



# Fiscal Year 24-25 Operating Budget & Five-Year Capital Improvement Plan

Adopted May 16, 2024

# Surry County Board Of Supervisors



Mr. Walter Hardy  
Bacon's Castle District



Mr. Timothy Calhoun  
Surry District



Dr. Robert Elliott, Jr., Chair  
Claremont District



Ms. Amy Drewry  
Dendron District



Mr. Breyon Pierce, Vice-Chair  
Carsley District

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*County Administrator*

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*Melissa D. Rollins*

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*Deputy County Administrator*

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*David A. Harrison*

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## *Form of Government*

Surry County (County) operates under the traditional, or County Administrator, form of government (as defined under Virginia Law). The Board of Supervisors (Board) is a five-member body, elected by the voters of the Electoral District in which they live. The Chairman and Vice Chairman of the Board are elected annually by its members. Each member serves a four-year term. This body enacts ordinances, appropriates funds, sets tax rates, establishes policies and generally oversees the operation of the County government. The County Administrator is appointed by, and serves at the pleasure of, the Board of Supervisors. As the Chief Executive Officer of the County, he or she is responsible for developing an annual budget and carrying out policies and laws which are reviewed and approved by the Board. The County Administrator assisted by the County's Deputy Administrator directs business and administrative policies and recommends to the Board those methods, procedures, and policies which will properly govern the County.

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*Department Directors & Supervisors*

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**Lola Perkins**  
County Attorney

**Steven Morris**  
*Finance Director*

**Horace Wade**  
*Planning & Community Development*

**Renee Chaplin**  
*Economic Development Consultant*

**Ray Phelps**  
*Chief of Emergency Management*

**Darryl Rawlings**  
*Parks & Recreation*

**LaJeune Stone**  
*Dept. of Youth & Family Resources*

**Matt Westheimer**  
*Building Official*

**Antonio Rawlings**  
*Maintenance Supervisor*

**Derrick Moore**  
*Solid Waste & Recycling*

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*Constitutional Officers and State Officials*

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**Carlos Turner, Sheriff**  
**Jonathan Judkins, Commissioner of the Revenue**  
**Onike Ruffin, Treasurer**  
**Gail Clayton, Clerk, Surry Circuit Court**  
**Sharna' White, Registrar**  
**Janeen Jackson, District Court Clerk**  
**LaSonya White, VCE Unit**  
**Coordinator**

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*School System & Social Services*

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*Dr. Serbrenia Simms, Division Superintendent*  
*Valerie Pierce, Director of Surry Social Services*

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## ABOUT SURRY COUNTY

**S**urry County is a 306-square-mile county located on the James River in southeastern Virginia, with unique location attributes that position it well for energy production, including an existing nuclear facility, and for manufacturing, especially agriculture products such as wood pellets. The county's workforce comes from the Hampton Roads and Richmond MSA to the East and West and from Williamsburg just a ferry ride North. Besides serving as an energy, agriculture and production hub, Surry is popular for residents seeking unique waterfront housing and small town and rural communities.

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### Fully Wired for Broadband

Surry County, a rural locality in the Commonwealth is proud of its designation as a fully wired community. Every home in Surry County has access to high speed, and reliable internet service through the County's partnership with Prince George Electric Cooperative's Ruralband broadband initiative.

Surry County is known for its strong economic development potential, passion for the community and rural charm. Nationwide we are known for historical landmarks like Bacon's Castle, Chippokes State Park and nearby Jamestown and Williamsburg. The waterfront location affords access to multiple natural refuges and parks and boat recreation on the river and the Grays Creek Marina offers stunning views and access to the onsite Surry Seafood Company, boating, fishing and kayaking. A growing winery location, the county also produces large hauls of peanuts, cotton and soybeans each year for the state.

**Surry's strategic position in the Hampton Roads Region is well-suited for business opportunity.**



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# Public Hearings and Work Sessions Schedule

The Board of Supervisors of Surry County invites comments on the Proposed Budget for the fiscal year ending June 30, 2025. The Public Hearing is tentatively scheduled for May 9, 2024.

Date	Item
March 21, 2024	Budget Work session- School System Budget Presentation Social Services Program Updates
April 4, 2024, 6 p.m.	FY -24-25 County Administrator Proposed Budget
April 17, 2024, 6 p.m.	Budget Work session
April 19, 2024	Advertise Proposed Budget
May 2, 2024	Regular Board Meeting, Budget Update
May 9, 2024, 6 p.m.	Public Hearing
May 16, 2024, 5 p.m.	Budget Work session (if needed)
May 16, 2024, 6 p.m.	Budget adopted, Tax Rates Sets
June 14, 2024	Adopted budget document completed and posted to website
July 1, 2024	Staff implement the initiatives planned in the FY 24-25 Budget

- Comments on the budget can be emailed to: [budget@surrycountyva.gov](mailto:budget@surrycountyva.gov). Budget information will be available on the County's website.
- Copies of the Proposed Budget will be available at the County Administrator's Office – Government Center located at 45 School Street, Surry, VA.

## STAY CONNECTED



**FACEBOOK:**

<https://www.facebook.com/surrycountyvirginia/>



**WEBSITE:**

<https://www.surrycountyva.gov/>

# SURRY COUNTY

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## **Budget in Brief**

The budget document is being further developed to include revenue and expenditure summaries, departmental discussions CIP, and supplemental documents. The power point presentation and the accompanied narrative are components to the document.

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## SURRY COUNTY PROFILE

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### 2022 Census Data

# Surry County, VA

County in: [Virginia](#), [United States](#)

**6,546**

Population

**278.9** square miles

**23.5** people per square mile

Census data: ACS 2022 5-year unless noted

#### Income

**\$36,497**

Per capita income

about three-quarters of the amount in Virginia: \$47,210

about 90 percent of the amount in United States: \$41,261

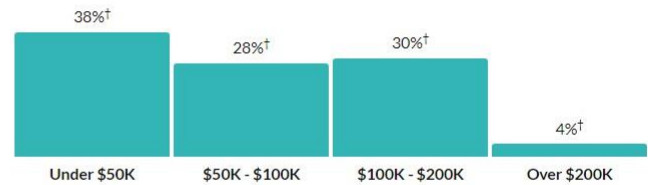
**\$68,655**

Median household income

about 80 percent of the amount in Virginia: \$87,249

about 90 percent of the amount in United States: \$75,149

#### Household income



[Show data](#) / [Embed](#)

#### Value

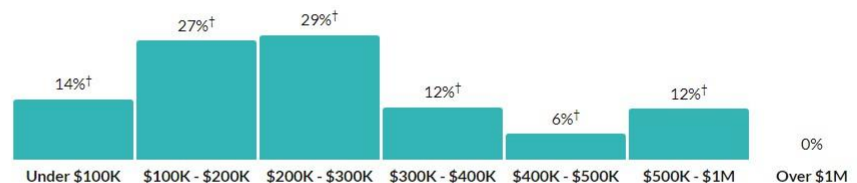
**\$231,400**

Median value of owner-occupied housing units

about two-thirds of the amount in Virginia: \$339,800

about 80 percent of the amount in United States: \$281,900

#### Value of owner-occupied housing units



[Show data](#) / [Embed](#)

## Age

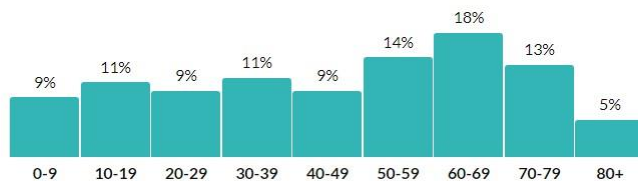
50.5

Median age

about 1.3 times the figure in Virginia:  
38.7

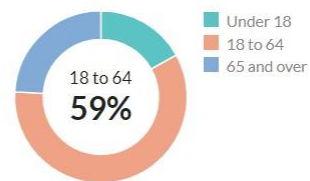
about 1.3 times the figure in United  
States: 38.5

Population by age range



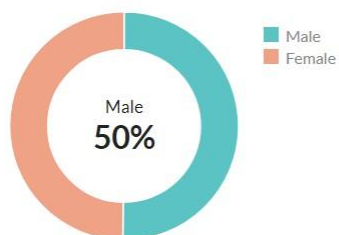
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Population by age category



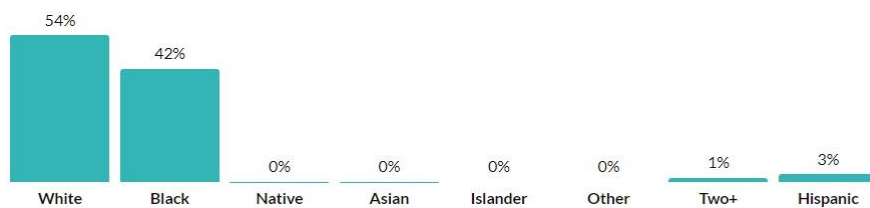
[Show data](#) / [Embed](#)

## Sex



[Show data](#) / [Embed](#)

## Race & Ethnicity



\*Hispanic includes respondents of any race. Other categories are non-Hispanic.

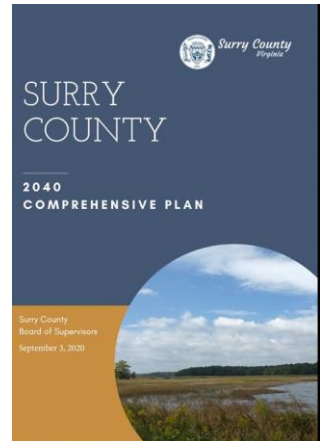
[Show data](#) / [Embed](#)

[Surry County, VA - Profile data - Census Reporter](#)

The Surry County Comprehensive Plan serves as a guide to landowners, developers, businesses, citizens and County officials about future land use and other community development decisions.

The themes of the 2020 Adopted Comprehensive Plan are consistent with the strategic initiatives of the Board of Supervisors.

- Preserve Surry's Character
- Grow Surry's Economy
- Enhance Quality of Life for All Residents



### **2024 STRATEGIC PLANNING EXERCISE OF THE BOARD OF SUPERVISORS**

- ☐ USE EXISTING ASSETS TO PROMOTE TOURISM AND AGRI-TOURISM
- ☐ USE TAX DOLLARS GENERATED FROM PROPERTY TAXES TO BUILD AND GROW ACCESS TO PARKS, RECREATION AND CULTURAL PROGRAMS & AMENITIES
- ☐ UTILIZE SMART STRATEGIES TO BUILD A TAXBASE & PROMOTE GROWTH AND DEVELOPMENT WHILE PROTECTING THE COUNTY'S RURAL CHARACTER
- ☐ SEEK OPPORTUNITIES TO ADDRESS HOUSING
- ☐ ELIMINATE TRANSPORTATION BARRIERS
- ☐ TARGET INITIATIVES TO SUPPORT SENIORS & YOUTH
- ☐ **BRANDING THE COUNTY FOR ECONOMIC & COMMUNITY DEVELOPMENT OPPORTUNITIES— "BE THE BEST SURRY WE CAN BE"**

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## Prior Year Strategic Priorities

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The Board of Supervisors responsibilities remain unchanged: “.... We will strive to maintain a strong commitment towards efficient and effective governmental services and to create positive impacts on the public safety, health, education & welfare of the citizens of Surry. The Board will encourage the orderly growth and development of the community to enhance the quality of life for the citizens of Surry County”.

