

A complete audio file of this meeting will be posted under the agenda portion of the County website once available.

VIRGINIA: A VIRTUAL MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS HELD REMOTELY ON THURSDAY, AUGUST 6, 2020 AT 7:00 P.M. USING THE 'GOTOMEETING' PLATFORM:
<https://global.gotomeeting.com/join/447043917>

PRESENT: SUPERVISOR ROBERT ELLIOTT, JR.
SUPERVISOR MICHAEL DREWRY
SUPERVISOR JUDY LYTTLE
SUPERVISOR KENNETH HOLMES
SUPERVISOR WILLIAM (TIM) CALHOUN

ALSO

PRESENT: MS. DANIELLE POWELL, COUNTY ATTORNEY
MS. MELISSA ROLLINS, COUNTY ADMINISTRATOR
MS. CAROL SWINDELL, FINANCE
SHERIFF CARLOS TURNER, SHERIFFS DEPARTMENT
MR. RAY PHELPS, EMERGENCY SERVICES
MR. JUDSON SMITH, EMERGENCY COMMUNICATIONS
MR. WILLIAMS SAUNDERS, PLANNING AND COMMUNITY DEV
MS. LINDA GHOLSTON, WORKFORCE DEVELOPMENT
MR. DELON BROWN, NETWORK ADMINISTRATOR
MR. DAVID HARRISON, ECONOMIC DEVELOPMENT
MS. LAUREN CHAPMAN, COUNTY ADMINISTRATION

CALL TO ORDER / INVOCATION / MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE / AGENDA ADOPTION

Meeting called to order at 7:00 P.M.

The meeting was called to order by Chairperson Elliott who then led those present in a moment of silence followed by this evening's invocation. Following the invocation, Chairperson Elliott asked Supervisor Calhoun to lead those present in the pledge of allegiance. The working agenda was adopted by roll call vote.

SUPERVISOR ROBERT ELLIOTT, JR.	AYE
SUPERVISOR MICHAEL DREWRY	AYE
SUPERVISOR JUDY S. LYTTLE	AYE
SUPERVISOR KENNETH R. HOLMES	AYE
SUPERVISOR WILLIAM CALHOUN	AYE

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CONSENT ITEMS

- 1. Approval of Draft Minutes: July 2, 2020 & July 16, 2020*
- 2. Approval of August 6, 2020 Payables FY2019-2020 in the amount of: \$511,404.62*
- 3. Senior Recognition: Resolution 2020-16; Mr. Thomas S. Hardy*
- 4. Surplus Equipment - Sale of old tasers*
- 5. OEMS Grant Award*
- 6. Resolution 2020-17; Declaration of Local Emergency – Tropical Storm Isais (added 8-5-2020)*

Supervisor Drewry made a motion to approve the Consent Items as presented. Supervisor Lyttle seconded the motion. The motion was approved unanimously during roll call vote. (Approved)

SUPERVISOR ROBERT ELLIOTT, JR.	AYE
SUPERVISOR MICHAEL DREWRY	AYE
SUPERVISOR JUDY S. LYTTLE	AYE
SUPERVISOR KENNETH R. HOLMES	AYE
SUPERVISOR WILLIAM CALHOUN	AYE

NEW BUSINESS

- 1. Funding Request: Blackwater Regional Library, Surry Branch Calhoun, Holmes – All Aye*

Supervisor Calhoun made a motion to approve the funding request for Blackwater Regional Library, Surry Branch as presented. Supervisor Holmes seconded the motion. The motion was approved unanimously during roll call vote. (Approved)

SUPERVISOR ROBERT ELLIOTT, JR.	AYE
SUPERVISOR MICHAEL DREWRY	AYE
SUPERVISOR JUDY S. LYTTLE	AYE
SUPERVISOR KENNETH R. HOLMES	AYE
SUPERVISOR WILLIAM CALHOUN	AYE

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2. *Real Estate Certification Request: Refund Payment of Real Estate Tax
Holmes, Lyttle – All Aye*

Supervisor Holmes made a motion to approve the Real Estate Certification Request: Refund Payment of Real Estate Tax as presented. Supervisor Lyttle seconded the motion. The motion was approved unanimously during roll call vote. (Approved)

