke in support of the sale. Public Comments closed. Supervisor Elliott asked board members for a motion. Supervisor Lyttle made a motion to approve the sale of land in the Surry County Industrial Park. Supervisor Holmes seconded the motion. Supervisors Elliott, Drewry, Lyttle, Holmes, and Calhoun voted affirmatively to approve the sale of 3.1 acres in the Surry County Industrial Park to Strata Solar in the amount of \$19,000. **(Approved)**

Supervisor Lyttle made a motion to adopt Resolution 2020-05: Sale of Property in Industrial Park. Supervisor Holmes seconded the motion. Supervisors Elliott, Drewry, Lyttle, Holmes, and Calhoun voted affirmatively to adopt Resolution 2020-05: Sale of Property in Industrial Park. **(Approved)**

## **INVOCATION** *(item added to agenda and revised agenda adopted by roll call vote)*

Supervisor Elliott advised of an amendment to the Board of Supervisors bylaws to include an invocation at the start of each board meeting. Supervisor Lyttle made a motion to approve the addition of an invocation to the bylaws as suggested. Supervisor Holmes seconded the motion. Supervisors Elliott, Drewry, Lyttle, Holmes, and Calhoun voted affirmatively to approve the motion. **(Approved)**

## **REPORTS** *(informational only – no action requested)*

1. Surry County Treasurer's investment letter was read by Ms. Rollins, Acting County Administrator.
2. January 2020 Budget to Actual Expenditure Report

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## **CITIZEN COMMENTS**

*Citizen Comments can be heard in the corresponding audio file link available on the County Website.*

## **BOARD COMMENTS**

*Board Comments can be heard in the corresponding audio file link available on the County Website.*

## **COUNTY ADMINISTRATORS REPORT**

1. Successful Board Retreat
2. Virginia Agriculture Magazine, Mr. Clifton Slade on cover
3. Edwards VA Smokehouse award winner
4. Budget Discussions continuing with Department Heads
5. Crater Planning District Commission meeting last Thursday – Mr. John Seward recognized for his years of service to the Commission.
6. Corona Virus: [www.vdh.virginia.gov/coronavirus](http://www.vdh.virginia.gov/coronavirus) - hot topic among communities, Public Information Officer will post information and updates
7. Broadband Publicity – Press Release – Dominion Energy and PGEC
8. Congratulations to Surry County Lady Cougars for Regional Championship, headed to State Championship

## **CLOSED SESSION**

Ms. Danielle Powell, County Attorney, advised the need to convene into closed session as permitted by Virginia Code: § 2.2-3711(A)(6): Investment of public funds. Discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected as it relates to the grocery store.

Supervisor Lyttle made a motion to convene into closed session. The motion was seconded by Supervisor Drewry and unanimously approved. Board members convened into closed session.

Board Members returned from closed session at 8:58P.M. Supervisor Drewry made a motion to return to open session. Supervisor Lyttle seconded the motions. The Board returns to open session and certifies by roll call vote that in the closed session just concluded nothing was discussed except the matter or matters specifically identified in the

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motion to convene in closed session and lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information Act cited in the motion. All present voted affirmatively.

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<b>SUPERVISOR KENNETH R. HOLMES</b>	<b>AYE</b>

## **ADJOURNMENT**

There being no further business before the Board, Supervisor Drewry made a motion that the Board continues their meeting to Thursday, April 2, 2020 at 7:00 P.M. held in the General District Courtroom of the Surry County Government Center. The motion was seconded by Supervisor Lyttle and unanimously approved.

*Meeting Adjourned at 9:00P.M.*

Robert Elliott, Chairperson	Claremont District
Michael H. Drewry, Vice-Chair	Dendron District
Kenneth R. Holmes	Carsley District
Timothy Calhoun	Surry District
Judy S. Lyttle	Bacon's Castle District
Melissa Rollins	Acting County Administrator

### **Maintenance Accomplishments for Quarter and County Requests**

#### **Dec to Feb 24 2020**

We completed 216 of 225 maintenance work orders this past quarter with 9 outstanding (96% complete).

Roadway/Other	5
Drainage	4

Residency Direct Line **757-253-5138** / VDOT's Customer Service Center **1-800-FOR-ROAD (1-800-367-7623)**

#### **A few highlights of the accomplishments are:**

Crossover pipe replacement Rt.605

Ditching on Routes 605, 615, 616, 617, and 618 (12,600 ft)

Cleaned curb and gutter on Route 31 (2165 ft)

Cross drain replacement on Rte 612 Otterdam Road.

Graded Rte 647 for 1.5 miles of unpaved road (150 tons CR26 stone)

Shoulder repairs on Rte 40 and 626 (20 tons CR26 stone)

VDOT mowing of primary and select secondary routes starts in May 2020

### **Current Projects**

#### **Plant Mix (Full Depth Reclamation) – (UPC 112247 - 2019)**

Rte 602 Laurel Springs Rd from Rte 608 Oak Hill Rd to 1.7 Mi East of Rte 601 Laurel Dr – Projected started in Fall 2019 and Work is project to restart in Spring 2020 and be completed late Spring.

#### **Plant Mix – (UPC 114786 – 2020) Advertised**

Rte 10 from Chippokes Farm Rd to West of Bacon's Castle Trail, Rte. 617

#### **UPC 107852 Replace Bridge over Lower Chippokes Creek on Rte. 634**

Replace the existing bridge with a box culvert on Highgate Road. VDOT is currently working the placement of the culvert with completion in May 2020.

### **Upcoming Projects**

#### **Smart Scale**

SMART18 - Intersection of Colonial Trail East and Route 617 – (UPC 111789) realign the intersection of Route 10 East (Colonial Trail) at Route 617 (Bacon's Castle Trail/White Marsh Rd); install a left-turn lane for eastbound traffic on Rte 10; install a left-turn lane for westbound traffic on Rte 10; install a right turn lane at Bacon's Castle Trail, and slight realignment of Rte 10 to the west of the current location. There are significant cultural resources in the area which must be handled carefully. Preliminary Engineering started in Aug 2019 with Right of Way starting in 2021 and Construction start in 2023.

SMART 20 – Rte 31 Shoulder Widening – (UPC115511) bicycle accommodation of 5 foot shoulder widening from Town of Surry to Pleasant Point Rd. Preliminary Engineering started in Sep 2019 with Right of Way starting in 2022 and Construction start in 2023.

**Emergency Response**

Responded to 2 in snow event Feb 20-21.

This concludes my Quarterly Transportation report for the County of Surry. Are there any concerns or questions that I can address during this time?