The Strategic Action agenda establishes the framework for goal setting in the five core areas:

- ❖ COMMUNITY DEVELOPMENT (ENGAGEMENT, OPPORTUNITIES FOR BUSINESS EXPANSION, HOUSING)
- ❖ ECONOMIC DEVELOPMENT (BUSINESS RETENTION & EXPANSION, HEALTH & WELLNESS, WORKFORCE & TOURISM PROMOTION)
- ❖ EDUCATION (RENEWED RELATIONSHIPS, COLLABORATION AND SHARED ACCOUNTABILITY)
- ❖ FISCAL RESPONSIBILITY (ACCOUNTABILITY AND TRANSPARENCY, FISCAL POLICIES)
- ❖ TRANSPORTATION (SEEK OPPORTUNITIES TO REMOVE BARRIERS FOR CITIZENS AND BUSINESSES)

**Community** - Surry County's unique historic assets, natural environment, rural charm, strong family roots, homegrown hospitality, sense of community will be preserved while considering growth opportunities including revitalization of main corridors and other beatification efforts. Community engagement initiatives and activities will be broadened to keep an informed, engaged, and participatory citizenry; recognizing the population trends, the county will work through collaboration and key strategies to help reverse adverse trends, fill community business gaps and identify programs and services for the aging population and to attract the younger generation; these strategies include enhancing parks and recreational offerings and amenities. Housing is a nationwide, regional and local government issue at the forefront of discussions and the critical need to seek opportunities to address this crisis is included as a strategic priority.

**Economic Development** – The County will identify areas in the County “ripe” for development and continue to identify ways to capitalize on the County's assets an. The County will lead in building regional, state and national partners in identifying business and growth opportunities suitable and or unique to Surry County; business growth will afford opportunities to work with existing and new corporate partners to enhance workforce opportunities. Broadband implementation will continue to be supported as the cornerstone of educational, quality of life, business growth, and overall quality of life improvement. Health and wellness will be an integral component of enhancing the economic and social well-being of the entire County. Agri-tourism initiatives that bring awareness to the county's agriculture and farming assets are implemented.

**Education** – Continue to recognize and engage with the School System as a vital partner in the vision and goal setting of the County (i.e. shared accountability). Branding initiatives should highlight the successes and achievements of the School Division county-wide and it's “educational system” as a desired reason to locate, work and do business in Surry County. Support and collaborate on joint facility planning and educational opportunities such as technical programs and internships aimed to prepare students for an advanced and competitive workforce. Prepare for collaborative and participatory dialogue on school facility needs.

**Fiscal Responsibility** – Continue to balance quality of government services with fiscal responsibility; solidify tax dollars with services needed and desired for a wholesome quality of life and delivery of quality services.

Continue to develop transparent communication tools on fiscal matters. Continue practices that ensure strong financial management and jointly share services that are most practical.

*Transportation* –Identify the potential opportunities of the proximity of Route 10, 31 and Route 40 in Surry County to major thoroughfares and expanded highways as Interstates 95, 64 and Route 460 and to waterways, rail and the Ports of Virginia and Richmond. Collaborate state legislators on potential for expansion of route 10, the County’s major highway; begin dialogue on transportation needs in the county over the next 10-20 years (i.e. bridge/tunnel); seek development opportunities because of main infrastructure that has been installed along Route 31. Create a bicycle/pedestrian plan to provide a safe route and alternative transportation nodes to connect the Town of Surry to various activity centers such as the Jamestown Scotland Ferry.

## County Mission Statement

*We will exemplify and work to achieve **unity in the community.***

*This is essential to maintaining a strong commitment towards effective and efficient operations and to having a safe, healthy, and educated community..... a good quality of life for all citizens.*

## Budget Overview

### Budget Amendment Process

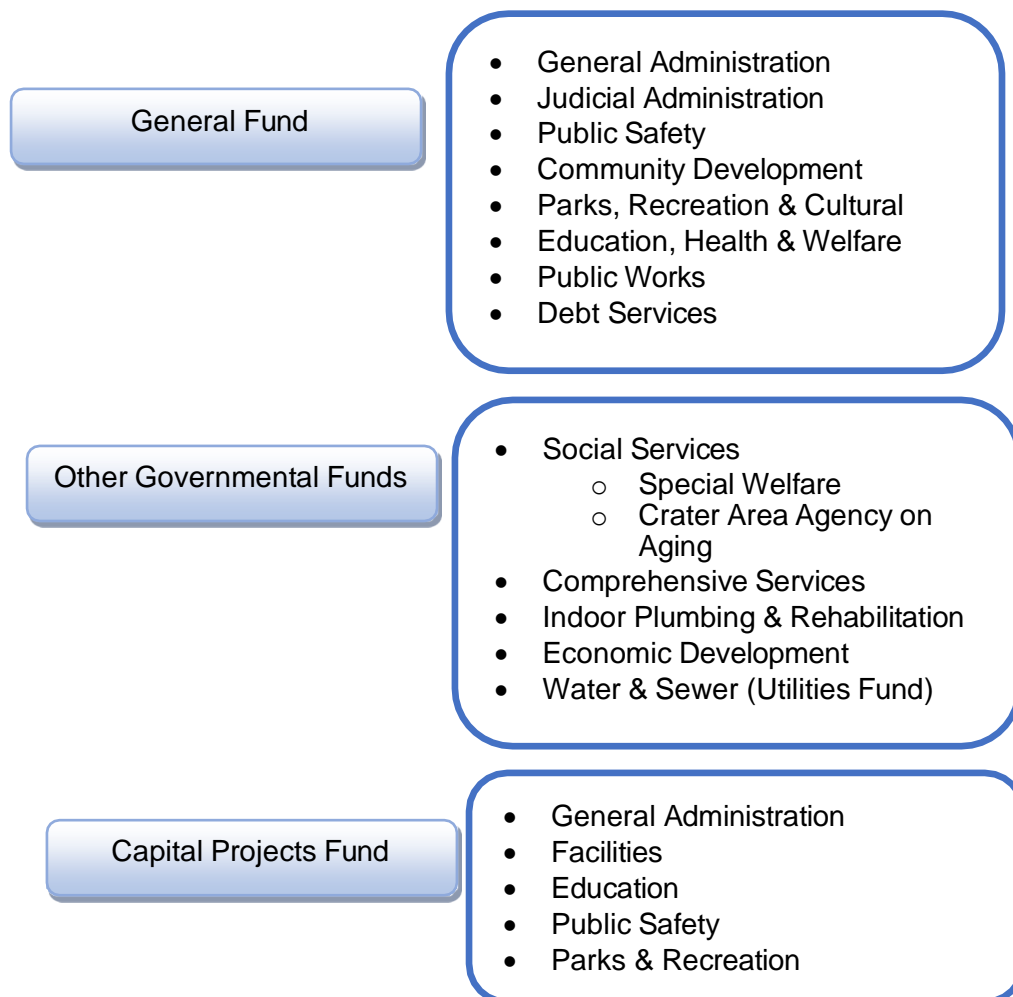
The budget may be amended in one of two ways. If the amendment would change total revenues, then the governing body must formally approve the transfer of funds from one appropriation group to another. The recommendation going forth is that this will be done via an appropriation resolution. In certain instances, as outlined in the State Code, a public hearing may be required before the governing body can act.

The County Administrator is authorized to transfer funds between departments within an appropriation group or between budget line items within a particular department throughout the year to manage operations. The County Administrator is authorized to apply for and accept grants requiring a local match up to \$5,000.

### Budget Organization

The General Fund of the County is divided into functional areas, General Administration, Judicial Administration, Public Safety, Community Development, Parks, Recreation & Cultural, Education, Health & Welfare and Public Works. Each department within a functional area has its own budget; for example: Sheriff & Emergency Medical Services (EMS) are within the functional area of Public Safety. The budget format presents expenditures by functional area and departments within a specific function.

#### *Structure of County Funds*



#### *Explanation of Governmental and Other Funds*

- General Fund - The general operating fund of the County. It is used to account for all financial resources except those required to be accounted for in another fund due to legal, contractual, statutory or financial management requirements. It is funded through taxes and other revenue sources.
- Special Revenue Funds - Used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.
- Capital Projects Fund - Used to account for financial resources to be used for the acquisition or construction of major capital facilities.
- Debt Service Fund - Used to account for the accumulation of resources for, and the payment of, long-term debt principal and interest.
- Economic Development Fund –Money in the Fund reflects a transfer to dedicate financial resources toward economic development. Planned uses of the fund could include, but are limited to business incentives, professional services, property acquisition, etc.
- Comprehensive Services Act Fund (CSA) The CSA Fund is used to account for the revenues and expenditures related to services provided to at-risk youth and families. Revenue is derived from the state and local funding. CSA services are administered by the Family Assessment and Planning Team (FAPT) who works directly with you and families to refer cases to the Community Policy and Management Team (CPMT) for approval. The fund mandates a local share for CSA expenditures.
- Special Welfare/Agency on Aging – A part of the VPA fund used to account for activities associated with specific groups as senior population; special revenue funds are used where legal or contractual requirements restrict the use of resources to specific purposes.
- VPA Fund – Virginia Public Assistance Fund (VPA) supports the activities of administration of the health and welfare services in the County. Services are provided to the needy individuals and their families. It is supported with federal, state and local funds.
- Water & Sewer – used to account for activities specific to maintenance of the County's water system and sewer collection activities. It is considered an Enterprise Fund where operations are supported by user charges financed and operated similar to a private business. The Fund should be self-supporting.
- School & Cafeteria Fund – the component unit School Board as identified in the County's ACFR as a unit of the primary government; it is defined by having a fiscal dependence on the primary government. It supports activities association with Education of K-12 students; the cafeteria fund supports the operations of the food service programs.

Monetary transfers are made from the general fund to the following funds: Capital Projects, Virginia Public Assistance, School and Cafeteria, Comprehensive Services, Economic Development, Debt Service and the Water & Sewer/Utilities Fund.

## BUDGET DIRECTIVES, PERFORMANCE MEASUREMENT, AND MONITORING

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The County Administrator sets the stage to the departments at the beginning of the budget cycle the tone and the focus of the overall budget. This information is based on guidance from the Board of Supervisors.

The budget is monitored through the monthly financial management reports. These reports indicate actual financial results compared to budget. These reports are reviewed by the user departments, Finance, and County Administration.

Budgetary control is maintained on a line-item basis. Purchases of goods and services are generally accomplished by the use of a formal purchase order. Funds are encumbered based on purchase orders to best ensure funds are reflect as obligated and are not available to be spent.

## OPERATING AND CAPITAL BUDGETS

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There are many features that distinguish the Operating Budget from the Capital Budget. The Operating Budget includes expenditures that are generally of a recurring nature and are appropriated for one year only. It provides for the provision of all County services but does not result in major physical assets for the community. Year-to-year changes in the Operating Budget are expected to be stable and represent incremental changes in the cost of doing business, the size of the County, and the types and level of service that are provided. Resources for the Operating Budget generally come from taxes, user fees, and intergovernmental payments that typically recur from year to year.

The Capital Budget on the other hand, includes one-time costs for projects that may last several years. The projects result in major physical assets in the community. Wide fluctuations are expected in the Capital Budget from year to year depending on how projects are phased in and/or completed. Resources for the Capital Budget generally come from bond sales, grants, other one-time sources, and transfers from the Operating Budget. Despite these differences, the Operating and Capital Budgets are closely linked. The most obvious connection is that the Operating Budget assumes the cost of maintaining and operating new facilities that are built under the Capital Budget. In addition, a portion of the funding for capital projects are transfers from the Operating Fund.

## FISCAL POLICIES

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A fiscally efficient government is one of the strategic goals of the Board of Supervisors. Financial policies provide a framework for the County's departments to make sound financial decisions, promote fiscal transparency, and to ensure compliance with prevailing local, state and federal laws and regulations.

