



# SURRY AND SUSSEX COUNTIES



## Manufactured Home/Industrialized Building Application

2018 Code      2021 Code     

**Applicant/Contractor** \_\_\_\_\_ Date: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: Home: \_\_\_\_\_ Work/Cell \_\_\_\_\_

Email Address: \_\_\_\_\_

**Location of work:** \_\_\_\_\_ Is this location a manufactured home park? YES ☐ NO ☐

**Tax ID #** \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_, Virginia, \_\_\_\_\_ Zip \_\_\_\_\_

### Description of Unit:

Manufacturer: \_\_\_\_\_ Value: \$ \_\_\_\_\_

☐ Singlewide ☐ Doublewide ☐ Other

Dimensions of Home: \_\_\_\_\_ X \_\_\_\_\_ Year of Manufacture: \_\_\_\_\_

Size of Porch Dimensions: \_\_\_\_\_ X \_\_\_\_\_ Size of Deck Dimensions: \_\_\_\_\_ X \_\_\_\_\_

**Dealer's Name:** \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

License Number \_\_\_\_\_ Phone ( ) \_\_\_\_\_

**Installer's Name:** \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

License Number: \_\_\_\_\_ Phone ( ) \_\_\_\_\_

**Mechanics Lien Agent:** \_\_\_\_\_

Address: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: ( ) \_\_\_\_\_

**Contract Amount:** \_\_\_\_\_

I hereby certify that I have the authority to make the foregoing application and that the application, to the best of my knowledge, is complete and correct and that the permitted construction will conform to the regulations of the Uniform Statewide Building Code and all applicable Ordinances.

Signature (\*) \_\_\_\_\_ Date \_\_\_\_\_

## **Manufactured Home Required Information**

### **Two copies of the following are required to accompany the completed application**

- |   |                                   |                              |
|---|-----------------------------------|------------------------------|
| - Zoning Permit (1)                                   | <input type="checkbox"/> Provided | <input type="checkbox"/> N/A |
| - Site Plan (1)                                       | <input type="checkbox"/> Provided | <input type="checkbox"/> N/A |
| - Private Sewage Disposal Permit (1)                  | <input type="checkbox"/> Provided | <input type="checkbox"/> N/A |
| - Water &/or Sewer Tap Fee Receipts (1)               | <input type="checkbox"/> Provided | <input type="checkbox"/> N/A |
| - Skirting Detail                                     | <input type="checkbox"/> Provided | <input type="checkbox"/> N/A |
| - Construction Details for Decks & Porches (3)        | <input type="checkbox"/> Provided | <input type="checkbox"/> N/A |
| - Set-up / Installation Manual with foundation design | <input type="checkbox"/> Provided | <input type="checkbox"/> N/A |
| - HUD Installation Disclosure to Customer Form        | <input type="checkbox"/> Provided | <input type="checkbox"/> N/A |

I, \_\_\_\_\_, hereby certify all documents indicated above are included with this  
Print Name

application. I understand that these documents need to be on the job site when calling for an inspection or I will be assessed a \$50 re-inspection fee that shall be paid prior to any re-inspection being performed.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<b>PLUMBING CONTRACTOR:</b>	ADDRESS:
VA. STATE LICENSE NO:	
CLASS / EXPIRATION:	COST ESTIMATE: \$

<b>GENERAL CONTRACTOR:</b>	ADDRESS:
VA..STATE LICENSE NUMBER:	
CLASS / EXPIRATION:	COST ESTIMATE: \$

<b>MECHANICAL CONTRACTOR:</b>			
VA..STATE LICENSE NUMBER:		ADDRESS:	
CLASS / EXPIRATION:			
OPERATING DATA	BTU RATING	FUEL TYPE	COST ESTIMATE: \$

<b>ELECTRICAL CONTRACTOR:</b>	ADDRESS:
VA. STATE LICENSE:	
CLASS / EXPIRATION:	COST ESTIMATE: \$

## **SHRINK SWELL SOIL DISCLOSURE**

**BACKGROUND:** The Virginia Uniform Statewide Building Code ("VUSBC") once listed Sussex County as having a 20% chance or greater potential for having shrink swell soil within its boundaries. Section R401.4 of the International Residential Code, which is incorporated into the VUSBC, has been revised and now provides as follows:

Where quantifiable data created by accepted soil science methodologies indicate expansive, compressible, shifting or other questionable soil characteristics are likely to be present, the building official shall determine whether to require a soil test to determine the soil's characteristics at a particular location. This test shall be done by an approved agency using an approved method.

In 2005, a County-wide soil study was conducted and revealed that 0.6% of all acreage in the County (or 2,052 acres) has a high probability of the presence of shrink swell soil. This study also revealed that 26.3% of all acreage in the County (or 83,002.8 acres) has a moderate probability of the presence of shrink swell soil in the County. ***The County has not interpreted the results of this soil study to authorize the building official to require soil tests. The soil study did, however, reveal that there is a probability that shrink swell soils might be present in certain isolated locations in the County.*** Detailed information about this soil study, including maps delineating areas where these soils may be present, is available for inspection at the Sussex County Community Development Department upon request.

\* \* \*

I have (or my contractor) has applied for a building permit to erect a building or construct improvements to an existing building in Sussex County, Virginia ("the project").

I have been informed by the Sussex County Community Development Department of the possibility that shrink swell soil may exist at site of the project. I have also been advised of the nature of the damage the presence of shrink swell soil may cause to a building, to include footing failure, foundation failure and residential structural damage.

I have further been advised by the Sussex County Community Development Department that I should consult a professional engineer familiar with shrink swell soil to design any footings and foundations associated with the project. By signing this document, I acknowledge that I have read and understand this disclosure and agree that Sussex County and its officials will be held harmless for any and all structural failures or other damages that may be incurred because of the presence of shrink swell soil should I decide to proceed with the project without having obtained the advice of an approved agency as specified in the International Residential Code.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Address of Project