SUPERVISOR ROBERT ELLIOTT, JR.	AYE
SUPERVISOR MICHAEL DREWRY	AYE
SUPERVISOR JUDY S. LYTTLE	AYE
SUPERVISOR KENNETH R. HOLMES	AYE
SUPERVISOR WILLIAM CALHOUN	AYE

3. *HRSD Industrial Park Pump Station Boundary Line Adjustment – Dedication of Public Property
Lyttle, Holmes – All Aye*

Supervisor Lyttle made a motion to approve the HRSD Industrial Park Pump Station Boundary Line Adjustment – Dedication of Public Property as presented. Supervisor Holmes seconded the motion. The motion was approved unanimously during roll call vote. (Approved)

SUPERVISOR ROBERT ELLIOTT, JR.	AYE
SUPERVISOR MICHAEL DREWRY	AYE
SUPERVISOR JUDY S. LYTTLE	AYE
SUPERVISOR KENNETH R. HOLMES	AYE
SUPERVISOR WILLIAM CALHOUN	AYE

4. *Request for Public Hearing: Comprehensive Plan Update
Lyttle, Holmes – All Aye*

Supervisor Lyttle made a motion to approve the request for Public Hearing regarding the Comprehensive Plan Update as presented. Supervisor Holmes seconded the motion. The motion was approved unanimously during roll call vote. A virtual public hearing will be held September 3, 2020 at 7:00 PM. (Approved)

SUPERVISOR ROBERT ELLIOTT, JR.	AYE
SUPERVISOR MICHAEL DREWRY	AYE
SUPERVISOR JUDY S. LYTTLE	AYE
SUPERVISOR KENNETH R. HOLMES	AYE
SUPERVISOR WILLIAM CALHOUN	AYE

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5. *Adoption of Surry County Families First Coronavirus Response Act (FFCRA) Policy and Telework Policy*
Holmes, Drewry – All Aye

Supervisor Holmes made a motion to adopt the Surry County Families First Coronavirus Response Act (FFCRA) Policy and Telework Policy as presented. Supervisor Drewry seconded the motion. The motion was approved unanimously during roll call vote. (Approved)

SUPERVISOR ROBERT ELLIOTT, JR.	AYE
SUPERVISOR MICHAEL DREWRY	AYE
SUPERVISOR JUDY S. LYTTLE	AYE
SUPERVISOR KENNETH R. HOLMES	AYE
SUPERVISOR WILLIAM CALHOUN	AYE

6. *Budget Request: Surry County School Board*
Lyttle, Calhoun – All Aye

Supervisor Lyttle made a motion to adopt the Budget Request: Surry County School Board as presented. Supervisor Calhoun seconded the motion. The motion was approved unanimously during roll call vote. (Approved)

SUPERVISOR ROBERT ELLIOTT, JR.	AYE
SUPERVISOR MICHAEL DREWRY	AYE
SUPERVISOR JUDY S. LYTTLE	AYE
SUPERVISOR KENNETH R. HOLMES	AYE
SUPERVISOR WILLIAM CALHOUN	AYE

7. *CARES Act Funding Updates – Authorize Certification*
Drewry, Calhoun – All Aye

Supervisor Drewry made a motion to authorize the certification of the CARES Act funding as presented. Supervisor Calhoun seconded the motion. The motion was approved unanimously during roll call vote. (Approved)

SUPERVISOR ROBERT ELLIOTT, JR.	AYE
SUPERVISOR MICHAEL DREWRY	AYE
SUPERVISOR JUDY S. LYTTLE	AYE
SUPERVISOR KENNETH R. HOLMES	AYE
SUPERVISOR WILLIAM CALHOUN	AYE

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UNFINISHED BUSINESS

1. *Surry County Board of Supervisors and the Economic Development Authority of Surry County Memorandum of Understanding (MOU)
Drewry, Holmes – All Aye*

Supervisor Drewry made a motion to adopt the Surry County Board of Supervisors and the Economic Development Authority of Surry County Memorandum of Understanding (MOU) as presented. Supervisor Holmes seconded the motion. The motion was approved unanimously during roll call vote. (Approved)

SUPERVISOR ROBERT ELLIOTT, JR.	AYE
SUPERVISOR MICHAEL DREWRY	AYE
SUPERVISOR JUDY S. LYTTLE	AYE
SUPERVISOR KENNETH R. HOLMES	AYE
SUPERVISOR WILLIAM CALHOUN	AYE