The County's policies were updated and adopted by the Board of Supervisors in June, 2023..

The following Fiscal Policies provide a framework for the County to make sound financial decisions, promote fiscal transparency, and to ensure compliance with prevailing local, state and federal laws and regulations.

### ACCOUNTING AND FINANCIAL REPORTING

- The County will establish and maintain an internal control structure and accounting practices to ensure compliance with Generally Accepted Accounting Principles (GAAP).
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- An independent firm of certified public accountants will perform an annual financial and compliance audit according to generally accepted auditing standards in the United States of America; Government Auditing Standards issued by the Comptroller General of the United States; Specifications for Audit of Counties, Cities and Towns issued by the Auditor of Public Accounts of the Commonwealth of Virginia; and the Uniform Guidance. The financial statements and the results of the audit will be presented annually to the Board of Supervisors.
- The County will annually seek the GFOA's Certificate of Achievement for Excellence in Financial Reporting.

## BUDGET

The County Administrator will propose a balanced operating budget and a five-year Capital Improvements Program (CIP) that are linked to the County's overarching strategies and its Comprehensive Plan. The Board of Supervisors shall adopt the first year of the Capital Improvement Plan as the Capital Improvement Budget. The CIP will include

school, general government, and utility capital needs.

The budget will include:

- A diversified revenue system, inclusive of state and federal funds as well as user fees for services that support specific programs.
- A diversified revenue structure is needed to shelter the government from fluctuations in any one revenue source and to ensure its ability to provide ongoing services.
- A revenue stabilization fund to safeguard against revenue fluctuations that adversely impact the budget.
- Financing recurring expenses from recurring revenue sources and not relying on non-recurring revenue to fund on-going operating expenditures and recurring capital expenditures.
- A minimum of two cents of the Real Estate Tax revenue will be dedicated towards cash funding capital projects.
- The County shall maintain a budgeting control system to monitor actual-to-budget performance and shall take corrective action if revenue and expenditure estimates project a year-end operating deficit.
- The Finance Department shall maintain ongoing contact with department heads throughout the budget implementation, execution, and monitoring process.

## DEBT MANAGEMENT

In consultation with the County's financial advisor, financing for the County's five-year Capital Improvements Program shall:

- Be based on a five-year forecast of revenues and expenditures.
- Include an evaluation of pay-as-you-go projects and debt financing.
- Avoid financing if the term of the indebtedness exceeds the expected useful life of the project.
- When feasible, bundle capital projects to limit the number of borrowings as well as to reduce the costs of issuance by achieving greater economies of scale.

The County shall maintain the following standards regarding debt:

- Outstanding debt shall not exceed 3% of the assessed valuation of real and personal property.
- Annual debt service requirements should target 10% or less and shall not exceed 12% of total operating revenues, including revenues allocated to Surry County for public education.

## FUND BALANCE (RESERVES) –.

- The County shall establish an Assigned Fund Balance in the General Fund in an amount equal to or greater than any planned use of fund balance for the following year's budget.
- The County shall establish an Assigned Fund Balance in the General Fund in an amount equal to or greater than 25% of the following fiscal year's budgeted General Fund and School Operating budgets, net of transfers.
- The County shall establish an Assigned Fund Balance in each respective fund in an amount equal to the fiscal year's carryover encumbrances and projects.
- The County shall maintain a General Fund Unassigned Fund Balance at the end of the fiscal year in an amount equal to or greater than 15%, with a target of the total governmental expenditures including the School operating expenditures (net of the transfer from the County).
- The use of the General Fund's Unassigned Fund Balance may be necessary from time to time to meet unexpected events including, but not limited to: catastrophic (emergency funds in the event of natural or man-made disasters); financial opportunity (to enhance the well-being of Surry County or other such global purpose to protect its long-term fiscal security); operational (provide additional funds for limited unexpected needs); and revenue shortfalls (to provide limited funds to smooth fluctuations caused by changes in economic conditions); etc.
- If the use of the General Fund's Unassigned Fund Balance causes the balance to fall below the minimum 15% level, the Board of Supervisors will adopt a plan and a timeline for replenishing the balance to its minimum 15% level.

## CASH AND INVESTMENTS

- The County shall follow the Cash and Investment Policies established by the Treasurer, a Constitutional Officer of the Commonwealth of Virginia. Such policies shall be reviewed and updated annually, and be in accordance with all applicable laws and regulations.
- The Treasurer will provide the Board of Supervisors, at least monthly, with a report of investments held by the County.

## GRANTS

- The County shall seek to obtain grants that are consistent with the County's Strategic Priorities and Comprehensive Plan.
- The County shall terminate grant-funded programs and associated positions as directed by the Board of Supervisors when grant funds are no longer available unless alternate funding is identified.
- The County will review and update the Grants policies and procedures on an annual basis, and departments shall follow the procedures contained therein.

# **BUDGET MESSAGE & FINANCIAL SUMMARIES**

5/16/24 - Board Approved Change

\$340,000 approved additional revenue from Fund Balance to increase the local appropriation to the School System



A message from the County Administrator:

In the closing months of Fiscal Year 2024, I know there is excitement in the air about the many initiatives that have come to fruition and those that are near completion. To say the least, Surry County is **“ON THE MOVE”** and is in a strong position to provide opportunities, amenities, programs, food access, diverse community activities, and new business endeavors. We have shown that with collaboration, creativity, consensus building and the spirit of community, we can best prepare for the future and seize opportunities to benefit the entire County.

The County continues to offer a high level of service and with the implementation of critical projects completed in 2024, we have demonstrated innovation and forward thinking in meeting the needs a dynamic rural community. A few highlights are shown below:

- New public safety mobile radio communication system went live in February 2024 and will increase coverage to 98% throughout the County, a game changer for emergency response and other public safety stakeholders.
- Effective April 1, 2024, the County went live with the first module of the financial software system implementation. The new system will offer efficiency in our operations and provide for greater transparency and accountability.
- The County has purchased a new fire engine and acquired new fire related apparatus and equipment to serve the needs of fire and rescue agencies and ultimately the citizens of the community.
- County secured the required licensure to operate as a Rescue Squad service.
- Provisions were made to address community blight and derelict structures throughout the County.
- Paving improvements at widely used public facilities have enhanced the appearance of the facilities.
- Robust activities and programs for community residents to enjoy have been amplified.
- Grants and federal funding applications are continually sought for infrastructure projects and other programs.
- Technology zone was approved to support data center project.

Broad budget priorities are: 1. Use existing tax revenue to plan for and invest in amenities in the County for Surry County residents and businesses, **“Why Not Surry”**. 2. Brand the community for economic development opportunities and showcase the assets of the community (pristine waterfront, fully wired community, agriculture and other assets), 3. Address the struggle for talent recruitment, retention and pay concerns that local governments are experiencing nationwide and, 4. Implement collaborative strategies that will address service and program duplication and build capacity necessary for the health, vitality, and long-range planning needs of the organization. These priorities will support the organizational goal of making **Surry County the “Best Surry” we can be!**

With the number of initiatives that have been completed, Surry County still maintains the lowest real estate tax rate of neighboring counties, Isle of Wight, James City County, Prince George and nearly all other cities and counties in the Hampton Roads and Crater Region. **“Our strong financial position”** has permitted the county to accomplish specific projects that either do not meet the criteria for debt financing or have essentially been paid for through effective budgetary planning and strategies permitting reserves to cash fund projects. In the Fiscal Year 2025 Proposed Budget, I am recommending no change to the real estate tax rate of 71 cents per \$100 of assessed value.

Serious considerations are to be given to the balancing of ensuing year’s budget in the wake of funding requests for education, right sizing salaries, debt service requirements, the volatility of public service and the real estate reassessment ratio. For context, this year’s sale assessment ratio was 97.4%. A sales assessment ratio of 100% would have meant an additional \$412,000 to balance the budget and to meet certain requests that could not be recommended.

Your input on the proposed budget is welcomed now and during the public hearing scheduled for May 9, 2024, at 6:00 p.m. during open comment period. Comments can be sent to [budget@surrycountyva.gov](mailto:budget@surrycountyva.gov). Adoption of the FY25 budget is scheduled for May 16th. Thank you for your continued engagement.

Sincerely,

Melissa D. Rollins, County Administrator

# County of Surry

## BOARD OF SUPERVISORS

ROBERT ELLIOTT JR.  
BREYON PIERCE  
AMY DREWRY  
WILLIAM CALHOUN  
WALTER HARDY



## COUNTY ADMINISTRATOR

MELISSA D. ROLLINS

**Founded 1652**

April 4, 2024

Dear Members of the Board of Supervisors:

It is my pleasure to submit to you for your consideration the Proposed Budget for Fiscal Year 2024-25, for all County funds. The intent of the budget message is to describe the important features of the budget and communicate any major changes for the current year in financial policies, expenditures, and revenues, along with the reasons for such changes. It also includes information on debt service, capital improvement projects and other information that will assist the Board and public in understanding the dynamics and components of the budget.

The budget process for FY2025 involved several key considerations, including providing exceptional services to the community, economic and community development priorities, making quality of life improvements for Surry citizens, maintaining a qualified and sustainable workforce, service enhancements and efficiencies through shared services, and paying for ongoing and deferred capital improvement projects with ongoing revenue. These factors, in addition to the County's strategic initiatives, helped to shape this proposed budget.

In FY2024, the Board authorized a compensation study to review existing positions and salary ranges. The study examined current compensation policies and practices in comparison to the market and identified strategies to keep the County competitive. The FY25 Proposed Budget includes a 2% cost-of-living increase at this juncture and funding for some of the recommended salary adjustments resulting from the internal benchmarking process.

The FY2025 Proposed Budget also reflects the needs expressed by citizens and staff by providing for various new positions directly associated with economic development, planning and community development in alignment with existing and growing needs in these areas, restructuring of existing positions to meet operating demands, and provisions to allow Surry County to be more competitive in recruiting, hiring, and retaining qualified employees.

Current economic conditions have also played a role in shaping the FY2025 Proposed Budget. During recent fiscal years, rising prices and continued supply chain shortages created difficulties in obtaining necessary goods and equipment. The County has adapted its operations to meet these challenges where possible, but this budget includes additional funding related to the increasing cost of equipment, vehicles, operating supplies, technology, contractual services, and construction costs. Even with this challenge, there is no tax rate change included in the Proposed Budget. The real estate tax rate is proposed to remain at 71 cents per \$100 valuation. However, it is incumbent to share that this recommendation includes level funding the school system at \$13.068 million and most other agencies. The initial request of a \$631,700 in additional local funding could not be supported. It is yet hopeful that the final state budget when passed, will include additional funding to support the request of the school division's request for salary

adjustments (\$310,000). It is also noteworthy to share that the value of one cent on the tax rate is \$340,000. By reducing the prior year rate from the recommended \$0.72 cents in FY 23-24, the County was not able to realize much needed revenue of \$223,000 from Public Service Corporations. Therefore, it became increasingly difficult to balance the FY 24-25 budget to meet the many requests by departments, the school division and outside agencies and organizations. Obviously, not all requests can be funded.

Home values have increased nationwide. The 2022 required reassessment and the 2023 limited scope reassessment have contributed to a slight increase in real estate tax revenue received from residential property owners. The majority, two-thirds of the increase is attributed to real estate on public service corporation real estate. However, the County's sales/assessment ratio still dropped and is now 97.44%, resulting in a loss of \$416,612 in public service corporation tax revenue for FY2024-25. The personal property tax rate is recommended to remain at \$4.00 per \$100 valuation. In recent years, used vehicle values increased based on information provided by the Appraisal Guide published by the National Automobile Dealers Association. Personal property tax revenues are projected to level off after experiencing a year of increase because of new vehicle purchases and older vehicles retaining their value.