PRESENTATIONS

1. *Financial Advisement Report - Ms. Carol Swindell
Davenport – David Rose and Kyle*

PUBLIC HEARING

1. *Public Hearing: CUP 2020-03 Harte B&B*

Supervisor made a motion to adopt the Proposed Budget Amendment: CARES Act as presented. Supervisor seconded the motion. The motion was approved unanimously during roll call vote. (Approved)

SUPERVISOR ROBERT ELLIOTT, JR.	AYE
SUPERVISOR MICHAEL DREWRY	AYE
SUPERVISOR JUDY S. LYTTLE	AYE
SUPERVISOR KENNETH R. HOLMES	AYE
SUPERVISOR WILLIAM CALHOUN	AYE

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CITIZEN COMMENTS

Supervisor Elliott advised all public comments received are being forwarded and reviewed by all Board of Supervisors and the Acting County Administrator.

(Citizen Comments mailed into comments@surrycountyva.gov are attached as an integral component of these minutes.)

BOARD COMMENTS

Mr. Calhoun expressed concern over public comments not being read during virtual meeting.

Mr. Elliott advised of the proposed procedures for the upcoming Public Hearing regarding the confederate monument held virtually next Thursday, August 13, 2020 at 7:00 P.M. Citizen's wishing to speak are asked to go to our County website and sign up to speak. Once those who have signed up have spoken, other citizens who wish to speak will be given an opportunity.

COUNTY ADMINISTRATORS REPORT

(Ms. Melissa Rollins, County Administrator has provided a report that is attached as an integral component of these minutes.)

Ms. Melissa Rollins, County Administrator recommends approving hazard pay for essential employees to be funded through the CARES Act.

Supervisor Drewry made a motion to approving hazard pay for essential employees to be funded through the CARES Act. Supervisor Lyttle seconded the motion. The motion was approved unanimously during roll call vote. (Approved)

SUPERVISOR ROBERT ELLIOTT, JR.	AYE
SUPERVISOR MICHAEL DREWRY	AYE
SUPERVISOR JUDY S. LYTTLE	AYE
SUPERVISOR KENNETH R. HOLMES	AYE
SUPERVISOR WILLIAM CALHOUN	

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APPOINTMENTS

Ms. Melissa Rollins, County Administrator recommends appointing Mr. David Harrison as the Interim Zoning Administrator and Interim Director of Planning until these positions can be filled at a later date.

Supervisor Lyttle made a motion to appoint Mr. David Harrison as the Interim Zoning Administrator and Interim Director of Planning. Supervisor Holmes seconded the motion. The motion was approved unanimously during roll call vote. (Approved)

SUPERVISOR ROBERT ELLIOTT, JR.	AYE
SUPERVISOR MICHAEL DREWRY	AYE
SUPERVISOR JUDY S. LYTTLE	AYE
SUPERVISOR KENNETH R. HOLMES	AYE
SUPERVISOR WILLIAM CALHOUN	AYE

REPORTS

- 1. Surry County Treasurer's Investment Letter (FYI ONLY)*
- 2. Surry County Monthly Project Report (FYI ONLY)*

COVID 19 REPORT – Mr. Ray Phelps, Emergency Services Director

- 44 Positive cases in Surry County, 2 death's*
- Testing on _____ at _____ no numbers yet*
- Distribute COVID 19 tool kits. Next week*
- Wear masks, practice social distancing*
- Tropical Storm Isais – several down trees, power lines, power outages throughout the County.*
- In month of July – buoys put out at Dillard's Wharf*

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ADJOURNMENT

There being no further business before the Board, Supervisor Elliott entertained a motion to adjourn. Supervisor Calhoun made a motion that the Board continues their meeting to Thursday, August 13, 2020 at 7:00 P.M. The motion was seconded by Supervisor Drewry and unanimously approved.

SUPERVISOR ROBERT ELLIOTT, JR.	AYE
SUPERVISOR MICHAEL DREWRY	AYE
SUPERVISOR JUDY S. LYTTLE	AYE
SUPERVISOR KENNETH R. HOLMES	AYE
SUPERVISOR WILLIAM CALHOUN	AYE

Meeting adjourned at 9:15 P.M.