This budget serves as the County's mechanism for implementing strategic planning efforts. It is built upon the Strategic action agenda of the Board of Supervisors during recent strategic planning sessions and through their engagement with citizens. It is intended to help guide "work" priorities for County departments and divisions. Based on the priorities, the budget document sets forth funding for operating initiatives and capital projects. When the County's annual budget and Capital Improvement Program (CIP) are adopted, initiatives and projects are implemented. Staff recognizes that not all current initiatives can be met given limited resources, and departments evaluate their most pressing needs and most impactful services in a way that can benefit the overall community.

#### 2024 STRATEGIC PLANNING EXERCISE OF THE BOARD OF SUPERVISORS

- ☐ USE EXISTING ASSETS TO PROMOTE TOURISM AND AGRI-TOURISM
- ☐ USE TAX DOLLARS GENERATED FROM PROPERTY TAXES TO BUILD AND GROW ACCESS TO PARKS, RECREATION AND CULTURAL AMENITIES & PROGRAMS
- ☐ UTILIZE SMART STRATEGIES TO BUILD A TAXBASE & PROMOTE GROWTH AND DEVELOPMENT WHILE PROTECTING RURAL CHARACTER
- ☐ SEEK OPPORTUNITIES TO ADDRESS HOUSING
- ☐ ELIMINATE TRANSPORTATION BARRIERS
- ☐ TARGET INITIATIVES TO SUPPORT SENIORS & YOUTH
- ☐ **BRANDING THE COUNTY FOR ECONOMIC & COMMUNITY DEVELOPMENT OPPORTUNITIES—  
"BE THE BEST SURRY WE CAN BE"**

A total of \$1,247,398 in American Rescue Plan Act (ARPA) funds were allocated to the County and received in FY22 and FY23. These funds can be used for purposes allowed by the U.S. Treasury through December 31, 2026. The County intends to use these funds to provide government services and to execute critical water infrastructure projects to expand capacity, provide a safe drinking water source and spur economic development.

The major differences between the General Fund's FY2024 Adopted Budget and the FY2025 Proposed Budget are attributed to personnel and operating inflationary and contractual services obligations. They include:

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*FY 2024-25 – Changes from the Prior Year*

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Item	Amount
<u>Major Revenue Changes:</u>	
Real Estate Taxes	\$359,514
Siting Agreement	\$260,400
One time permit fee revenue	\$228,300
Public Service Corporation Taxes	\$226,721
Constitutional Officers State Reimbursement	\$165,000
Sales Tax Revenue	\$100,000
Personal Property	\$69,500
Business Licenses	\$55,000
Boat Slips Revenue	\$32,500
Other Misc.	\$(23,965)
Ambulance Recovery	\$10,000
Victim Witness Grant	\$(10,000)
Fuel Revenue	\$(15,000)
Penalty & Interest	\$(35,000)
<b>Total Revenue Changes</b>	<b>\$1,422,970</b>
Fund Balance	\$(160,500)
<b>Total</b>	<b>\$1,262,470</b>
 <u>Major Expenditure Changes:</u>	
New Positions	\$349,500
Medical Transport Contract	\$243,000
2.0% COLA	\$140,000
Consultants	\$134,350
Maintenance Contractual Services	\$124,500
ERP System Annual Maintenance	\$121,000
Professional Services	\$24,000
Transfer to CIP	\$97,800
Cyber Security Enhancements	\$63,000
Technology & Support Services Requirements	\$248,330
Advertising/Promotion/Events	\$73,925
Grant Writer Consultant Services	\$50,000
Electrical Services	\$46,000
VRS Rate Changes	\$35,000
Health Insurance - 4.7% Rate Increase	\$60,000
County Owned Rescue Services	\$40,000

Summer Employment Program	\$15,000
Other Dept/Organization/Agencies Changes	\$132,840
Constitutional Officer COLA	\$24,000
Solid Waste Part Time - \$15/hr rate	\$54,500
Recreational Special Activities	\$17,000
Lease of Equipment	\$16,500
Youth Programs Initiatives	\$10,000
VA250 Commemoration	\$10,000
Building Repairs	\$(50,000)
Mutual Aid IOW	\$(15,000)
Marina Fuel	\$(30,000)
Transfer to CSA	\$(63,000)
Position Restructuring/Reductions	\$(709,775)
<b>Total Expenditure Changes</b>	<b>\$1,262,470</b>

## All Funds

The General Fund of the County is projected to increase by 4% or \$1.262 million. The FY2025 Proposed Budget combined total for all County Funds is \$69.53 million, reflecting an increase of \$9.17 million (15%) over FY2024. **This increase is mostly due to the budgeting of one-time projects in the CIP fund.** The summary of all funds is shown in the table below:

FUND	FY 2023-24 ADOPTED	FY 2024-25 PROPOSED	CHANGE	
			\$	%
GENERAL	\$ 30,983,216	\$ 32,245,686	\$ 1,262,470	4%
CIP	\$ 5,656,500	\$ 14,199,052	\$ 8,542,552	151%
VPA	\$ 1,857,397	\$ 1,967,022	\$ 109,625	6%
CSA	\$ 697,867	\$ 666,665	\$ (31,202)	-4%
TASK FORCE	\$ 25,000	\$ 25,000	\$ -	0%
SPECIAL WELFARE	\$ 40,973	\$ 40,973	\$ -	0%
AGENCY ON AGING	\$ 32,288	\$ 32,288	\$ -	0%
INDOOR PLUMBING	\$ 11,730	\$ -	\$ (11,730)	-100%
ECONOMIC DEVELOPMENT	\$ 680,000	\$ 80,000	\$ (600,000)	-88%
DEBT SERVICE	\$ 2,300,946	\$ 2,295,026	\$ (5,920)	0%
UTILITIES	\$ 92,640	\$ 92,640	\$ -	0%
TOTAL COUNTY FUNDS	\$ 42,378,557	\$ 51,644,352	\$ 9,265,795	22%
SCHOOL OPERATING	\$ 17,386,598	\$ 17,259,621	\$ (126,977)	-1%
SCHOOL CAFETERIA	\$ 587,998	\$ 625,980	\$ 37,982	6%
TOTAL SCHOOL FUNDS	\$ 17,974,596	\$ 17,885,601	\$ (88,995)	0%
<b>TOTAL – ALL FUNDS</b>	<b>\$ 60,353,153</b>	<b>\$ 69,529,953</b>	<b>\$ 9,176,800</b>	<b>15%</b>

## Summary

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Included in the budget presentations is a listing of FY 2024 Highlights and Accomplishments which demonstrate the commitment of County departments to provide outstanding services to the citizens of Surry, to foster win-win solutions, and to be a model rural community. Further details about the proposed budget, including major changes from the current fiscal year, are addressed throughout the presentations. The proposed spending plan and tax rates have been and will be the subject of work sessions by the Board of Supervisors, followed by a public hearing and further consideration until the Budget is adopted, currently scheduled for May 16, 2024. The proposed budget includes estimates for state funding revenue streams that are typically unknown until May. Adjustments may need to be made once the state passes its budget.

Preparation of this budget proposal resulted from a team effort by all departments. The FY 24-25 proposed budget continues existing County services and provides resources to support needed infrastructure and quality of life improvements for the community. With continued forward-thinking, creative strategic planning and a steadfast commitment to collaboration, we can take hold of the opportunities ahead for the good of the community. I would like to recognize and express my sincerest gratitude to the County's Leadership Team throughout the budget process and for the support of the Board of Supervisors. I look forward to working with you throughout the remainder of the budget process.

Respectfully Submitted,

A handwritten signature in cursive script, reading "Melissa D. Rollins".

Melissa D. Rollins  
County Administrator



# County Administrator's FY 24-25 Proposed Budget & Five-Year CIP

Presented April 4, 2024

# Mission, Goals and Priorities

## Mission Statement

*We will exemplify and work to achieve unity in the community. This is essential to maintaining a strong commitment towards effective and efficient operations and to having a safe, healthy, and educated community..... a good quality of life for all citizens.*

### 2024 STRATEGIC PLANNING EXERCISE OF THE BOARD OF SUPERVISORS

- ☐ USE TAX DOLLARS GENERATED FROM PROPERTY TAXES TO BUILD AND GROW ACCESS TO PARKS, RECREATION AND CULTURAL PROGRAMS & AMENITIES
- ☐ UTILIZE SMART STRATEGIES TO BUILD A TAXBASE & PROMOTE GROWTH AND DEVELOPMENT WHILE PROTECTING THE COUNTY'S RURAL CHARACTER
- ☐ USE EXISTING ASSETS TO PROMOTE TOURISM AND AGRI-TOURISM
- ☐ SEEK OPPORTUNITIES TO ADDRESS HOUSING
- ☐ ELIMINATE TRANSPORTATION BARRIERS
- ☐ TARGET INITIATIVES TO SUPPORT SENIORS & YOUTH
- ☐ **BRANDING THE COUNTY FOR ECONOMIC & COMMUNITY DEVELOPMENT OPPORTUNITIES— "BE THE BEST SURRY WE CAN BE"**

A 3D puzzle with one red piece standing out among grey ones.

FY 24-25  
HIGHLIGHTS & ACCOMPLISHMENTS  
Consistent with  
Strategic Priorities

We are Proud of Our Organizational-  
Wide Achievements

CORE VALUES

1. TEAMWORK & COLLABORATION
2. EXCEPTIONAL SERVICE
3. INNOVATION/CREATIVITY
4. STEWARDSHIP

# FY 23-24 Highlights & Accomplishments

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## Key Highlights

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Conducted the County's 1<sup>st</sup> Oath Of Office Ceremony

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Implemented the County's First 55+ Initiative

---

Implemented the 1<sup>st</sup> – Coffee & Conversation with Constitutional Officers

---

We are Now Live – New Mobile Radio Communication System

---

Upgraded the County's New ERP (Financial Software System) –April 1- First Go Live

---

New Compactor at the Pineview Collection Site

---

Obtained License for County operated Emergency Rescue Squad

---

Awarded 2<sup>nd</sup> Congressional Grant in the amount of \$959,752 for Water Infrastructure Upgrades

---

County's/EDA 1<sup>st</sup> Agreement with a Town- Claremont for Derelict Structure



# Key Highlights

---

Relocated the Voter Register's Office

---

Replaced the Roof on the Surry & Claremont Libraries

---

Purchased a New Engine for the Surry Volunteer Fire Dept.

---

Upgraded the HVAC at Surry Parks & Recreation

---

Parking Improvements at the Pavilion/Commuter Lot & Parks & Recreation

---

Purchased a Solid Waste Truck  
(Sept Delivery)

---

Blighted Structures Removed in Bacon's Castle, Claremont & Surry Districts





## Key Highlights

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Received a Clean Opinion for the 6/30/23 CAFR

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Received the GFOA Award for Excellence in Financial Reporting  
11<sup>th</sup> Consecutive Year

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Held the 1<sup>st</sup> Volunteer Appreciation Day

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Held the 1<sup>st</sup> Lunch & Learn Series for Agri-Tourism

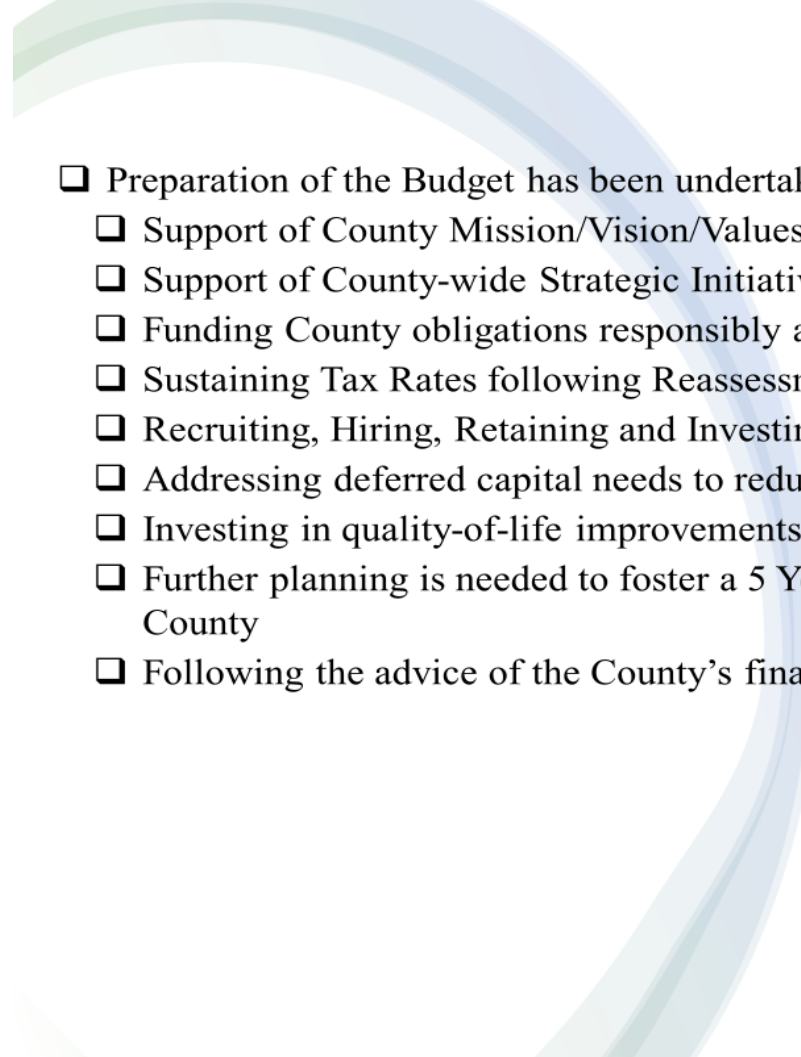
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Fostered Discussions with Federal Representatives on Needs of  
the Community



Exceptional Services =  
Exceptional Operations =  
A Thriving Community



- 
- ☐ Preparation of the Budget has been undertaken with the following goals in mind:
    - ☐ Support of County Mission/Vision/Values
    - ☐ Support of County-wide Strategic Initiatives
    - ☐ Funding County obligations responsibly and sustainably
    - ☐ Sustaining Tax Rates following Reassessment Cycles
    - ☐ Recruiting, Hiring, Retaining and Investing in a Quality Workforce
    - ☐ Addressing deferred capital needs to reduce future costs
    - ☐ Investing in quality-of-life improvements for the community
    - ☐ Further planning is needed to foster a 5 Year CIP and Strategic Plan for the County
    - ☐ Following the advice of the County's financial advisor on financial policies

## FY 25 BUDGET Goals



# BUDGET OVERVIEW



- Main Drivers
  - Revenue
  - Expenditures
- Tax Rates
- Policy Implications & Considerations

# FY 25 BUDGET Revenue Drivers



FY25 Revenue has increased; main drivers are general property taxes, impact of solar siting agreement, sales taxes, state comp board revenue



The proposed tax rate is proposed to remain level, at 71 cents; all other tax rates also unchanged




The total revenue increase from FY 2023-24 is \$1,262,470 or 4.1% (not including carryover funds)



Public Service Corporation revenue is estimated to increase by \$226,761 or 1.5%




Real Estate taxes are projected to increase by \$359,514 or 4.4%



# Major Revenue Changes - \$1.262 Mil

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Real Estate Taxes	\$	359,514
Siting Agreement	\$	260,400
One time permit revenue	\$	228,300
Public Service Corporation Taxes	\$	226,721
Constitutional Officers State Reimbursement	\$	165,000
Sales Tax Revenue	\$	100,000
Personal Property	\$	69,500
Business Licenses	\$	55,000
Boat Slips Revenue	\$	32,500
Other Misc.	\$	(23,965)
Ambulance Recovery	\$	10,000
Victim Witness Grant	\$	(10,000)
Fuel Revenue	\$	(15,000)
Penalty & Interest	\$	(35,000)
<b>Total Revenue Changes</b>		<b>\$ 1,422,970</b>
Fund Balance	\$	(160,500)
<b>Total</b>		<b>\$ 1,262,470</b>

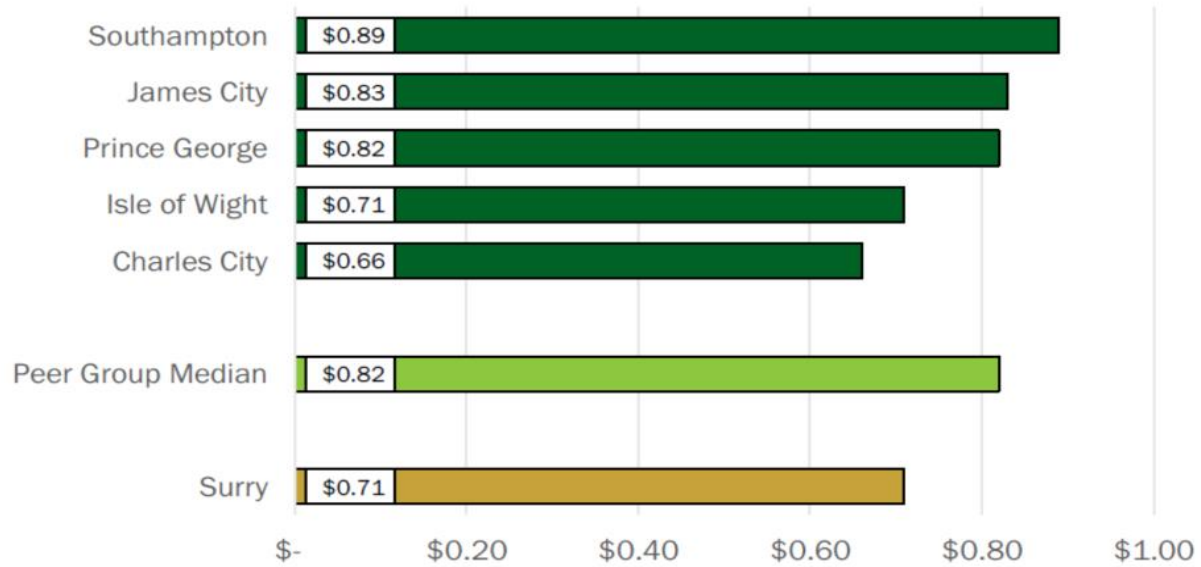


# Major Expenditure Changes - \$1.262 Mil

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New Positions	\$	349,500
Medical Transport Contract	\$	243,000
2.0% COLA	\$	140,000
Consultants	\$	134,350
Maintenance Contractual Services	\$	124,500
ERP System Annual Maintenance	\$	121,000
Professional Services	\$	24,000
Transfer to CIP	\$	97,800
Cyber Security Enhancements	\$	63,000
Information Tech & Support Services Requirements	\$	248,330
Advertising/promotion/events	\$	73,925
Grant Writer Consultant Services	\$	50,000
Electrical Services	\$	46,000
VRS Rate Changes	\$	35,000
Health Insurance - 4.7% Rate Increase	\$	60,000
County Owned Rescue Services	\$	40,000
Summer Employment	\$	15,000
Other Dept/agency adjustments	\$	128,676
Convention & Education/Memberships	\$	4,164
Constitutional Officer COLA	\$	24,000
Solid Waste Part Time - \$15/hr rate	\$	54,500
Recreational Special Activities	\$	17,000
Lease of Equipment	\$	16,500
Youth Programs Initiatives	\$	10,000
VA250 Commemoration	\$	10,000
Building Repairs	\$	(50,000)
Mutual Aid IOW	\$	(15,000)
Marina Fuel	\$	(30,000)
Transfer to CSA	\$	(63,000)
Position Reductions	\$	(709,775)
<b>Total Expenditure Changes</b>	<b>\$</b>	<b>1,262,470</b>

## Real Estate Tax Rate



PEER COMPARISON

# Position Changes

## FY25 PROPOSED POSITION CHANGES

	Total
<b><u>Added positions/compensation</u></b>	
Paralegal	\$ 78,028
Payroll/Benefits Coord	127,507
Registrar – PT/OT	14,824
Principal Planner	116,167
PT hours for Workforce	12,974
Total Added	<u>\$ 349,500</u>
<b><u>Deleted positions/compensation</u></b>	
Payroll & Human Resources	(294,337)
Shared Services with Schools	(111,557)
Unfund Sr. Maint Tech	(76,734)
Unfund ED Director	(118,542)
Shared Services with DSS	(42,092)
Unfund Program Coordinator Position	(66,513)
Total Change	<u>\$ (709,775)</u>
<b>Net Position Change</b>	<b><u>\$ (360,275)</u></b>

## FY 25 BUDGET – Policy Implications/Considerations

1. Continue to build revenue stabilization fund to provide a buffer for fluctuations in public service corporation revenue.
2. Provide ongoing revenue to fund capital needs that arise every year, but which are not candidates for funding with debt, such as school bus and vehicle replacements, HVAC and other major maintenance needs and technology improvements
3. Ensure that ongoing costs are paid with ongoing revenue
4. Frequency of reassessment
5. Consider twice a year tax billing
6. Lodging Tax – Revenue Diversification
7. Dendron Water System – Rate Review/Ownership by County
8. Explore Medical Transport options
9. Review/discuss disposal contract and impact of Tipping fees
10. Continue discussions on school facilities



# FY 24-25 GENERAL FUND HIGHLIGHTS

# General Fund Highlights

**BALANCED BUDGET ALL FUNDS - \$69,529,953**

**Proposed General Fund of \$32,245,686 including transfers to other funds of \$17,457,511**

- Public Service Corporation taxes - \$15,845,275; projecting a 97.4%
  - Ratio and a level real estate tax rate of 71 cents, personal property \$4.00 and machinery and tools, \$1.00 per \$100 of assessed value.
- School Local Funding - \$13,067,757; level funding for School
- VPA Local Funding - \$475,000