County Administrator's Monthly Report

An update to the Board of Supervisors and citizens that addresses news, special events, project updates, and employee and county-wide accomplishments in the performance of services to the community.

July 2020



COVID Related Updates



COVID19 CASES – A weekly snapshot of COVID 19 cases in Surry County in the months of July and August to date reflect more than a 100% increase (more than double) in the number of reported cases in 30 days: June 30 – 15 cases, July 30 – 35 cases. Continue to do your part and MASK UP and help slow the spread.

Preparation and Expectations for Public Re-entering County Facilities- NO DATE HAS BEEN SET FOR PUBLIC ENTRY. We are thankful for the patience of citizens while we work to make modifications to our facilities and ensure protocols are in place for the safety our employees and citizens. Be safe and stay well.

Continuity of Operations remain priority: Are you in Need of a Building Permit: Call 757-294-5210. Inspections are being performed by staff while practicing social distancing. Citizens are being asked to help protect the safety of our employees by wearing a mask and/or being mindful of the need for inspectors to remain at a safe distance. During the months of April-June, 141 inspections were performed, and 51 permits issued.

For Fiscal Year 20-21, July 1, 2019-June 30, 2020

<i>Value of New Construction-FY 20-21 - \$4.8 million</i>	
New Construction	27
Manufactured Homes/Doublewides	9
Single Family Dwellings	16
Singlewide Mobile Homes	1
-Commercial Building	1



COVID 19 CARE to Businesses

CARE Boxes On Their Way – Businesses provide a vital service to local communities. During COVID-19 Pandemic we are asking all citizens to mask up while entering businesses to help prevent the spread of the virus. Some counties have issued local ordinances mandating the wearing of mask. Local Businesses are encouraged to have signs stating that MASKS should be worn prior to entry. Emergency Management and Economic Development will be

putting together CARES packages for delivery to the business community to include Sanitizer, masks, signage, and a thermometer for employees. If you

are a business in need of PPE, please contact 757-294-5205.



Surry County Public Schools- Virtual Learning – 1st Nine Weeks

At the August 3rd, meeting, Surry County School Board elected for a Virtual Start to the 2020-2021 school year for the 1st quarter of school. This decision was guided by a concern for the health & safety of our students & staff as COVID-19 rates increase both nationally and locally according to Dr. Sims, Superintendent of Surry County Public Schools. The decision was made after a series of communication discussions from parents, faculty and students. 70% of survey responses were in favor of the virtual model versus the hybrid/virtual model proposed as an option. Provisions are being discussed for:

- Delivery of food to every student
- Technology requirements for the virtual learning environment – how can students k-12 and college students get quick access to broadband
- Health screening requirements for staff
- Daycare provisions for teachers
- The need for County collaboration on initiatives

Surry County Public Schools have worked with area churches (2 per district) to have “hot spots” to assist with learning during the virtual environment. Other options are being explored by the Division along with the County. COVID requires creativity as we entertain impactful solutions that will benefit the entire community in staying connected through current technology during the Pandemic. Use of CARES Act Fund is being considered as an eligible use to help pay for these needs.

Wander Love Grant Received – to Promote Tourism



Surry County Economic Development - Tourism has received \$10,000 from the Virginia Tourism Corporation (VTC) DMO Wander Love Recovery Grant Program, a new grant made available to Virginia’s Destination Marketing Organizations (DMOs) across the Commonwealth that have been heavily impacted by the novel coronavirus pandemic to fund recovery marketing initiatives.

Surry County Tourism Coordinator, Pat Bernshausen advised that the VTC WanderLove grant funds would be used to expand marketing efforts to a larger audience, promoting the unique attributes of the Surry community that are within driving distance for areas such as Central, Coastal and Northern Virginia travelers. Promotion will focus on specific itineraries which highlight outdoor recreation and bring attention to local business attractions.

Energy Assistance- Cooling Applications

The Surry County Department of Social Services is accepting applications for assistance through August 15, 2020 for eligible citizens requiring assistance with cooling services. For more information contact 757-294-5240.