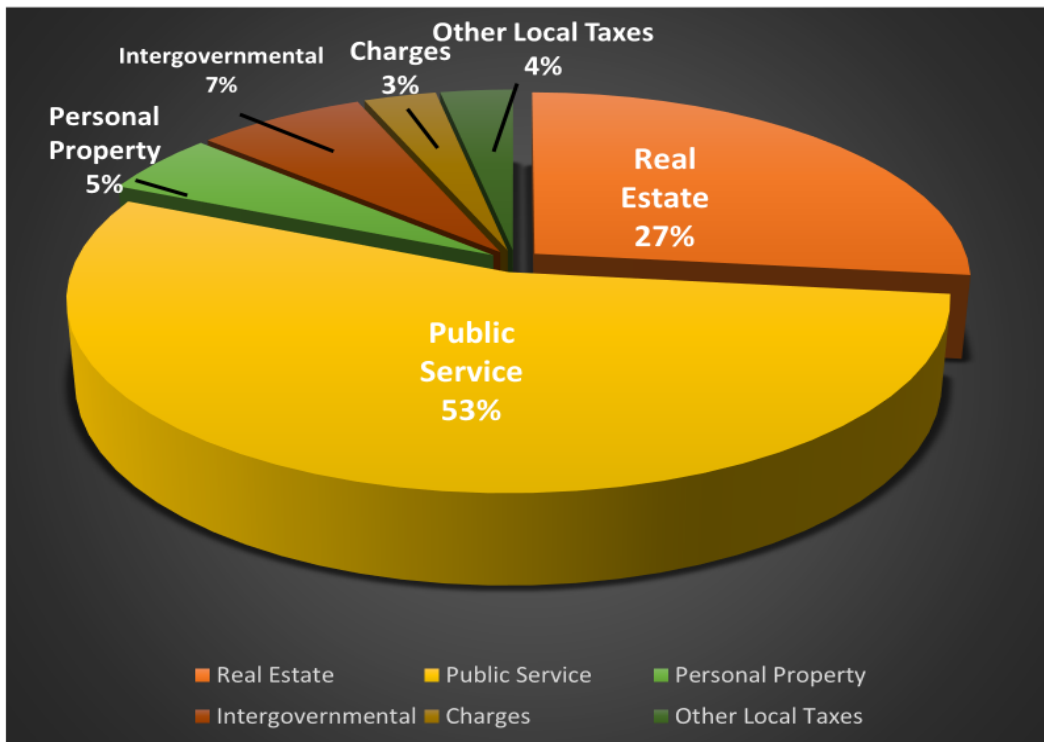
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# Outside Agency Requests & Recommendations

Agency	FY 25 Total request	FY 25 County Admin Recommendations	Difference
VSU	\$2,500	\$2,500	\$0
Crater Health District	\$278,492	\$209,492	-\$69,000
Riverside Criminal Justice Agency	\$24,250	\$24,250	\$0
Blackwater Regional Library	\$157,440	\$157,440	\$0
Juvenile Detention	\$37,000	\$37,000	\$0
HRPDC	\$12,389	\$12,389	\$0
The Improvement Association	\$50,604	\$50,604	\$0
Longwood SBDC	\$2,500	\$2,500	\$0
BrightPoint	\$1,303	\$1,303	\$0
Virginia Gateway Region	\$46,312	\$23,156	-\$23,156
Genieve Shelter	\$5,000	\$2,500	-\$2,500
Southeast 4-H Educational Center	\$5,000	\$2,000	-\$3,000
Peanut, Soil & Water	\$12,000	\$12,000	\$0
Department of Forestry	\$12,557	\$12,557	\$0
Fire & Rescue Svs (32200) Claremont/Dendron/Surry/Mutual Aid	\$223,000	\$163,000	-\$60,000
District 19	\$101,042	\$91,303	-\$9,739
Riverside Regional Jail Authority	\$232,000	\$231,356	-\$644
Historical Societies	\$2,000	\$2,000	\$0
<b>Total</b>	<b>\$1,205,389</b>	<b>\$1,037,350</b>	<b>-\$168,039</b>

# Revenue by Source



Real Estate	\$8,568,000
Personal Property	\$2,446,000
Public Service	\$15,845,275
Other Local taxes	\$1,272,000
Other Local sources	\$1,757,487
Intergovernmental	\$2,346,924
<b>Total</b>	<b>\$32,245,686</b>

## General Fund Proposed Intergovernmental Revenues

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Revenue Type		FY24 Adopted		FY25 Proposed	\$ Change	% Change
Property Taxes	\$	26,328,500	\$	26,949,275	\$ 620,775	2.4%
Other Local Taxes		1,099,700		1,272,000	172,300	15.7%
Permits, Licenses		146,100		337,000	190,900	130.7%
Fines & Forfeitures		50,000		45,000	(5,000)	-10.0%
Use of \$ & Property		462,626		463,187	561	0.1%
Charges for Services		92,600		87,900	(4,700)	-5.1%
Misc. Revenue		319,075		347,600	28,525	8.9%
Recovered Costs		132,752		396,400	263,648	198.6%
Payment in Lieu of Taxes	\$	396	\$	400	\$ 4	0%
<b>Total Local Revenue</b>	<b>\$</b>	<b>28,631,749</b>	<b>\$</b>	<b>29,898,762</b>	<b>\$ 1,267,009</b>	<b>4.4%</b>

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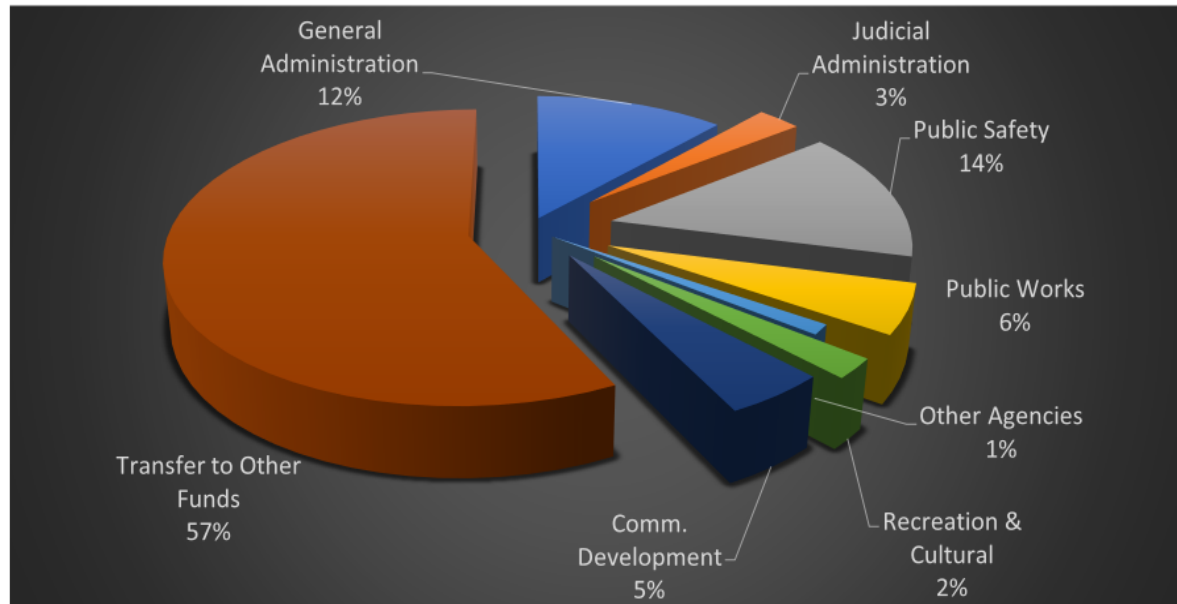
# General Fund Proposed Intergovernmental Revenues

22

Revenue Type	FY24 Adopted	FY25 Proposed	\$	Change	% Change
State:					
Non-Categorical Aid	\$ 732,907	\$ 732,907	\$	0	0%
Shared Expenses	1,257,451	1,423,232		165,781	13.2%
Categorical Aid	200,645	190,785		(9,860)	-4.9%
<b>Total State Revenue</b>	<b>2,191,003</b>	<b>2,346,924</b>		<b>155,921</b>	<b>7.1%</b>
Use of Fund Balance	160,500	0		(160,500)	0%
<b>Total Revenue</b>	<b>\$ 30,983,216</b>	<b>\$ 32,245,686</b>	<b>\$</b>	<b>1,262,470</b>	<b>4%</b>

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## Components of General Fund Expenditures W/Transfers

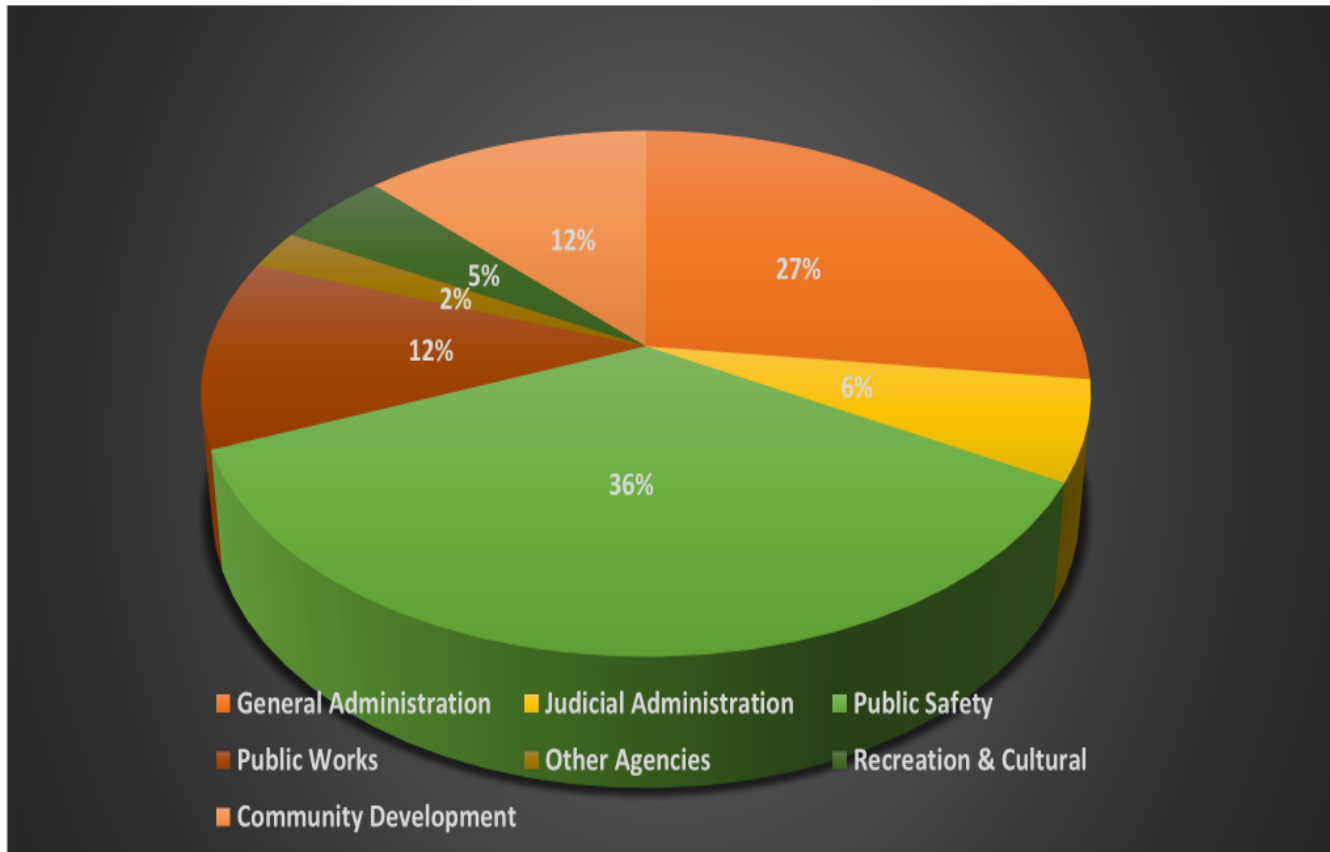


Transfers		
Capital Fund		1,254,300
VPA Fund		475,000
CSA Fund		265,000
School Fund		13,067,757
Economic Dev. Fund		80,000
Debt Service Fund		2,274,814
Water/Sewer Fund		40,640
		<u>17,457,511</u>

General Administration	\$	3,996,194
Judicial Administration	\$	904,002
Public Safety	\$	5,275,475
Public Works	\$	1,722,705
Other Agencies	\$	357,874
Recreation & Cultural	\$	706,095
Community Development	\$	1,825,830
Transfer to Other Funds	\$	<u>17,457,511</u>
<b>Total</b>	<b>\$</b>	<b>32,245,686</b>

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## Components of General Fund Expenditures Excluding Transfers



General Administration	\$ 3,996,194
Judicial Administration	\$ 904,002
Public Safety	\$ 5,275,475
Public Works	\$ 1,722,705
Other Agencies	\$ 357,874
Recreation & Cultural	\$ 706,095
Community Development	\$ 1,825,830
<b>Total General Fund</b>	<b>\$ 14,788,175</b>

## General Fund Proposed Expenditures

Function	FY 24 Adopted		FY25 Budget		\$ Change	% Change
General Administration	\$	3,682,454	\$	3,996,194	\$ 313,740	9%
Judicial Administration		881,690		904,002	22,312	3%
Public Safety		4,763,109		5,275,475	512,366	11%
Public Works		1,702,810		1,722,704	19,894	1%
Other Agencies		354,541		357,874	3,333	1%
Recreation & Cultural		695,053		706,095	11,042	1.5%
Comm. Development		1,476,128		1,825,830	349,702	23.6%
Trans to Other Funds		17,427,431		17,457,511	30,080	-0.01%
<b>General Fund Total</b>	<b>\$</b>	<b>30,983,216</b>	<b>\$</b>	<b>32,245,686</b>	<b>\$ 1,262,470</b>	<b>4%</b>

25

25

## FY25 Proposed Expenditures, Other Funds

Fund Type/Name	FY24 Budget	FY25 Budget	\$ Change	% Change
<b>General Fund (from previous slide)</b>	<b>\$ 30,983,213</b>	<b>\$ 32,245,686</b>	<b>1,262,470</b>	<b>4%</b>
Debt Service Fund 700	2,300,946	2,295,026	(4,720)	-.02%
<b>Special Revenue:</b>				
VA Public Assistance Fund 201	1,857,397	1,967,022	109,625	6%
Comp Services Act Fund 204	697,867	666,665	(31,202)	-4%
School Fund 205 (incl cafeteria 207)	17,974,596	17,885,601	(88,995)	0%
Indoor Plumbing Rehab Fund 400	11,730	0	0	-100%
Economic Development Fund 601	680,000	80,000	(600,000)	-88%
<b>Capital:</b>				
Capital Fund 200	5,656,500	14,199,052	8,542,552	15%
<b>Enterprise:</b>				
Utilities Fund 800	92,640	92,640	0	0%
<b>Fiduciary:</b>				
Special Welfare Fund 350	40,973	40,973	0	0%
Asset Forfeiture	25,000	25,000	0	0%
Agency on Aging Fund 390	32,288	32,288	0	0%
<b>TOTAL BUDGET</b>	<b>\$ 60,353,153</b>	<b>\$ 69,529,953</b>	<b>\$ 9,176,800</b>	<b>15%</b>

# Debt Service Highlights

Budget = \$2,295,026

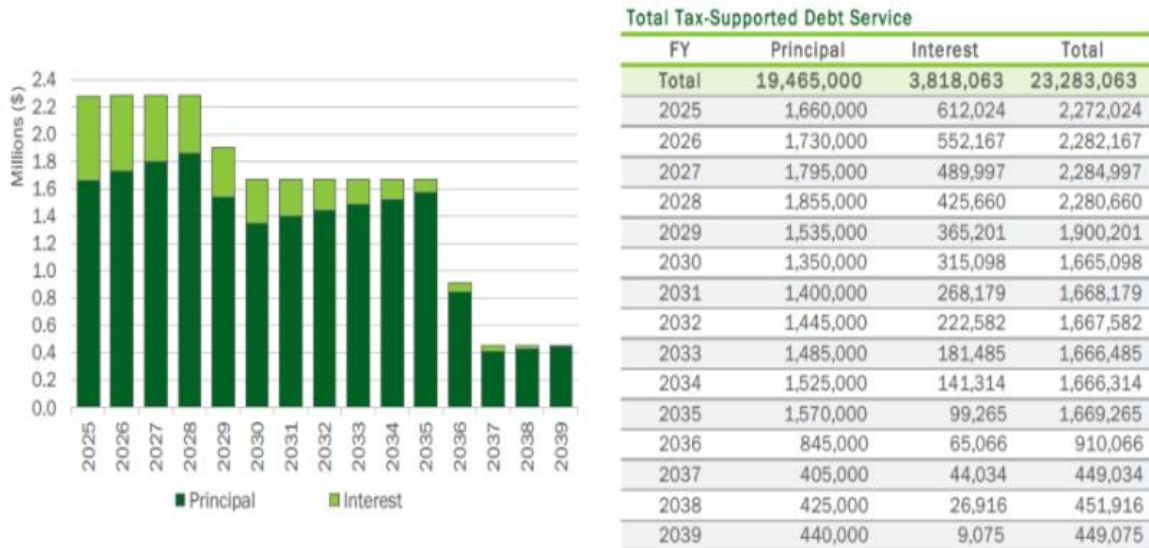
Anticipated New Borrowing is included  
in the Five-Year CIP = \$10 million

☐ Debt Service complies with County Policies:

- ☐ Net bonded debt shall not exceed 3% of the assessed valuation of real and personal property.
- ☐ General fund debt service expenditures should not exceed 12% of annual general fund expenditures. The County should maintain a target of 10% for this ratio.

# Existing Tax Supported Debt

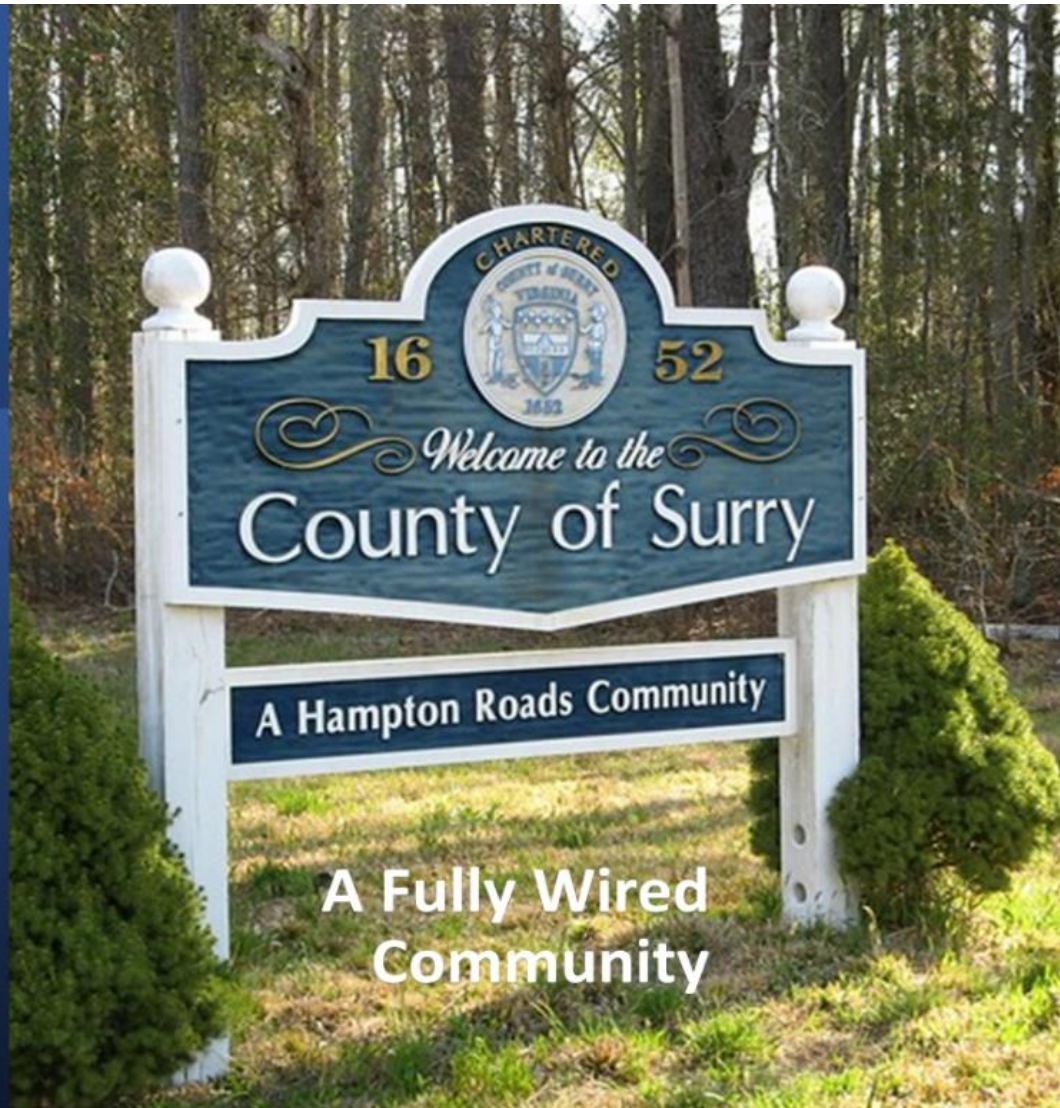
- The County's Existing Tax-Supported Debt Service is shown as of 06/30/2024 (FY 2025).
- The County pays off its debt quickly, with a 10 Year Payout Ratio of 81%.





FY 25-29  
CAPITAL  
IMPROVEMENT  
PLAN

FY 24-25 Budget



**A Fully Wired  
Community**



# FY 2024-2025 CAPITAL PROJECTS

## PROJECT DESCRIPTIONS



#### Treasury Remodel DMV Select - \$150,000

Renovations to accommodate DMV Select criteria. DMV Select can be housed in the Treasurer's Office with a renovation. The remodel includes replacing the teller areas within the lobby to accommodate the handicap and disabled citizens (ADA Compliant). It also includes adding bullet proof glass as added security. Additionally, there will be privacy walls between teller stations to give customers more privacy when conducting business.

*Ongoing Revenue Funding*

Major Infrastructure Repair - \$720,400

This project provides for small project improvements and renovations, such as: HVAC, roof repairs, select interior refreshes, security improvements, signage upgrades, property enhancements, and special requests

Information Technology - \$40,000

Various technology needs

*Ongoing Revenue Funding*





## Parks & Recreation - \$10,000,000

- Site Work, Planning & Engineering/Community Center – Funding required to start ground work on the pool, walking/bike trail and amphitheater