EMPLOYEE SPOTLIGHT

Surry County Animal Control Officers & Staff



Officers Vargo and Mosley pictured with a citizen looking to adopt a dog from the Surry Shelter. Not picture: Emily Matthews

Kudos are in order for the Officers and staff of Surry County Animal Control (Listen to Their Story)

It was about a year ago that we saved one male dog and three puppies that were living on the street; we had to work with them and get them socialized to people. We thought that the male dog was mom but come to find out it was a male taking care of these puppies like he was their mother. We ended up naming him Charlie and worked with him a lot to earn his trust along with the 8 week old puppies. He turned out to be a great dog and that is when we meet the rescue group in Virginia Beach called Friends of Virginia Beach which began a great relationship between our shelter and the rescue. In the year they have work with us and donated everything from treats, food, puppy pads, and cat toys. They have also paid vet bills, help us help citizens get animals fixed and vaccinated. The president of the group adopted Charlie and gave him a loving home. They even found home for all the

puppies as well, so they can grow up together and keep the bond that they had when they were here at the shelter. Friends of Virginia Beach helped us get a fence erected for a greet and meet space where dogs and citizens can spend time with dogs that they are thinking about adopting or fostering. The cost was \$4,000.00. They agreed to pay it in full with no cost to Surry County.

Congratulations are in order for Ms. Lisa Mosley who will take the helm as the lead Animal Control officer in Sussex County. Lisa has been with the County for also 15 months and has done an outstanding job. A most notable accomplishment is the newly revised high standard of operations at the Animal Shelter. She is truly dedicated to her profession and we wish her well in her next endeavor.

Mr. William Saunders -Surry County Director of Planning & Community Development Resigns for New Opportunity

We are pleased to announce that Mr. William Saunders will be joining the ranks of local government leaders as the new Town Manager for the Town of Windsor. During the 15 months he has been with the County, he has done an outstanding job and has provided exemplary customer service and support to the Planning Commission, BZA, citizens and stakeholders. He has learned all about Surry county in this short time. Inundated with solar farm inquiries and applicants, he successfully closed out the county's largest solar farm project to date Spring Grove Solar - Urban Grid (a huge undertaking from the onset) and has worked to complete the County's Comp Plan. He has been a tremendous asset to Team Surry and his dedication, support, professionalism, and expert knowledge in the field or planning and development will be missed in the operations in Surry.

August 11, 2020



Grays Creek Ceremony in Recognition of its Scenic Rivers Destination

Invitation only due to social gathering and distance requirements, a short ceremony in conjunction with Delegate Emily Brewer, Surry County Economic Development Office, and Surry Seafood and Marina will be held on August 11 at 10:00 a.m.

Upcoming Board of Supervisors Meetings - Virtual

- August 13, 2020 at 7:00 P.M. or shortly thereafter – Public Hearing on Confederate Monument at the Surry County Courthouse.

Instructions for Virtual Meetings of the Board of Supervisors are available on the County’s website and place on each meeting agenda. Click on the meeting date on the calendar.

Broadband Update

PGEC making progress with over 50% of the homes available for connectivity under the VATI Grant. Take rate is 30%.

Information & Reports

Be sure to review additional information and reports that are included in the Board of Supervisors agenda material.

Included is information on the Voter Registration Laws in effect July 1, 2020, animal control tethering laws in effect July 1, 2020, Governor Announcements and more.



The annual event sponsored by the Surry County’s Sheriff’s office during the 1st week in August has been postponed due to concerns over the Pandemic. The event may take place in October but will be announced in advanced.

Melissa D. Rollins
County Administrator
45 School Street, P.O Box 65
Surry, VA 23883
www.surrycountyva.gov



Public Comments Received for August 6, 2020 Board Meeting

Helen Eggleston <hceggleston2@aol.com>

Thu 8/6/2020 9:00 PM

To: Comments

To Rev. Elliott:

Mr. Chairman,

These virtual meetings have certainly filled a need for the public to keep abreast of the actions of our government. For that I thank you. However, I feel it is time to reopen your meetings to the public. I realize that social distancing, and a limited number of attendees will be necessary. I'm sure that at your discretion this can be accomplished.

Thank you for your consideration of this very important issue.

Helen Eggleston

Michael Eggleston <michael.eggleston@aol.com>

Thu 8/6/2020 8:34 PM

To:Comments

What was Mrs lyttle eluding to in the one time five cent tax increase. That would be unexceptable@
to tax payers.

“If you forward please Blind Copy Bcc. And remove previous recipients to foil spammers,scammers,
& email miners!!” Thanks