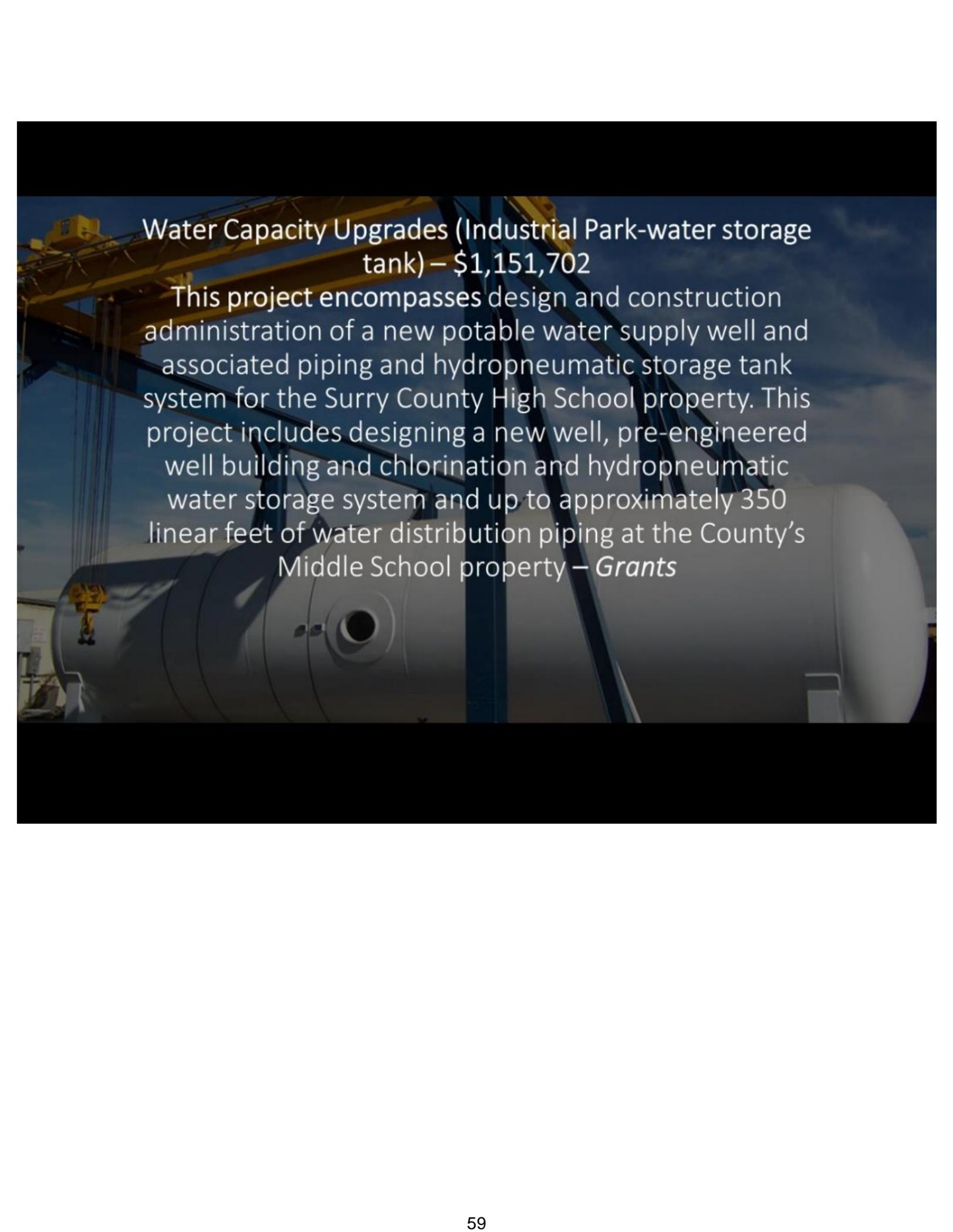
- Community Pool – Will provide accessibility, affordability, quality programming for seniors and youth, and community spaces for county residents

- Community Amphitheater – A Surry County amphitheater can be used for concerts/performance, speakers, and most importantly a gathering place for community residents. It also provides an opportunity for the local economy to further develop through uses for orchestras, bands, choirs, theatrical performances and fairs

- Banquet Hall – This will provide a venue for residents to plan and enjoy events.



- Site Work, Pool, Amphitheater, Banquet Hall  
Debt funding



Water Capacity Upgrades (Industrial Park-water storage tank) – \$1,151,702

This project encompasses design and construction administration of a new potable water supply well and associated piping and hydropneumatic storage tank system for the Surry County High School property. This project includes designing a new well, pre-engineered well building and chlorination and hydropneumatic water storage system and up to approximately 350 linear feet of water distribution piping at the County's Middle School property – *Grants*

## Surry County Economic Development

Economic Development Projects – \$151,950– Funding is set aside to plan for economic development initiatives that are strategically directed to investment in business and industry, and development of Surry’s economy and to take advantage of regional opportunities where local funding support may be recommended or required – *Ongoing Revenue funded*



CAPITAL IMPROVEMENTS PLAN FISCAL YEARS 2025 through 2029							FUNDING SOURCES				
						Grand	Total	Ongoing		Grants &	
	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total	New Debt	Revenue	Other Local	Other Sources	Total Revenue
GENERAL GOVT ADMINISTRATION											
Technology Improvements	\$ 40,000	\$ 200,000	\$ 75,000	\$ 25,000	\$ 25,000	\$ 365,000	\$ -	\$ 365,000		-	\$ 365,000
Total General Administration	\$ 40,000	\$ 200,000	\$ 75,000	\$ 25,000	\$ 25,000	\$ 365,000	\$ -	\$ 365,000	\$ -	\$ -	\$ 365,000
FACILITY MAINTENANCE											
County Vehicle Replacement	\$ -	\$ -	\$ 125,000	\$ -	\$ 125,000	\$ 250,000	\$ -	\$ 250,000	\$ -		\$ 250,000
Major Infrastructure Repair	720,400	175,000	175,000	175,000	175,000	\$ 1,420,400	-	1,420,400	-		1,420,400
HVAC Unit Replacements	-	175,000				\$ 175,000	-	175,000	-		175,000
Solid Waste Site and Equipment Needs	-			1,500,000	-	\$ 1,500,000	1,500,000	-	-		1,500,000
Pavement and Parking Improvements	-	400,000				\$ 400,000	-	400,000	-		400,000
Facilities Study (County/Schools)	-	100,000				\$ 100,000		100,000			100,000
Security Access Control System	-	-				\$ -	-	-	-		-
Façade Improvement Gov't Center	-	125,000				\$ 125,000	-	-	125,000		125,000
Commuter Parking Paving	-	-	-			\$ -		-			-
Government Center/Courthouse Roof		1,500,000				\$ 1,500,000	1,500,000				1,500,000
Treasury Remodel (New)	150,000			-		\$ 150,000	-	150,000			150,000
						\$ -					\$ -
Total Facility Maintenance	\$ 870,400	\$ 2,475,000	\$ 300,000	\$ 1,675,000	\$ 300,000	\$ 5,620,400	\$ 3,000,000	\$ 2,495,400	\$ 125,000	\$ -	\$ 5,620,400



**CAPITAL IMPROVEMENTS PLAN  
FISCAL YEARS 2025 through 2029**

						Grand Total	FUNDING SOURCES				
	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029		Total New Debt	Ongoing Revenue	Other Local	Grants & Other Sources	Total Revenue
<b>PUBLIC SAFETY</b>											
Sheriff vehicles	\$ -	\$ 145,200	\$ 150,000	\$ 150,000	\$ 150,000	\$ 595,200		\$ 595,200			\$ 595,200
Other Public Safety Needs	\$ -	\$ 300,000		\$ -		\$ 300,000	\$ 200,000		\$ 100,000	-	\$ 300,000
<b>Total Public Safety</b>	<b>\$ -</b>	<b>\$ 445,200</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 895,200</b>	<b>\$ 200,000</b>	<b>\$ 595,200</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ 895,200</b>
<b>COMMUNITY/ECON DEV IMPROVEMENTS</b>											\$ -
Economic Development Projects	\$ 151,950	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,351,950		\$ 1,051,950	200,000	\$ 100,000	\$ 1,351,950
Site Work, P & E - Community Center	-	-				\$ -	-	-	-	-	\$ -
Parks & Rec Improvements	10,000,000	-				\$ 10,000,000	10,000,000				\$ 10,000,000
Water Capacity Upgrades Match (Industrial Park-water storage tank) EPA	1,151,702	-				\$ 1,151,702		191,950	-	959,752	\$ 1,151,702
						\$ -			-		\$ -
						\$ -					\$ -
<b>TOTAL PARKS, REC. &amp; CULTURAL</b>	<b>\$ 11,303,652</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 12,503,652</b>	<b>\$ 10,000,000</b>	<b>\$ 1,243,900</b>	<b>\$ 200,000</b>	<b>\$ 1,059,752</b>	<b>\$ 12,503,652</b>



CAPITAL IMPROVEMENTS PLAN FISCAL YEARS 2025 through 2029							FUNDING SOURCES				
	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Grand Total	Total New Debt	Ongoing Revenue	Other Local	Grants & Other Sources	Total Revenue
<b>EDUCATION</b>											
Transportation & Maintenance	\$ 50,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 850,000	\$ -			\$ 850,000	\$ 850,000
HVAC Replacement	-	425,000	1,780,000	1,750,000	300,000	\$ 4,255,000	-			4,255,000	4,255,000
Roof Replacement	-	-	1,250,000	-	-	\$ 1,250,000				1,250,000	1,250,000
Plumbing	15,000	100,000	-	100,000	400,000	\$ 615,000				615,000	615,000
Interior Refurbishments	425,000	225,000	175,000	650,000	1,700,000	\$ 3,175,000				3,175,000	3,175,000
Athletics improvements	300,000	800,000	-	-	75,000	\$ 1,175,000				1,175,000	1,175,000
Electrical system upgrades	1,100,000	225,000	-	450,000	-	\$ 1,775,000			-	1,775,000	1,775,000
Security	95,000	100,000	TBD	TBD	-	\$ 195,000				195,000	195,000
						\$ -					
<b>TOTAL EDUCATION</b>	<b>\$ 1,985,000</b>	<b>\$ 2,075,000</b>	<b>\$ 3,405,000</b>	<b>\$ 3,150,000</b>	<b>\$ 2,675,000</b>	<b>\$ 13,290,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,290,000</b>	<b>\$ 13,290,000</b>
<b>TOTAL ALL PROJECTS</b>	<b>\$ 14,199,052</b>	<b>\$ 5,495,200</b>	<b>\$ 4,230,000</b>	<b>\$ 5,300,000</b>	<b>\$ 3,450,000</b>	<b>\$ 32,674,252</b>	<b>\$ 13,200,000</b>	<b>\$ 4,699,500</b>	<b>\$ 425,000</b>	<b>\$ 14,349,752</b>	<b>\$ 32,674,252</b>

## FY 2025 Projects & Funding Sources

<b><u>Funding Sources:</u></b>	
<b><u>Grants</u></b>	
Federal Infrastructure	1,151,702
School Grants	1,985,000
	<b>\$ 3,136,702</b>
<b><u>Debt</u></b>	
New Debt	\$ 10,000,000
	<b>\$ 10,000,000</b>
<b><u>Revenue</u></b>	
Ongoing Revenue(IT/Maj Infas/Econ Develop	\$ 1,062,350
	-
	<b>\$ 1,062,350</b>
<b>TOTAL</b>	<b>\$ 14,199,052</b>

<b>Capital Improvement Projects</b>	<b>FY 2025</b>
<b>GENERAL GOVT ADMINISTRATION</b>	
Technology Improvements	\$ 40,000
<b>Total General Administration</b>	<b>\$ 40,000</b>
<b>FACILITY MAINTENANCE</b>	
Solid Waste Site and Equipment Needs	\$ -
Major Infrastructure Repair	720,400
Facilities Study (County/Schools)	-
Security Access Control System	-
Treasury DMV Select remodel	150,000
<b>Total Facility Maintenance</b>	<b>\$ 870,400</b>
<b>PUBLIC SAFETY</b>	
Sheriff vehicles	\$ -
<b>Total Public Safety</b>	<b>\$ -</b>
<b>COMMUNITY/ECON DEV IMPROVEMENTS</b>	
Economic Development Projects	\$ 151,950
Site Work, P & E - Community Center	-
Parks & Recreation Improvements	10,000,000
Water Capacity Upgrades	1,151,702
<b>TOTAL PARKS, REC. &amp; CULTURAL</b>	<b>\$ 11,303,652</b>
<b>EDUCATION</b>	
Transportation & Maintenance	\$ 50,000
Plumbing	15,000
HVAC Replacement	-
Electrical system upgrades	1,100,000
Security	95,000
Interior Refurbishments	425,000
Athletics improvements	300,000
<b>TOTAL EDUCATION</b>	<b>\$ 1,985,000</b>
<b>TOTAL ALL PROJECTS</b>	<b>\$ 14,199,052</b>